



Submeter Program Application

General Information:

Account Name: _____
 Service Address: _____ Portland, OR
 Account Number: _____

Contact Information:

Primary Contact Information	Secondary Contact Information
Contact Name: _____	Contact Name: _____
Company Name: _____	Company Name: _____
Address: _____	Address: _____
City/State/Zip: _____	City/State/Zip: _____
Telephone No.: _____	Telephone No.: _____
Email Address: _____	Email Address: _____

Account Information:

Incoming Water Account Information and Additional Water Sources

Water Account No.: _____ Billing Frequency: Monthly Quarterly
 City Meter Serial No.: _____ Avg. Volume/Billing Cycle: _____
 City Meter Serial No.: _____ Avg. Volume/Billing Cycle: _____

Other Water Sources: Well(s) Groundwater Stormwater Other _____

New Meter Information:

New Submeter to be Installed

New Meter Use: Irrigation Product Cooling Tower Boiler Make-Up Discharge other _____

Meter Make: _____ Meter Model: _____
 Meter Serial No.: _____ Units of Measure: _____

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Meter Make: _____ Meter Model: _____
 Meter Serial No.: _____ Units of Measure: _____

System Diagram:

Please provide a diagram that includes:

1) All water supply sources	2) Direction or path of flow
3) Proposed submeter location	4) Discharge points (if applicable)



*Please send photos of the submeter placement, the submeter face (showing dials), and the submeter serial #

Description:

I have reviewed and read the attached City of Portland Submeter Program Guidelines.

Applicant's Signature

Title

Date

Mail or Email Completed Application to:
Bureau of Environmental Services
Submeter Program
6543 N. Burlington Ave.
Portland, OR 97203
submeterprogram@portlandoregon.gov