

Traffic Crew Leader

FLSA Status:
Bargaining Unit:

Covered
Portland City Laborers 483 (PCL)

General Summary

Positions in this class provide direction to work crews in the installation and maintenance of traffic signs and street pavement markings.

Traffic Crew Leader - 30000092

Distinguishing Characteristics

This is a single level class. It is distinguished from the Utility Worker and Equipment Operator classes by its direction of crews and expertise in the application and installation of traffic signs and street pavement markings.

Typical Duties/Examples of Work

1. Directs, plans, schedules and coordinates work of assigned crews in the application of pavement marking materials and installation of traffic signs.
2. Determines resource needs of assigned crews; provides instruction on proper equipment and material use, application and installation standards and procedures, and safe work methods; reviews the work of crews; resolves work quality or personality conflicts with crew members; refers problem issues to supervisor
3. Interprets work orders, blue prints and diagrams to determine proper installation methods and locations; lays out job sites for crews; works with engineers as needed to ensure conformance with uniform traffic control device standards.
4. Inspects and prioritizes maintenance and repair needs for traffic signs and pavement markings; directs, plans and schedules maintenance, repair and removal, as appropriate.
5. Interacts with citizens, contractors, traffic engineers, and others on related issues.
6. Keep accurate records of work accomplished using database and/or written records, including hours, materials, equipment and related information.
7. Operates and maintains equipment, including trucks and trailers, vans, and forklifts, compressors, sprayers, and thermoplastic and striping equipment; orders repairs as necessary.

- 8. Responds to emergency conditions requiring closing streets around hazards and similar situations.
- 9. Responds to calls to work during emergencies.
- 10. Performs related duties as assigned.

Required Knowledge, Skills and Abilities

Knowledge of: tools, materials, processes, standards, and techniques of pavement marking and traffic sign installation; troubleshooting techniques; uniform traffic control device standards; effective principles and practices of leadership

Ability to: learn and use safe working practices; maintain records; maintain supplies and equipment; interpret and apply diagrams and standards related to pavement marking and traffic sign installation; communicate effectively; work effectively with co-workers in a diverse workforce, and respond appropriately to question/concerns from other employees and the public; schedule and assign the work of others

Skill in: directing the installation, maintenance and repair of traffic signs and pavement markings; demonstrating techniques to others; providing training to others; providing lead direction to staff, including assigning and reviewing work

Special Requirements

Valid Class “A” Commercial Driver’s License; some positions may require additional endorsements, certifications and licenses; hazardous materials and tanker endorsements required.

Classification History:

Adopted: 2-03-99:

Class created as a result of DCTU Classification and Compensation Study 1998-99. This class is composed of the following classes:

1440 Traffic Sign Crew Leader Revised 04-30-79, 08-08-88

June 2009 - Change Job Class number from 1227 to 30000092, due to system change.

Revised: 7-1-17 Union changed from DCTU to PCL

Working Conditions

Work in this class is typically performed in a field environment. Incumbent is typically required to lift up to 100 pounds; to work outdoors in all weather conditions; to wear protective gear; to work with hazardous materials and power equipment; to be exposed to hazardous conditions, including traffic; to be called back to work during emergencies.