



## Appointment Status Terminology Glossary

When a candidate is moved to Hired in NEOGOV, the Appointment Status of the hired candidate must be entered into the Hire Form. The list below includes descriptions of the types of Appointment Status.

<b>External</b>	Candidates who are currently not employed by the City of Portland
<b>Internal</b>	Candidates who are currently employed by the City of Portland
<b>Lateral Transfer Hire</b>	Current employees of the City of Portland who are currently working in the same classification as they will be transferred into (e.g., current employee is working as an Engineering Technician II in Water and will be transferring into an Engineering Technician II position in PBOT)
<b>Casual Hire</b>	Candidates who are not currently employed by the City of Portland who are being hired into a Casual
<b>Temporary Internal</b>	Current employees of the City of Portland who are being hired into a temporary role within the City
<b>Temporary External</b>	Candidates who are not currently employed by the City of Portland who are being hired into a temporary role with the City of Portland