

▲ **Mon, Oct 3**

- 8:30 AM – 9:00 AM Sr Business Operations Manager/Chief Financial Officer Meet
 - 2:00 PM – 3:00 PM Chief Financial Officer/Director of Procurement Services Check-in
 - 3:00 PM – 4:00 PM Chief Financial Officer/Principal Financial Analyst Check-in
 - 4:30 PM – 5:00 PM Chief Financial Officer Rust w/ Comm Fritz
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▲ **Tue, Oct 4**

- 10:00 AM – 11:00 AM Chief Financial Officer/Debt Manager Check-in
 - 11:00 AM – 12:00 PM Chief Financial Officer/City Treasurer Check-in
 - 1:00 PM – 2:00 PM Chief Financial Officer/Director of Revenue Division Check-in
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▲ **Wed, Oct 5**

- ▨ 8:15 AM – 9:15 AM Portland Building Renovation Project: Project Planning
 - 10:00 AM – 11:00 AM Informational Meeting
 - 11:00 AM – 12:00 PM Chief Financial Officer/Controller Check-in
 - ▨ 12:00 PM – 1:00 PM Levee Ready Admin SC Meeting
 - 1:00 PM – 2:00 PM Meet with Ron Sarazin re: Strategic Plan
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▲ **Thu, Oct 6**

- 11:00 AM – 12:00 PM Portland Building Reconstruction Cost responsibility and other Questions
 - ▨ 2:15 PM – 2:30 PM OMF Fall BMP
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▲ **Fri, Oct 7**

▲ **Mon, Oct 10**

- 9:00 AM – 11:00 AM OMF Leadership Team
 - ▨ 1:00 PM – 2:00 PM Federal Legislative Agenda Meeting - OMF
 - 2:00 PM – 3:00 PM Chief Financial Officer/Director of Procurement Services Check-in
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▲ **Tue, Oct 11**

- 9:00 AM – 10:00 AM Peninsula Drainage District #1 Governance - City of Portland meeting
 - 10:00 AM – 11:00 AM Chief Financial Officer/Debt Manager Check-in
 - 11:00 AM – 12:00 PM Chief Financial Officer/City Treasurer Check-in
 - 1:00 PM – 2:00 PM Chief Financial Officer/Director of Revenue Division Check-in
 - ▨ 3:00 PM – 4:30 PM OMF Advisory Committee - Series
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▲ **Wed, Oct 12**

- ▨ 8:15 AM – 9:15 AM Portland Building Renovation Project: Project Planning
 - 10:00 AM – 10:30 AM Jasmine Building Check-in with CBO
 - 11:00 AM – 12:00 PM Chief Financial Officer/Controller Check-in
 - 1:30 PM – 2:30 PM BRFS Division Managers
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▲ **Thu, Oct 13**

- 10:45 AM – 11:15 AM Debt Manager & PFM
 - ▨ 1:30 PM – 2:30 PM Ambulance Service Agreement Discussion
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▲ **Fri, Oct 14**

- 11:00 AM – 12:00 PM Financial Sustainability Index Advisor Group
 - 1:30 PM – 2:00 PM Chief Administrative Officer/Chief Financial Officer Check-in
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▲ **Mon, Oct 17**

- 2:00 PM – 3:00 PM Chief Financial Officer/Director of Procurement Services Check-in
 - 3:00 PM – 4:00 PM Chief Financial Officer/Principal Financial Analyst Check-in
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▲ **Tue, Oct 18**

- 8:00 AM – 2:00 PM Diversity Conference
 - 3:00 PM – 4:00 PM Chief Financial Officer/Debt Manager Check-in
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▲ **Wed, Oct 19**

- ▨ 8:15 AM – 9:15 AM Portland Building Renovation Project: Project Planning
- 11:00 AM – 12:00 PM Chief Financial Officer/Controller Check-in
- 1:00 PM – 2:00 PM Chief Financial Officer/City Treasurer Check-in

- ▨ 2:00 PM – 3:30 PM OMF interagency agreement workshop
 - 2:30 PM – 5:00 PM Levee Ready Columbia
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▲ **Thu, Oct 20**

- 7:00 AM – 8:00 AM Informational Meeting
 - ▨ 9:00 AM – 10:00 AM OMF Labor Management Committee
 - 11:30 AM – 1:00 PM Bureau Directors Meeting
 - 1:00 PM – 2:00 PM County IGA Next Steps
 - 2:00 PM – 5:00 PM CBO Budget Work Session
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▲ **Fri, Oct 21**

- 8:30 AM – 9:00 AM Chief Administrative Officer/Chief Financial Officer Check-in
 - 10:00 AM – 10:30 AM Chief Financial Officer/Comm Fish
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▲ **Mon, Oct 24**

- 8:00 AM – 5:00 PM OGFOA Fall Conference
 - 9:00 AM – 11:00 AM OMF Leadership Team
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▲ **Tue, Oct 25**

- 10:00 AM – 11:00 AM Chief Financial Officer/Debt Manager Check-in
 - 11:00 AM – 12:00 PM Chief Financial Officer/City Treasurer Check-in
 - 1:00 PM – 2:00 PM Chief Financial Officer/Director of Revenue Division Check-in
 - 2:00 PM – 2:30 PM Follow-up garage discussion
 - ▨ 2:00 PM – 3:00 PM Portland Building Information Session
 - 3:00 PM – 4:00 PM Meeting with PUB
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▲ **Wed, Oct 26**

- ▨ 8:15 AM – 9:15 AM Portland Building Renovation Project: Project Planning
 - 11:00 AM – 12:00 PM Chief Financial Officer/Controller Check-in
 - 1:30 PM – 2:30 PM BRFS Division Managers
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▲ **Thu, Oct 27**

- 9:00 AM – 10:00 AM OMF/Chief Budget Office Director Check-in

- ▨ 10:00 AM – 11:30 AM Fair Contracting Forum Meeting
 - 10:30 AM – 11:30 AM Sellwood Bridge IGA
 - 2:00 PM – 3:00 PM Deferred Comp Committee Meeting
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▲ **Fri, Oct 28**

- 8:30 AM – 9:00 AM Chief Administrative Officer/Chief Financial Officer Check-in

▲ **Mon, Oct 31**

- 10:00 AM – 11:00 AM Chief Financial Officer/Director of Procurement Services Check-in
 - 3:00 PM – 4:00 PM Chief Financial Officer/Principal Financial Analyst Check-in
 - 4:00 PM – 4:50 PM OMF Check-in with Mayor's Office Chief of Staff
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November 2016

▲ **Tue, Nov 1**

- 10:00 AM – 11:00 AM Chief Financial Officer/Debt Manager Check-in
 - 11:00 AM – 12:00 PM Chief Financial Officer/City Treasurer Check-in
 - 1:00 PM – 2:00 PM Chief Financial Officer/Director of Revenue Division Check-in
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▲ **Wed, Nov 2**

- ▨ 8:15 AM – 9:15 AM Portland Building Renovation Project: Project Planning
 - 10:00 AM – 10:30 AM Long-Term Growth Scenarios
 - 11:00 AM – 12:00 PM Chief Financial Officer/Controller Check-in
 - ▨ 12:00 PM – 1:00 PM Levee Ready Admin SC Meeting
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▲ **Thu, Nov 3**

- 8:30 AM – 10:00 AM Meeting re: VMC
 - 10:30 AM – 11:00 AM EBS/BHR/BRFS Check-in
 - 11:30 AM – 1:00 PM Bureau Directors Meeting
 - ▨ 3:00 PM – 5:00 PM URM Policy Committee Meeting
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▲ **Fri, Nov 4**

- 8:30 AM – 9:00 AM Chief Administrative Officer/Chief Financial Officer Check-in
 - 10:30 AM – 11:00 AM Chief Financial Officer Rust, CFO monthly meeting w/ Comm Fritz
 - ▨ 1:00 PM – 2:30 PM Sr Business Operations Manager and Trends Research Briefing
 - 1:30 PM – 3:30 PM Private Appt.
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▲ **Mon, Nov 7**

- 9:00 AM – 11:00 AM OMF Leadership Team
 - 1:00 PM – 2:00 PM Chief Financial Officer/Director of Procurement Services Check-in
 - 2:00 PM – 2:30 PM CAO/OMF Chief Administrative Officer w/Comm Saltzman
 - 4:00 PM – 4:50 PM OMF Check-in with Mayor's Office Chief of Staff
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▲ **Tue, Nov 8**

- 8:30 AM – 9:00 AM Seismic Tax Incentive
 - 11:00 AM – 12:00 PM Chief Financial Officer/City Treasurer Check-in
 - 2:00 PM – 3:00 PM Chief Financial Officer/Debt Manager Check-in
 - ▨ 3:00 PM – 4:30 PM OMF Advisory Committee - Series
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▲ **Wed, Nov 9**

- ▨ 8:15 AM – 9:15 AM Portland Building Renovation Project: Project Planning
 - 11:00 AM – 12:00 PM Chief Financial Officer/Controller Check-in
 - 1:30 PM – 2:30 PM BRFS Division Managers
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▲ **Thu, Nov 10**

- 8:30 AM – 9:00 AM SRCI
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▲ **Fri, Nov 11**

- All Day Holiday
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▲ **Mon, Nov 14**

- 11:00 AM – 12:00 PM Water Bureau/Business Solutions Division issue
 - 1:00 PM – 2:00 PM Change: OMF Check-in with Mayor's Office Chief of Staff
 - 2:00 PM – 3:00 PM Chief Financial Officer/Director of Procurement Services Check-in
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▲ **Tue, Nov 15**

- 9:30 AM – 10:00 AM EBS/BHR/BRFS Check-in
 - 10:00 AM – 11:00 AM Chief Financial Officer/Debt Manager Check-in
 - 11:00 AM – 11:30 AM Parking Facilities Fund
 - 11:30 AM – 12:00 PM Temp Space/Mobile Working
 - ▨ 11:30 AM – 1:00 PM Revenue Staff Appreciation Lunch
 - 1:00 PM – 2:00 PM Chief Financial Officer/Director of Revenue Division Check-in
 - 2:00 PM – 3:00 PM TESC Meeting
 - 3:00 PM – 4:00 PM Chief Financial Officer/City Treasurer Check-in
 - 4:00 PM – 4:45 PM BRIEFING: Socially Responsible Investments Committee recommendation
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▲ **Wed, Nov 16**

- ▨ 8:15 AM – 9:15 AM Portland Building Renovation Project: Project Planning
 - 9:30 AM – 10:00 AM MultCo IGA Negotiations
 - 11:00 AM – 12:00 PM Chief Financial Officer/Controller Check-in
 - ▨ 12:00 PM – 1:00 PM OMF Speaker Series: Margie Harris, Energy Trust
 - ▨ 1:00 PM – 1:30 PM Celebration - CAFR Project Success
 - ▨ 1:30 PM – 2:30 PM Citywide Budget Kickoff
 - ▨ 3:00 PM – 4:00 PM Portland Building Information Session
 - ▨ 3:00 PM – 5:00 PM Levee Ready Columbia Project Team
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▲ **Thu, Nov 17**

- ▨ 9:00 AM – 10:00 AM OMF Labor Management Committee
 - 3:00 PM – 4:00 PM Chief Financial Officer/Principal Financial Analyst Check-in
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▲ **Fri, Nov 18**

- 8:30 AM – 9:00 AM Chief Administrative Officer/Chief Financial Officer Check-in
- 9:30 AM – 10:00 AM Informational Meeting

■ 1:00 PM – 1:30 PM Chief Financial Officer Rust/Comm Fish

▲ **Mon, Nov 21**

■ 9:00 AM – 11:00 AM OMF Leadership Team
■ 2:00 PM – 3:00 PM Chief Financial Officer/Director of Procurement Services Check-in
■ 4:00 PM – 4:50 PM OMF Check-in with Mayor's Office Chief of Staff

▲ **Tue, Nov 22**

■ 9:00 AM – 10:00 AM BRFS Division Managers
■ 10:00 AM – 11:00 AM Chief Financial Officer/Debt Manager Check-in
▨ 11:30 AM – 12:00 PM Emergency Powers/Earthquake/BRFS
■ 2:30 PM – 3:30 PM Chief Financial Officer/City Treasurer Check-in

▲ **Wed, Nov 23**

■ All Day Vacation

▲ **Thu, Nov 24**

■ All Day Holiday

▲ **Fri, Nov 25**

■ All Day Holiday

▲ **Mon, Nov 28**

■ 7:00 AM – 8:30 AM Levee Ready - Strategic Planning Meeting
▨ 10:00 AM – 11:00 AM Reschedule of IGA Meeting
■ 1:30 PM – 2:30 PM Chief Financial Officer/Director of Procurement Services Check-in
▨ 2:30 PM – 3:00 PM AirBnB Discussion
■ 3:00 PM – 4:00 PM Chief Financial Officer/Principal Financial Analyst Check-in
■ 4:00 PM – 4:50 PM OMF Check-in with Mayor's Office Chief of Staff

▲ **Tue, Nov 29**

- 8:30 AM – 9:30 AM Chief Financial Officer/Debt Manager Check-in
 - 10:00 AM – 11:00 AM NFMA "Divides" panel kick-off call
 - ▨ 10:30 AM – 11:30 AM New City Challenge Meeting
 - 11:00 AM – 12:00 PM Chief Financial Officer/City Treasurer Check-in
 - 2:30 PM – 4:00 PM Accounting Advisory Committee
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▲ **Wed, Nov 30**

- ▨ 8:15 AM – 9:15 AM Portland Building Renovation Project: Project Planning
 - 10:00 AM – 11:00 AM Review PAFR w/Chief Financial Officer
 - 11:00 AM – 12:00 PM Chief Financial Officer/Controller Check-in
 - ▨ 12:00 PM – 1:00 PM Levee Ready Admin SC Meeting
 - 1:30 PM – 2:00 PM COCL
 - 2:00 PM – 3:00 PM Quarterly Accounting Division Staff Meeting
 - 3:30 PM – 4:30 PM Water IA
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December 2016

▲ **Thu, Dec 1**

- 7:45 AM – 2:00 PM Bureau Directors off-site
 - ▨ 3:00 PM – 5:00 PM URM Policy Committee Meeting
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▲ **Fri, Dec 2**

- 8:30 AM – 9:00 AM Chief Administrative Officer/Chief Financial Officer Check-in
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▲ **Mon, Dec 5**

- 7:30 AM – 8:30 AM Levee Ready - Strategic Planning Meeting
 - 9:00 AM – 11:00 AM OMF Leadership Team
 - ▨ 1:30 PM – 2:00 PM SEFA Reissue/1% Grant Management
 - 2:00 PM – 3:00 PM Chief Financial Officer/Director of Procurement Services Check-in
 - 4:00 PM – 4:50 PM OMF Check-in with Mayor's Office Chief of Staff
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▲ **Tue, Dec 6**

- 9:00 AM – 9:15 AM Chief Financial Officer/BTS/TBC Check-in

- 10:30 AM – 11:00 AM CFO/Chief Administrative Officer w/Comm Saltzman
 - 11:00 AM – 12:00 PM Chief Financial Officer/City Treasurer Check-in
 - 1:00 PM – 2:00 PM Executive Equity Committee - Quarterly Meeting
 - 2:00 PM – 3:00 PM Chief Financial Officer/Debt Manager Check-in
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▲ **Wed, Dec 7**

- ▨ 8:15 AM – 9:15 AM Portland Building Renovation Project: Project Planning
 - 9:30 AM – 10:00 AM CAO Transition
 - 11:00 AM – 12:00 PM Chief Financial Officer/Controller Check-in
 - ▨ 12:00 PM – 1:00 PM Levee Ready Admin SC Meeting
 - ▨ 12:00 PM – 1:30 PM Broadway Corridor Lunch with Panelists & Mayor-Elect
 - 1:30 PM – 2:30 PM BRFS Division Managers
 - ▨ 1:30 PM – 2:30 PM Revenue Division Budget
 - 3:00 PM – 4:00 PM Chief Financial Officer/Director of Revenue Division Check-in
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▲ **Thu, Dec 8**

- ▨ 1:00 PM – 2:00 PM Inter-fund Loan to PHB discussion
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▲ **Fri, Dec 9**

- 8:30 AM – 9:00 AM Chief Administrative Officer/Chief Financial Officer Check-in
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▲ **Mon, Dec 12**

- 10:00 AM – 11:00 AM OMF Leadership Team meeting
 - 11:00 AM – 12:00 PM BRFS Managers Meeting
 - 2:00 PM – 3:00 PM Chief Financial Officer/Director of Procurement Services Check-in
 - 3:00 PM – 4:00 PM Chief Financial Officer/Principal Financial Analyst Check-in
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▲ **Tue, Dec 13**

- ▨ 7:00 AM – 8:00 AM Levee Ready Columbia - Strategy Session
- 9:30 AM – 10:00 AM EBS/BHR/BRFS Check-in
- 10:00 AM – 11:00 AM Chief Financial Officer/Debt Manager Check-in
- 11:00 AM – 12:00 PM Chief Financial Officer/City Treasurer Check-in

- 1:00 PM – 2:00 PM Chief Financial Officer/Director of Revenue Division Check-in
 - ▨ 3:00 PM – 4:30 PM OMF Advisory Committee - Series
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▲ **Wed, Dec 14**

- ▨ 8:15 AM – 9:15 AM Portland Building Renovation Project: Project Planning
 - 11:00 AM – 12:00 PM Chief Financial Officer/Controller Check-in
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▲ **Thu, Dec 15**

- ▨ 9:00 AM – 10:00 AM OMF Labor Management Committee
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▲ **Fri, Dec 16**

- 8:30 AM – 9:00 AM Chief Administrative Officer/Chief Financial Officer Check-in
 - 10:00 AM – 10:30 AM Private Meeting
 - 12:00 PM – 1:00 PM Financial Sustainability Index Group Meeting
 - 2:30 PM – 3:00 PM Chief Financial Officer Rust, CFO monthly meeting
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▲ **Mon, Dec 19**

- 7:00 AM – 8:30 AM Levee Ready Columbia Strategy Session
 - 9:00 AM – 11:00 AM OMF Leadership Team
 - ▨ 11:00 AM – 12:00 PM Portland Building Information Session
 - 1:30 PM – 2:30 PM Chief Financial Officer/Director of Procurement Services Check-in
 - 2:30 PM – 3:30 PM Housing/OMF Check in
 - 3:30 PM – 4:00 PM Follow up- Housing check in
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▲ **Tue, Dec 20**

- ▨ 9:30 AM – 11:00 AM Revenue Supervisor's Meeting
 - 10:00 AM – 11:00 AM Chief Financial Officer/Debt Manager Check-in
 - 11:00 AM – 12:00 PM Chief Financial Officer/City Treasurer Check-in
 - 1:00 PM – 2:00 PM Chief Financial Officer/Director of Revenue Division Check-in
 - 2:00 PM – 3:00 PM BES Long-term Plan
 - 3:00 PM – 3:30 PM Socially Responsible Investment
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▲ **Wed, Dec 21**

- ▨ 8:15 AM – 9:15 AM Portland Building Renovation Project: Project Planning
 - 11:00 AM – 12:00 PM Chief Financial Officer/Controller Check-in
 - ▨ 12:00 PM – 1:00 PM LRC Administrative Subcommittee
 - ▨ 12:00 PM – 1:00 PM OMF Speaker Series: Charlie Hales
 - 1:30 PM – 2:30 PM BRFS Division Managers
 - 2:30 PM – 3:00 PM CAFR Replacement Software Procurement
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▲ **Thu, Dec 22**

■ All Day Vacation

▲ **Fri, Dec 23**

■ All Day Vacation

▲ **Mon, Dec 26**

■ All Day Holiday

▲ **Tue, Dec 27**

■ All Day Vacation

▲ **Wed, Dec 28**

- ▨ 8:15 AM – 9:15 AM Portland Building Renovation Project: Project Planning
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▲ **Thu, Dec 29**

- 10:00 AM – 11:00 AM Chief Financial Officer/Controller Check-in
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▲ **Fri, Dec 30**

■ All Day Vacation
