



Submeter Program Application

General Information:

Account Name: _____
 Service Address: _____ Portland, OR
 Account Number: _____

Contact Information:

Primary Contact Information	Secondary Contact Information
Contact Name: _____	Contact Name: _____
Company Name: _____	Company Name: _____
Address: _____	Address: _____
City/State/Zip: _____	City/State/Zip: _____
Telephone No.: _____	Telephone No.: _____
Email Address: _____	Email Address: _____

Account Information:

Incoming Water Account Information and Additional Water Sources			
Water Account No.: _____	Billing Frequency:	<input type="checkbox"/> Monthly	<input type="checkbox"/> Quarterly
City Meter Serial No.: _____	Avg. Volume/Billing Cycle:	_____	
City Meter Serial No.: _____	Avg. Volume/Billing Cycle:	_____	
Other Water Sources: <input type="checkbox"/> Well(s) <input type="checkbox"/> Groundwater <input type="checkbox"/> Stormwater <input type="checkbox"/> Other _____			

New Meter Information:


New Submeter to be Installed			
New Meter Use:	Meter Make: _____	Meter Model: _____	
<input type="checkbox"/> Irrigation	Meter Serial No.: _____	Units of Measure: _____	
<input type="checkbox"/> Cooling Tower			
<input type="checkbox"/> Boiler Make-Up			
<input type="checkbox"/> Discharge			
<input type="checkbox"/> Non-City Source			

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<input type="checkbox"/> Irrigation	Meter Serial No.: _____	Units of Measure: _____	
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<input type="checkbox"/> Boiler Make-Up			
<input type="checkbox"/> Discharge			
<input type="checkbox"/> Non-City Source			

System Diagram:

Please provide a diagram that includes:

1) All water supply sources	2) Direction or path of flow
3) Proposed submeter location	4) Discharge points (if applicable)



*Please send photos of the submeter placement, the submeter face (showing dials), and the submeter serial #

Description:

I have reviewed and read the attached City of Portland Submeter Program Guidelines.

Applicant's Signature

Title

Date

Mail or Email Completed Application to:
Bureau of Environmental Services
Submeter Program
6543 N. Burlington Ave.
Portland, OR 97203
submeterprogram@portlandoregon.gov