



Office of Mayor Charlie Hales
City of Portland

REPORT TO COUNCIL

DATE: September 19, 2016

TO: City Council

FROM: Special Appropriations Committee

SUBJECT: Recommendations for grant awards from the Special Appropriations Fund and a report on the awarding process

The Special Appropriations Committee is pleased to recommend the following organizations for one year grants totaling \$1 Million dollars:

| Organization | Category | Award |
|--|--------------------------------|---------------|
| Airway Science for Kids | Youth Opportunities | \$ 28,500.00 |
| Cascade Aids Project | Community Health | \$ 100,000.00 |
| Center for African Immigrants & Refugees of Oregon (CAIRO) | Youth Opportunities | \$ 49,089.60 |
| College Possible | Youth Opportunities | \$ 100,000.00 |
| Community Cycling Center | Youth Opportunities | \$ 55,000.00 |
| Confluence | Community-Based Arts & Culture | \$ 25,000.00 |
| Familias en Accion | Community Health | \$ 60,000.00 |
| Focus on Youth | Youth Opportunities | \$ 60,110.00 |

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| Milagro | Community-Based Arts & Culture | \$ 50,000.00 |
| NW Children's Theater & School | Youth Opportunities | \$ 20,000.00 |
| Oregon BRAVO Youth Orchestras | Community-Based Arts & Culture | \$ 50,000.00 |
| Oregon Community Warehouse dba Community Warehouse | Community Health | \$ 61,961.00 |
| Oregon Film & Charitable Partnership Fund | Youth Opportunities | \$ 7,500.00 |
| Portland State University-Age Friendly | Community Health | \$ 98,000.00 |
| Street Roots | Expanding Economic Opps for Portlanders | \$ 62,887.00 |
| Street Roots | Community-Based Arts & Culture | \$ 11,850.00 |
| Vanport Mosaic | Ltd. Term Special Event | \$ 40,000.00 |
| Volunteers of America (VOA) | Youth Opportunities | \$ 76,341.46 |
| Volunteers of America (VOA) | Expanding Economic Opps for Portlanders | \$ 23,658.00 |
| Young Audiences of Oregon & SW Washington | Community-Based Arts & Culture | \$ 20,000.00 |

The committee received 81 applications for five different funding categories: Limited Term Special Events, Arts and Culture, Expanding Economic Opportunities for Portlanders, Community Health, and Opportunities for Youth. Applications were evaluated and scored on six different categories:

- Does the application address one or more of the City's Measures of Success?
- Does it impact an under-represented community?
- Does it address the City's Equity Goals?
- Does it have a positive citywide impact?
- Does it have measureable outcomes?
- Is the program feasible?

Applicants were ultimately awarded an overall score out of 10 by each Council office. Using these scores, the committee narrowed down the applications for discussion. Organizations were then compared within their categories, with several organizations asked for additional information, and ultimately the committee determined the included recommendation.

This committee was created with the goal of making the process for awarding one-time special appropriations more open, competitive and transparent, addressing the concerns laid out by the Auditor. We received applications from organizations who have never before received funding as well as those with historic partnership with the City. The committee placed an emphasis on organizations who had never before been funded, as well as those who requested funds for programming, rather than capacity building and hard costs. Discussions were had as to what percentage of funds should an organization be awarded, with the committee deciding to award no more than ten percent of the fund, or \$100,000.

In establishing this committee, and the process for evaluating the applications, the Council chose to strike a balance between a strict procurement-like RFP process, and relying solely on an organization's ability to secure Council support for funding. As this is the first year of awarding funds through this method, it was important to allow the committee to adjust as questions and issues arose. With that in mind, the committee suggests the following changes to improve the process and better outline expectations for applying organizations:

- An organization may only submit one application.
- No more than 10% of the fund will be awarded to an applying organization.
- Organizations not currently receiving City funds will be given priority consideration.
- Begin the application process earlier in the year to align with Budget Adoption timeline. There were several instances where the committee thought an organization should be awarded funding, but through another source such as Art Tax dollars. The committee would benefit from the ability to move an application to the budget discussion as a whole.
- The following questions should be included on the application:
 1. What outcomes does your organization already track as part of your work?
 2. If you are using these funds to create a new program, particularly if an FTE position is being created, what is your long term year plan for sustaining the program?
 3. Please break down your budget into one-time and on-going costs

We hope this group of awardees accurately represent the goals and values of the City of Portland, and encourage the Council to continue with this process in the upcoming fiscal years.