



CITY OF PORTLAND  
Stormwater  
Management  
Manual

# SPECIAL CIRCUMSTANCES APPLICATION FORM

**Please fill this form out completely.**

For assistance in completing it, consult with the Bureau of Environmental Services (BES) staff assigned to review your proposal or with BES staff in the Development Services Center. Refer to Section 1.5.1 of the 2016 Stormwater Management Manual for the complete Special Circumstances Submittal Requirements.

A complete Special Circumstances submittal consists of this form, the Special Circumstances Application Fee (if applicable), one (1) set of plans, and any supplemental information that support this Special Circumstances request. Plans should clearly indicated the new or redevelopment impervious area and proposed stormwater management.

*(for staff use only)*

Received by: \_\_\_\_\_

Date: \_\_\_\_\_

Deemed complete on: \_\_\_\_\_

## I. PROJECT INFORMATION

### SITE INFORMATION

Permit Number/LUR Case/Public Works Project Number: \_\_\_\_\_

Site ID (R number(s)): \_\_\_\_\_

Project Location/Site Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Project Name *(if applicable)*: \_\_\_\_\_

Special Circumstances request location *(choose one)*:  Private property  Right of way

### APPLICANT INFORMATION

Applicant Name: \_\_\_\_\_

Applicant Business Name: \_\_\_\_\_

Applicant Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Applicant Phone Number: \_\_\_\_\_

Applicant Email Address: \_\_\_\_\_

### OWNER INFORMATION *(if applicable)*

Owner Name: \_\_\_\_\_

Owner Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Owner Email Address: \_\_\_\_\_

Describe development or improvement proposal *(one set of plans must be submitted that match this description)*:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# SPECIAL CIRCUMSTANCES

## APPLICATION FORM

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### 2. SPECIAL CIRCUMSTANCES INFORMATION

Describe Special Circumstances request:

- Why are stormwater management facilities not technically feasible?
- Why should this proposal be considered given the stormwater management requirements of Chapter 1?

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### 3. STORMWATER MANAGEMENT INFORMATION

Describe any existing and any proposed onsite stormwater management, including any impervious area mitigation measures (tree credit, pervious pavement, ecoroof) or stormwater management facilities that would provide partial onsite management.

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**Where will stormwater be conveyed and discharge to if this Special Circumstances is approved:**

- Onsite Infiltration
- Storm-only system: Watershed or waterbody: \_\_\_\_\_  
Location of storm-only sewer: \_\_\_\_\_
- Combined Sewer: Location of combined sewer: \_\_\_\_\_

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**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_ **I am the**  Applicant  Owner