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## Enge, Bryant Calendar

Bryant.Engel@portlandoregon.gov

Sunday, October 01, 2017 – Sunday, December 31, 2017

Time zone: (UTC-08:00) Baja California

(Adjusted for Daylight Saving Time)

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### October 2017

Su Mo Tu We Th Fr Sa

<a href="#">1</a>	<a href="#">2</a>	<a href="#">3</a>	<a href="#">4</a>	<a href="#">5</a>	<a href="#">6</a>	<a href="#">7</a>
<a href="#">8</a>	<a href="#">9</a>	<a href="#">10</a>	<a href="#">11</a>	<a href="#">12</a>	<a href="#">13</a>	<a href="#">14</a>
<a href="#">15</a>	<a href="#">16</a>	<a href="#">17</a>	<a href="#">18</a>	<a href="#">19</a>	<a href="#">20</a>	<a href="#">21</a>
<a href="#">22</a>	<a href="#">23</a>	<a href="#">24</a>	<a href="#">25</a>	<a href="#">26</a>	<a href="#">27</a>	<a href="#">28</a>
<a href="#">29</a>	<a href="#">30</a>	<a href="#">31</a>				

### November 2017

Su Mo Tu We Th Fr Sa

			<a href="#">1</a>	<a href="#">2</a>	<a href="#">3</a>	<a href="#">4</a>
<a href="#">5</a>	<a href="#">6</a>	<a href="#">7</a>	<a href="#">8</a>	<a href="#">9</a>	<a href="#">10</a>	<a href="#">11</a>
<a href="#">12</a>	<a href="#">13</a>	<a href="#">14</a>	<a href="#">15</a>	<a href="#">16</a>	<a href="#">17</a>	<a href="#">18</a>
<a href="#">19</a>	<a href="#">20</a>	<a href="#">21</a>	<a href="#">22</a>	<a href="#">23</a>	<a href="#">24</a>	<a href="#">25</a>
<a href="#">26</a>	<a href="#">27</a>	<a href="#">28</a>	<a href="#">29</a>	<a href="#">30</a>		

### December 2017

Su Mo Tu We Th Fr Sa

					<a href="#">1</a>	<a href="#">2</a>
<a href="#">3</a>	<a href="#">4</a>	<a href="#">5</a>	<a href="#">6</a>	<a href="#">7</a>	<a href="#">8</a>	<a href="#">9</a>
<a href="#">10</a>	<a href="#">11</a>	<a href="#">12</a>	<a href="#">13</a>	<a href="#">14</a>	<a href="#">15</a>	<a href="#">16</a>
<a href="#">17</a>	<a href="#">18</a>	<a href="#">19</a>	<a href="#">20</a>	<a href="#">21</a>	<a href="#">22</a>	<a href="#">23</a>
<a href="#">24</a>	<a href="#">25</a>	<a href="#">26</a>	<a href="#">27</a>	<a href="#">28</a>	<a href="#">29</a>	<a href="#">30</a>
<a href="#">31</a>						



Busy



Tentative



Free



Out of Office



Working Elsewhere



Outside of Working Hours

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## October 2017

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### ▲ Sun, Oct 1



All Day [OUT OF OFFICE](#)

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### ▲ Mon, Oct 2



8:00 AM – 9:00 AM [Prep](#)



9:00 AM – 9:30 AM [Council Agenda Support](#)



**9:30 AM – 10:00 AM Free**



10:00 AM – 10:30 AM [Data Center Project Check In](#)



**10:30 AM – 11:00 AM Free**



11:00 AM – 11:30 AM [Anderson Protocol and PP&R](#)



11:30 AM – 12:15 PM [OMF Check in with Mayor's Chief of Staff](#)

- 12:15 AM – 1:00 PM [Lunch/Gym Time](#)
  - 1:00 PM – 2:15 PM Free**
  - 2:15 PM – 3:45 PM [Hold for travel and meeting with Rebecca Esau](#)
  - 2:30 PM – 3:30 PM [BDS Interim Director Rebecca Esau and staff and BIBS Director Bryant Enge and staff re: security at 1900 Building](#)
  - 3:45 PM – 4:00 PM Free**
  - 4:00 PM – 4:30 PM [Check-in re: office specialist III](#)
  - 4:30 PM – 5:00 PM [OUT OF OFFICE](#)
- 

▲ **Tue, Oct 3**

- 8:00 AM – 9:00 AM [PROPERTY ID:R673288](#)
  - 9:00 AM – 10:00 AM [Facilities Security Team Check-In](#)
  - 10:00 AM – 10:30 AM [Meeting with Johnny Welch](#)
  - 10:30 AM – 11:00 AM [Project time](#)
  - 11:00 AM – 12:00 PM [BIBS Administrative and Technical Team Meeting](#)
  - 12:00 PM – 1:00 PM [HR Meeting](#)
  - 1:00 PM – 2:00 PM [FW: Executive Equity Committee Quarterly Meeting](#)
  - 2:00 PM – 3:00 PM [Facilities Check-in](#)
  - 3:00 PM – 4:30 PM Free**
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▲ **Wed, Oct 4**

- 8:00 AM – 9:00 AM [Prep](#)
  - 8:30 AM – 9:30 AM [CityFleet Check-in \(Bryant's Office\)](#)
  - 9:30 AM – 10:00 AM Free**
  - 10:00 AM – 11:00 AM [Portland Building Information Session](#)
  - 10:00 AM – 12:00 PM [Facilities Task Force](#)
  - 12:00 PM – 1:00 PM [FW: OMF/Camp Cleanup](#)
  - 12:30 PM – 1:30 PM [Lunch/Gym](#)
  - 1:30 PM – 3:00 PM [Visit CityFleet](#)
  - 3:00 PM – 4:00 PM [Check in Jeff Winkler](#)
  - 4:00 PM – 4:30 PM [Discuss Questions - Customer Service Survey 2017](#)
  - 4:30 PM – 5:00 PM [OUT OF OFFICE](#)
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▲ **Thu, Oct 5**

- 8:00 AM – 9:00 AM [Prep](#)
- 9:00 AM – 9:30 AM [Security Update](#)

■	9:30 AM – 9:45 AM	<a href="#">Bryant/Tom Meeting</a>
□	<b>9:45 AM – 10:00 AM</b>	<b>Free</b>
■	10:00 AM – 11:00 AM	<a href="#">Contracts Manager Check-in</a>
■	11:00 AM – 12:00 PM	<a href="#">Temp Space Move Presentation (1)</a>
■	12:00 PM – 1:00 PM	<a href="#">Lunch/Gym</a>
■	1:00 PM – 1:30 PM	<a href="#">HR Meeting</a>
□	<b>1:30 PM – 2:00 PM</b>	<b>Free</b>
■	2:00 PM – 2:50 PM	<a href="#">City Risk Check-in</a>
□	2:00 PM – 3:00 PM	<a href="#">Council Meeting via Internet</a>
▨	3:00 PM – 3:30 PM	<a href="#">Cinthia Check-in</a>
■	3:00 PM – 4:00 PM	<a href="#">RE: Kelly Building Move</a>
■	4:00 PM – 4:30 PM	<a href="#">Hold for travel</a>
■	4:30 PM – 5:00 PM	<a href="#">OUT OF OFFICE</a>

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#### ▲ Fri, Oct 6

■	8:00 AM – 9:00 AM	<a href="#">Prep</a>
■	9:00 AM – 10:00 AM	<a href="#">HR Business Partner/BIBS Director Meeting</a>
■	10:00 AM – 11:00 AM	<a href="#">Invitation: SeeClickFix in Portland @ Fri Oct 6, 2017 1pm - 2pm (EDT)</a>
■	11:00 AM – 11:30 AM	<a href="#">Coffee Meeting with Suk Rhee</a>
■	11:30 AM – 12:30 PM	<a href="#">Oregon Sign Project Meeting</a>
■	12:30 PM – 1:30 PM	<a href="#">Lunch/Gym</a>
□	<b>1:30 PM – 2:00 PM</b>	<b>Free</b>
■	2:00 PM – 3:00 PM	<a href="#">Central Precinct move discussion</a>
■	3:00 PM – 4:00 PM	<a href="#">BIBS Budget</a>
■	4:00 PM – 4:30 PM	<a href="#">Phone call</a>
■	4:30 PM – 5:00 PM	<a href="#">OUT OF OFFICE</a>

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#### ▲ Sat, Oct 7 – Sun, Oct 8

■	All Day	<a href="#">OUT OF OFFICE</a>
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#### ▲ Mon, Oct 9

■	8:00 AM – 9:00 AM	<a href="#">Prep</a>
■	9:00 AM – 9:30 AM	<a href="#">Council Agenda Support</a>
□	<b>9:30 AM – 10:30 AM</b>	<b>Free</b>
■	10:30 AM – 11:00 AM	<a href="#">AM Plan Check-in Meeting</a>
▨	10:30 AM – 11:00 AM	<a href="#">OMF Check in with Mayor's Chief of Staff</a>

- 11:00 AM – 11:30 AM** Free
  - 11:30 AM – 1:00 PM [Lunch/Gym Time](#)
  - 12:00 PM – 1:00 PM [Meeting with Serilda Summers-McGee](#)
  - 1:00 PM – 1:30 PM [FW: City Properties](#)
  - 1:30 PM – 2:00 PM [HR Meeting](#)
  - 2:00 PM – 3:00 PM** Free
  - 3:00 PM – 4:00 PM [Digital Map of City Locations](#)
  - 4:00 PM – 4:30 PM [Banfield Property Discussion](#)
  - 4:30 PM – 5:00 PM [OUT OF OFFICE](#)
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▲ **Tue, Oct 10**

- 8:00 AM – 9:00 AM [Prep](#)
  - 9:00 AM – 10:30 AM [Leadership Team Meeting](#)
  - 10:00 AM – 11:00 AM [FW: Stable Power Supply to BOEC Update](#)
  - 11:00 AM – 11:30 AM** Free
  - 11:30 AM – 12:00 PM [Performance and BHR](#)
  - 12:00 PM – 1:00 PM [Lunch/Gym](#)
  - 1:00 PM – 2:00 PM [BIBS Team Meeting \(New Series\)](#)
  - 2:00 PM – 3:00 PM [Facilities Check-in](#)
  - 3:00 PM – 4:30 PM [OMF Advisory Committee - series](#)
  - 4:30 PM – 5:00 PM [OUT OF OFFICE](#)
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▲ **Wed, Oct 11**

- All Day [Bryant Out of Office](#)
  - 4:00 PM – 5:00 PM [Eudaly Event Debrief: Call in number \(712\) 770-4737  
Access Code: 627378](#)
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▲ **Thu, Oct 12**

- All Day [Bryant Out of Office](#)
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▲ **Fri, Oct 13**

- All Day [Bryant Out of Office](#)
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▲ **Sat, Oct 14 – Sun, Oct 15**

- All Day [OUT OF OFFICE](#)
-

▲ **Mon, Oct 16**

- 8:00 AM – 9:00 AM [Prep](#)
  - 9:00 AM – 9:30 AM [Council Agenda Support](#)
  - **9:30 AM – 10:00 AM** **Free**
  - 10:00 AM – 10:30 AM [Data Center Project Check In](#)
  - 10:30 AM – 11:30 AM [Project Insurance](#)
  - 11:30 AM – 1:00 PM [Lunch/Gym Time](#)
  - 1:00 PM – 1:30 PM [Safety Committee Conference Discussion](#)
  - **1:30 PM – 2:00 PM** **Free**
  - 2:00 PM – 3:00 PM [FW: Police/Facilities Discussion](#)
  - **3:00 PM – 4:00 PM** **Free**
  - ▨ 4:00 PM – 4:50 PM [OMF Check in with Mayor's Chief of Staff](#)
  - 4:30 PM – 5:00 PM [Rafael Colon - Discuss Mediation for City Fleet Committee](#)
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▲ **Tue, Oct 17**

- 8:00 AM – 9:00 AM [Prep](#)
  - 9:00 AM – 10:00 AM [Facilities Security Team Check-In](#)
  - **10:00 AM – 11:00 AM** **Free**
  - 11:00 AM – 12:00 PM [BIBS Administrative and Technical Team Meeting](#)
  - 12:00 PM – 1:00 PM [Lunch/Gym](#)
  - 1:00 PM – 2:00 PM [Customer Service Standards](#)
  - 2:00 PM – 3:00 PM [Facilities Check-in](#)
  - ▨ 2:00 PM – 3:00 PM [Portland Oregon Sign Use](#)
  - 3:00 PM – 4:00 PM [Proactive Risk Management Meeting](#)
  - **4:00 PM – 4:30 PM** **Free**
  - 4:30 PM – 5:00 PM [OUT OF OFFICE](#)
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▲ **Wed, Oct 18**

- 8:00 AM – 9:00 AM [Prep](#)
- 8:30 AM – 9:30 AM [CityFleet Check-in \(Bryant's Office\)](#)
- **9:30 AM – 10:00 AM** **Free**
- 10:00 AM – 11:00 AM [Planning and Performance Meeting](#)
- **11:00 AM – 11:30 AM** **Free**
- 11:30 AM – 12:30 PM [Printing & Distribution Check-in](#)
- 12:30 PM – 1:30 PM [Lunch/Gym](#)

- 1:00 PM – 2:00 PM [Updated invitation: Operations G4S & City of Portland Follow Up " tentative" @ Wed Oct 18, 2017 2pm - 3pm \(MDT\) \(bryant.enge@portlandoregon.gov\)](#)
  - 2:00 PM – 3:00 PM [BDS/BIBS meeting](#)
  - 3:00 PM – 4:00 PM [BIBS Extended & Core Leadership Team Meeting](#)
  - 3:00 PM – 4:00 PM [Check in Jeff Winkler](#)
  - **4:00 PM – 4:30 PM** **Free**
  - 4:30 PM – 5:00 PM [OUT OF OFFICE](#)
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▲ **Thu, Oct 19**

- 8:00 AM – 9:00 AM [Prep](#)
  - 9:00 AM – 9:30 AM [Security Update](#)
  - **9:30 AM – 10:00 AM** **Free**
  - 10:00 AM – 11:00 AM [Contracts Manager Check-in](#)
  - **11:00 AM – 11:30 AM** **Free**
  - 11:30 AM – 1:00 PM [Bureau Directors Meeting](#)
  - **1:00 PM – 2:00 PM** **Free**
  - 2:00 PM – 3:00 PM [City Risk Check-in](#)
  - 2:00 PM – 3:00 PM [Council Meeting via Internet](#)
  - ▨ 3:00 PM – 3:30 PM [Cinthia Diaz Calvo Check-in](#)
  - 3:30 PM – 4:00 PM [AM Plan Check in Meeting](#)
  - **4:00 PM – 4:30 PM** **Free**
  - 4:30 PM – 5:00 PM [OUT OF OFFICE](#)
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▲ **Fri, Oct 20**

- 8:00 AM – 9:00 AM [Prep](#)
  - 9:00 AM – 10:00 AM [Project time](#)
  - 10:00 AM – 11:00 AM [HR Business Partner/BIBS Director Meeting](#)
  - 11:00 AM – 11:30 AM [Green Team Briefing](#)
  - **11:30 AM – 12:00 PM** **Free**
  - ▨ 12:00 PM – 1:00 PM [OMF General Information Session](#)
  - 12:00 PM – 1:30 PM [Lunch/Gym](#)
  - 1:30 PM – 3:00 PM [TPB Farewell PARTY](#)
  - 2:00 PM – 3:00 PM [Campsite discussion](#)
  - **3:00 PM – 4:30 PM** **Free**
  - 4:30 PM – 5:00 PM [OUT OF OFFICE](#)
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▲ **Sat, Oct 21**

<input type="checkbox"/>	<b>Before 10:00 AM</b>	<b>Free</b>
<input type="checkbox"/>	10:00 AM – 11:30 AM	<a href="#">COBM</a>
<input type="checkbox"/>	<b>After 11:30 AM</b>	<b>Free</b>

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▲ **Sun, Oct 22**

<input type="checkbox"/>	<b>All Day</b>	<a href="#">OUT OF OFFICE</a>
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▲ **Mon, Oct 23**

<input type="checkbox"/>	8:00 AM – 9:00 AM	<a href="#">Prep</a>
<input checked="" type="checkbox"/>	8:15 AM – 12:45 PM	<a href="#">FW: Path to Leadership-Ignite!</a>
<input type="checkbox"/>	9:00 AM – 9:30 AM	<a href="#">Council Agenda Support</a>
<input type="checkbox"/>	9:00 AM – 10:30 AM	<a href="#">Leadership Team Meeting</a>
<input type="checkbox"/>	11:30 AM – 1:00 PM	<a href="#">Lunch/Gym Time</a>
<input type="checkbox"/>	1:00 PM – 1:30 PM	<a href="#">Urgent Strike Meeting</a>
<input type="checkbox"/>	1:30 PM – 2:30 PM	<a href="#">touch base on 4th and Montgomery DA and Condo Docs</a>
<input type="checkbox"/>	2:30 PM – 3:30 PM	<a href="#">FMT &amp; Mechanics - Apprenticeship Program</a>
<input type="checkbox"/>	3:30 PM – 4:00 PM	<a href="#">Strike Meeting</a>
<input checked="" type="checkbox"/>	4:00 PM – 4:50 PM	<a href="#">OMF Check in with Mayor's Chief of Staff</a>
<input type="checkbox"/>	4:30 PM – 5:00 PM	<a href="#">OUT OF OFFICE</a>

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▲ **Tue, Oct 24**

<input type="checkbox"/>	8:00 AM – 9:00 AM	<a href="#">Prep</a>
<input type="checkbox"/>	<b>9:00 AM – 11:00 AM</b>	<b>Free</b>
<input type="checkbox"/>	11:00 AM – 12:00 PM	<a href="#">CityFleet Impact Committee Conference Call</a>
<input type="checkbox"/>	12:00 PM – 1:00 PM	<a href="#">Lunch/Gym</a>
<input type="checkbox"/>	12:00 PM – 1:30 PM	<a href="#">BIBS Impact Luncheon</a>
<input type="checkbox"/>	12:00 PM – 1:30 PM	<a href="#">Impact Committee Lunch</a>
<input type="checkbox"/>	1:00 PM – 5:00 PM	<a href="#">hold</a>
<input type="checkbox"/>	2:00 PM – 3:00 PM	<a href="#">Project time</a>
<input type="checkbox"/>	4:30 PM – 5:00 PM	<a href="#">OUT OF OFFICE</a>

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▲ **Wed, Oct 25**

<input type="checkbox"/>	8:00 AM – 9:00 AM	<a href="#">Prep</a>
<input type="checkbox"/>	8:30 AM – 9:30 AM	<a href="#">CityFleet Check-in (Bryant's Office)</a>

■	9:30 AM – 9:45 AM	<a href="#">Campsite Impact Reduction Crew in BIBS</a>
□	<b>9:45 AM – 11:00 AM</b>	<b>Free</b>
■	11:00 AM – 12:00 PM	<a href="#">OMF/Parks Campsite Cleanup</a>
■	11:30 AM – 12:30 PM	<a href="#">Project time</a>
■	12:30 PM – 1:30 PM	<a href="#">Lunch/Gym</a>
■	1:30 PM – 2:30 PM	<a href="#">BIBS Budget</a>
□	<b>2:30 PM – 3:00 PM</b>	<b>Free</b>
■	3:00 PM – 3:30 PM	<a href="#">Banfield Property</a>
■	3:00 PM – 4:00 PM	<a href="#">Project time</a>
□	<b>4:00 PM – 4:30 PM</b>	<b>Free</b>
■	4:30 PM – 5:00 PM	<a href="#">OUT OF OFFICE</a>

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#### ▲ Thu, Oct 26

■	8:00 AM – 9:00 AM	<a href="#">Prep</a>
■	8:30 AM – 10:00 AM	<a href="#">Annual Safety Committee Conference</a>
■	10:00 AM – 11:00 AM	<a href="#">Project time</a>
▨	10:00 AM – 11:30 AM	<a href="#">October Fair Contracting Forum Meeting</a>
■	11:30 AM – 12:00 PM	<a href="#">Hold</a>
■	12:00 PM – 1:00 PM	<a href="#">Lunch/Gym</a>
■	1:00 PM – 1:30 PM	<a href="#">Hold</a>
■	1:30 PM – 2:00 PM	<a href="#">Bryant/Tom Meeting</a>
□	2:00 PM – 3:00 PM	<a href="#">Council Meeting via Internet</a>
▨	2:00 PM – 3:30 PM	<a href="#">OMF interagency agreement workshop</a>
■	3:00 PM – 4:00 PM	<a href="#">hold</a>
□	<b>4:00 PM – 4:30 PM</b>	<b>Free</b>
■	4:30 PM – 5:00 PM	<a href="#">OUT OF OFFICE</a>

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#### ▲ Fri, Oct 27

■	8:00 AM – 9:00 AM	<a href="#">Prep</a>
■	9:00 AM – 10:00 AM	<a href="#">Campsite Clean-up Check-in</a>
□	<b>10:00 AM – 11:30 AM</b>	<b>Free</b>
■	11:30 AM – 4:30 PM	<a href="#">BIBS Office Visits</a>
■	1:00 PM – 1:30 PM	<a href="#">Meeting with Facilities Leadership</a>
■	1:30 PM – 2:00 PM	<a href="#">Fire drill Meeting</a>
■	4:30 PM – 5:00 PM	<a href="#">OUT OF OFFICE</a>

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#### ▲ Sat, Oct 28 – Sun, Oct 29



▲ **Mon, Oct 30**

- 8:00 AM – 9:00 AM [Prep](#)
- 9:00 AM – 9:30 AM [Council Agenda Support](#)
- 9:30 AM – 10:00 AM [Check-in re: Fleet & Facilities](#)
- ▨ 10:00 AM – 10:30 AM [Data Center Project Check In](#)
- **10:30 AM – 11:00 AM** **Free**
- 11:00 AM – 11:30 AM [Union literature incident meeting](#)
- 11:30 AM – 1:00 PM [Lunch/Gym Time](#)
- **1:00 PM – 1:30 PM** **Free**
- 1:30 PM – 2:00 PM [Travel to County Facilities building](#)
- 2:00 PM – 3:00 PM [Quarterly County/ City Fleet and Facilities Services Meeting](#)
- ▨ 2:30 PM – 3:00 PM [OMF Check in with Mayor's Chief of Staff](#)  
Mayor's Conference Room  
Rinehart, Tom
- 3:00 PM – 3:30 PM [Travel from County Meeting](#)
- 3:30 PM – 4:00 PM [Meeting to discuss vacancies and hirings](#)
- 4:00 PM – 4:30 PM [Conference Call re: SE 3rd & Harrison BVO](#)
- 4:00 PM – 4:30 PM [Conference call with Pauline Goble](#)
- 4:30 PM – 5:00 PM [OUT OF OFFICE](#)

▲ **Tue, Oct 31**

- 8:00 AM – 9:00 AM [Prep](#)
- **9:00 AM – 10:00 AM** **Free**
- 10:00 AM – 10:30 AM [Equity Advisor Meeting](#)
- ▨ 10:30 AM – 11:30 AM [Facilities Safety Loss Prevention Effort and LOTO Audit.](#)
- 11:00 AM – 12:00 PM [BIBS Administrative and Technical Team Meeting](#)
- 12:00 PM – 1:00 PM [Lunch/Gym](#)
- 1:00 PM – 2:00 PM [Pre-Meeting Emergency Management Preventive Maintenance and Service Level Expectations](#)
- 2:00 PM – 3:00 PM [Facilities Check-in](#)
- 3:00 PM – 3:30 PM [hold](#)
- 3:30 PM – 4:00 PM [Security at Temporary Locations](#)
- 4:00 PM – 4:30 PM [Phone call re: logistics of East Portland City Council Meeting](#)
- 4:30 PM – 5:00 PM [OUT OF OFFICE](#)

## November 2017

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### ▲ Wed, Nov 1

- 8:00 AM – 9:00 AM [Prep](#)
  - 8:30 AM – 9:30 AM [Project time](#)
  - **9:30 AM – 10:00 AM** Free
  - 10:00 AM – 11:00 AM [HR Business Partner/BIBS Director Meeting](#)
  - **11:00 AM – 11:30 AM** Free
  - 11:30 AM – 12:30 PM [Printing & Distribution Check-in](#)
  - 12:30 PM – 1:30 PM [Lunch/Gym](#)
  - **1:30 PM – 2:00 PM** Free
  - 2:00 PM – 2:30 PM [Additional Access Cards](#)
  - **2:30 PM – 4:30 PM** Free
  - 4:30 PM – 5:00 PM [OUT OF OFFICE](#)
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### ▲ Thu, Nov 2

- 8:00 AM – 9:00 AM [Prep](#)
  - 9:00 AM – 9:30 AM [Security Update](#)
  - **9:30 AM – 10:00 AM** Free
  - 10:00 AM – 11:00 AM [Contracts Manager Check-in](#)
  - ▨ 10:00 AM – 11:30 AM [Canceled: Portland Property Management Team Meeting \(Re-occurring\)](#)
  - 12:00 PM – 1:00 PM [Lunch/Gym](#)
  - 1:00 PM – 1:30 PM [Project time](#)
  - **1:30 PM – 2:00 PM** Free
  - 2:00 PM – 3:00 PM [Project time](#)
  - 2:00 PM – 3:00 PM [Council Meeting via Internet](#)
  - ▨ 3:00 PM – 3:30 PM [Check-in](#)
  - 3:30 PM – 4:00 PM [AM Plan Check in Meeting](#)
  - 4:00 PM – 4:30 PM [Bryant/Tom Meeting](#)
  - 4:30 PM – 5:00 PM [OUT OF OFFICE](#)
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### ▲ Fri, Nov 3

- 7:00 AM – 7:30 AM [Bryant Check-in w/ Rafael Colon](#)
- 7:30 AM – 9:00 AM [City Fleet Impact Committee Meeting #1](#)
- 8:00 AM – 5:00 PM [BIBS Organizational Development](#)

- 9:30 AM – 10:30 AM [Debrief & Next Steps to the City Fleet Impact Meeting](#)
  - 10:30 AM – 11:30 AM [Lunch/Gym](#)
  - 11:30 AM – 12:00 PM [Check-in w/ Rafael Colon](#)
  - 12:00 PM – 1:00 PM [Mission Statement Introduction](#)
  - 1:00 PM – 2:00 PM [Debrief & Next Steps to the Mission Statement Introduction](#)
  - 1:00 PM – 2:00 PM [Meeting with See Click Fix](#)
  - 2:00 PM – 2:30 PM [Travel to Portland Water Bureau](#)
  - 2:30 PM – 4:00 PM [City Fleet Impact Committee #2](#)
  - 4:30 PM – 5:00 PM [OUT OF OFFICE](#)
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▲ **Sat, Nov 4 – Sun, Nov 5**

- All Day [OUT OF OFFICE](#)
- 

▲ **Mon, Nov 6**

- 8:00 AM – 9:00 AM [Prep](#)  
Office  
Enge, Bryant
  - 9:00 AM – 9:30 AM [Council Agenda Support](#)
  - **9:30 AM – 10:00 AM** Free
  - 10:00 AM – 11:00 AM [Meeting with Becky Chiao](#)
  - 11:00 AM – 11:30 AM [Call Larry Nelson](#)
  - 11:30 AM – 1:00 PM [Lunch/Gym Time](#)
  - 1:00 PM – 2:00 PM [Property Storage](#)
  - **2:00 PM – 3:30 PM** Free
  - 3:30 PM – 4:30 PM [Emergency Evacuation Plan](#)
  - ▨ 4:00 PM – 4:50 PM [OMF Check in with Mayor's Chief of Staff](#)
  - 4:30 PM – 5:00 PM [OUT OF OFFICE](#)
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▲ **Tue, Nov 7**

- 8:00 AM – 9:00 AM [Prep](#)
- 9:00 AM – 10:30 AM [Leadership Team Meeting](#)
- **10:30 AM – 11:00 AM** Free
- 11:00 AM – 12:00 PM [PPM Check-in](#)
- 12:00 PM – 1:00 PM [Lunch/Gym](#)
- 1:00 PM – 1:15 PM [hold for travel to Columbia square](#)
- 1:15 PM – 1:45 PM [HR Reception Review](#)
- 1:45 PM – 2:15 PM [Hold for travel back to Congress Center](#)

- 2:00 PM – 3:00 PM [Project time](#)
  - 2:00 PM – 4:00 PM [Building Access Solution Meeting](#)
  - 4:00 PM – 4:30 PM** **Free**
  - 4:30 PM – 5:00 PM [OUT OF OFFICE](#)
- 

▲ **Wed, Nov 8**

- 8:00 AM – 9:00 AM [Prep](#)
  - 9:00 AM – 10:00 AM** **Free**
  - 10:00 AM – 11:30 AM [Prepare for BAC](#)
  - 11:30 AM – 12:30 PM [Project time](#)
  - 12:30 PM – 1:30 PM [Lunch/Gym](#)
  - 1:30 PM – 2:00 PM** **Free**
  - 2:00 PM – 3:00 PM [BIBS Budget](#)
  - 3:00 PM – 4:00 PM [Project time](#)
  - 4:00 PM – 4:30 PM** **Free**
  - 4:30 PM – 5:00 PM [OUT OF OFFICE](#)
- 

▲ **Thu, Nov 9**

- 8:00 AM – 9:00 AM [Prep](#)
  - 9:00 AM – 9:30 AM [Security Update](#)
  - 9:30 AM – 10:00 AM [Bryant/Tom Meeting](#)
  - 10:00 AM – 11:00 AM [Project time](#)
  - 10:30 AM – 11:00 AM [Invitation: City of Portland and G4S Follow up - change due to holliday @ Thu Nov 9, 2017 11:30am - 12pm \(MST\) \(bryant.enge@portlandoregon.gov\)](#)
  - 11:00 AM – 12:00 PM [Re-Occurring Green Team mtg](#)
  - 11:30 AM – 12:30 PM [Media response conference call](#)
  - 12:00 PM – 1:00 PM [Lunch/Gym](#)
  - 1:00 PM – 2:00 PM [Emergency Management Facilities Preventive Maintenance and Service Level Expectations](#)
  - 2:00 PM – 3:00 PM [Council Meeting via Internet](#)
  - 2:00 PM – 3:30 PM [FY 2018-19 Performance Management Workshop](#)
  - 3:00 PM – 5:00 PM [Hold for interview](#)
  - 4:30 PM – 5:00 PM [OUT OF OFFICE](#)
- 

▲ **Fri, Nov 10**


- All Day** [Bryant Out of Office \(Holiday\)](#)
-


▲ **Sat, Nov 11 – Sun, Nov 12**


 All Day [OUT OF OFFICE](#)


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▲ **Mon, Nov 13**


 8:00 AM – 9:00 AM [Prep](#)


 8:30 AM – 9:30 AM [Melissa Check-in](#)


 9:00 AM – 9:30 AM [Council Agenda Support](#)


 9:30 AM – 10:00 AM [Check-in with Cinthia Diaz Calvo](#)


 10:00 AM – 10:30 AM [Data Center Project Check In](#)


 10:30 AM – 11:30 AM [BIBS Impact Committee](#)


 11:30 AM – 1:00 PM [Lunch/Gym Time](#)

 11:30 AM – 1:00 PM [Lunch meeting](#)

 1:00 PM – 2:30 PM [4M Condo Documents](#)

 **2:30 PM – 3:00 PM** Free


 3:00 PM – 4:00 PM [Discussion re: union work during business hours](#)


 **4:00 PM – 4:30 PM** Free


 4:30 PM – 5:00 PM [OUT OF OFFICE](#)


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▲ **Tue, Nov 14**


 8:00 AM – 9:00 AM [Prep](#)


 9:00 AM – 10:00 AM [Facilities Security Team Check-In](#)


 10:00 AM – 11:00 AM [Facilities Check-in](#)


 11:00 AM – 12:00 PM [BIBS Administrative and Technical Team Meeting](#)


 12:00 PM – 1:00 PM [Lunch/Gym](#)

 **1:00 PM – 1:05 PM** Free

 1:05 PM – 2:05 PM [City Risk Check-in](#)


 **2:05 PM – 3:00 PM** Free


 3:00 PM – 4:30 PM [OMF Advisory Committee - series](#)


 4:30 PM – 5:00 PM [OUT OF OFFICE](#)


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▲ **Wed, Nov 15**

 8:00 AM – 9:00 AM [Prep](#)

 8:30 AM – 9:30 AM [Project time](#)

 9:00 AM – 10:00 AM [Contracts Manager Check-in](#)

 **10:00 AM – 11:30 AM** Free

 11:30 AM – 12:30 PM [Printing & Distribution Check-in](#)

- 12:30 PM – 2:00 PM [Hold for safety committee luncheon](#)
  - 2:00 PM – 3:00 PM [Check-in with ONI Director](#)
  - **3:00 PM – 3:30 PM** **Free**
  - 3:30 PM – 4:30 PM [PPM Check-in](#)
  - 4:30 PM – 5:00 PM [OUT OF OFFICE](#)
- 

▲ **Thu, Nov 16**

- **Before 8:00 AM** **Free**
  - 8:00 AM – 9:00 AM [Prep](#)
  - 8:30 AM – 10:00 AM [Meeting with Triad](#)
  - ▨ 9:00 AM – 10:00 AM [OMF Labor Management Committee - series](#)
  - **10:00 AM – 10:30 AM** **Free**
  - 10:30 AM – 11:00 AM [Travel to Appt PSU](#)
  - 11:00 AM – 11:50 AM [Updated Invitation: Dan Zalkow/Bryant Enge: Quarterly Check In @ Thu Nov 16, 2017 11am - 11:50am \(PST\) \(bryant.enge@portlandoregon.gov\)](#)
  - 11:45 AM – 12:15 PM [Return Travel](#)
  - 12:00 PM – 1:00 PM [Lunch/Gym](#)
  - 1:00 PM – 1:30 PM [Meeting with Amber LaCour](#)
  - **1:30 PM – 2:00 PM** **Free**
  - 2:00 PM – 3:00 PM [BIBS Team Meeting \(New Series\)](#)
  - 2:00 PM – 3:00 PM [Project time](#)
  - 2:00 PM – 3:00 PM [Council Meeting via Internet](#)
  - ▨ 3:00 PM – 3:30 PM [Cinthia Diaz Calvo Check-in](#)
  - 3:00 PM – 4:00 PM [Invitation: SCF in Portland @ Thu Nov 16, 2017 6pm - 7pm \(EST\) \(bryant.enge@portlandoregon.gov\)](#)
  - **4:00 PM – 4:30 PM** **Free**
  - 4:30 PM – 5:00 PM [OUT OF OFFICE](#)
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▲ **Fri, Nov 17**

- 8:00 AM – 9:00 AM [Prep](#)
- 8:30 AM – 9:15 AM [Meeting the new Project Manager from G4S](#)
- 9:00 AM – 10:00 AM [Project time](#)
- 9:30 AM – 10:30 AM [Campsite Clean up check in](#)
- ▨ 10:30 AM – 11:00 AM [Updated invitation: City of Portland and G4S Follow up @ Weekly from 10:30am to 11am on Friday from Fri Nov 10 to Thu Nov 23 \(PST\) \(bryant.enge@portlandoregon.gov\)](#)
- 11:00 AM – 11:30 AM [Tort Claim Update](#)

■	11:30 AM – 12:00 PM	<a href="#">Discuss 5th floor meeting spaces</a>
■	12:00 PM – 1:00 PM	<a href="#">Lunch/Gym</a>
▨	12:00 PM – 1:00 PM	<a href="#">OMF General Information Session</a>
■	1:00 PM – 1:30 PM	<a href="#">City Fleet Management</a>
□	1:30 PM – 2:30 PM	<a href="#">Canceled: Budget guidance for internal service funds</a>
□	<b>2:30 PM – 3:00 PM</b>	<b>Free</b>
■	3:00 PM – 4:00 PM	<a href="#">BIBS Budget</a>
□	<b>4:00 PM – 4:30 PM</b>	<b>Free</b>
■	4:30 PM – 5:00 PM	<a href="#">OUT OF OFFICE</a>

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▲ **Sat, Nov 18**

□	<b>Before 10:00 AM</b>	<b>Free</b>
■	10:00 AM – 11:30 AM	<a href="#">COBM</a>
□	<b>After 11:30 AM</b>	<b>Free</b>

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▲ **Sun, Nov 19**

■	<b>All Day</b>	<a href="#">OUT OF OFFICE</a>
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▲ **Mon, Nov 20**

■	8:00 AM – 9:00 AM	<a href="#">Prep</a>
■	8:30 AM – 9:30 AM	<a href="#">Melissa Check-in</a>
□	<b>9:30 AM – 9:45 AM</b>	<b>Free</b>
□	9:45 AM – 10:00 AM	<a href="#">"Made In Portland" sign/trademark</a>
■	10:00 AM – 10:30 AM	<a href="#">Bryant/Tom Meeting</a>
■	10:30 AM – 11:30 AM	<a href="#">BES Vehicle Acquisition discussion</a>
■	11:30 AM – 1:00 PM	<a href="#">Lunch/Gym Time</a>
■	1:00 PM – 2:00 PM	<a href="#">BIBS Division Leadership Team Meeting</a>
■	2:00 PM – 3:00 PM	<a href="#">FW: Police/Facilities Discussion</a>
■	3:00 PM – 4:00 PM	<a href="#">Portland Sign Licensing Discussion</a>
▨	4:00 PM – 4:50 PM	<a href="#">OMF Check in with Mayor's Chief of Staff</a>
■	4:30 PM – 5:00 PM	<a href="#">OUT OF OFFICE</a>

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▲ **Tue, Nov 21**

■	8:00 AM – 9:00 AM	<a href="#">Prep</a>
■	8:30 AM – 9:30 AM	<a href="#">Leadership Team Meeting</a>
□	<b>9:30 AM – 10:00 AM</b>	<b>Free</b>

- 10:00 AM – 10:30 AM [Discuss Microsoft Shared Access Software](#)
  - 10:30 AM – 10:45 AM [David quick check-in](#)
  - **10:45 AM – 11:00 AM** Free
  - 11:00 AM – 12:30 PM [Lunch meeting with Leah Treat](#)
  - 12:00 PM – 1:00 PM [Lunch/Gym](#)
  - **1:00 PM – 1:30 PM** Free
  - 1:30 PM – 2:00 PM [Hold for travel to CityFleet Meeting](#)
  - 2:00 PM – 3:00 PM [Project time](#)
  - 2:00 PM – 3:30 PM [CityFleet Team Meeting](#)
  - 3:30 PM – 4:00 PM [Hold for travel from CityFleet Meeting](#)
  - 4:00 PM – 4:30 PM [Media relations check-in](#)
  - 4:30 PM – 5:00 PM [OUT OF OFFICE](#)
- 

▲ **Wed, Nov 22**

- All Day [Bryant Out of Office](#)
- 

▲ **Thu, Nov 23**

- All Day [Bryant Out of Office \(holiday\)](#)
- 

▲ **Fri, Nov 24**

- All Day [Bryant Out of Office \(holiday\)](#)
- 

▲ **Sat, Nov 25 – Sun, Nov 26**

- All Day [OUT OF OFFICE](#)
- 

▲ **Mon, Nov 27**

- 8:00 AM – 9:00 AM [Prep](#)
- 8:30 AM – 9:30 AM [Melissa Check-in](#)
- 9:00 AM – 9:30 AM [Council Agenda Support](#)
- **9:30 AM – 10:00 AM** Free
- ▨ 10:00 AM – 10:30 AM [Data Center Project Check In](#)
- 10:00 AM – 11:00 AM [Hold for Emergency Shelter for Inclement Weather Walk-through](#)
- **11:00 AM – 11:30 AM** Free
- 11:30 AM – 1:00 PM [Lunch/Gym Time](#)
- 1:00 PM – 2:00 PM [TPB Owner Safety Involvement](#)



- 2:00 PM – 4:00 PM Free
  - 4:00 PM – 4:30 PM [Portland Build Discussion](#)
  - 4:30 PM – 5:00 PM [OUT OF OFFICE](#)
- 

### ▲ Tue, Nov 28

- 8:00 AM – 9:00 AM Free
  - 9:00 AM – 9:30 AM [travel to fleet](#)
  - 9:30 AM – 10:00 AM [Fleet Leadership Discussion](#)
  - 10:00 AM – 10:30 AM [Fleet Leadership Discussion](#)
  - 10:30 AM – 11:00 AM [Fleet Leadership Discussion](#)
  - 11:00 AM – 11:30 AM [Grievance Meeting](#)
  - 11:30 AM – 12:00 PM [return from fleet travel](#)
  - 12:00 PM – 1:00 PM [Lunch/Gym](#)
  - 12:00 PM – 1:00 PM [Project insurance and Safety](#)
  - 1:00 PM – 2:00 PM [Facilities Security Team Check-In](#)
  - 2:00 PM – 3:00 PM [Facilities Check-in](#)
  - 3:00 PM – 3:30 PM Free
  - 3:30 PM – 5:00 PM [Anna Kanwit - Appreciation Event - November 28th 2017](#)
  - 5:00 PM – 5:30 PM [OUT OF OFFICE](#)
- 

### ▲ Wed, Nov 29

- 8:00 AM – 8:30 AM [travel to fleet](#)
  - 8:30 AM – 9:00 AM [Fleet Leadership Discussion](#)
  - 9:00 AM – 9:30 AM [Fleet Leadership Discussion](#)
  - 9:30 AM – 10:00 AM [Fleet Leadership Discussion](#)
  - 10:00 AM – 10:30 AM [return from fleet travel](#)
  - 10:30 AM – 11:30 AM [PPM Check-in](#)
  - 11:30 AM – 12:30 PM [Printing & Distribution Check-in](#)
  - 12:30 PM – 12:35 PM [Lucas check-in](#)
  - 12:35 PM – 1:30 PM [Lunch/Gym](#)
  - 1:30 PM – 1:45 PM Free
  - 1:45 PM – 5:00 PM [Interview/Recruitment](#)
  - 5:00 PM – 5:30 PM [OUT OF OFFICE](#)
- 

### ▲ Thu, Nov 30

- 8:00 AM – 8:30 AM [Prep](#)

■	8:30 AM – 10:00 AM	<a href="#">TPB Safety Program - Ph.3 Construction</a>
▨	9:00 AM – 10:00 AM	<a href="#">Portland Oregon Sign Meeting</a>
■	10:00 AM – 11:00 AM	<a href="#">Contracts Manager Check-in</a>
▨	10:00 AM – 11:00 AM	<a href="#">Portland Oregon Sign Meeting/Mayor's Staff</a>
■	11:00 AM – 11:45 AM	<a href="#">hold</a>
■	11:45 AM – 1:15 PM	<a href="#">DCAO Interviews</a>
■	1:15 PM – 2:00 PM	<a href="#">Lunch/Gym</a>
■	2:00 PM – 2:30 PM	<a href="#">hold for travel to Columbia square</a>
□	2:00 PM – 3:00 PM	<a href="#">Council Meeting via Internet</a>
■	2:30 PM – 3:30 PM	<a href="#">Office Entrance Modifications</a>
■	3:30 PM – 4:00 PM	<a href="#">Hold for travel from Columbia Square</a>
□	<b>4:00 PM – 4:30 PM</b>	<b>Free</b>
■	4:30 PM – 5:00 PM	<a href="#">OUT OF OFFICE</a>

## December 2017

### ▲ Fri, Dec 1

■	8:00 AM – 9:00 AM	<a href="#">Prep</a>
■	8:30 AM – 9:00 AM	<a href="#">Bryant/Tom Meeting</a>
■	9:00 AM – 10:00 AM	<a href="#">Project time</a>
▨	9:00 AM – 10:00 AM	<a href="#">Portland Building Info Session</a>
■	9:45 AM – 10:15 AM	<a href="#">Class Comp Director and Managers' Session - BIBS</a>
■	10:15 AM – 10:45 AM	<a href="#">Security Update</a>
□	<b>10:45 AM – 11:00 AM</b>	<b>Free</b>
■	11:00 AM – 12:00 PM	<a href="#">HR Business Partner/BIBS Director Meeting</a>
■	12:00 PM – 1:00 PM	<a href="#">Lunch/Gym</a>
■	1:00 PM – 2:00 PM	<a href="#">1900 Building Security Discussion</a>
■	2:00 PM – 3:00 PM	<a href="#">21st Century Business Solutions</a>
■	3:00 PM – 4:00 PM	<a href="#">BIBS Budget</a>
■	4:00 PM – 4:30 PM	<a href="#">hold</a>
■	4:15 PM – 5:00 PM	<a href="#">BHR Discussion</a>
■	4:30 PM – 5:00 PM	<a href="#">OUT OF OFFICE</a>

### ▲ Sat, Dec 2 – Sun, Dec 3

■	All Day	<a href="#">OUT OF OFFICE</a>
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▲ **Mon, Dec 4**

- 8:00 AM – 9:00 AM [Prep](#)
  - 8:30 AM – 9:30 AM [Melissa Check-in](#)
  - 9:00 AM – 9:30 AM [Council Agenda Support](#)
  - **9:30 AM – 10:00 AM Free**
  - 10:00 AM – 11:00 AM [Portland Building Reconstruction Groundbreaking Ceremony](#)
  - 11:00 AM – 11:30 AM [Cinthia Diaz Calvo Check in with Bryant](#)
  - 11:30 AM – 12:00 PM [Scheduling concerns](#)
  - 11:30 AM – 1:00 PM [Lunch/Gym Time](#)
  - 1:00 PM – 2:00 PM [Sharing security information](#)
  - ▨ 1:30 PM – 2:20 PM [OMF Check in with Mayor's Chief of Staff](#)
  - 2:00 PM – 2:15 PM [City Council Discussion](#)
  - **2:20 PM – 2:30 PM Free**
  - 2:30 PM – 3:00 PM [AM Plan Check in Meeting](#)
  - 3:00 PM – 3:30 PM [travel to fleet](#)
  - 3:30 PM – 4:00 PM [Fleet Leadership Discussion](#)
  - **4:00 PM – 4:30 PM Free**
  - 4:30 PM – 5:00 PM [return from fleet travel](#)
- 

▲ **Tue, Dec 5**

- 8:00 AM – 9:00 AM [Prep](#)
  - 9:00 AM – 10:30 AM [Leadership Team Meeting](#)
  - 10:30 AM – 11:30 AM [coordination of emergency planning roll out](#)
  - **11:30 AM – 12:00 PM Free**
  - 12:00 PM – 1:00 PM [Lunch/Gym](#)
  - 1:00 PM – 1:30 PM [i-net discussion](#)
  - 1:30 PM – 4:30 PM [Review Development Agreement](#)
  - 2:00 PM – 3:00 PM [BIBS Impact Committee \(Location Change\)](#)
  - 2:00 PM – 3:00 PM [Project time](#)
  - 4:30 PM – 5:00 PM [OUT OF OFFICE](#)
- 

▲ **Wed, Dec 6**

- 8:00 AM – 9:00 AM [Prep](#)
- 9:00 AM – 10:00 AM [FW: Police/Facilities Discussion](#)
- 10:00 AM – 11:30 AM [Facilities Services Expectations](#)
- ▨ 10:00 AM – 11:30 AM [Nov/Dec Combined CSG - Budget Focused Meeting](#)
- 11:30 AM – 12:30 PM [Discussion re: Kelly Building](#)

- 11:30 AM – 12:30 PM [Project time](#)
  - 12:30 PM – 1:30 PM [Lunch/Gym](#)
  - 1:30 PM – 2:00 PM [Hold for travel to Water Bureau](#)
  - 2:00 PM – 2:30 PM [Check in with Rafael Colon prior meeting](#)
  - 2:30 PM – 4:00 PM [City Fleet Impact Committee with Rafael Colon](#)
  - 4:00 PM – 4:30 PM [Hold for travel from Water Bureau](#)
  - 4:30 PM – 5:00 PM [OUT OF OFFICE](#)
  - 4:30 PM – 5:00 PM [Quick check-in with Jeff](#)
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▲ **Thu, Dec 7**

- 8:00 AM – 2:30 PM [Bureau Directors Off-site](#)
  - 12:00 PM – 1:00 PM [Lunch/Gym](#)
  - 2:00 PM – 2:30 PM [Project Mgr. Position discussion with Lucas Hillier](#)
  - 2:00 PM – 3:00 PM [Council Meeting via Internet](#)
  - 2:45 PM – 3:45 PM [Vendor/ Park ranger grievance discussion](#)
  - **3:45 PM – 4:00 PM** **Free**
  - 4:00 PM – 4:30 PM [Bryant/Tom Meeting](#)
  - 4:30 PM – 5:00 PM [OUT OF OFFICE](#)
- 

▲ **Fri, Dec 8**

- 8:00 AM – 9:00 AM [Prep](#)
  - 9:00 AM – 10:00 AM [Campsite Clean-up Check-in](#)
  - 10:00 AM – 10:30 AM [Check-in with Cinthia Diaz Calvo](#)
  - 10:30 AM – 11:30 AM [PPM Meeting](#)
  - 11:30 AM – 4:30 PM [BIBS Office Visits](#)
  - 4:30 PM – 5:00 PM [OUT OF OFFICE](#)
- 

▲ **Sat, Dec 9 – Sun, Dec 10**

- **All Day** [OUT OF OFFICE](#)
- 









▲ **Mon, Dec 11**

- 8:00 AM – 9:00 AM [Prep](#)
- 9:00 AM – 9:30 AM [Council Agenda Support](#)
- ▨ 9:00 AM – 10:00 AM [FW: MPOE Space Management & Security support protocol](#)
- 9:30 AM – 10:00 AM [Check-in](#)

	<b>10:00 AM – 10:30 AM</b>	<b>Free</b>
	10:30 AM – 11:00 AM	<a href="#">Review lock out/ tag out procedures &amp; risk analysis</a>
	<b>11:00 AM – 11:30 AM</b>	<b>Free</b>
	11:30 AM – 1:00 PM	<a href="#">Lunch/Gym Time</a>
	12:00 PM – 1:00 PM	<a href="#">Service Dispatch Relocation Spaces</a>
	12:30 PM – 1:00 PM	<a href="#">FW: Invitation: [CALL] 12:30 Call Re: Shelter Opening @ Mon Dec 11, 2017 12:30pm - 1pm (PST) (linda.law@portlandoregon.gov)</a>
	1:00 PM – 3:30 PM	<a href="#">Condo Review</a>
	3:30 PM – 4:20 PM	<a href="#">Updated invitation: Dan Zalkow/Bryant Enge: Quarterly Check In @ Mon Dec 11, 2017 3:30pm - 4:20pm (PST) (bryant.enge@portlandoregon.gov)</a>
	4:00 PM – 4:50 PM	<a href="#">OMF Check in with Mayor's Chief of Staff</a>
	4:15 PM – 4:30 PM	<a href="#">Evacuation Plan</a>
	4:30 PM – 5:00 PM	<a href="#">OUT OF OFFICE</a>











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#### ▲ Tue, Dec 12

	8:00 AM – 8:30 AM	<a href="#">PDX Sign Meeting</a>
	8:30 AM – 9:00 AM	<a href="#">Melissa Check-in</a>
	9:00 AM – 10:00 AM	<a href="#">Facilities Security Team Check-In</a>
	10:00 AM – 11:00 AM	<a href="#">BIBS Racial Equity Roadmap &amp; ADA Transition Plan</a>
	11:00 AM – 3:00 PM	<a href="#">Hold</a>
	12:00 PM – 1:00 PM	<a href="#">Lunch/Gym</a>
	3:00 PM – 4:30 PM	<a href="#">OMF Advisory Committee - series</a>
	4:30 PM – 5:00 PM	<a href="#">OUT OF OFFICE</a>

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#### ▲ Wed, Dec 13

	8:00 AM – 9:00 AM	<a href="#">Prep</a>
	8:30 AM – 9:30 AM	<a href="#">Project time</a>
	9:00 AM – 10:00 AM	<a href="#">HR Business Partner/BIBS Director Meeting</a>
	9:30 AM – 10:00 AM	<a href="#">Addressing backlog conference call</a>
	11:00 AM – 12:00 PM	<a href="#">Facilities Check-in</a>
	12:00 PM – 2:00 PM	<a href="#">FW: Site Master Plan Alternatives Workshop #1</a>
	12:30 PM – 1:30 PM	<a href="#">Lunch/Gym</a>
	<b>2:00 PM – 3:00 PM</b>	<b>Free</b>
	3:00 PM – 4:30 PM	<a href="#">Tour Banfield Property</a>
	4:30 PM – 5:00 PM	<a href="#">OUT OF OFFICE</a>

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▲ Thu, Dec 14

■	8:00 AM – 9:00 AM	<a href="#">Prep</a>
■	9:00 AM – 10:00 AM	<a href="#">BIBS-CBO Meeting</a>
■	10:00 AM – 10:30 AM	<a href="#">Mandatory Facilities Meeting</a>
■	10:00 AM – 11:00 AM	<a href="#">Contracts Manager Check-in</a>
■	10:00 AM – 12:00 PM	<a href="#">FW: Site Master Plan Alternatives Workshop #2</a>
▨	11:00 AM – 12:00 PM	<a href="#">Re-Occurring Green Team mtg</a>
■	12:00 PM – 1:00 PM	<a href="#">Lunch/Gym</a>
▨	12:00 PM – 1:00 PM	<a href="#">OMF Speaker Series - Scott Lazenby</a>
■	1:00 PM – 1:30 PM	<a href="#">Project time</a>
■	1:00 PM – 3:00 PM	<a href="#">4M Condo Doc Review</a>
▨	1:00 PM – 3:00 PM	<a href="#">Jane Braaten's Retirement Party</a>
■	2:00 PM – 3:00 PM	<a href="#">Project time</a>
□	2:00 PM – 3:00 PM	<a href="#">Council Meeting via Internet</a>
■	3:00 PM – 3:30 PM	<a href="#">Cinthia Diaz Calvo Check-in</a>
□	<b>3:30 PM – 4:00 PM</b>	<b>Free</b>
■	4:00 PM – 4:30 PM	<a href="#">Bryant/Tom Meeting</a>
■	4:30 PM – 5:00 PM	<a href="#">OUT OF OFFICE</a>

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▲ Fri, Dec 15

■	8:00 AM – 9:00 AM	<a href="#">Prep</a>
■	8:30 AM – 9:00 AM	<a href="#">Discuss assumptions in Banfield analysis</a>
■	9:00 AM – 10:00 AM	<a href="#">FW: General Fleet Discussion</a>
■	9:00 AM – 10:00 AM	<a href="#">Project time</a>
□	<b>10:00 AM – 10:30 AM</b>	<b>Free</b>
■	10:30 AM – 11:00 AM	<a href="#">Coffee with Michael Crebs</a>
■	11:00 AM – 12:00 PM	<a href="#">Conference call to discuss INET hardware upgrade/replacement recommendation</a>
■	12:00 PM – 1:00 PM	<a href="#">Lunch/Gym</a>
■	1:00 PM – 1:30 PM	<b>Free</b>
■	1:30 PM – 3:00 PM	<a href="#">Facilities BHR Discussion</a>
■	3:00 PM – 3:30 PM	<a href="#">Facilities Team Discussion</a>
▨	3:00 PM – 5:00 PM	<a href="#">Dante's Farewell</a>
■	3:30 PM – 4:30 PM	<a href="#">BIBS Budget</a>
■	4:30 PM – 5:00 PM	<a href="#">OUT OF OFFICE</a>

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▲ Sat, Dec 16

□	<b>Before 10:00 AM</b>	<b>Free</b>
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■ 10:00 AM – 11:30 AM [COBM](#)  
■ After 11:30 AM Free

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▲ Sun, Dec 17

■ All Day [OUT OF OFFICE](#)

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▲ Mon, Dec 18

■ 8:00 AM – 9:00 AM [Prep](#)  
■ 8:30 AM – 9:00 AM [Melissa Check-in](#)  
■ 9:00 AM – 9:30 AM [Council Agenda Support](#)  
■ 9:00 AM – 10:00 AM [Budget Discussion](#)  
■ 10:00 AM – 10:30 AM [Coffee Meeting with Mustafa Washington](#)  
■ 10:30 AM – 11:00 AM [hold](#)  
■ 11:00 AM – 12:00 PM [Reclassification discussion](#)  
■ 11:30 AM – 1:00 PM [Lunch/Gym Time](#)  
■ 12:00 PM – 1:00 PM [Printing & Distribution Check-in](#)  
■ 1:00 PM – 2:00 PM [BIBS Team Meeting \(New Series\)](#)  
□ **2:00 PM – 2:30 PM** Free  
■ 2:30 PM – 4:00 PM [Leadership Team Meeting](#)  
▨ 4:00 PM – 4:50 PM [OMF Check in with Mayor's Chief of Staff](#)  
■ 4:00 PM – 5:00 PM [Process discussion re: Requesting Space/ Furniture Adjustments](#)  
■ 4:30 PM – 5:00 PM [OUT OF OFFICE](#)

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▲ Tue, Dec 19

■ 8:00 AM – 9:00 AM [Prep](#)  
■ 8:30 AM – 9:30 AM [Dispatch Management](#)  
■ 9:00 AM – 9:30 AM [hold for travel to columbia square](#)  
■ 9:30 AM – 10:30 AM [21st century business solutions](#)  
□ **10:30 AM – 10:45 AM** Free  
■ 10:45 AM – 11:45 AM [Columbia Square landlord-tenant meeting](#)  
□ **11:45 AM – 12:00 PM** Free  
■ 12:00 PM – 1:00 PM [Lunch/Gym](#)  
▨ 12:00 PM – 1:30 PM [5th Floor Congress Center Holiday Potluck](#)  
■ 1:00 PM – 2:00 PM [White Elephant Exchange \(Wrapped - \\$10-ish\)](#)  
■ 2:00 PM – 3:00 PM [Congress Center landlord-tenant meeting](#)  
■ 2:00 PM – 3:00 PM [Project time](#)

<input type="checkbox"/>	<b>3:00 PM – 3:30 PM</b>	<b>Free</b>
<input type="checkbox"/>	3:30 PM – 4:00 PM	<a href="#">Meeting with Tawnya &amp; Melissa</a>
<input type="checkbox"/>	4:00 PM – 4:30 PM	<a href="#">AM Plan Check in Meeting</a>
<input type="checkbox"/>	4:30 PM – 5:00 PM	<a href="#">OUT OF OFFICE</a>

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▲ **Wed, Dec 20**

<input type="checkbox"/>	8:00 AM – 9:00 AM	<a href="#">Prep</a>
<input type="checkbox"/>	8:30 AM – 9:30 AM	<a href="#">CityFleet Check-in</a>
<input type="checkbox"/>	9:30 AM – 10:00 AM	<a href="#">hold</a>
<input type="checkbox"/>	10:00 AM – 11:00 AM	<a href="#">400 Building landlord-tenant discussion</a>
<input type="checkbox"/>	11:00 AM – 12:00 PM	<a href="#">Block 25 meeting</a>
<input type="checkbox"/>	11:30 AM – 12:30 PM	<a href="#">Project time</a>
<input type="checkbox"/>	12:00 PM – 1:00 PM	<a href="#">Path to Leadership Appreciation Luncheon</a>
<input type="checkbox"/>	1:00 PM – 1:30 PM	<a href="#">hold</a>
<input type="checkbox"/>	1:30 PM – 2:30 PM	<a href="#">Snow Event Preparation Meeting</a>
<input type="checkbox"/>	2:30 PM – 3:30 PM	<a href="#">PPM Check-in</a>
<input type="checkbox"/>	3:00 PM – 4:00 PM	<a href="#">Project time</a>
<input checked="" type="checkbox"/>	3:30 PM – 3:45 PM	<a href="#">Bryant/Tom</a>
<input type="checkbox"/>	<b>4:00 PM – 4:30 PM</b>	<b>Free</b>
<input type="checkbox"/>	4:30 PM – 5:00 PM	<a href="#">OUT OF OFFICE</a>

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▲ **Thu, Dec 21**

<input type="checkbox"/>	8:00 AM – 9:00 AM	<a href="#">Prep</a>
<input type="checkbox"/>	8:30 AM – 9:00 AM	<a href="#">Security Update</a>
<input type="checkbox"/>	<b>9:00 AM – 10:00 AM</b>	<b>Free</b>
<input type="checkbox"/>	10:00 AM – 11:00 AM	<a href="#">Project time</a>
<input checked="" type="checkbox"/>	10:15 AM – 11:00 AM	<a href="#">BDS/BIBS meeting</a>
<input type="checkbox"/>	11:00 AM – 12:00 PM	<a href="#">Discussion re: Furnishing and Space Moves Processes</a>
<input type="checkbox"/>	12:00 PM – 1:00 PM	<a href="#">Lunch/Gym</a>
<input type="checkbox"/>	1:00 PM – 2:00 PM	<a href="#">PE Review</a>
<input type="checkbox"/>	2:00 PM – 3:00 PM	<a href="#">City Risk Check-in</a>
<input type="checkbox"/>	2:00 PM – 3:00 PM	<a href="#">Council Meeting via Internet</a>
<input type="checkbox"/>	3:00 PM – 4:00 PM	<a href="#">Mapping City Facility Locations</a>
<input type="checkbox"/>	<b>4:00 PM – 4:30 PM</b>	<b>Free</b>
<input type="checkbox"/>	4:30 PM – 5:00 PM	<a href="#">OUT OF OFFICE</a>

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▲ **Fri, Dec 22**



- 8:00 AM – 9:00 AM [Prep](#)
  - 9:00 AM – 10:00 AM [Campsite Clean-up Check-in](#)
  - 10:00 AM – 11:00 AM [Meeting with Ron Sarazin](#)
  - 11:00 AM – 11:30 AM **Free**
  - 11:30 AM – 4:30 PM [BIBS Office Visits](#)
  - 4:30 PM – 5:00 PM [OUT OF OFFICE](#)
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▲ **Sat, Dec 23 – Sun, Dec 24**

■ All Day [OUT OF OFFICE](#)

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▲ **Mon, Dec 25**

■ All Day [Bryant Out of Office \(holiday\)](#)

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▲ **Tue, Dec 26**

■ All Day [Bryant Out of Office](#)

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▲ **Wed, Dec 27**

■ All Day [Bryant Out of Office](#)

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▲ **Thu, Dec 28**

■ All Day [Bryant Out of Office](#)

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▲ **Fri, Dec 29**

■ All Day [Bryant Out of Office](#)

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▲ **Sat, Dec 30 – Sun, Dec 31**

■ All Day [OUT OF OFFICE](#)

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