

EXAMPLES OF ACTION WORDS

PLANNING (To Develop)	DIRECTING (By Position)	EXECUTING (To Do Personally)		PROVIDING (To Supply Something)	ADVISING (To Counsel or Recommend)
Create Develop Establish Forecast Formulate Initiate Institute Organize Plan Write	Conduct Control Determine Direct Facilitate Guide Instruct Order Prescribe Train	Advertise Analyze Answer Arrange Assist Audit Build Calculate Check Clean Collect Compile Compose Compute Cut Deliver Design Draw Drive Edit Evaluate File Fit Gather Hang Help Identify Inspect	Interview Issue Maintain Make Mix Operate Order Pack Perform Post Prepare Process Produce Purchase Record Recruit Repair Review Sell Ship Sketch Sort Submit Test Transact Type Wash Write	Expedite Inform Provide Report Serve	Advise Appraise Confer Consult Contribute Counsel Inform Interpret Promote Recommend Suggest