

January 2013

January 2013							February 2013						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28		

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
	January 1, 2013	2	3	4	5
	Updated: Holiday Observed - New	12:00pm Michael / Susan weekly check-in (Susan's office)	9:00am BPS all staff meeting (1900 building - room)	11:00am CLI mentorship (Susan's office: 1900 SW 4th Ave, 7th floor)	
		1:00pm Joe/Susan/Michael budget	10:30am Jill	12:30pm Youth Commission (Susan's office)	6
		2:00pm G Molitor	11:30am Updated: Bureau Directors Lunch (
			1:30pm Michael/Susan re BAC		
			2:30pm Julie O check-in		
			4:00pm BAC mtg #3 (7A)		
7	8	9	10	11	12
9:00am BPS Leadership Team (Susan's conference r	10:00am Michael / Susan weekly check-in	9:30am Michael (Susan's office)	10:00am (Gail) MEET: Susan Anderson RE:	11:30am City Club (Governor Hotel)	
10:30am Jill / Susan check-in (Susan's office)	11:00am Julia / Susan check-in (Susan's Office - BPS	12:00pm MT budget update (7A)	Check-In (Mayor's Office)		13
11:30am Susan / Joe check-in (Susan's office)	2:00pm Updated: LT budget discussion (Exec Conf		2:00pm Parking @ Council - 2pm time certain		
11:30am brownfield briefing	4:00pm Michael (SBC in PSU Urban Ctr)		4:00pm PSC Officer Briefing (7E)		
2:00pm Working Draft:					
14	15	16	17	18	19
9:00am BPS Leadership Team (Susan's conference r	8:30am Updated: BAC mtg #3 (7A)	8:30am Invitation: PoSI Transition Board Meeting @ Wed Jan	10:00am Kunming prep (BPS Executive Conference room: 1900 SW 4th	1:30pm WHI briefing (Mayor's office)	10:00am Kunming planning director
11:00am Urban workshop agenda planning call	11:00am Julia / Susan check-in (Susan's Office - BPS	11:00am Radcliffe / Susan meet (Susan's office)	11:30am Additional Bureau Director meeting (Portland Building		20
12:00pm Susan / Joe check-in (Susan's office)	11:30am Bumping/Redeployme Brown Bag with HR	12:15pm Recycling industry in	1:30pm PDC & BPS Monthly Check-in (Alternate		
2:30pm Jill / Susan check-in	12:30pm Extended MT meeting	Lents URA (Susan's office)			
3:30pm Michael / Susan	1:00pm BPS Management				
21	22	23	24	25	26
Holiday Observed - Martin Luther	9:00am BPS Leadership Team (Susan's conference r	11:30am Dan Donovan, NuPower (BPS Exec	10:00am Julie O check-in & annual review	9:00am Invitation: Urban Sustainability Working Session @ Fri Jan 25 9am - 11am	9:30am Fix-It Fair (Self Enhancement, Inc. 3920 N Kerby Ave)
	9:30am Citywide Equity	12:30pm Jill / Susan check-in (Susan's office)	12:00pm Susan Anderson, Ed McNamara (Mayor's Office - samll confer		27
	10:00am Michael / Susan	1:30pm Susan / Joe check-in (Susan's office)	2:00pm Metro check-in (Susan's conference room)	11:30am Public Trash Containers (Susan's office)	
	11:00am Julia / Susan check-in	1:30pm Julia T			
	12:30pm Comp Plan	3:00pm ITAP / Data			
	2:00pm Rob & Susan check-in				
	6:00pm ATTEND: Planning				
28	29	30	31		
9:00am BPS Leadership Team (Susan's conference r	9:00am Susan/Michael/Jennife (BPS Exec Conference	8:00am State legislative delegation - Portland	9:30am Parking draft (Susan's office)		
10:30am Jill / Susan check-in (Susan's office)	10:00am Michael / Susan weekly check-in	10:00am Updated: Chief Janssens/Susan	10:30am Urban Design Framework Map (Crit		
11:30am Susan / Joe check-in (Susan's office)	11:00am Julia / Susan check-in (Susan's Office - BPS	12:00pm MFSS January Brown Bag: Community Per	1:00pm BPS LMC+ (1900 Building Room 7A)		
3:00pm BPS Budget Update (BPS Conf 7A (30))	4:00pm PSC meeting: WHI environmental and	1:00pm (Gail) MEET: BPS RE: 2:30pm Howard, Andre	2:30pm Julie O check-in		
			4:00pm Updated: PSC		

February 2013

February 2013							March 2013						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
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17	18	19	20	21	22	23	17	18	19	20	21	22	23
24	25	26	27	28			24	25	26	27	28	29	30
							31						

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
				February 1 11:30am State of the County @ City Club (Governor Hotel)	2
					3
					4
4	5	6	7	8	9
9:00am BPS Leadership Team (Susan's conference r 10:30am Jill / Susan check-in (Susan's office) 11:30am Susan / Joe check-in 12:30pm Updated: OMSI and 2:00pm Updated: BPS 4:00pm Atlanta Business	9:00am Chris D / Susan meet (Susan's office) 9:30am John G / Susan meet 10:00am Michael / Susan 11:00am Julia / Susan check-in 11:30am Comp Plan briefing 1:00pm Leadership Team 2:30pm Karen L / Susan meet	9:30am Updated: Strategic Plan Update planning (Exec Conf Room) 1:00pm Ed / BPS leadership (BPS Exec Conference Room)	9:00am BPS all staff meeting (1900 building - room 11:30am Updated: Bureau Directors Lunch (1:00pm Draft Comp Plan with 2:30pm Julie O check-in 3:30pm Joe 4:00pm Scenarios briefing		
11	12	13	14	15	16
9:00am BPS Leadership Team (Susan's conference r 10:30am Jill / Susan check-in (Susan's office) 1:00pm Updated: Meeting with UNEP and Bayer 2:30pm Michael/Susan: 3:30pm WHI update for PSC	9:30am AA Plan (Susan's office) 10:00am Michael / Susan weekly check-in 11:00am Julia / Susan check-in (Susan's Office - BPS 12:30pm ATTEND: Planning and Sustainability	9:00am Bob Stacey (1900 SW 4th Ave, Suite 7100, 10:30am Susan / Joe check-in (Susan's office) 1:00pm Ed / BPS leadership (BPS Exec Conference 2:00pm WHI timing check-in 5:00pm Metro Policy Advisory	9:15am Port of Portland Economic Development - Susan 10:30am P&D Directors meeting (Bull Run Room -- Portland 12:00pm CLI mentorship (8th floor PDX bldg)		
18	19	20	21	22	23
Holiday Observed - President's Da	Vacation	9:30am Metro check-in (Metro) 10:00am Metro Technical Advisory Committee 1:00pm Ed / BPS leadership (BPS Exec Conference 2:30pm Budget prep 3:30pm Budget session @	9:30am Susan / Joe check-in (Susan's office) 11:30am Additional Bureau Director meeting (1:30pm PDC & BPS Monthly Check-in (Portland 2:30pm Michael / Susan weekly check-in	9:30am Planning & Sustainability/BTS Office 365 Briefing (at BPS Executive 11:00am Paul and Susan re: Strategic Plan (Paul's Office) 3:00pm Joe	9:30am Fix-It Fair (Ron Russell Middle School 3955 SE 112th Ave)
25	26	27	28		
9:30am BPS Leadership Team (Susan's conference room) 10:30am Jill / Susan check-in (Susan's office) 11:30am Susan / Joe check-in (Susan's office)	10:00am Michael / Susan weekly check-in 11:00am Julia / Susan check-in (Susan's Office - BPS 1:00pm Rob & Susan check-in (Susan's office) 5:30pm Comp Plan Workshop (De La Salle North HS	9:30am Updated: HRCIP at City Council 12:00pm Hazel Bag: The Great 1:00pm Ed / BPS leadership 2:00pm strategic plan update 3:00pm Erin 4:00pm Diane 5:00pm Metro Policy Advisory	9:30am Updated: OMF IA metrics (Susan or 10:00am Updated: Meeting for 12:30pm Christine Ervin - lunch 2:00pm Metro check-in 2:30pm Julie O check-in 3:30pm Updated: PSC 5:30pm Comp Plan workshop		

March 2013

March 2013							April 2013						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
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17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30				
31													

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
				March 1 11:30am WHI - Port Commission (Susan's office)	2 10:00am Comp Plan workshop (David Douglas HS)
					3
4 9:00am LT retreat (TBD) 2:45pm Robin McArthur 4:00pm Amanda DeVilbiss	5 9:00am BPS (CBO review) 10:00am Michael / Susan 11:00am Julia / Susan check-in 11:30am Susan / Joe check-in 2:00pm Rachael / Susan meet 3:00pm Jill / Susan check-in 3:30pm Updated: BPS 5:00pm Comp Plan workshop	6 9:30am Metro check-in (Metro) 10:00am Metro Technical Advisory Committee - 1:00pm Ed / BPS leadership 3:15pm Martin Gobel 4:30pm Kunming call 6:30pm Public Hearing on City	7 9:00am BPS all staff meeting (1900 building - room) 11:30am Updated: Bureau Directors Lunch (2:00pm Desiree WR re: work 2:30pm Julie O check-in 3:30pm West Hayden Island 4:45pm Susan Anderson, BoP	8 8:30am Updated: Old Town/Chinatown Community Planning Forum (70 NW Couch Street - Uofo Ground 1:00pm NAS Workshop Call (877-339-0018 / *3174186*)	9 10:00am Comp Plan workshop (Beaumont MS)
11 9:00am BPS Leadership Team (Susan's conference r 10:30am Michael / Susan weekly check-in 11:30am Susan / Joe check-in 2:00pm Callie Lentz (Exec 4:00pm West Quadrant Q & A 5:30pm Updated: West	12 9:30am Vinh/Susan meeting (Susan's office) 10:00am Jill / Susan check-in (Susan's office) 11:00am Julia / Susan check-in (Susan's Office - BPS 12:30pm ATTEND: Planning 6:30pm Public Hearing on City	13 9:30am BPS LMC+ (7A) 11:30am Martin Gobel 1:00pm Ed / BPS leadership (BPS Exec Conference Room) 6:00pm Metro Policy Advisory Committee (Metro Council Chamber)	14 7:30am Comp Plan Biz Workshop (Mercy 10:30am P&D Directors meeting (Bull Run 2:00pm PSU/BPS (Urban Center, room 411) 3:30pm Purple Pipe/SERA + prep for mayor's offi	15 8:00am Out	16
18 8:00am Out	19 9:00am Asset Management - Council Budget Sessi 10:30am Susan / Joe check-in (Susan's office) 12:00pm Julia / Susan check-in 12:30pm Extended MT meeting 1:00pm BPS Management 3:30pm John Carroll	20 12:00pm Updated: PSC Officer Briefing (BPS Exec Conference Room) 1:00pm Ed / BPS leadership (BPS Exec Conference Room)	21 11:30am Additional Bureau Director meeting (1:30pm PDC & BPS Monthly Check-in (Alternate 2:30pm Michael / Susan weekly check-in 4:00pm CLI mentor (Susan's office)	22 10:00am Ed Sale 12:00pm CAP briefing (BPS Exec Conf Room) 1:00pm BPS/PBOT check-in (BPS Exec Conf Room) 2:30pm Gil Kelley	23
25	26	27 vacation	28	29	30
					31