

~ July 2015 ~

Mon	Tue	Wed	Thu	Fri
		<b>1</b> 8:15a-9:15a Portland Building Renovation Project: Project Planning 9:30a-10a PCI/PII Update 10:30a-11a CAO check-in 11a-12p City Treasurer check-in 12p-1p Lunch 1:15p-2p BTS Bus. Solutions Mgr. check-in 1:30p-2:30p PDC Director	<b>2</b> Out of the Office	<b>3</b> Holiday
<b>6</b> 9a-9:30a Procurement Services CPO, BES Director 9:30a-10:30a Procurement Services CPO Check-in 12p-1p Lunch 2p-2:30p Comm. Saltzman/CAO/CFO	<b>7</b> 8:30a-9a Informational Interview 10a-10:30a BPS Director 11a-12p City Treasurer check-in 12p-1p Lunch 1p-2p Revenue Division Manager 2p-2:30p Comm. Fritz 3p-4p City Treasurer	<b>8</b> 7a-8:30a Personal Appointment 8:15a-9:15a Portland Building Renovation Project: Project Planning 9:30a-10a PCI/PII Update 10a-11a FPDR Director 12p-1p Lunch 1p-2p BRFS Division Managers	<b>9</b> 8:30a-10a OMF Leadership Team 10a-11a City Controller check-in 11:30a-12p Professional phone meeting 12p-1p Lunch	<b>10</b> 8:30a-9a CAO check-in 9a-9:30a City Treasurer 12p-1p Lunch
<b>13</b> 9a-10:30a EBS Governance 12p-1p Lunch	<b>14</b> 9:30a-11a Actuarial Meeting 9:30a-10a EBS/BHR/BRFS Check-in 11:45a-2p TSCC Forum Lunch 3p-3:30p BTS CTO monthly check-in	<b>15</b> 8:15a-9:15a Portland Building Renovation Project: Project Planning 9:30a-10a PCI/PII Update 10a-11a City Controller check-in 12p-1p Lunch 1:15p-2p BTS Bus. Solutions Mgr. check-in 3p-4p Procurement Services CPO Check-in	<b>16</b> 9a-10a OMF LMC Meeting 10a-11:30a PCI/PII Update 12p-1p Lunch 1p-2p City Treasurer check-in 3p-3:30p CAO, Mayor's Policy Advisor, Debt Manager	<b>17</b> 8:30a-9a CAO check-in 9a-10a Grants Manager Check-in 12p-1p Lunch 12p-1p OMF General Information Session with Fred Miller 1p-1:30p Comm. Fish
<b>20</b> 8:30a-9:30a OMF Leadership Team 9:30a-10a Police LMS 11a-12p PERS advisory group 12p-1p Lunch 2:30p-4:30p Confirmed: Tour of Edith Green-Wendell Wyatt Federal Building	<b>21</b> 8a-12p PIC Meeting 12p-1p Lunch 1p-2p City Controller 3:30p-4p Procurement Services CPO Check-in	<b>22</b> 8:15a-9:15a Portland Building Renovation Project: Project Planning 9:30a-10a PCI/PII Update 10:30a-11:30a PDC Director check-in 12p-1p Lunch 1p-2p BRFS Division Managers 2p-3p Job Shadow Day	<b>23</b> 9a-10a OMF/CBO Check-in 10a-11a City Controller check-in 11a-12p City Treasurer check-in 12p-1p Lunch 2p-2:30p CAO check-in	<b>24</b>
<b>27</b> 9a-10a OMF Leadership Team 10a-11a Portland Building Information Session 12p-1p Lunch 1p-2:30p Portland Building Renovation Advisory Committee 3p-4p Grants Manager Check-in	<b>28</b> 9:30a-10a EBS/BHR/BRFS Check-in 11a-11:30a Comm. Novick 12p-1p Lunch 1p-1:15p Revenue Division Manager, EBS Manager 1p-2p Revenue Division Manager 2p-3p City Treasurer check-in	<b>29</b> 8:15a-9:15a Portland Building Renovation Project: Project Planning 9:30a-10a PCI/PII Update 10:30a-11a Revenue Division Manager 12p-1p Lunch 1:15p-2p BTS Bus. Solutions Mgr. check-in 2p-3p City Controller check-in 3:30p-4p Government Relations Manager	<b>30</b> 7:45a-2p Bureau Director's Work Session 3:30p-5p PDC Director & Staff, Debt Manager & Staff	<b>31</b> Out of Office

~ August 2015 ~

Mon	Tue	Wed	Thu	Fri
<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
9a-11a OMF Leadership Team	9:30a-10:30a City Treasurer check-in	8:15a-9:15a Portland Building Renovation Project: Project Planning	9a-9:30a BHR Director	8:30a-9a CAO check-in
11:30a-1p Professional Lunch	11a-12p PDC Director		11:30a-1p Bureau Directors Meeting	12p-1p Lunch
1:30p-2p Bus Ops Manager, Financial Analyst, Asst. Budget Director	12p-1p Lunch	9:30a-10a PCI/PII Update	11:30a-12:30p PDC Director, Comm. Novick	2:30p-3p Sr. Financial Analyst
3p-3:50p OMF Check-in with Mayor's Office Chief of Staff	3p-4p EBS Executive Steering Committee	12p-1p Lunch	2p-3p City Controller check-in	
		1p-2p BRFS Division Managers		
		2:30p-3p BES Director		
<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>
9a-10a OMF Leadership Team	9:30a-10a EBS/BHR/BRFS Check-in	8:15a-9:15a Portland Building Renovation Project: Project Planning	10a-11a City Controller check-in	8:30a-9a CAO check-in
10a-10:30a Comm. Saltzman	11a-12p City Treasurer check-in		12p-1p Lunch	11a-12p OR State Treasury
11:30a-12p PCI Discussion	12p-1p Lunch	9:30a-10a PCI/PII Update	4p-4:30p Sr. Financial Analyst	12p-1p Lunch
12p-1p Lunch	1p-2p Revenue Division Manager	12p-1p Lunch		
2p-3p Procurement Services CPO Check-in	2p-2:30p EBS Manager, SAP Rep	1:15p-2p BTS Bus. Solutions Mgr. check-in		
3p-4p Grants Manager Check-in	2:30p-3p OMF Sr. Bus Ops Manager	3p-3:30p Debt Manager		
	3p-3:30p BTS CTO monthly check-in	4p-5p BIBS Director, Facilities Manager, Strategic P&D Analyst, OMF Bus Ops Manager		
<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>
12p-1p Lunch	8a-8:30a EBS Manager	8:15a-9:15a Portland Building Renovation Project: Project Planning	8a-8:30a EBS Manager, OMF Sr. Bus Ops Manager	8a-9a OCCH meeting
1p-2p Procurement Services CPO Check-in	11a-12p City Treasurer check-in		8:30a-9a OMF Bus Ops Manager	9a-10a City Controller
2p-3p PDC Director, Comm. Saltzman	12p-1p Lunch	9:30a-10a PCI/PII Update	9a-9:30a Professional phone meeting	11:30a-12p BES Director
3p-3:30p City Treasurer	1p-2p Executive Equity Committee - Quarterly Meeting	12p-1p Lunch	10a-11:30a EBS Program Advisory Committee Meeting	12p-1p Lunch
3:30p-4p OMF Bus Ops Manager		1p-2p BRFS Division Managers	12p-1p Lunch	1:30p-2:00p Comm. Fish
4p-4:30p Check-In with Mayor's COS		3:45p-4:30p Professional Meeting	1p-2p City Controller check-in	3p-3:30p OMF Bus Ops Manager, Financial Analyst
			2p-3p PDC Staff	
			3p-3:30p OMF Bus Ops Manager, Asst. Budget Director, CBO Financial Analyst	
<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>
12p-1p Lunch	9a-11a City Council Work Session: The Portland Building Renovation	8:15a-9:15a Portland Building Renovation Project: Project Planning	Out of Office	Out of Office
1:30p-2p PBOT Financial Analyst	9:30a-10a EBS/BHR/BRFS Check-in			
2p-3p Procurement Services CPO Check-in	11a-12p City Treasurer check-in	9:30a-10a PCI/PII Update		
3p-4p Grants Manager Check-in	12p-1p Lunch	10a-10:30a City Controller check-in		
	1p-1:15p Revenue Division Manager, EBS Manager	10:30a-11a City Treasurer		
	1:30p-2:30p PBOT Director	12p-1p Lunch		
	3p-3:30p Debt Manager	2p-3p Sr. Financial Analyst		
	3:30p-4p City Treasurer	3p-4p Portland Building Information Session		
<b>31</b>				
Vacation				

~ September 2015 ~

Mon	Tue	Wed	Thu	Fri
	<b>1</b> Out of Office	<b>2</b> Out of Office	<b>3</b> Out of Office	<b>4</b> Out of Office
<b>7</b> Holiday	<b>8</b> Out of Office	<b>9</b> Out of Office	<b>10</b> Out of Office	<b>11</b> Out of Office
<b>14</b> 9a-11a OMF Leadership Team 12p-1p Lunch 1p-1:30p City Controller	<b>15</b> 10:30a-11a City Treasurer, Debt Analyst 11a-12p City Treasurer check-in 12p-1p Lunch 1p-2p Revenue Division Manager 2:30p-4p Monthly AAC Meeting	<b>16</b> 8:15a-9:15a Portland Building Renovation Project: Project Planning 9:30a-10a PCI/PII Update 10:30a-11:30a PDC Director check-in 11:30a-1p Lunch 1p-2p BRFS Division Managers 3p-4p PDC Director, City Treasurer, Debt Analyst	<b>17</b> 9a-10a OMF LMC Meeting 10a-11:30a USPS/Broadway Corridor Work Session 12p-1p Lunch 1:15p-1:30p OMF Bus Ops Manager 2p-3p City Controller check-in	<b>18</b> 8:30a-9a CAO check-in 9:30a-10a Professional phone meeting 10:30a-11a Comm. Novick 12p-1p Lunch 1:30p-2p Comm. Fritz 2p-2:30p Mayor Hales, Mayor's office policy staff, CAO
<b>21</b> 9:30a-10a PREP: Technology ESC Meeting 10a-10:30a EBS/BHR/BRFS Check-in 10:30a-12p Government Relations & OMF Staff Debrief on 2015 Legislative Agenda 12p-1p Lunch 1p-2p Sr. Financial Analyst 3p-4p Grants Manager Check-in 4p-4:30p Comm. Fish	<b>22</b> Governing Magazine Cost of Government Forum	<b>23</b> Governing Magazine Cost of Government Forum	<b>24</b> Governing Magazine Cost of Government Forum	<b>25</b> 8:30a-9a CAO check-in 10a-11a Revenue Division Manager 11a-12p OMF/CBO Check-in 12p-1p Lunch 1p-2p City Controller check-in 2p-3p Professional Meeting
<b>28</b> 9:30a-11:30a OMF Leadership Team 12p-1p Lunch 2p-3p Procurement Services CPO Check-in 4p-4:50p OMF Check-in with Mayor's Office Chief of Staff	<b>29</b> 8:30a-9a OMF/CBO Check-in 9a-9:45a PSU Student Interview 10:30a-11:30a Technology Executive Steering Committee 11:30a-12p Professional Meeting 12p-1p Lunch 1p-2p Revenue Division Manager 2p-3:30p Portland Building Renovation Advisory Committee 3:45p-4:30p Water Bureau Director, BTS CTO, Procurement Services CPO	<b>30</b> 8:15a-9:15a Portland Building Renovation Project: Project Planning 9:30a-10a PCI/PII Update 10:30a-11:30a PDC Director check-in 12p-1p Lunch 1p-1:30p Revenue Division Manager, Tax Division Manager, City Attorney, Mayor's COS, Government Relations Director 1:30p-2:30p BRFS Division Managers 3p-4p Customer Service Check-in BRFS		