

FIRE FIGHTER TRAINEE

FLSA Status: Covered
Union Representation: Non-represented

Class Summary:

This is entry-level trainee work. Employees assigned to positions of this class learn basic knowledge, skills and abilities that are needed to become a fire fighter. Employees occupying positions of this class are responsible for participating in on-the-job training, and directed self-study. This includes reading text materials and studying during the evenings and on weekends in order to acquire and maintain proficiency in the knowledge, skills and abilities needed to perform the tasks of a fire fighter. Incumbents receive training in fire fighting skills by practicing drills and evolutions. Incumbents receive instruction in a classroom setting in order to receive the knowledge necessary to be eligible to take the State test to become certified as an Emergency Medical Technician I (Basic) in the State of Oregon. Specific instructions are provided by a Training Lieutenant and a Fire Fighter Specialist who provide daily, direct supervision to the incumbents. Upon successful completion of the prescribed training program, trainees will be eligible to become probationary fire fighters.

Though employees are appointed to this class via the civil service process, this is a Seasonal/Casual/Casual Other classification. Seasonal appointments are limited to 1400 hours per year. ([Reference HR Administrative Rule 3.03 Seasonal Appointments](#))

Examples of Work: (Any one position may not include all of the duties listed nor do the listed examples include all tasks, which may be found in positions of this class.)

- Receives practical on-the-job training in the techniques and processes used by fire fighters in the suppression and prevention of fire.
- Learns basic fire fighting skills by practicing supervised drills, evolutions, and rescue techniques.
- Learns about the Bureau's equipment, how it is operated and maintained; and learns how to properly and safely use the equipment.
- Learns about some of the selected Bureau's Rules & Regulations, General Orders and other written guidelines and policies.
- Actively participates in classroom presentations; does required reading and work as necessary to keep up with the prescribed training.
- Participate in class room training, and applies class room training received in order to obtain State of Oregon Emergency Medical Technician I (Basic) certification.
- Provides services to the community such as installing smoke detectors, public education and other related activities.

Knowledge, Skills and Abilities: (At time of appointment)

- Knowledge of basic arithmetic.
- Some knowledge of the basic principles of mechanics.
- Skill in reading, comprehending, and applying a variety of fire suppression and prevention materials and information.
- Skill in understanding and executing oral and written instructions.
- Skill in driving a motor vehicle.
- Skill in performing a variety of mechanical operations.
- Skill in performing prolonged drills and activities.
- Skill in learning a wide variety of fire fighting duties and methods, as well as skill in the use of fire fighting equipment within a reasonable work test period.
- Ability to read and understand technical manuals.
- Ability to establish and maintain effective working relationships with co-workers and supervisors.
- Ability to have and maintain physical strength, stamina and agility sufficient to perform the work of the class.

Other Special Requirements:

- Possession of a valid state driver's license at time of appointment.
- Must be able to obtain Emergency Medical Technician I (Basic) Certification with the State of Oregon in order to become eligible for appointment as a probationary Fire Fighter.

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Class History:

- Adopted: 09-28-94
- Revised: 03-31-06 Added language to summary regarding seasonal/casual status and civil service appointment status.
- Revised: 04-19-06 Updated language in Class Summary and Examples of Work.
- June 2009 - Change Job Class number from 5206 to 30000791, due to system change.
- July 2012 – revised maximum hours and other language to matched updated Administrative rule.