



New Employee Orientation (NEO) Evaluation Form

Location: _____ Time: _____

Date: _____

Circle the number which best represents your rating of this session on each of the following dimensions where 1 = low and 5 = high.

	Low				High
1. Attainment of objectives	1	2	3	4	5
2. Time allotted for the session was sufficient	1	2	3	4	5
3. Quality of information presented was relevant					
City Vision & Overview of City Structure	1	2	3	4	5
Your Benefits	1	2	3	4	5
Workforce Recruitment & Training	1	2	3	4	5
Transportation Benefits	1	2	3	4	5
Portland Bureau of Emergency Management	1	2	3	4	5
Public Safety	1	2	3	4	5
Employee & Labor Relations	1	2	3	4	5
Equity/Disability Resources	1	2	3	4	5
Resource Fair	1	2	3	4	5

1. Rate your level of satisfaction at the New Orientation Session					
	1	2	3	4	5

Section III

****Please Print when filling out the following questions****

2. What changes would you recommend to improve the New Employee Orientation Session?

3. Can you share a positive aspect of your experience that we can use for future communications?

Please provide additional comments or feedback:

Send completed form to NEO@portlandoregon.gov