



Bureau of Planning and Sustainability  
Innovation. Collaboration. Practical Solutions.

**DRAFT**

## Budget Advisory Committee

### Meeting #2 Summary

Thursday, January 3, 2013

4:00 - 6:00pm

#### BAC members present

Janis Adler  
Susan Anderson  
Lisa Bates  
Erin Flynn  
Roberta Jortner

Ella Lewis  
Lindsey Maser  
Linda Nettekoven  
David Posada  
Irma Valdez

#### BAC members not able to attend

Annette Mattson  
Vince Sliwoski

#### Staff present

Michael Armstrong, BPS  
Elisa Hamblin, BPS  
Jill Kolek, BPS  
Joe Zehnder, BPS  
Ryan Kinsella, Office of Management & Finance

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#### **Welcome and Follow up from First BAC Meeting**

Michael summarized the first meeting and distributed a map of District Liaison districts, which had come up in the first meeting. Susan clarified the respective roles of BPS' river planning work and the Office of Healthy Working Rivers, noting that BPS does the planning for the river and that the OHWR serves as a nexus for planning, environmental issues, economic development, recreation, and other river-related issues. (A summary of OHWR's mission and work is included at the end of this document). Susan also noted that other bureaus are referencing the Portland Plan in developing their budgets.

#### **Identify and Discuss Criteria for Program Evaluation and Ranking**

BAC members suggested the following potential considerations for ranking projects and programs:

- Is the program or project legally required?

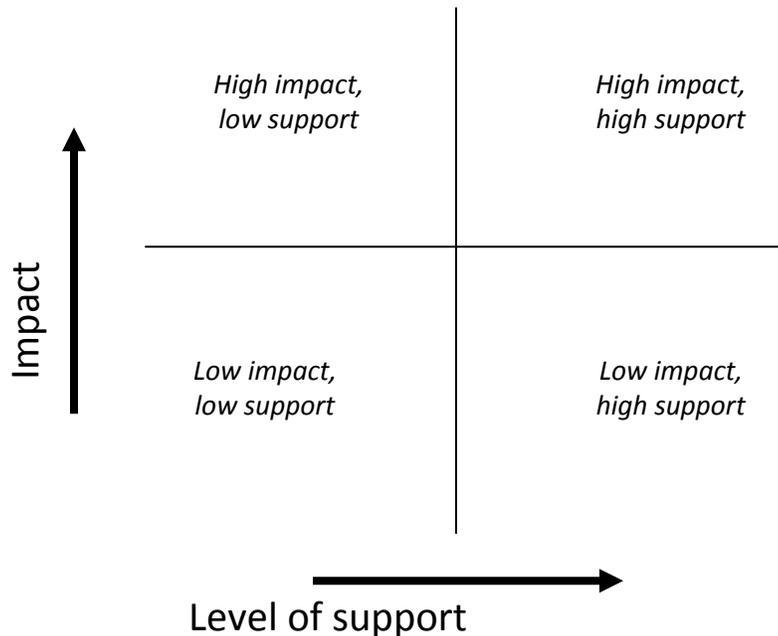


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- How time sensitive is the work?
- How does it reflect neighborhood priorities such as responding to infill or campus development, recognizing that these priorities vary widely across the city?
- Who benefits? Directly? Indirectly? Geographically? Demographically?
- Is it in the Portland Plan?
- Is someone else doing this work?
- What is the impact?
- How does it address equity?
- Does it push innovation?

Susan noted that BPS periodically reviews its programs and projects in two general dimensions, impact and support. Each program is placed on a grid according to how big an impact it has and how much support it enjoys, financial or otherwise.



### General Fund Base Budget and Add Package Options

Joe, Michael, and Jill described the components of the table (attached) laying out options for BPS programs that receive General Fund. The table includes four columns, showing—for discussion purposes—a proposed allocation of:

- 1) on-going General Fund (the 90% base budget)
- 2) on-going General Fund request (the remaining 10% that we can request be added back)
- 3) one-time General Fund (permitted because BPS has received serial one-time funding for a number of years)
- 4) proposed grant requests (in response to specific, already identified funding opportunities)

In discussing the table, BAC members posed a number of questions and observations:

- Is everything in the BPS workplan in the Portland Plan? Susan answered with a preliminary yes. Lindsey noted that some projects or programs are specified in the Climate Action Plan, which fed into the Portland Plan and contributes to several of the overall measures of success, though not all actions appear explicitly in the Portland Plan.
- Code development (done by BPS) and code administration (done by BDS) are closely related but in separate bureaus and with separate funding. (Code development in BPS is funded by General Fund; code administration in BDS is primarily funded by fees.)
- BPS, Metro, Portland State University, and the Port all have substantial research expertise, and PDC often contracts out for similar types of analysis. This can result in inefficiency as well as divergent research findings, making it difficult to get agreement on facts and alignment among key regional decision-makers.
- It can be difficult to allocate resources for credible evaluation of current or past programs/projects, given the high demand for new work, but evaluation can be extremely valuable in making future work more effective and efficient. Foundations may be one source of funding for evaluation work.
- Are there other programs currently funded with General Fund that could be funded through the Solid Waste Management Fund or other sources? Susan answered that there are restrictions on what the solid waste funds can be used for.
- Completing the Central City Plan is a high priority because of its role in the economy and attractiveness of the entire region.
- It is important to preserve programs such as Historic Resources and Fix-It Fairs that directly impact residents.

### **Homework: Ranking General Fund Programs and Projects**

As homework prior to the next meeting, to fulfill City budget process guidelines, BAC members are tasked with ranking BPS programs and projects that receive General Fund support. BAC participants are asked to provide two sets of rankings, one according to “closeness to bureau mission” and the second based on “community priority.” In preparing their rankings, members are asked to consider the candidate criteria discussed during the meeting but are also welcome to draw on any other input they find valuable.

Staff will email BAC members with a template spreadsheet to be completed and returned prior to the next meeting, when we will review and discuss the initial rankings.

### **Next Meeting**

The third BAC meeting is scheduled for:

Thursday, January 10, 2013  
 8:30 - 10:30 a.m.  
 1900 SW 4<sup>th</sup> Avenue  
 Seventh floor, Room 7A

Coffee and tea will be provided.

### **Attachments**

BPS 13-14 Base Budget and Add Package Options for Discussion

## Office of Health Working Rivers 12-13 Budget Narrative

### **Healthy Working Rivers Description**

Healthy Working Rivers (HWR) promotes the integration of environmental restoration, economic development, and community involvement for the Portland segments of the Willamette and Columbia Rivers. HWR facilitates river-related projects contributing to City and regional economic prosperity and implements habitat improvement projects to restore and protect riparian ecological functions. HWR coordinates implementation of river-related projects restoring and protecting ecological functions, identifies and selects pilot restoration projects, and facilitates river projects contributing to City and regional economic prosperity.

### **Goals**

HWR's activities support efforts to enhance watershed health with a focus on the City's two main stem rivers. The office supports the City's goals to promote economic development by redeveloping Brownfield sites and connecting the community to the river to build support for improvements to watershed health.

### **Performance**

HWR continues to provide support for restoration projects in the industrial harbor to enhance ecological values and promote economic redevelopment. The group supports implementation of a compensatory mitigation bank to support watershed restoration efforts; reviews river-related plans and programs to ensure that watershed health, economic development, and community involvement goals are being met. HWR engages other bureaus and stakeholders in discussions related to on-river recreational needs, public access and environmental protection goals and builds partnerships to support the City's watershed health efforts.

### **12-13 Budget**

The Adopted Budget includes funding of \$622,455 for four positions, as well as funding for technical support.