



City of

PORTLAND, OREGON

Development Review Advisory Committee

The purpose of the Process Improvement and Technology DRAC Subcommittee is to foster a timely, predictable and accountable development review process that implements the City's goals for land use, transportation, housing, economic development, neighborhood livability and the environment; and advocates for and supports consistent and fair application and implementation of regulations.

Proposed Process Improvement and Technology Subcommittee Meeting

February 18, 2021, 10:15am

Online Meeting

Agenda

Time	Item	Presenter
1. 10:15-10:20	Introductions	Sean/All
2. 10:20-10:30	December meeting notes <ul style="list-style-type: none">• Comments/corrections• Subcommittee approval	Sean/Ross
3. 10:30-10:50	MS Bookings <ul style="list-style-type: none">• Demonstration• Testing• Questions and feedback	Theresa Suico
4. 10:50-11:05	Business Process improvement Project update <ul style="list-style-type: none">• Employee work sessions• Review project timeline• Questions and feedback	Ross
5. 11:05-11:15	Subcommittee charter at DRAC <ul style="list-style-type: none">• Report back• Next steps/subcommittee approval	Sean/Ross
6. 11:15-11:25	Subcommittee yearly report <ul style="list-style-type: none">• Report back• Subcommittee approval	Sean
7. 11:25-11:40	Tracking subcommittee suggestions and progress <ul style="list-style-type: none">• Review tracking spreadsheet• Discussion and feedback	Matt/Ross
8. 11:40-11:45	Next steps: <ul style="list-style-type: none">• Action Items• Items for next meeting agenda	Sean/All

Link to [Customer Process Improvement Suggestion Form for the Commercial New Construction Permit Process.](#)

Link to [customer suggestion form for non-Commercial New Construction suggestions](#)