Employee Training

This BMP highlights the importance of routine stormwater education as a means of raising employee awareness and program participation. It is meant to facilitate the integration of your site’s BMPs into a comprehensive training program as required in your stormwater permit.

Employee training should be based on at least the following five (5) objectives:

1. Promote a clear understanding of the training program and its goals.
2. Identify activities with the potential to pollute stormwater - including routes of discharge to the environment.
3. Identify solutions (BMPs).
4. Promote employee ownership of the problems and the solutions.
5. Integrate employee feedback and BMP experiences into training and BMP implementation.

Integrate training regarding stormwater quality management with existing programs that may be required for your business by other regulations, i.e. safety meetings.

The posting of informational emergency spill signs is an effective way of educating employees on stormwater issues. Signs should be posted at secondary containment areas, material-handling areas and at fuel islands. Involve employees in the posting of spill reporting signs. Identify a staff person for employees to contact in the event of a spill. Emergency spill signs are available from the City at 503-823-5320.

Purchase spill kits and train employees how to use them properly.

Stencil catch basins with no dumping information. Catch basin stencils are available from the City at 503-823-5320.

The City has a stormwater training video available for your use. This video outlines the stormwater program and its goals and it also provides practical, easy to implement BMPs in understandable terms. For information on the use of the video, please contact the City at 503-823-5320.

Practice emergency and routine maintenance BMPs.

As stated in your stormwater permit, an employee-training program is required. Be sure to document all training activities.