



PRINT NAME: _____

PERNR: _____

ACKNOWLEDGMENT REGARDING WORKPLACE HARASSMENT,
DISCRIMINATION, AND RETALIATION POLICY

I have received and read the City of Portland’s workplace harassment, discrimination, and retaliation policy (Human Resources Rule 2.02). I acknowledge that the City of Portland expects me to comply with the workplace harassment policy (Human Resources Rule 2.02). Additionally, I have received a handout listing examples of inappropriate workplace behaviors.

I have also attended training that explained the City of Portland’s policy. I had the opportunity to ask questions about the policy and the training provided.

I know how to report violations of the policy to the appropriate persons within the City of Portland.

Employee Signature

Today’s Date

Job Title

Bureau

Date Workplace Harassment (Rule 2.02) Training Session Completed

This form will be scanned into the employee’s official personnel file.

*Non-management Employee Training Session Form
Revised 06/12/2020*

Training