

<b>MEETING INFORMATION</b>		
<b>Objective:</b>	Review draft list of actions for the updated Climate Action Plan and ask questions of staff; provide initial feedback on draft actions; outline the process and timeline for more detailed feedback on draft actions.	
<b>Date:</b>	Tuesday, October 29, 2013	
<b>Time:</b>	2:00 PM to 4:00 PM	
<b>Location:</b>	City of Portland, Bureau of Planning and Sustainability	1900 SW 4 <sup>th</sup> Ave. Portland <b>2<sup>nd</sup> Floor, Room 2500 A</b>
<b>AGENDA ITEMS</b>		
		<b>TIME</b>
<b>1</b>	<b>Welcome, Introductions and Announcements</b> (15 min)	2:00 PM
<b>2</b>	<b>Brief review of draft actions</b> (15 min) <ul style="list-style-type: none"> <li>• General orientation and development process</li> <li>• Overview of equity findings</li> </ul>	2:15 PM
<b>3</b>	<b>Draft CAP Actions – World Café</b> (60 min) <ul style="list-style-type: none"> <li>• Visit at least three chapter topic tables</li> <li>• Discuss proposed actions with staff</li> <li>• Ask questions, provide initial feedback</li> </ul>	2:30 PM
<b>4</b>	<b>Steering Committee Debrief</b> (10 min)	3:30 PM
<b>5</b>	<b>Public Comment</b> (10 min)	3:40 PM
<b>6</b>	<b>Next Steps</b> (10 min)	3:50 PM
<b>7</b>	<b>Adjournment</b>	4:00 PM

## **UPDATED PROJECT TIMELINE**

- November 12:** CAP Steering Committee feedback on draft actions DUE to Michele Crim ([michele.crim@portlandoregon.gov](mailto:michele.crim@portlandoregon.gov)) and Tim Lynch ([tim.j.lynch@multco.us](mailto:tim.j.lynch@multco.us))  
*Any format:* email, memo, redlined document, in person meeting, etc.
- November 13:** Optional Briefing: CAP Equity Scan presentation by Greg Schrock (author)  
Equity Scan document: <http://www.portlandoregon.gov/bps/article/463573>  
Time: Wed, November 13, 2:00 – 3:00 PM  
Location: Portland Building (1120 SW 5<sup>th</sup> Ave.), Conference Room B, 2<sup>nd</sup> Floor
- December:** Finish draft document development and internal staff review
- Mid-January:** Draft document to graphics to create “public comment” version
- Late January:** Draft “public comment” document to CAP Steering Committee for review and comment
- Early February:** CAP Steering Committee meeting focused on draft document
- Feb → March:** Planning & Sustainability Commission briefing, public comment, engagement and outreach
- Mid-April:** City Council / County Board consideration for adoption