



Government Transparency



Vendor Payment Checkbook

Presented by

Michelle Kirby and Phil Marchbanks



Government Transparency

Purpose

- **Mayor and CAO identified need for greater government transparency**
 - **Many municipal governments, both large (New York City) and small (Lake Oswego) striving to be more transparent to the public.**
 - **Providing direct access to budgets, revenues, expenditures, and contract information via on-line checkbooks and financial dashboards.**
 - **While the City had other transparency information available, a vendor payment checkbook was not available.**



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What is the checkbook?

- **Vendor Payment Checkbook utilizing Intuit QuickBase cloud solution**
 - **Affordable**
 - **Easily developed and maintained**
 - **Extract & prep one file monthly from SAP to manually load**
- **Limited to payments made to the City's primary (trade) vendors (1xxxxx vendor numbers in SAP).**
 - **No payroll. No one-time vendor refunds (tax or otherwise). No third-party remittance vendors. No employee reimbursements vendors. No internal petty cash/imprest accounts. No P-card vendor payments.**
 - **Will mask vendor name of legally exempt payments (i.e., on going litigation)**



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What is the checkbook?

- **Included on the website**
 - **Contact information** – links to bureau PIO and records contact information lists; OMF number for general site questions
 - **FAQ** – including why we are providing this information and any limitations in the information
 - **“How To”** document – Explains the basic and advanced features
 - **Links** to other information related to transparency



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Checkbook

- **Demonstration**

City of Portland Oregon | Checkbook Print this page



The CITY OF PORTLAND Oregon

Vendor Payment Checkbook



Links to...

- [Instructions for Use](#)
- [Checkbook FAQ](#)
- [City Media Contacts](#)
- [Records Request Contacts](#)
- [Records Request Form](#)
- [City of Portland Home Page](#)
- [Checkbook Landing Page](#)
- [City Budget Information](#)
- [Bureau Performance Dashboards](#)
- [City Financial Reports](#)
- [Open Data/Civic Apps](#)
- [Etiles](#)

Notice to Visitors

The City of Portland, Oregon, Vendor Payment Checkbook provides community members with information about City expenditures. You may use this tool to view vendor payments through a database searchable by vendor, bureau, fund, account payment description, or all listed payments. Information is updated monthly. The last updated was on August 5, 2015, for information through July 31, 2015.

Data Defined
This database contains vendor payments made by the City. It represents a snapshot in time; information is static with new data added monthly. The posted data is unaudited, and may be subject to updates. For audited financial statements please reference the City's [Comprehensive Annual Financial Report \(CAFR\)](#). For additional information about what data is included, please see the [data information page](#).

For More Information
If you have questions about a particular entry, please contact the [media contact](#) or [Records Request contact](#) for that bureau.
If you have questions about the Vendor Payment Checkbook system in general, contact the Office of Management and Finance at 503-823-6965.

I want to...

Search By Fiscal Year 2016 (July 1, 2015 to June 30, 2016)

FY16 Vendor Search
FY16 Bureau Search
FY16 Fund Search
FY16 GL Account Search
FY16 List All

Search By Fiscal Year 2015 (July 1, 2014 to June 30, 2015)

FY15 Vendor Search
FY15 Bureau Search
FY15 Fund Search
FY15 GL Account Search
FY15 List All



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Checkbook

- **Launched June 18th**
 - **Site Activity – number of reports run as of 8/25/2015**
 - **Vendor Search – 1,008**
 - **Bureau Search – 649**
 - **Fund Search - 153**
 - **GL Account Search – 170**
 - **List All – 496**
 - **Total – 2,476**



Thank you!