

Community Involvement Committee

Meeting Summary Notes

June 21, 2018, 5pm to 7pm

1900 SW 4th Avenue, Portland, 7th floor

CIC Member Attendance: Claire Carder, Alexandra Degher, Beth Rubin (by phone), Sandra Walden, Christina Wienholz

Other people in attendance: Joe Zehnder (BPS), Eric Engstrom (BPS), Sara Wright (BPS), Nikoyia Phillips (BPS)

Joe Zehnder, Chief Planner at BPS, welcomed the group as part of the City's efforts to make community engagement in long-range planning more robust and meaningful.

Meghaan Davis, Office of the City Auditor swore in the members who were present in person. (Member attending remotely had been sworn in previously)

Members introduced themselves with a short statement about who they are and what brings them to this committee.

BPS staff reviewed potential topics and focus areas for July, August and September meetings. The group agreed to review one project ([Historic Resources Code Project](#)) in July, and then step back for the August meeting to consider what is the most useful structure for having projects presented to them. The group tentatively agreed on scheduling regular meetings on the second Tuesday of the month, beginning in November.

The group did a short icebreaker exercise as part of ongoing team-building.

BPS staff led a review of the draft bylaws, explaining that they will be officially adopted by the Director. The group discussed the pros and cons of using a consensus-based decision-making process, and those present agreed that they would like to try using that approach. Staff will follow up with members not present, and the bylaws will be reviewed again in July before being submitted to the Director for review and adoption.

The group did a short evaluation of the meeting to inform future agenda development.

Meeting closed at 7:05.

The next Community Involvement Committee meeting will be held on July 9, 2018 at 5pm at 1900 SW 4th Avenue, Portland, 7th floor. For more information, please contact Nikoyia Phillips, Bureau of Planning and Sustainability at 503-823-7700 or nikoyia.phillips@portlandoregon.gov.