

~ October 2015 ~

Mon	Tue	Wed	Thu	Fri
			1 8a-10a Private Appt. 10a-11a City Controller 11a-11:30a Travel time 11:30a-1:30p Business Diversity Institute MED Week Luncheon 1:30p-2p Travel time 2p-2:30p Portland Building 2:30p-3:30p Portland Building Information Session - Calendar Hold	2
5 9:30a-10a FPDR Director 10:30a-11a BRFS Debt Manager 12p-1p Lunch 2p-3p Procurement Div Mgr/CPO 2:30p-3:20p OMF Check-in with Mayor's Office Chief of Staff	6 9:30a-10a EBS/BHR/BRFS Check-in 11a-12p City Treasurer 12p-1p Lunch 1p-2p Revenue Division Manager	7 8:15a-9:15a Portland Building Renovation Project: Project Planning 9:30a-10a PCI/PII Update 11a-12p City Treasurer & Staff, City Attorney's staff 12p-1p Lunch	8 10a-11a City Controller 12p-1p Lunch 1p-1:30p PCI 2p-3p City Controller 2:30p-3:30p PCI Update	9 8:30a-9a OMF CAO 11:30a-12:30p Commr. Novick 12p-1p Lunch
12 8:30a-9a Mayor's Office 9a-11a OMF Leadership Team 12p-1p Lunch 1p-2p City Charitable Campaign 2:30p-3p Commr Saltzman 3:05p-3:25p Procurement Div Mgr/CPO	13 8:30a-2:30p Northwest Public Employees Diversity Conference 3p-3:30p PCI/PII Update 3:30p-4p BTS Director	14 8a-10a PDC Financial Sustainability Committee 10:45a-11a City Auditor re PCI 11a-12p City Treasurer 12p-1p Lunch 1p-2p BRFS Division Managers 1:30p-2p Mayor's Office	15 8:30a-9a OMF Check-in with Mayor's Office Chief of Staff 9a-10a OMF LMC Meeting 10a-11a City Controller 11:30a-1p Bureau Directors Meeting	16 10a-11a BES Bus Ops Mgr 11a-12p Government Relations 12p-1p Lunch 3p-3:30p PBOT Financial Analyst

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Mon	Tue	Wed	Thu	Fri
19	20	21	22	23
10:15a-10:30a Revenue Division Manager	11a-12p City Treasurer	8:15a-9:15a Portland Building Renovation Project: Project Planning	8a-9a City Treasurer, PDC Staff	8:30a-9a OMF CAO
10:30a-11:30a City/County Meeting	12p-12:30p City Attorney, Revenue Division Manager	9:30a-10a PCI/PII Update	9a-10a OMF/CBO Check-in	11a-12p Bus Ops Sr. Financial Analyst, City Controller
12p-1p Lunch	12:30p-1p Lunch	10a-11a City Council Time Certain	10a-11a City Controller	12p-1p Lunch
1:30p-2p Mayor's staff	1p-2p Mayor, PDC	12p-1p Lunch	12p-1p Lunch	12p-1p Lunch
2p-3p Procurement Div Mgr/CPO	2p-3p Mayor, Comm. Saltzman	2p-3:30p OMF's Interagency Agreements Workshop	1p-1:30p Bus Ops Manager & Financial Analyst	1p-4p Out of office
3p-4p Grants Division Manager	3p-4:30p OMF Advisory Committee Meeting	2p-2:30p PBOT		
		4p-4:30p Phone Meeting		
26	27	28	29	30
Conference	Conference	8:15a-9:15a Portland Building Renovation Project: Project Planning	9a-10a Revenue Division Manager	8:30a-9a OMF CAO
		9:30a-10a PCI/PII Update	10a-11a Portland Building Information Session	9a-10a Housing Director
		10a-11a City Treasurer, Bus Ops Manager	11a-12p City Treasurer	10a-11a City Controller
		12p-1p Lunch	12p-1p Lunch	12p-1p Lunch
		1p-2p BRFS Division Managers	1:30p-2:30p Procurement Div Mgr/CPO	2:30p-3p Commr. Novick
				3p-5p Out of Office

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Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9a-10a PBOT Assistant Director	8a-9:30a Private Appt.	8a-3p PFM Financial Forum	10a-11a City Controller	8:30a-9a OMF CAO
10a-11a OMF Customer Service Check-in	9:30a-10a EBS/BHR/BRFS Check-in		11:30a-1p Bureau Directors Meeting	9:30a-10a Phone Meeting
11a-11:15a OMF Sr Bus Ops Mgr	10a-11a Professional Meeting		2p-4p City Council	11a-11:30a Commr Saltzman
12p-1p Lunch	11a-12p City Treasurer			12p-1p Lunch
2p-3p Procurement Div Mgr/CPO	12p-1p Lunch			1:30p-2p OMF Bus Ops Manager
3p-4p Grants Division Manager	2p-2:30p BIBS Director, Procurement Division Mgr/CPO			
	3p-4p Portland Building Reconstruction Information Session			
9	10	11	12	13
9a-11a OMF Leadership Team	9a-9:30a Phone Meeting	Veterans Day	8a-10a PDC Financial Sustainability Committee	8:30a-9a OMF CAO
12p-1p Lunch	11a-12p City Treasurer		10a-11a City Controller	9a-10a Financial Indicators
2p-3p Procurement Div Mgr/CPO	12p-1p Lunch		12p-12:30p Phone Meeting	10a-11a Revenue Division Manager
4p-4:50p OMF Check-in with Mayor's Office Chief of Staff	1p-1:30p Mayor's Office Staff		12:30p-1:30p Lunch	12p-1p Lunch
	1:30p-2p PCI/PII Update		2p-2:30p PBOT Sr. Financial Analyst	1p-1:30p OMF Bus Ops Mgr & Financial Analyst
	3p-3:30p BTS Director		3:30p-4:30p Mayor's Office	
16	17	18	19	20
9a-9:30a Phone Meeting	7:45a-1:30p OMF Leaders Session	8:15a-9:15a Portland Building Renovation Project: Project Planning	9a-10a City Controller, BES Staff	8:30a-9a OMF CAO
10a-11a Portland Building	2:30p-4p Monthly AAC Meeting	9:30a-10a PCI/PII Update	10a-11a City Controller	10a-11:30a State of Emergency Project Team Bi-Weekly Meeting
11a-11:30a City Treasurer		12p-1p Lunch	10a-11a Portland Building Information Session	11:30a-1p Professional Lunch
11:30a-12p EBS/BHR/BRFS Check-in		1:15p-2p BTS Division Manager	11:30a-12:30p Lunch	1p-2p Executive Equity Committee - Quarterly Meeting
12p-1p Lunch		2p-3p BRFS Division Managers	12:30p-1:30p Revenue Division Manager	
2p-3p Procurement Div Mgr/CPO			3p-4p OMF Sr. Bus Ops Mgr	
3p-4p Grants Division Manager				
4p-4:50p OMF Check-in with Mayor's Office Chief of Staff				

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Mon	Tue	Wed	Thu	Fri
23	24	25	26	27
9:45a-11a OMF Leadership Team	9a-10a Revenue Division Manager	8:15a-9:15a Portland Building Renovation Project: Project Planning	Thanksgiving	Thanksgiving Holiday
11:30a-12p The Portland Building planning	10a-11a Financial Indicators	9:30a-10a PCI/PII Update		
12p-1p Lunch	11a-12p City Treasurer	10a-11a City Controller		
2p-3p Procurement Div Mgr/CPO	12p-1p Lunch	12p-1p Lunch		
3:30p-4p OMF Check-in with Mayor's Office Chief of Staff	1p-1:30p BIFS Facilities Division Mgr	1p-2p BRFS Division Managers		
	1:30p-2p Travel time	3p-5p Out of Office		
	2p-3p Multnomah County			
30	Notes:			
9a-10a Port. Bldg. Equalization/Project Cash Flow				
10a-11a OMF/CBO Check-in				
12p-1p Lunch				
2p-3p Procurement Div Mgr/CPO				
3p-4p Grants Division Manager				
4p-4:50p OMF Check-in with Mayor's Office Chief of Staff				

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Mon	Tue	Wed	Thu	Fri
	1 8:15a-8:45a EBS Division Manager 9a-9:15a BTS/TBC Check-in 10:15a-10:30a OMF Bus Ops Mgr 11a-12p City Treasurer 12p-1p Lunch 1p-2p Revenue Division Manager 2:30p-3p OMF Bus Ops Mgr & Financial Analyst, EBS Sr. Bus Ops Mgr, Water Sr. Bus Ops Mgr.	2 8:15a-9:15a Portland Building Renovation Project: Project Planning 9:30a-10a PCI/PII Update 10a-11:30a EBS - Program Advisory Committee 11:30a-12p PP&R Asst Director 12p-1p Lunch 1p-1:30p Accounting Division 2p-2:30p OMF CAO	3 7:45a-1:30p Bureau Directors Work Session 2p-2:30p Professional Meeting 3p-4p City Controller	4 8a-5p Offsite Work 10a-10:45a Phone Meeting
7 9a-11a OMF Leadership Team 12p-1p Lunch 1p-1:30p Procurement Div Mgr/CPO 4p-4:50p OMF Check-in with Mayor's Office Chief of Staff	8 11a-12p City Treasurer 12p-1p Lunch 1p-2:30p Portland Building Renovation Advisory Committee 3p-4:30p OMF Advisory Committee Meeting - December	9 8:15a-9:15a Portland Building Renovation Project: Project Planning 9:30a-10a PCI/PII Update 10a-11a Revenue Division Manager 12p-1p Lunch 1p-2p BRFS Division Managers	10 9a-9:30a OMF CAO 10:15a-11a PDC Director 11a-11:30a BTS Director 12p-1p Lunch 2p-3p City Mentorship Program Orientation Session	11 9a-10a OMF Bus Ops Sr. Financial Analyst, City Controller 11a-11:30a Commr. Fritz 12p-1p Lunch 3p-3:30p OMF CAO, Housing Bureau Director
14 10a-11a OMF CAO, Sr. Policy Analyst, Sr. Bus Ops Mgr 11a-12p Grants Division Manager 12p-1p Lunch 1p-1:30p Procurement Div Mgr/CPO	15 9a-9:30a EBS/BHR/BRFS Check-in 9:30a-10:30a Council Work Session 11a-12p City Treasurer 12p-1p Lunch 1p-2p Revenue Division Manager	16 8a-10a PDC Financial Sustainability Committee 12p-1p Lunch 2:30p-3:30p Portland Building Information Session 3:30p-4p OMF CAO	17 8:30a-9a OMF CAO 9a-10a OMF LMC Meeting 10a-10:30a Mayor's Office 10:30a-11a PP&R Asst. Director 3:30p-4p OMF Bus Ops Mgr & Financial Analyst	18 10a-10:30a Commr. Fish 11:30a-1p Professional Lunch
21 9a-9:30a Mayor's COS, Revenue Division Manager 11a-11:30a Facilities Projects and Financing 12p-1p Procurement Div Mgr/CPO 12p-1p Lunch 1p-2p Commr. Saltzman, Housing Bureau Staff	22 Out of Office	23 Out of Office	24 Out of Office	25 Out of Office

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Mon	Tue	Wed	Thu	Fri
28	29	30	31	Notes:
9a-9:30a Professional Meeting	11a-12p City Treasurer	8:15a-9:15a Portland Building Renovation Project: Project Planning	Out of Office	
12p-1p Lunch	12p-1p Lunch	9:30a-10a PCI/PII Update		
3p-4p Grants Division Manager	1p-2p Revenue Division Manager	10a-11a City Controller		
		12p-1p Lunch		
		1:15p-2p BTS Division Manager		