

Community

Watershed Stewardship Program

2019-2020 Full Application Form

PLEASE READ THE PROGRAM GUIDE before completing this Application Form. This Application Form must be completed in full and submitted with all required supporting documentation. See [Grant Application Guide](#) for more details.

Application deadline is 4 p.m. Friday April 19, 2019.

If you require further assistance, please contact:

Phone: (503) 823-7917 Fax: (503) 823-6995

Email: CommunityStewardship@portlandoregon.gov

For Administrative Use Only:

A. Applicant Information

Section I: Project Coordinator		
Project Coordinator Name:		
Organization:		
Mailing Address:		
Phone Number:	()	E-mail:
Section II: Fiscal Agent (if different from project coordinator)		
Fiscal Agent Contact Person:		
Fiscal Agent Organization:		
Mailing Address:		
Phone:	()	E-mail:

B. Project Information

Project Name:
Project Location (address or closest street and cross street):
Estimated CWSP grant request (\$12,000 maximum):



ENVIRONMENTAL SERVICES
CITY OF PORTLAND
working for clean rivers



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503-823-7740

Please check the watershed(s) the project is located in.

- Fanno Creek
- Tryon Creek
- Johnson Creek
- Columbia Slough
- Willamette River
- Columbia River
- Unsure

Project Categories (please select all that apply):

- Pavement Removal and Urban Restoration
- Cleanup Projects
- Natural Area Restoration
- Environmental Education and Art
- Rain Gardens and Stormwater Management
- Youth Leadership
- Community Garden
- Other:

B1. Briefly describe your organization.

B2. Describe the specific project you wish to undertake with stewardship funds.

B3. Describe what has been done on the project since submitting the pre-application materials.

B4. Describe the current and proposed role of project coordinator(s).

B5. Describe your plan for continued community involvement and long-term maintenance, if applicable. Who will be responsible for monitoring the project site or assessing the needs of the project after the funding period has ended, if applicable?

C. Project Benefits (based on grant selection criteria - [See Grant Guide, Section 6](#))

Section I: Watershed Benefits ([See Grant Guide, Section 6](#))

C1. Describe the watershed health benefits expected from this project.

C2. Describe the educational elements of this proposal, including what people involved will learn about watershed health and stewardship.

Section II: Community Involvement and Partnerships ([See Grant Guide, Section 6](#))

C3. Describe the community benefits expected from this project. How will the neighborhood/community and individuals involved in the project benefit?

C4. List the groups that have committed to working on your project and describe how they will be involved (volunteer labor, in-kind donations, etc.). Be sure to provide letters of support from these groups, and account for their contributions in the project budget.

Section III: Equity and Leadership of Underrepresented Communities ([See Grant Guide, Section 6](#))

C5. Explain how your project helps CWSP meet its goal of promoting equity and the leadership of underrepresented communities, as described in Section 5 of the Grant Guide.

D. Project Timeline

Fill in the project timeline provided. Include project tasks such as applying for permits, work parties, outreach activities, major project phases, and estimated completion date.

Month/Year	Tasks to be Completed	Parties Responsible

E. Project Budget

Project Name:

Activity/ Expense	CWSP Funds	In-kind donations and other funding	Source of Match	Comments	Totals
Materials and Supplies					
Plants	\$	\$			\$
Mulch	\$	\$			\$
Rentals	\$	\$			\$
Tools	\$	\$			\$
Erosion Control	\$	\$			\$
Dropbox Rental and Disposal	\$	\$			\$
Other (specify)	\$	\$			\$
Refreshments (\$500 max)					
Work Party Snacks	\$	\$			\$
Staff/Professional Services \$5,000 maximum on services, fees, and compensation. Youth compensation may comprise some or all the \$5,000 Services, Fees, and Compensation Limit. An additional \$3,000 beyond that limit may be spent on youth participant compensation.					
Project Coordinator	\$	\$			\$
Youth Compensation	\$	\$			\$
Contracted Services	\$	\$			\$
Administrative Fees	\$	\$			\$
Insurance	\$	\$			\$
Permits	\$	\$			\$
Other (specify)	\$	\$			\$
Volunteer Labor		Hours (estimate)	Estimated Value Per hour	Comments	
Student Volunteers			\$9		\$
Adult Volunteers			\$21		\$
Professional Volunteers			\$25		\$
Volunteer Project Coordinator			\$25		\$
Total for Grant Project	CWSP Total	Matching Total			Project Total
	\$	\$			\$

Note: Suggested line items are provided here. These may be amended for your particular project, but please retain the blue category labels. Total CWSP budget may not exceed \$12,000.