



## **Accessing your City of Portland Voicemail**

Accessing your voicemail from outside of the City of Portland (example from home or mobile)

- 1. Dial 503-823-3000
- 2. When the greeting starts to play, press #
- 3. Dial your 5 digit voice mailbox number
- 4. Enter your personal password

Note: your mailbox number is 3 and the last 4 digits of your phone number (example: for 503-823-4169 the voice mailbox number is 3-4169).