



ENVIRONMENTAL SERVICES
CITY OF PORTLAND

High School Cohort Summer Internship Application

The student cohort will participate in eight weeks of **paid** job shadow that could include office work, field work, trainings, and professional development. It is a great opportunity to learn more about careers in the fields of natural resources, environmental sciences, pollution prevention, and public service.

Applications are due by midnight on Sunday, April 28, 2019.

APPLICANT INFORMATION

| | | |
|---|---|-------------|
| Applicant name: | Date of birth: | Age: |
| Home address: | Phone: | |
| | Email: | |
| | Which is the best way to reach you? <input type="radio"/> Email <input type="radio"/> Text <input type="radio"/> Phone call | |
| City/State/Zip: | Parent/Guardian name: | |
| Name of high school: | Parent/Guardian phone: | |
| I will be: <input type="radio"/> Entering 11th Grade in September 2019 <input type="radio"/> Entering 12th Grade in September 2019 <input type="radio"/> A 2019 Graduate this summer | Ethnicity and race: <i>(choose all that apply)</i> <input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Native Hawaiian or other Pacific Islander <input type="checkbox"/> White / Caucasian <input type="checkbox"/> I choose not to disclose | |
| Anticipated high school graduation year: | Provide your preferred gender pronouns: <i>(Examples: He/his/him, She/hers/her, They/their/them)</i> | |
| How did you learn about this internship? | | |

AVAILABILITY / SCHEDULE / LOCATION

Intern applicants must be available 9 a.m. to 5 p.m. four days a week either Monday–Thursday or Tuesday–Friday from June 24 to August 15 for about 25-30 hours per week. Interns also must be available the first AND last week of the internship with no more than 3 planned absences.

| | |
|--|---|
| I am available: <input type="checkbox"/> Monday through Thursday, 9 a.m. to 5 p.m. <i>(choose all that apply)</i> <input type="checkbox"/> Tuesday through Friday, 9 a.m. to 5 p.m. | WORK LOCATION Interns must be able to get to and from their workplace. A transit pass will be provided. |
| My preferred schedule is: <input type="checkbox"/> Monday through Thursday, 9 a.m. to 5 p.m. <i>(choose all that apply)</i> <input type="checkbox"/> Tuesday through Friday, 9 a.m. to 5 p.m. <input type="checkbox"/> No preference. | I will be able to report by 9 a.m. to work at: <i>(choose all that apply)</i> <input type="checkbox"/> Downtown Portland location <input type="checkbox"/> Water Pollution Control Lab, 6543 N Burlington Ave, Portland |
| I am available the first and last week of the internship and do not plan to miss more than 3 days. <input type="radio"/> Yes <input type="radio"/> No | |

Please continue on next page.

AREAS OF INTEREST

Please indicate your level of interest in the following areas. Select a number from 1 to 5 for each area, with 1 meaning you definitely do NOT want to do it, and 5 meaning you would really like to do it. Your answers to this section helps us find an appropriate mentor for you. They will NOT in any way make you a more or less competitive applicant.

| ACTIVITY | LEVEL OF INTEREST | | | | | |
|---|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| | NOT SURE | LOW 1 | 2 | 3 | 4 | HIGH 5 |
| Lots of time at a computer | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Working outdoors in nature, in all types of weather | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Writing on the computer using Word | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Working in dirty/muddy conditions | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Learning how to use Excel and spreadsheets | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Learning more about engineering | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Doing research independently | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Filing | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Doing physical work that can be tiring | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Working with GIS and maps | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

Are you interested in the jobs that work outdoors in all types of weather? Yes No

(Please consider factors such as allergies that may make this type of work difficult.)

Describe your special interests and skills:

Please include any languages spoken other than English.

Personal achievements:

List educational, leadership, community, and volunteer accomplishments, awards and honors.

Please continue on next page.

CAREER OBJECTIVES

What are your long-term goals? (What types of work have you thought of pursuing when you finish school?)

Why are you interested in a summer internship at the Bureau of Environmental Services?

How would you describe yourself? (*personality, interests, life goals*)

REFERENCE

Please provide contact information for one adult reference who knows you from school, work, or your community.

| NAME: | EMAIL: | PHONE: | How do you know this person? |
|-------|--------|--------|------------------------------|
| | | | |

RETURN YOUR COMPLETED APPLICATION BY:

EMAIL: Christa.Shier@portlandoregon.gov

MAIL: City of Portland Environmental Services
Summer High School Cohort
Attn: Christa Shier 113/400
1120 SW 5th Avenue, Room 1000
Portland, OR 97204

FOR QUESTIONS, contact Christa Shier at 503-823-8859 or Christa.Shier@portlandoregon.gov.



The City of Portland complies with all non-discrimination laws including Title VI (Civil Rights) and Title II (ADA). To request a translation, accommodation or additional information, please call 503-823-7740, or use City TTY 503-823-6868, or Oregon Relay Service: 711.