City of Portland ITB 115228 - Paper & Envelopes
Sustainable Procurement Specifications Excerpt
February 4, 2013

Excerpt from General Requirements:

> All cut stock paper presented in bid must be suitable for use in high speed copier/printers and small format offset presses. All envelopes bid must be suitable for use in the City's Jet envelope press. The successful bidder(s) must supply, upon request by Printing & Distribution (P&D), 2-cases of all items, included in bid, for testing.

Excerpt from Product Specifications:

> PAPER SPECIFICATIONS: All white Bond papers should be Processed Chlorine Free (PCF). All bond papers and card stock must be Forest Stewardship Council (FSC) or Sustainable Forestry Initiative (SFI) certified.

[Also, see the attached bid form regarding recycled content minimum requirements]

ATTACHMENT 2
115228 BID SCHEDULE
PAPER AND ENVELOPES

SECTION A - WHITE BOND (Must be PCF and either FSC or SFI certified)

ITEM	DESCRIPTION	MIN PCW	EST ANNUAL QUANTITY	BRAND NAME OF STOCK BEING BID	UNIT	UNIT PRICE	EXTENDED PRICE
1	20# WHITE BOND, 92 BRIGHT, 8.5x11	30%	27,500		REAM		
2	20# WHITE BOND, 92 BRIGHT, 8.5x14	30%	700		REAM		
3	20# WHITE BOND, 92 BRIGHT, 11X17	30%	3,600		REAM		
4	20# WHITE BOND, 92 BRIGHT, 8.5x11	100%	25,150		REAM		
5	20# WHITE BOND, 92 BRIGHT, 8.5x14	100%	175		REAM		
6	20# WHITE BOND, 92 BRIGHT, 11X17	100%	650		REAM		
7	20# WHITE BOND, 3-HP, 92 BRIGHT, 8.5x11	100%	1,900		REAM		
	TOTAL SECTION PRICE						**$0**

SECTION B - COLORED BOND & CARDSTOCK (Must be either FSC or SFI certified)

ITEM	DESCRIPTION	MIN PCW	EST ANNUAL QUANTITY	BRAND NAME OF STOCK BEING BID	UNIT	UNIT PRICE	EXTENDED PRICE
8	20# BOND, PASTEL COLORS, 8.5 X 11	30%	2,500		REAM		$0
9	20# BOND, PASTEL COLORS, 8.5 X 14	30%	100		REAM		$0
10	20# BOND, PASTEL COLORS, 11 X 17	30%	2,000		REAM		$0
11	90# WHITE INDEX, 94 BRIGHT, 8.5 X 11	30%	400		REAM		$0
12	90# INDEX, PASTEL COLORS, 8.5 X 11	30%	300		REAM		$0
	TOTAL SECTION PRICE						**$0**

SECTION C - BUSINESS ENVELOPES

ITEM	DESCRIPTION	MIN PCW	EST ANNUAL QUANTITY	BRAND NAME OF STOCK BEING BID	UNIT	UNIT PRICE	EXTENDED PRICE
13	#10, 24# WHITE WOVE EPS, PLAIN	100%	200		CARTON		$0
14	#10, 24# WHITE WOVE EPS, WINDOW	100%	300		CARTON		$0
15	#9, 24# WHITE WOVE EPS, PLAIN	100%	100		CARTON		$0
16	#10, 24# WHITE WOVE FAST FORWARD EPS, POLY WINDOW		25		CARTON		$0
	TOTAL SECTION PRICE						**$0**

SECTION D - TEXT AND WRITING; COVER; & PRE-COLLATED REVERSE SEQUENCE, BLACK IMAGE, CARBONLESS

ITEM	DESCRIPTION	MIN PCW	EST ANNUAL QUANTITY	BRAND NAME OF STOCK BEING BID	UNIT	UNIT PRICE	EXTENDED PRICE
17	24 / 60# WHITE TEXT, 8.5 X 11	30%	400		REAM		$0
18	24 / 60# WHITE TEXT, 11 X 17	30%	700		REAM		$0
19	24 / 60# TEXT, BRIGHT COLORS, 8.5 X 11	30%	200		REAM		$0
20	24 / 60# ENVIRONMENT WRITING OR EQUIVALENT, 8.5 X 11	100%	100		REAM		$0
21	28 / 70# WHITE TEXT, 8.5 X 11	30%	600		REAM		$0
22	28 / 70# WHITE MOHAWK TEXT, SMOOTH, 8.5 X 11	100%	1,100	MOHAWK	REAM		$0
23	28 / 70# WHITE MOHAWK TEXT, SMOOTH, 11X17	100%	200	MOHAWK	REAM		$0
24	28 / 70# WHITE MOHAWK TEXT, SMOOTH, 12X18	100%	100	MOHAWK	REAM		$0
25	80# WHITE MOHAWK COVER, SMOOTH, 8.5 X 11	100%	200	MOHAWK	REAM		$0
26	80# WHITE MOHAWK COVER, SMOOTH, 11X17	100%	200	MOHAWK	REAM		$0
27	80# WHITE MOHAWK COVER, SMOOTH, 12X18	100%	100	MOHAWK	REAM		$0
28	2-PT CARBONLESS, W/C OR W/P		1,250		REAM		$0
29	3-PT CARBONLESS, WCP		1,000		REAM		$0
30	4-PT CARBONLESS, WCPG		100		REAM		$0
	TOTAL SECTION PRICE						**$0**

TOTAL OF ALL SECTION PRICES **$0**

DISCOUNT (% OFF END BOOK) FOR ALL OTHER ITEMS IN CATALOG %