



FACILITIES PERMIT
APPLICATION FOR PERMIT TO INSTALL
FIRE ALARM SYSTEM
 1900 SW 4th Ave. Portland, OR 97201
 (503) 823-3718



VALUATION OF WORK: \$ _____ DATE: _____

PLANS MUST BE SUBMITTED TO THE FIRE PREVENTION DIVISION AND APPROVED BEFORE INSTALLATION

Location:

Building Name: _____ Occupied as: _____

IBC Occupancy Classification: _____

Address: _____ Portland, OR Zip _____

Suite # _____ Levels (#) _____

Building/Facilities Permit No.: _____ Appeal No.: _____

Installation		Coverage	Alarm type
<input type="checkbox"/> New	<input type="checkbox"/> Remove	<input type="checkbox"/> Total	<input type="checkbox"/> Central Station
<input type="checkbox"/> Addition	<input type="checkbox"/> Repair	<input type="checkbox"/> Partial	<input type="checkbox"/> Sprinkler Monitoring
<input type="checkbox"/> Alteration		<input type="checkbox"/> Exit way	<input type="checkbox"/> Other _____

No. Smoke Detectors:	No. Strobes:	No. Horns/Strobes:	No. Spkrs/Strobes:
No. Heat Detectors:	No. Pull Stations:	No. Auxiliary Panels:	

Description of Work: _____

Installing Company Information:

Applicant Name: _____

Company Name: _____

Address: _____

City, State, Zip: _____

Phone/Fax: _____

Owner Information:

Name: _____

Phone/Fax: _____

Mail permit to: _____

Address: _____

City, State, Zip: _____

_____/_____/_____
 NAME OF APPLICANT SIGNATURE DATE

_____/_____/_____
 NAME OF INSPECTOR SIGNATURE DATE

APPROVED PERMIT INCLUDES ONLY WORK DESCRIBED ABOVE AND/OR ON PLANS AND SPECIFICATIONS BEARING THE SAME PERMIT NUMBER AND WILL COMPLY WITH ALL APPLICABLE CODES AND ORDINANCES OF THE CITY OF PORTLAND, OREGON.

Facilities Permit

Alarm Permit Submittal Criteria

Scope: Fire permits for work associated with a Facility Permit Project. Fees will be billed monthly.

1. Permit application including related Facility project permit number.
2. Two sets of floor or reflective ceiling plans showing locations of all alarm system components are to be supplied with the permit application. Plans shall show intended use of all rooms. Plans need to be of a quality clear enough to microfilm. Name of project, job address, and the engineers/architect's name who is designing the system must be on all sheets.
3. Battery calculations that are necessary to verify design details need to be included with new and expanded alarm system applications.
4. Specification sheets of equipment in the system may need to be included.
5. Wiring diagrams.
6. Provide any relevant appeal information.

For questions, please call 503-823-3718.

Submit plans to: Facilities Program
 Bureau of Development Services
 1900 SW 4th Ave – 5th Floor
 Portland, OR 97201