

Disaster Resource Center - General Staff

Overview: The Emergency Support Function (ESF) #6 is responsible for coordinating all mass care and sheltering operations during a Multnomah County emergency response.

Position: The General Staff position performs a variety of roles necessary to run a [Disaster Resource Center \(DRC\)](#) established by Multnomah County, or its partners. This position is supervised by a DRC Person In Charge (PIC)/Coordinator and may include the following roles: Reception, supporting a Food and Beverage station, bathroom attendant, supplies and inventory management, monitoring the Sleeping Area, Safety Monitoring and participating in site set-up and tear-down.

<i>Training</i>	
Required	
Disaster Resource Center Online Videos (Available on Workday for County staff) (could take up to 3 hours)	<input type="checkbox"/>
Nalaxone Training (30-45 minutes, external link)	<input type="checkbox"/>
Recommended	
Basic Adult First Aid/CPR/AED Training	<input type="checkbox"/>
Emotional & Psychological First Aid Training (Approx 6 hours to complete, free and online)	<input type="checkbox"/>
De-Escalation Training available from Joint Office of Homeless Services (Approximately 3-4 hours, knowledge check being developed)	<input type="checkbox"/>
Food Handlers Permit - (could take up to 3 hours, includes fee of \$10)	<input type="checkbox"/>
Available	
Q&A Session for General Staff (60-70 minutes) Upcoming Q&A Sessions can be found on the Multnomah County Disaster Resource Center webpage.	<input type="checkbox"/>

<i>Competencies</i>	
Understanding Vision, Mission, Values and Goals of Multnomah County	<input type="checkbox"/>
Understanding Core Concepts of Assertive Engagement for working with guests and other staff	<input type="checkbox"/>
Understanding of Equity Lens and how to use it when planning, developing or evaluating a policy, program or decisions	<input type="checkbox"/>
Understanding how to inclusively Lead with Race for all operations and activities and applying a racial equity framework	<input type="checkbox"/>



Disaster Resource Center - General Staff, Feeding

Overview: The Emergency Support Function (ESF) #6 is responsible for coordinating all mass care and sheltering operations during a Multnomah County emergency response.

Position Responsibilities: The Feeding Lead position is responsible for ensuring food safety during meal prep, distribution and meal cleanup time at a [Disaster Resource Center \(DRC\)](#) established by Multnomah County, or its partners. The Feeding Lead would also oversee the beverage and snack table, if/when meal distribution is limited.

<i>Training</i>	
Required	
Disaster Resource Center Online Videos (Available on Workday for County staff)	<input type="checkbox"/>
Nalaxone Training (30-45 minutes, external link)	<input type="checkbox"/>
Food Handlers Permit - (could take up to 3 hours, includes fee of \$10)	<input type="checkbox"/>
Recommended	
Basic Adult First Aid/CPR/AED Training	<input type="checkbox"/>
Emotional & Psychological First Aid Training (Approx 6 hours to complete, free and online)	<input type="checkbox"/>
De-Escalation Training available from Joint Office of Homeless Services (Approximately 3-4 hours, knowledge check being developed)	<input type="checkbox"/>
Available	
Q&A Session for General Staff (60-70 minutes) Upcoming Q&A Sessions can be found on the Multnomah County Disaster Resource Center webpage.	<input type="checkbox"/>

<i>Competencies</i>	
Understanding Vision, Mission, Values and Goals of Multnomah County	<input type="checkbox"/>
Understanding Core Concepts of Assertive Engagement for working with guests and other staff	<input type="checkbox"/>
Understanding of Equity Lens and how to use it when planning, developing or evaluating a policy, program or decisions	<input type="checkbox"/>
Understanding how to inclusively Lead with Race for all operations and activities and applying a racial equity framework	<input type="checkbox"/>

Disaster Resource Center - Person in Charge (PIC)/ Coordinator

Overview: The Emergency Support Function (ESF) #6 is responsible for coordinating all mass care and sheltering operations during a Multnomah County emergency response.

Position Responsibilities: The Person in Charge (PIC) position performs a variety of roles necessary to lead a [Disaster Resource Center \(DRC\)](#) established by Multnomah County, or its partners. This position is responsible for the management of operations during an assigned shift at the Disaster Resource Center (DRC). The PIC manages all staff assigned to the site during each shift, supporting each in their role and identifying additional resources necessary for the team to be successful.

<i>Training</i>	
Required	
Disaster Resource Center Online Videos (Available on Workday for County staff)	<input type="checkbox"/>
Nalaxone Training (30-45 minutes, external link)	<input type="checkbox"/>
Emotional & Psychological First Aid Training (Approx 6 hours to complete, free and online)	<input type="checkbox"/>
Experience working in a shelter, leading or shadowing leadership OR experience in a leadership position	<input type="checkbox"/>
Recommended	
Basic Adult First Aid/CPR/AED Training	<input type="checkbox"/>
Disaster Resource Center Coordinator Training (Currently unavailable, scheduled courses can be found on Multnomah County Disaster Resource Center webpage)	<input type="checkbox"/>
De-Escalation Training available from Joint Office of Homeless Services (Approximately 3-4 hours, knowledge check being developed)	<input type="checkbox"/>
Food Handlers Permit - (could take up to 3 hours, includes fee of \$10)	<input type="checkbox"/>
Available	
Q&A Session for Person In Charge (PIC)/ Coordinator (60-70 minutes)	<input type="checkbox"/>
<i>Competencies</i>	
Understanding Vision, Mission, Values and Goals of Multnomah County	<input type="checkbox"/>
Understanding Core Concepts of Assertive Engagement for working with guests and other staff	<input type="checkbox"/>

Understanding of Equity Lens and how to use it when planning, developing or evaluating a policy, program or decisions	<input type="checkbox"/>
Understanding how to inclusively Lead with Race for all operations and activities and applying a racial equity framework	<input type="checkbox"/>

Disaster Resource Center - Behavioral Health Staff

Overview: Behavioral Health staff help to provide a safe and supportive environment for guests and our staff at our Cooling Centers. The Behavioral Health staff should be well versed in trauma-informed care, de-escalation techniques, and the ability to provide guidance to Cooling Center staff as necessary, specifically in these areas.

Specific Qualifications: Meets one of the following credentials, certifications, or licenses

Mental Health and Addiction Certification Board of Oregon (MHACBO) requirement as Qualified Mental Health Associate (QMHA) or Qualified Mental Health Professional (QMHP). (Actual registration with MHACBO is not required, staff must meet requirements)

- OR be [National Certified Peer Specialist](#) OR [Certified Community Health Worker](#)
- OR MHACBO [CADC I](#) (Certified Alcohol Drug Counselor)
- OR is a member of the Trauma Intervention Program, Northwest (TIPNW)

Please note, this includes anyone with Bachelor's or Master's Degree in behavioral health related studies

<i>Training</i>	
Required	
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Nalaxone Training (30-45 minutes, external link)	<input type="checkbox"/>
Emotional & Psychological First Aid Training (Approx 6 hours to complete, free and online)	<input type="checkbox"/>
Please note Qualifications noted above	<input type="checkbox"/>
Recommended	
Basic Adult First Aid/CPR/AED Training	<input type="checkbox"/>
De-Escalation Training available from Joint Office of Homeless Services (Approximately 3-4 hours, knowledge check being developed)	<input type="checkbox"/>
<i>Competencies</i>	
Understanding Vision, Mission, Values and Goals of Multnomah County	<input type="checkbox"/>
Understanding Core Concepts of Assertive Engagement for working with guests and other staff	<input type="checkbox"/>

Understanding of Equity Lens and how to use it when planning, developing or evaluating a policy, program or decisions	<input type="checkbox"/>
Understanding how to inclusively Lead with Race for all operations and activities and applying a racial equity framework	<input type="checkbox"/>