

BPS Budget Advisory Committee FY19-20

Meeting 1: Introduction and Context

November 29, 2018

Agenda

- Introductions
- Budget Process
 - Funding overview
 - Process changes from previous years
 - BAC role
- Program Offers Overview
- Next steps

BPS Ground Rules

1. Listen to understand, not to respond.
2. W.A.I.T. [“Why Am I Talking?”]
3. Assume good intentions, but attend to impact.
4. Be willing to make mistakes and be forgiving of those who do.
5. Allow for, and appreciate, disagreement of opinions, ideas, methods – respectfully.
6. Personal stories stay, lessons can be shared.
7. Meeting-specific (if requested).

_____ (*Fill in the blank.*) This can be used for a meeting- or team-specific item should the group want to include one or more additional Ground Rules.

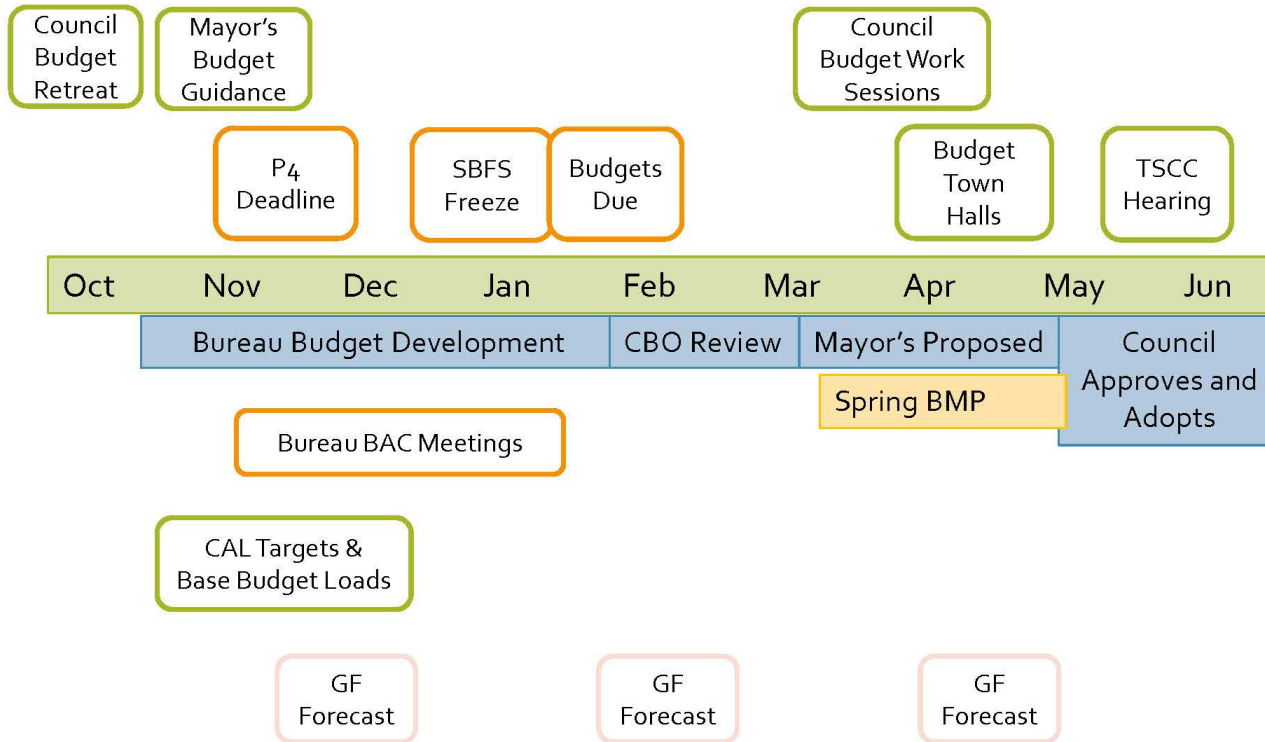
Introductions

- Name
- Pronouns
- A word that describes you using the first letter of your first name

Roles & Purpose of BAC

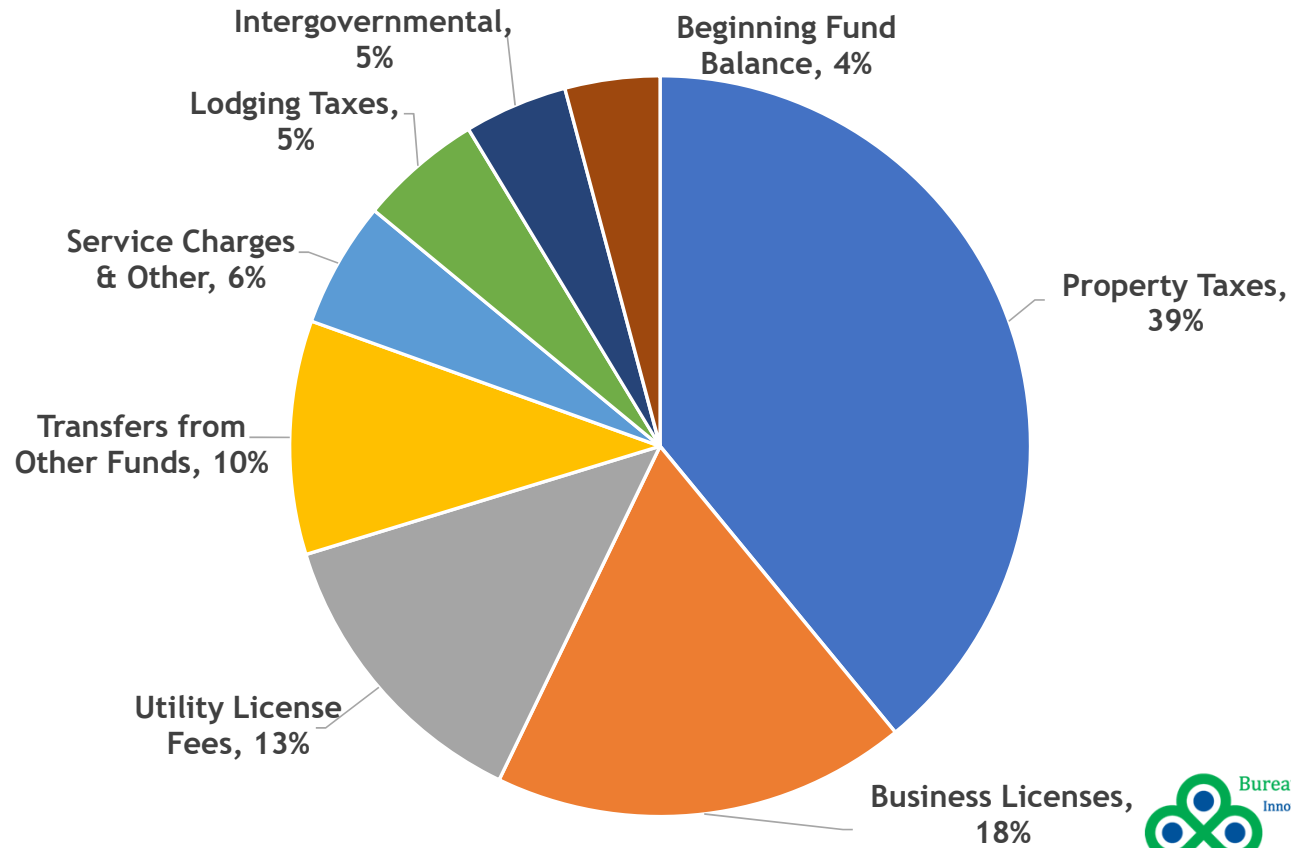
- Understand the BPS work program, priorities and funding sources.
- Share community priorities, particularly the needs and priorities of historically under-represented communities.
- Inform and advise on how BPS prioritizes its resources to achieve desired community outcomes.

Annual Budget Development



Where does General Fund come from?

(in millions)



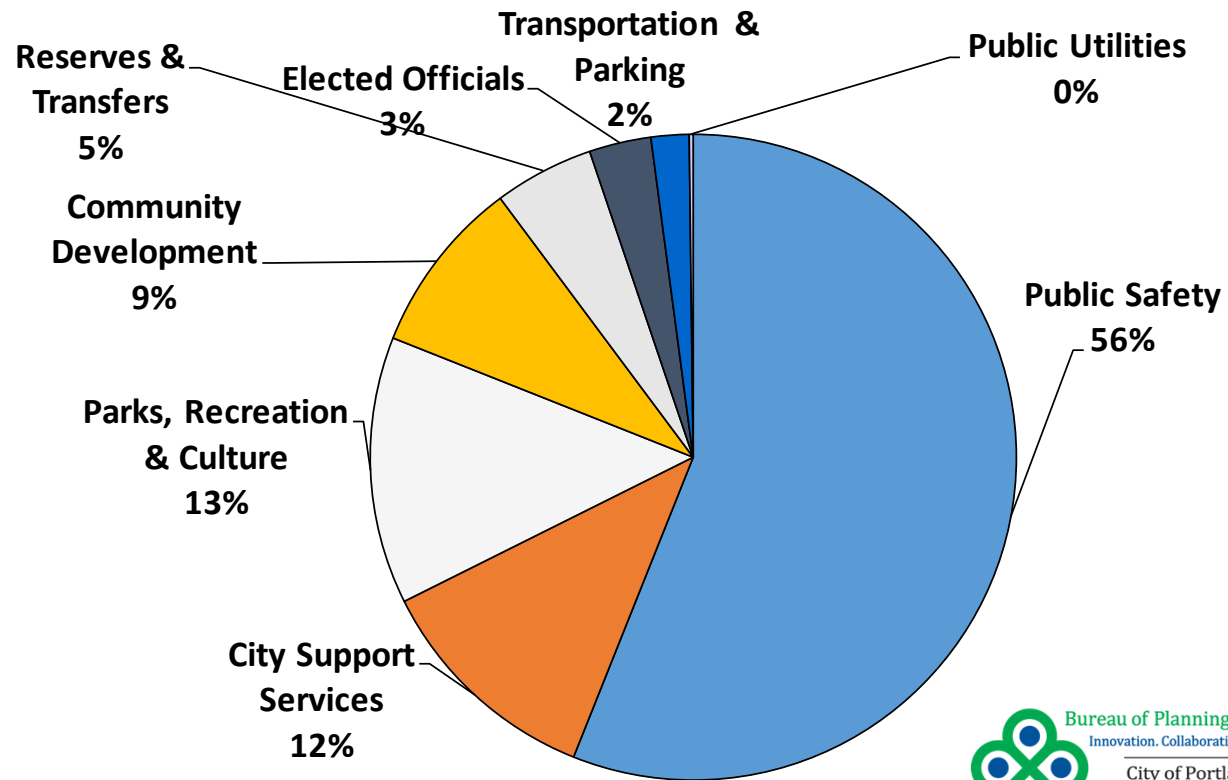
Bureau of Planning and Sustainability
Innovation. Collaboration. Practical Solutions.
City of Portland, Oregon



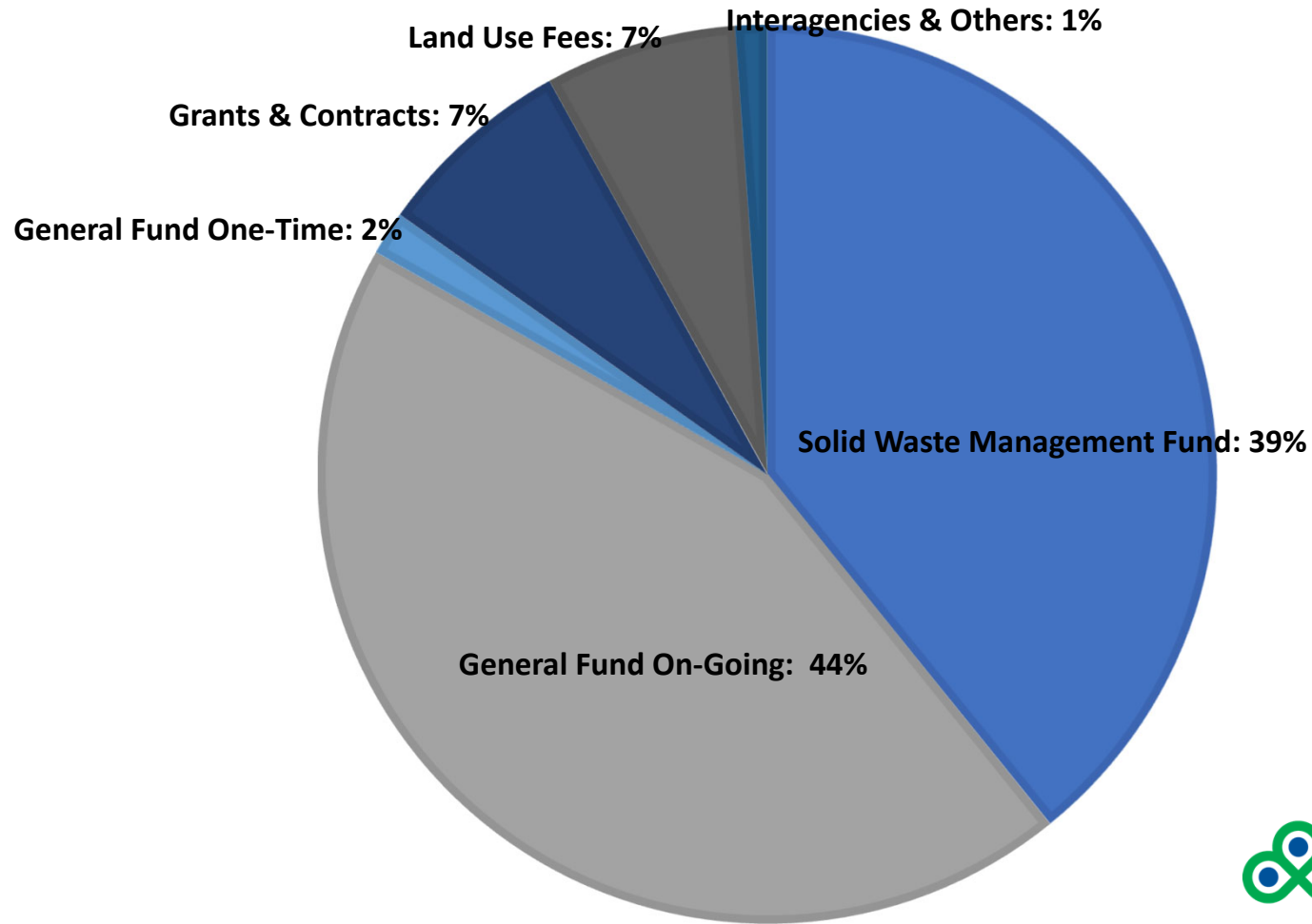
Where does General Fund go?

(in millions)

BPS is part of “Community Development” together with Civic Life, BDS and BHR



FY18-19 Funding Sources

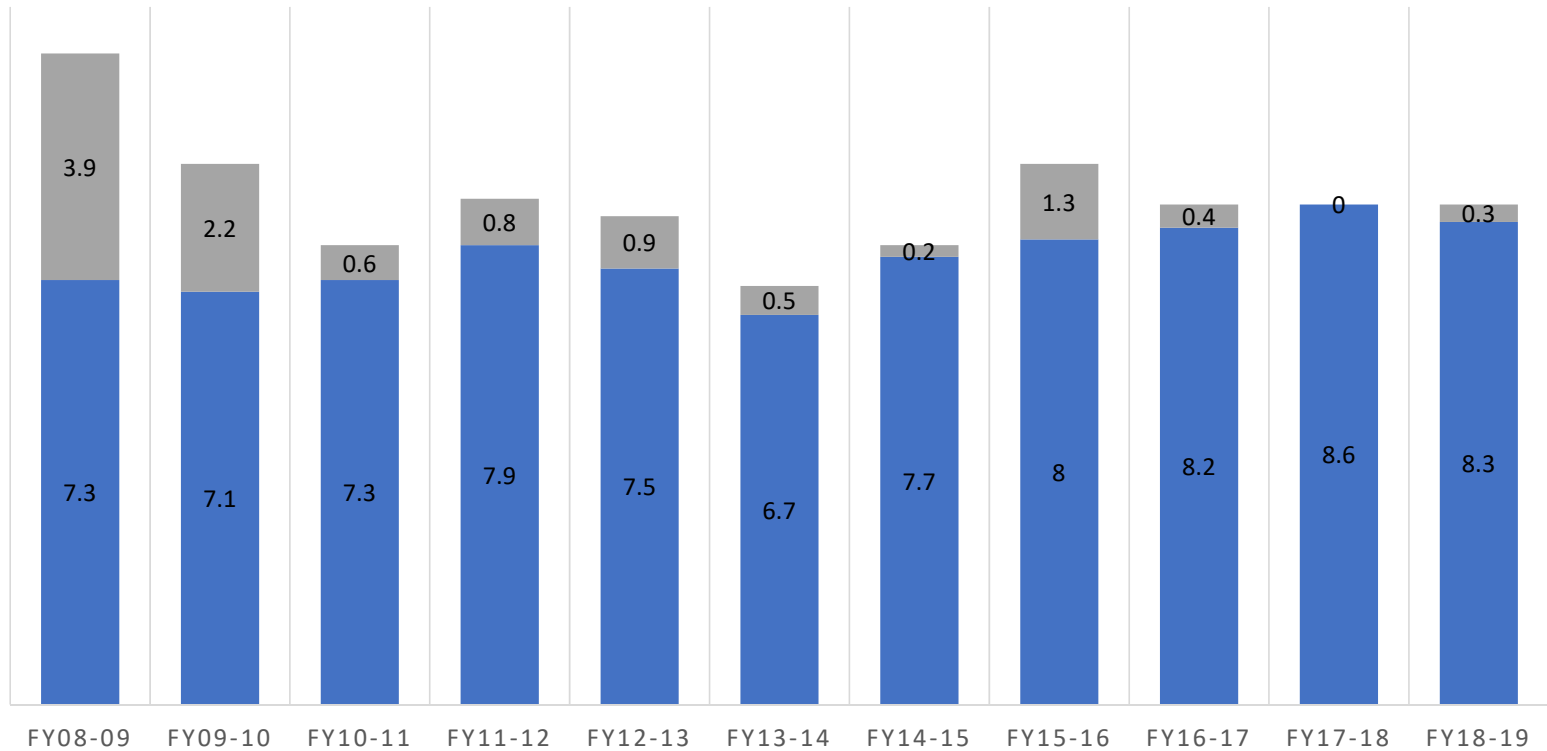


BPS General Fund Resources

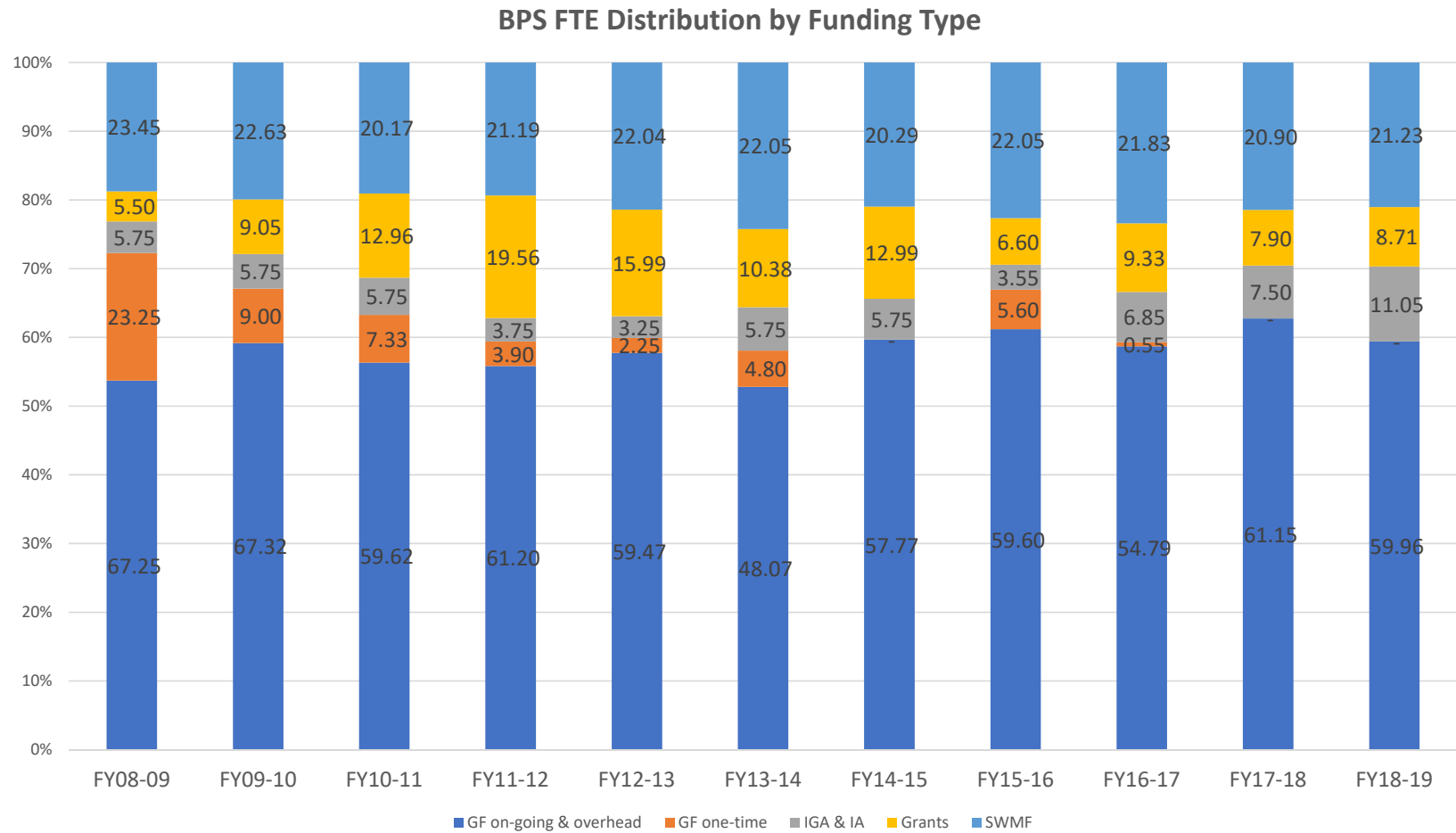
(in millions)

BPS General Fund Resources (in millions)

■ GF on-going ■ GF one-time



BPS FTE Distribution by Funding Type



Budget Process Changes — Goals

- Empower community members and City Council to better understand *key bureau programs and activities*.
- Take a *holistic approach* to discussing and understanding service levels – rather than focusing on the margins.
- Provide bureau managers the *flexibility* to manage within available resources.
- *Maximize the value* of staff and community time by ensuring development of budget change packages are priorities of Council.
- Facilitate *comprehensive package development* through earlier Council priority identification.

FY19-20 Budget Process — Key Changes

Key Change #1: Program Offers

- Bureaus will present budget by program (*6-digit functional area*)
- Program offers should include:
 - Overview of services and goals
 - Key performance data
 - Historical financial and positional data
 - Notable changes to service levels and activities
- Submissions due in this format in January, but will take years for some to perfect.

FY 19-20 Budget Process — Key Changes

Key Change #2: Constraints and “Directions to Develop”

- Each bureau will be provided **one** allocation target
 - GF Bureaus = “CAL” less 1%
- Bureaus can make changes within that target without ‘decision packages’ seeking Council authority
 - Key service changes should be described in program offers
- Proposals to **change appropriation levels** will come from Council in the form of “Direction to Develop” packages

FY19-20 Budget Process — Key Changes

Key Change #3: Additional Public Engagement Efforts

- Partnering with Civic Life as the City's engagement experts
- Multi-year effort
- Likely involve year-round engagement strategies
- Potentially making some tweaks to budget forums this first year
- *More to come!*

BPS Program Offers for FY19-20

- Comprehensive & Strategic Planning
- Code Development
- Area Planning
- Environmental & River Planning
- Smart Cities
- Climate, Energy & Sustainable Development
- Waste Collection
- Sustainability Engagement
- Business Operations
- Director's Office

Next Steps

BAC Meeting #2: Tuesday, December 18 (4-6 p.m.)

- Program Offers discussion:
 - Do the descriptions make sense?
 - Do the levels of resources make sense?
 - Do they create a compelling story about our work?
 - How can we better reflect and align the write-ups with Community Priorities?
- BAC input to letter to Council.