

CFO Jennifer Cooperman Calendar January 1 – March 31, 2019

■ Busy

▨ Tentative

■ Out of Office

▤ Working Elsewhere

January 2019

▲ Tue, Jan 1

■ All Day New Years Day Holiday

▲ Wed, Jan 2

- 9:30 AM – 11:30 AM City Council Meeting
- 10:00 AM – 10:30 AM Tour WTC auditorium
- 11:00 AM – 12:00 PM OMF Sr. Financial Analyst
- 2:00 PM – 3:00 PM Council Meeting re: Open & Accountable Elections move to BRFS

▲ Thu, Jan 3

- 9:00 AM – 10:00 AM Comm. Hardesty Chief of Staff/CFO check-in
- 11:30 AM – 1:00 PM 2019 Bureau Directors Meeting
- 2:00 PM – 3:00 PM ITS Eval Committee Meeting #1
- 4:00 PM – 5:00 PM City Treasurer/ CFO 1:1

▲ Fri, Jan 4

- 9:30 AM – 10:00 AM Deputy City Attorney/ Paralegal/ Deputy City Attorney/ CFO
- 10:00 AM – 10:15 AM Treasury Financial Analyst/ CFO
- 11:30 AM – 12:00 PM Strategic Projects Manager
- 12:00 PM – 12:30 PM OMF Sr. Financial Analyst
- 2:00 PM – 3:00 PM Clean Energy Fund: Budget/Staffing Working Group Meeting #2

▲ Mon, Jan 7

- 9:00 AM – 9:30 AM CAO/CFO Weekly Check-in 2019
- 9:30 AM – 10:00 AM FI 22 Pay Equity Discussion – all staff
- 10:00 AM – 11:00 AM Revenue Div. Manager/CFO Weekly Check-ins
- 11:00 AM – 11:30 AM Mayor's Chief of Staff/ CFO monthly check-in
- 1:30 PM – 2:30 PM FPDR Director/ CFO
- 3:00 PM – 4:00 PM Risk Manager/ CFO/CFO Weekly Check-in

▲ **Tue, Jan 8**

- 9:30 AM – 11:30 AM City Council Work Session/Executive Session: Pay Equity
 - 4:15 PM – 4:30 PM Debt Manager/ CFO
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▲ **Wed, Jan 9**

- 8:30 AM – 9:00 AM Eudaly Chief of Staff/CFO Monthly check-in
 - 9:30 AM – 11:30 AM City Council
 - 12:45 PM – 1:00 PM Strategic Communications Manager/ CFO/ CAO
 - 1:00 PM – 2:00 PM City Controller/ CFO Weekly Check-in
 - 2:00 PM – 3:00 PM City Treasurer/ CFO 1:1
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▲ **Thu, Jan 10**

- 10:30 AM – 12:00 PM P&D Directors Meeting
 - 2:00 PM – 3:00 PM Portland Harbor, part 2
 - 3:00 PM – 4:00 PM Chief Procurement Officer/CFO Weekly Check-in
 - 4:00 PM – 4:30 PM Chief Procurement Officer/ Sr. Management Auditors/ CFO
 - 4:30 PM – 5:00 PM CFO/ Prosper Portland Director/ Comm. Fritz/ Comm Fritz Chief of Staff
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▲ **Fri, Jan 11**

- 9:00 AM – 10:00 AM City Controller/ Audit Services Director/ CFO
 - 11:00 AM – 11:30 AM Council Execs Meeting
 - 1:00 PM – 4:00 PM Off-site Leadership Team Meeting
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▲ **Mon, Jan 14**

- 9:00 AM – 9:30 AM Procurement Services Coordinator/ CFO Check-in
 - 10:00 AM – 11:00 AM Honest Elections Charter Change Discussion
 - 1:00 PM – 2:00 PM Risk Manager/ CFO Weekly Check-in
 - 2:00 PM – 3:00 PM City Controller/ OMF Sr. Financial Analyst/ CFO
 - 3:00 PM – 4:00 PM OMF HR Business Partner/ CFO Monthly Meeting
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▲ **Tue, Jan 15**

- 8:30 AM – 9:30 AM Comm. Fritz Administrative Coordinators/ CFO Check-in
 - 12:30 PM – 1:00 PM OMF Sr. Financial Analyst/ Debt Manager/ City Treasurer/ Financial Systems Manager/ CFO
 - 2:00 PM – 4:00 PM ITS Eval Committee Meeting #2
 - 3:30 PM – 5:30 PM Betsy Ames retirement party
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▲ **Wed, Jan 16**

- 9:30 AM – 11:30 AM City Council
 - 1:00 PM – 2:00 PM City Controller/ CFO Weekly Check-in
 - 2:00 PM – 3:00 PM City Treasurer/ CFO 1:1
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▲ **Thu, Jan 17**

- 8:15 AM – 8:45 AM CAO/ CFO Check-in
 - 9:00 AM – 10:00 AM OMF Labor Management Committee
 - 12:00 PM – 1:00 PM BRFS Portland Building Q&A Session
 - 1:00 PM – 2:00 PM Chief Procurement Officer/CFO Weekly Check-in
 - 2:00 PM – 2:30 PM Comm. Fish/ CFO
 - 3:00 PM – 4:30 PM BRFS Division Managers Meeting
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▲ **Fri, Jan 18**

- All Day vacation
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▲ **Mon, Jan 21**

- All Day MLK, Jr. Day Holiday
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▲ **Tue, Jan 22**

- 11:00 AM – 11:30 AM Chief Procurement Officer/ City Controller/ OMF Bus. Ops. Manager/ OMF Sr. Financial Analyst/ Deputy CAO/ OMF Administrative Supervisor/ CFO
 - 11:45 AM – 12:45 PM Lunch - Shawna Wellman, Travel Portland
 - 1:00 PM – 3:30 PM FPDR Board Meeting
 - 3:30 PM – 3:45 PM Debt Manager/ City Treasurer/ Debt Management Financial Analyst/ CFO
 - 4:00 PM – 5:00 PM Build Portland: DCAO/BRFS/CBO monthly check-in
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▲ **Wed, Jan 23**

- 8:00 AM – 9:00 AM OMF & PHB staff check In
 - 9:30 AM – 11:30 AM City Council
 - 10:15 AM – 10:30 AM City Economist/ CFO
 - 11:00 AM – 11:30 AM CAO/CFO Weekly Check-in 2019
 - 11:45 AM – 12:00 PM Minority Evaluator Program & Supplier Diversity Officer /CFO
 - 1:00 PM – 2:00 PM City Controller/ CFO Weekly Check-in
 - 2:15 PM – 3:30 PM SVPM Interviews
 - 3:30 PM – 4:30 PM BRFS Technology Business Rep./ CFO monthly check-in
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▲ **Thu, Jan 24**

- 9:00 AM – 9:30 AM CAO and CFO Executive Assistant/ CFO
 - 9:30 AM – 10:00 AM CTO/ CFO Check In
 - 10:00 AM – 2:00 PM GAAP update (4 CPE) – on-line class
 - 4:00 PM – 5:00 PM PBOT Asset Management Analyst/ PBOT Business Services Manager/ CFO
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▲ **Fri, Jan 25**

- 9:00 AM – 10:00 AM Multnomah County CFO/ CFO Monthly check-in
 - 10:30 AM – 11:00 AM OMF HR Business Partner/ City Controller/ CFO
 - 11:00 AM – 12:00 PM CAO and CFO Executive Assistant/ CFO check-in
 - 1:00 PM – 2:00 PM Chief Procurement Officer/CFO Weekly Check-in
 - 2:00 PM – 2:30 PM Eudaly Chief of Staff/CFO Monthly check-in
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▲ **Mon, Jan 28**

- 9:30 AM – 10:00 AM CAO/CFO Weekly Check-in 2019
 - 11:30 AM – 12:00 PM BHR Employee Relations/ CFO - call
 - 1:00 PM – 2:00 PM Risk Manager/ CFO Weekly Check-in
 - 2:00 PM – 3:00 PM PROW Cost Study Call: BRFS/ PBOT staff
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▲ **Tue, Jan 29**

- 9:00 AM – 9:15 AM Risk Manager/ CAO/ CFO
 - 11:00 AM – 12:00 PM CFO/ PBOT Interim Director
 - 1:30 PM – 2:00 PM Chief Procurement Officer/ City Controller/ CFO
 - 2:00 PM – 3:00 PM City Controller/ CFO Weekly Check-in
 - 4:00 PM – 4:15 PM OMF Sr. Financial Analyst/ OMF Bus. Ops. Manager
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▲ **Wed, Jan 30**

- 8:30 AM – 8:45 AM CAO/CFO
 - 9:00 AM – 10:00 AM Dir. Open & Accountable Elections/ Principal Financial Analyst/ CFO Check-in
 - 9:30 AM – 11:30 AM City Council
 - 1:00 PM – 3:45 PM BRFS all-staff meeting
 - 4:15 PM – 4:30 PM Deputy CAO/CFO check-in
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▲ **Thu, Jan 31**

- 7:30 AM – 9:00 AM Portland Business Journal - Power Breakfast with Kimberly Branam
- 9:30 AM – 10:00 AM Mayor's Chief of Staff/ CFO - Call
- 11:00 AM – 12:00 PM Build Portland Advisory Committee 1/4ly meeting

- 1:00 PM – 2:00 PM Chief Procurement Officer/CFO Weekly Check-in
- 3:00 PM – 4:00 PM URM advisory group / next steps
- 4:00 PM – 5:00 PM Meeting w/ PHB, BPS, PBOT & Prosper Portland re: Eventual Capital Fund Brainstorming

February 2019

▲ Fri, Feb 1

- 9:15 AM – 9:30 AM FPDR Director/ CFO
- 10:00 AM – 11:30 AM BRFS Division Managers Meeting
- 11:30 AM – 11:45 AM CFO/ CAO

▲ Mon, Feb 4

- 9:30 AM – 10:00 AM CAO/CFO Weekly Check-in 2019
- 1:00 PM – 2:00 PM Risk Manager/ CFO Weekly Check-in
- 2:00 PM – 3:00 PM BRFS & PP&R Monthly check-in
- 3:00 PM – 3:30 PM Ted Price, CEO, GovInvest/ CFO Check-in

▲ Tue, Feb 5

- All Day Inclement Weather – City Offices late open (10:00 am)
- 11:00 AM – 11:30 AM PP&R Budget

▲ Wed, Feb 6

- 8:30 AM – 9:00 AM Grants Management Financial Analyst/CFO
- 9:30 AM – 11:30 AM City Council
- 11:00 AM – 12:00 PM FPDR Director/ CFO
- 1:00 PM – 2:00 PM City Controller/ CFO Weekly Check-in
- 2:00 PM – 3:00 PM City Treasurer/ CFO 1:1
- 3:00 PM – 4:00 PM OMF HR Business Partner/ CFO Monthly Meeting

▲ Thu, Feb 7

- 10:00 AM – 11:00 AM Treasury Investments Officer/ Risk Management Specialist/ Purchasing Supervisor/ CFO
- 11:30 AM – 1:00 PM 2019 Bureau Directors Meeting
- 1:30 PM – 2:00 PM PBOT Leadership/BRFS Leadership Quarterly Meeting
- 2:00 PM – 3:00 PM Chief Procurement Officer/CFO Weekly Check-in
- 3:00 PM – 3:30 PM Debt Manager/ City Controller/ CFO Check-In
- 3:30 PM – 3:45 PM CFO/ CAO Check-in

▲ **Fri, Feb 8**

- 10:00 AM – 12:00 PM PERS Employer Advisory Group
 - 1:00 PM – 1:30 PM Revenue Div. Manager/CFO
 - 2:30 PM – 3:00 PM Comm Fritz/ CFO, monthly
 - 3:00 PM – 3:30 PM Risk Manager/ City Controller/ Revenue Manager/ CFO/ Auditor's City Ombudsman
 - 3:30 PM – 5:00 PM COEP Meeting with Prosper Portland
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▲ **Mon, Feb 11**

- 9:00 AM – 9:30 AM CAO/CFO Weekly Check-in 2019
 - 9:30 AM – 10:00 AM Procurement Services Coordinator/CFO Check-in
 - 10:00 AM – 11:00 AM Revenue Div. Manager/CFO Weekly Check-ins
 - 1:00 PM – 2:00 PM Risk Manager/ CFO Weekly Check-in
 - 2:30 PM – 3:00 PM City Controller/ Debt Manager/ CFO
 - 3:00 PM – 4:00 PM City Controller/CFO 1:1
 - 4:00 PM – 5:00 PM Comm. Hardesty Policy Advisor/ CFO
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▲ **Tue, Feb 12**

- 8:45 AM – 11:30 AM ITS Vendor Demonstration 1 of 2
 - 9:30 AM – 11:30 AM Council work session
 - 12:45 PM – 3:30 PM ITS Vendor Demonstration 2 of 2
 - 3:45 PM – 4:15 PM ITS Vendor Demos - All Staff Debrief
 - 3:45 PM – 5:30 PM ITS Evaluator and Technical Advisor vendor demos debrief
 - 6:30 PM – 8:00 PM City Club presentation re: Form of Government
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▲ **Wed, Feb 13**

- 8:00 AM – 8:30 AM ITS Pre-Orals Prep Meeting
 - 8:30 AM – 12:00 PM ITS Vendor Orals, 1 of 2
 - 9:30 AM – 11:30 AM City Council
 - 1:00 PM – 4:30 PM ITS Vendor Orals, 2 of 2
 - 4:45 PM – 6:45 PM ITS Evaluator and Technical Advisor Orals debrief
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▲ **Thu, Feb 14**

- 9:30 AM – 10:00 AM Mayor's Chief of Staff/ CFO - Call
- 10:30 AM – 12:00 PM P&D Directors Meeting
- 1:00 PM – 2:00 PM PERS legislation review – BRFS leadership/ OMF Bus. Ops. Staff
- 2:00 PM – 3:00 PM City Controller/ CFO Weekly Check-in
- 3:00 PM – 4:30 PM BRFS Division Managers Meeting

▲ **Fri, Feb 15**

- 7:45 AM – 8:45 AM Coffee Malisa McCreedy
- 11:00 AM – 11:30 AM OMF Senior Financial Analyst/ CFO
- 11:00 AM – 12:00 PM CFO/DCAO Check-in
- 12:00 PM – 1:15 PM February 15, 2019 City Club Friday Forum “State of the State” Address
- 2:00 PM – 2:30 PM City Controller/ Chief Procurement Officer/ Risk Manager/ CFO
- 3:00 PM – 4:00 PM Chief Procurement Officer/CFO Weekly Check-in

▲ **Mon, Feb 18**

■ All Day Presidents' Day Holiday

▲ **Tue, Feb 19**

- 9:30 AM – 11:30 AM Council Executive Session
- 11:30 AM – 12:00 PM City Controller/ OMF Sr. Financial Analyst/ Principal Financial Analyst/ CFO
- 1:00 PM – 1:30 PM CFO/ CPO/ Procurement Manager/ Procurement Administrative Assistant/ Procurement Goods & Services Manager/ CAO
- 1:30 PM – 2:00 PM CAO/CFO Weekly Check-in 2019
- 2:00 PM – 3:00 PM TESC Meeting

▲ **Wed, Feb 20**

- 8:00 AM – 9:00 AM Success Factors Training
- 9:30 AM – 11:30 AM City Council
- 10:00 AM – 11:30 AM BTS Customer Stakeholder Group Meeting - 2019 Series
- 11:00 AM – 11:30 AM GovInvest webinar re: labor cost modeling software
- 1:00 PM – 2:00 PM City Controller/ CFO Weekly Check-in
- 2:00 PM – 3:00 PM City Treasurer/ CFO 1:1
- 3:00 PM – 4:00 PM CTO/ CFO Monthly check in

▲ **Thu, Feb 21**

- 9:00 AM – 10:00 AM OMF Labor Management Committee
 - 10:00 AM – 10:30 AM Comm. Hardesty's Chief of Staff/ CFO
 - 1:00 PM – 2:00 PM Chief Procurement Officer/CFO Weekly Check-in
 - 2:00 PM – 2:30 PM City Controller/ CFO
 - 3:30 PM – 4:00 PM City Council Meeting re: Clean Energy Community Benefits Initiative ordinances
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▲ **Fri, Feb 22**

- 9:00 AM – 9:30 AM CBO Sr. Financial Officer/ CFO
 - 10:30 AM – 11:30 AM Principal Financial Analyst/ Dr. Open & Accountable Elections/ CFO Check-in
 - 2:00 PM – 2:30 PM Eudaly Chief of Staff/CFO Monthly check-in
 - 4:00 PM – 5:00 PM OMF & PHB Check Ins
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▲ **Mon, Feb 25**

- 10:30 AM – 11:00 AM City Controller
 - 1:00 PM – 2:00 PM Risk Manager/ CFO Weekly Check-in
 - 3:30 PM – 4:00 PM BFM Project Quality Assurance Contractor/ CFO
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▲ **Tue, Feb 26**

- 10:00 AM – 11:00 AM City & Prosper Portland re: SW Corridor Scoping & Real Estate Assessment
 - 11:45 AM – 12:15 PM CAO/CFO Weekly Check-in 2019
 - 12:30 PM – 1:00 PM Chief Procurement Officer/ CFO check-in
 - 1:00 PM – 2:00 PM Dir. Open & Accountable Elections/ Principal Financial Analyst/ CFO Check-in
 - 2:00 PM – 2:30 PM City Auditor/ CFO
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▲ **Wed, Feb 27**

- 8:00 AM – 8:30 AM FPDR Director/ CFO
 - 8:30 AM – 9:30 AM PBOT and OMF RE: Long-term financial challenges
 - 9:30 AM – 10:00 AM BRFS COOP Team
 - 9:30 AM – 11:30 AM City Council
 - 10:00 AM – 11:00 AM City Controller/ CFO Weekly Check-in
 - ▨ 11:00 AM – 1:00 PM Tour of Portland Building Furniture Mock-Up (Optional) - Drop-In timeframe
 - 1:00 PM – 1:30 PM Procurement Services Coordinator/CFO Check-in
 - 2:00 PM – 3:00 PM City Treasurer/ CFO 1:1
 - 3:00 PM – 4:00 PM BTS Technology Business Consultant /CFO monthly check-in
 - 4:00 PM – 5:00 PM PERS Legislation Review - Part 2
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▲ **Thu, Feb 28**

- 7:15 AM – 7:45 AM Susan Munson, Managing Director Senior Portfolio Advisor, Government Portfolio Advisors/ CFO – for coffee
- 9:30 AM – 11:00 AM URM Listening Session
- 11:00 AM – 12:00 PM Chief Procurement Officer/CFO Weekly Check-in

- 12:00 PM – 1:00 PM City Controller/ Assistant Controller/ Sr. Deputy City Attorney/ HR Employee Relations
- 1:00 PM – 2:00 PM URA Defeasance Forecast Discussion
- 2:00 PM – 2:30 PM BRFS & PP&R Monthly check-in
- ▨ 2:00 PM – 4:00 PM SW Corridor Council work session
- 3:00 PM – 4:30 PM BRFS Division Managers Meeting

March 2019

▲ Fri, Mar 1

- 8:45 AM – 9:00 AM Chief Procurement Officer
- 10:00 AM – 10:30 AM CBO/ CFO/ CAO
- 11:00 AM – 12:00 PM Commissioner Chiefs of Staff Meeting
- 12:30 PM – 1:30 PM OEHR Director/ CFO
- 2:00 PM – 3:00 PM City & Prosper Portland re: CEIC/conflict of interest
- 3:30 PM – 4:00 PM Julian Doumit, PSU capstone project
- 4:00 PM – 4:30 PM Mayor Wheeler/CAO/ CFO/ OMF leadership/ BDS Leadership

▲ Mon, Mar 4

- 9:30 AM – 10:00 AM CAO/CFO Weekly Check-in 2019
- 10:00 AM – 11:00 AM Revenue Div. Manager/CFO Weekly Check-ins
- 11:00 AM – 11:30 AM Mayor's Chief of Staff/ CFO monthly check-in
- 1:00 PM – 2:00 PM Portland Building Directors
- 4:00 PM – 4:30 PM Comm. Fritz/ CFO, monthly
- 4:30 PM – 5:30 PM Technology Oversight Committee Meeting

▲ Tue, Mar 5

- 9:30 AM – 12:30 PM Council Budget Work Session
- 1:00 PM – 1:15 PM Grants Financial Analyst/ CFO Check-in
- 2:00 PM – 2:30 PM Open and Accountable Elections

▲ Wed, Mar 6

- 9:00 AM – 10:00 AM Risk Manager/ CFO Weekly Check-in
 - 10:15 AM – 10:45 AM City Council meeting: AFF Code transfer to OMF (10:15 time certain)
 - 11:30 AM – 12:00 PM Strategic Sourcing Meeting
 - 2:00 PM – 3:00 PM City Treasurer/ CFO 1:1
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▲ **Thu, Mar 7**

- 8:30 AM – 9:00 AM Budget Impacts of COEP (1%) costs
 - 9:00 AM – 10:30 AM 2019 Leadership Team Meeting
 - 10:30 AM – 11:30 AM City Controller/ OMF Sr. Financial Analyst/ OMF Bus. Ops. Manager/ CFO
 - 11:30 AM – 1:00 PM 2019 Bureau Directors Meeting
 - 1:00 PM – 2:00 PM Chief Procurement Officer/CFO Weekly Check-in
 - 2:30 PM – 3:30 PM City Controller/ CFO Weekly Check-in
 - 4:00 PM – 4:15 PM CFO/ DCAO
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▲ **Fri, Mar 8**

- 9:00 AM – 12:00 PM Disaster Policy Council Exercise
 - 3:00 PM – 4:00 PM OMF/Prosper Portland Quarterly Check-In
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▲ **Mon, Mar 11**

- 8:30 AM – 9:00 AM City Economist/ CFO check-in
 - 9:30 AM – 10:00 AM CAO/CFO Weekly Check-in 2019
 - 10:00 AM – 11:00 AM Revenue Div. Manager/CFO Weekly Check-ins
 - 11:00 AM – 12:00 PM OMF HR Business Partner/ CFO Monthly Meeting
 - 1:00 PM – 2:00 PM Risk Manager/ CFO Weekly Check-in
 - 2:30 PM – 4:00 PM Accounting Advisory Committee (AAC) Meeting
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▲ **Tue, Mar 12**

- 8:30 AM – 9:00 AM City Controller/ OMF Sr. Financial Analyst/ OMF Bus. Ops. Manager/ CFO
 - 9:30 AM – 12:30 PM Council Budget work session
 - 1:30 PM – 2:30 PM Prep for March FPDR Board Meeting
 - 4:00 PM – 5:00 PM Chief Procurement Officer/CFO Weekly Check-in
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▲ **Wed, Mar 13**

- 9:00 AM – 9:30 AM City Economist/ CFO check-in (by phone)
 - 9:30 AM – 11:30 AM City Council
 - 2:45 PM – 3:15 PM City Council re: FIN 2.03 and 2.04
 - 4:00 PM – 5:00 PM ITS Final Evaluation Committee Meeting
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▲ **Thu, Mar 14**

- 8:00 AM – 9:00 AM City Controller/ CFO Weekly Check-in
- 9:00 AM – 9:30 AM CFO/CAO Follow up
- 9:30 AM – 10:00 AM Mayor's Chief of Staff/ CFO - Call
- 9:30 AM – 12:30 PM City Budget work session

- 10:30 AM – 12:00 PM P&D Directors Meeting
 - 12:00 PM – 1:00 PM OMF Leadership Team
 - 1:00 PM – 1:30 PM Comm. Hardesty Chief of Staff/ CFO/ CAO
 - 1:30 PM – 2:00 PM Audit Services Director/ CFO check-in
 - 2:00 PM – 2:30 PM OMF Policy Advisor/ Executive Assistant to CAO & CFO/ Management Analyst/ CFO
 - 3:00 PM – 4:30 PM BRFS Division Managers Meeting
 - 4:30 PM – 5:30 PM City Treasurer/ CFO 1:1
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▲ **Fri, Mar 15**

- All Day Behavioral Insights Workshop
 - 11:00 AM – 12:00 PM CFO/DCAO Check-in
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▲ **Mon, Mar 18**

- 9:00 AM – 9:30 AM CAO/CFO Weekly Check-in 2019
 - 10:00 AM – 11:00 AM Revenue Div. Manager/CFO Weekly Check-ins
 - 11:00 AM – 11:30 AM City Controller/ Principal Financial Analyst/ CFO
 - 12:00 PM – 12:45 PM OMF Leadership Team
 - 1:00 PM – 2:00 PM Risk Manager/ CFO Weekly Check-in
 - 2:30 PM – 4:30 PM Deferred Compensation Quarterly Meeting
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▲ **Tue, Mar 19**

- 9:30 AM – 12:30 PM City Council Budget work session
 - 1:00 PM – 3:30 PM FPDR Board Meeting
 - 4:00 PM – 4:30 PM Comm. Hardesty/ Comm. Hardesty Chief of Staff/ Prosper Portland Staff/ CFO
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▲ **Wed, Mar 20**

- 8:30 AM – 9:00 AM OMF Bus. Ops. Finance Manager/ CFO
 - 9:30 AM – 11:30 AM City Council
 - 12:00 PM – 12:15 PM CAO/ CFO
 - 1:00 PM – 2:00 PM City Controller/ CFO Weekly Check-in
 - 2:00 PM – 3:00 PM City Treasurer/ CFO 1:1
 - 3:00 PM – 4:00 PM BTS Technology Business Consultant /CFO monthly check-in
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▲ **Thu, Mar 21**

- 8:15 AM – 9:00 AM Portland Harbor Update
- 9:00 AM – 10:00 AM OMF Labor Management Committee
- 9:30 AM – 10:00 AM Comm. Hardesty's Chief of Staff/ CFO

- 10:30 AM – 11:00 AM Grants Financial Analyst/ CFO
 - 12:30 PM – 1:30 PM Chief Procurement Officer/CFO Weekly Check-in
 - 1:30 PM – 1:50 PM PBOT Leadership/BRFS Leadership Quarterly Meeting
 - 2:00 PM – 3:00 PM Metro Affordable Housing Bond - Work Plan and IGA Review
 - 3:30 PM – 5:00 PM 2019 Leadership Team Meeting
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▲ **Fri, Mar 22**

- 10:45 AM – 11:00 AM Comm. Fritz/ CFO, re: finance policy changes
 - 11:00 AM – 12:00 PM Chiefs of Staff Meeting
 - 1:30 PM – 2:00 PM Eudaly Chief of Staff/CFO Monthly check-in
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▲ **Mon, Mar 25**

- 9:00 AM – 9:30 AM Procurement Services Coordinator/CFO Check-in
 - 2:00 PM – 2:30 PM Chief Procurement Officer/ Chief Deputy City Attorney/ CFO
 - 3:00 PM – 4:00 PM Finance & Grants Supervisor/ Emergency Ops Manager/ Emergency Ops. Program Specialist/ Interim PBEM Director/ CFO
 - 4:30 PM – 6:30 PM Technology Oversight Committee meeting
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▲ **Tue, Mar 26**

- 9:00 AM – 10:00 AM Comm. Hardesty Policy Advisor/ CFO
 - 11:30 AM – 12:00 PM Comm. Fish/ CFO
 - 1:00 PM – 1:30 PM City Treasurer/ Debt Manager/ CFO
 - 3:30 PM – 4:00 PM CTO/ CFO
 - 4:00 PM – 4:10 PM Mayor Wheeler/ CFO
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▲ **Wed, Mar 27**

- 7:30 AM – 8:30 AM Catherine Macleod, MacLeod & Watts/ CFO Coffee
 - 9:00 AM – 10:00 AM Dir. Open & Accountable Elections/ Principal Financial Analyst/ CFO Check-in
 - 9:30 AM – 11:30 AM City Council
 - 11:00 AM – 12:00 PM South Park Blocks URA – Update (City & Prosper Portland)
 - 1:00 PM – 2:00 PM City Controller/ CFO Weekly Check-in
 - 2:00 PM – 3:00 PM City Treasurer/ CFO 1:1
 - 3:00 PM – 4:00 PM CBO/ CFO/ City Treasurer/ City Economist/ CAO/ Debt Manager
 - 4:00 PM – 4:30 PM DCAO/ Strategic Projects Manager/ CFO
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▲ **Thu, Mar 28**

- 9:30 AM – 10:00 AM Mayor's Chief of Staff/ CFO - Call
 - 10:00 AM – 11:00 AM BRFS COOP Team
 - 1:00 PM – 2:00 PM Chief Procurement Officer/CFO Weekly Check-in
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▲ **Fri, Mar 29**

- All Day vacation
 - 7:30 AM – 8:30 AM City of Portland CFO/ Multnomah County CFO Check In
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