

# CFO Michelle Kirby Calendar

## April 1 – June 30, 2020

■ Busy                      ▨ Tentative  
■ Out of Office            ▩ Working Elsewhere

April 2020

### ▲ Wed, Apr 1

- 10:00 AM – 12:00 PM City Council Meeting - Regulatory Accounting
- 12:00 PM – 12:45 PM Business Operations Leadership Team - COVID Response

### ▲ Thu, Apr 2

- 10:30 AM – 11:30 AM CARES Act Optional Provisions
- 11:30 AM – 12:30 PM Bureau Directors Monthly Meeting
- 3:00 PM – 4:30 PM ITS Steering Committee meeting
- 4:00 PM – 4:15 PM City Directors Check-in Opportunity

### ▲ Fri, Apr 3

- 8:30 AM – 9:00 AM Chief Procurement Officer/ CFO/ CAO
- 9:00 AM – 11:00 AM Economic Impact & Intervention Task Force

### ▲ Mon, Apr 6

- 9:00 AM – 9:30 AM CBO Director/ City Economist/ Debt Manager/ CFO
- 9:30 AM – 11:00 AM OMF Leadership Team Meetings
- 11:00 AM – 12:00 PM Economic Impact Action Committee
- 12:00 PM – 12:45 PM Business Operations Leadership Team - COVID Response
- 2:00 PM – 3:00 PM City Disaster Financial Recovery Taskforce

### ▲ Tue, Apr 7

- 11:00 AM – 12:00 PM Debt Management Weekly Check-In Meeting
- 12:00 PM – 12:45 PM Business Operations Leadership Team - COVID Response
- 3:00 PM – 3:30 PM Budget Planning Meeting
- 4:00 PM – 4:15 PM City Directors Check-in Opportunity

### ▲ Wed, Apr 8

- 9:30 AM – 1:30 PM City Council Meeting - April 8, 2020
  - 12:00 PM – 12:45 PM Business Operations Leadership Team - COVID Response
  - 1:15 PM – 1:30 PM Deputy CFO/ CFO/ CAO Check-in
  - 1:30 PM – 2:00 PM CFO/ CAO Check-in
  - 2:00 PM – 2:30 PM CBO Director/ CFO Check-in
  - 3:30 PM – 4:00 PM Public Works/Infrastructure Bureau Directors Weekly Check-in
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▲ **Thu, Apr 9**

- 8:30 AM – 9:00 AM Sr. Deputy City Attorney/ CFO
  - 9:30 AM – 10:00 AM OMF Bus. Ops. Finance Manager/ OMF Financial Analyst/ DCAO/ CFO
  - 9:30 AM – 11:00 AM Revenue All Staff Virtual Meeting
  - 12:00 PM – 12:45 PM Business Operations Leadership Team - COVID Response
  - 3:00 PM – 4:00 PM BRFS Division Managers Meeting
  - 4:00 PM – 4:15 PM City Directors Check-in Opportunity
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▲ **Fri, Apr 10**

- 10:00 AM – 11:00 AM Debt Manager/ Principal Debt Analyst/ City Treasurer/ BRFS Financial Analyst/ City Economist/ CBO Director/ CBO Deputy Director
  - ▨ 10:05 AM – 11:35 AM Coronavirus Conference Call for City Leaders
  - 12:00 PM – 12:45 PM Business Operations Leadership Team - COVID Response
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▲ **Mon, Apr 13**

- 10:30 AM – 11:00 AM DCFO/ CFO Check-in
  - 11:00 AM – 12:00 PM Economic Impact Action Committee
  - 12:00 PM – 12:30 PM Business Operations Leadership Team - COVID Response
  - 1:00 PM – 1:30 PM Risk Manager/ CFO Check-in
  - 2:00 PM – 3:00 PM City Disaster Financial Recovery Taskforce
  - 3:30 PM – 4:00 PM CFO/ CAO Check-in
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▲ **Tue, Apr 14**

- 9:30 AM – 10:00 AM Collective Bargaining Updates
- 11:00 AM – 12:00 PM Debt Management Weekly Check-In Meeting
- 1:00 PM – 2:00 PM City Treasurer/ CFO Check-in
- 3:00 PM – 4:00 PM ITS Financing Check-In
- 4:00 PM – 4:30 PM City Bureau Directors Check-in

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▲ **Wed, Apr 15**

- 9:30 AM – 1:00 PM City Council Meeting
- 12:00 PM – 12:30 PM Business Operations Leadership Team - COVID Response
- 3:30 PM – 4:00 PM Public Works/Infrastructure Bureau Directors Weekly Check-in

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▲ **Thu, Apr 16**

- 9:00 AM – 10:00 AM CFO/DCAO Meeting
- 10:50 AM – 11:30 AM Mayor's Policy Analyst/ CBO Director/ CFO/ BTS Director/ BHR Director/ CAO
- 1:00 PM – 2:00 PM City Controller/ CFO Check-in
- 2:00 PM – 2:30 PM Chief Procurement Officer/ CFO Check-in
- 3:00 PM – 4:30 PM ITS Steering Committee meeting
- 4:00 PM – 4:30 PM City Bureau Directors Check-in
- 5:00 PM – 5:30 PM Principal Financial Analyst/ CFO

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▲ **Fri, Apr 17**

- 10:00 AM – 12:00 PM PERS Employer Advisory Group Meeting
- 12:00 PM – 12:30 PM Business Operations Leadership Team - COVID Response
- 2:00 PM – 2:30 PM SPOT Manager/ CFO Check-in
- 3:30 PM – 4:30 PM Accounting & Grants Divisions Supervisors Meeting

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▲ **Mon, Apr 20**

- 9:30 AM – 11:00 AM OMF Leadership Team Meetings
- 11:00 AM – 12:00 PM Economic Impact Action Committee
- 1:00 PM – 2:30 PM FY2019-20 Year-End Kickoff Meeting
- 2:00 PM – 3:00 PM City Disaster Financial Recovery Taskforce

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▲ **Tue, Apr 21**

- 9:00 AM – 9:30 AM CFO/ CAO Check-in
- 9:30 AM – 11:00 AM City Council Work Session – CARES Act funding
- 11:00 AM – 12:00 PM Debt Management Weekly Check-In Meeting
- 12:30 PM – 1:00 PM City Treasurer/ CFO Check-in
- 2:00 PM – 3:00 PM Chief Procurement Officer/ CFO Check-in
- 4:00 PM – 4:30 PM City Bureau Directors Check-in

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▲ **Wed, Apr 22**

- 9:00 AM – 10:00 AM Ken Rust, Former City of Portland CFO/ CFO

- 10:00 AM – 11:00 AM BRFs Technology Liaisons Meeting
  - 12:00 PM – 12:30 PM Business Operations Leadership Team - COVID Response
  - 1:00 PM – 1:30 PM Risk Manager/ CFO Check-in
  - 2:00 PM – 3:00 PM City Controller/ CFO Check-in
  - 3:15 PM – 4:15 PM COVID-19 Recovery Roundtable with Governor Kate Brown
  - 3:30 PM – 4:00 PM Public Works/Infrastructure Bureau Directors Weekly Check-in
  - 4:30 PM – 5:00 PM Debt Manager/ CFO Check-in
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▲ **Thu, Apr 23**

- 9:00 AM – 10:00 AM BRFs Division Managers Meeting
  - 10:00 AM – 10:30 AM Treasury/Debt Management Check-in Meeting
  - 11:00 AM – 11:30 AM DCAO/ CFO Check-in
  - 1:00 PM – 2:30 PM Revenue Division All Staff Meeting
  - 2:30 PM – 4:00 PM City/ Mult. Co./ Metro/ Travel Portland
  - 4:00 PM – 4:30 PM City Bureau Directors Check-in
  - 5:00 PM – 5:30 PM Principal Financial Analyst/ CFO Check-in
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▲ **Fri, Apr 24**

- 9:30 AM – 10:00 AM Contracting Equity Audit Check-in
  - 11:30 AM – 12:00 PM BPS Director/ CFO Check-in
  - 12:00 PM – 12:30 PM Business Operations Leadership Team - COVID Response
  - 1:00 PM – 2:00 PM City Controller/ Accounting Supervisor/ CFO
  - 3:00 PM – 3:30 PM CARES Act Coordination
  - 4:00 PM – 4:45 PM ITS Project Check-In Spring BMP
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▲ **Mon, Apr 27**

- 11:00 AM – 12:00 PM Economic Impact Action Committee
  - 1:00 PM – 2:00 PM Risk Manager/ CFO Check-in
  - 2:00 PM – 3:00 PM City Disaster Financial Recovery Taskforce
  - 3:30 PM – 4:00 PM CFO/ CAO Check-in
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▲ **Tue, Apr 28**

- 10:00 AM – 11:00 AM City Controller/ CFO Check-in
  - 11:00 AM – 12:00 PM Debt Management Weekly Check-In Meeting
  - 1:00 PM – 2:00 PM City Treasurer/ CFO Check-in
  - 4:00 PM – 4:30 PM City Bureau Directors Check-in
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▲ **Wed, Apr 29**

- 9:00 AM – 9:30 AM OMF Bus. Ops. Manager/ CFO Check-in
- 10:00 AM – 11:00 AM DCFO/ CFO Check-in
- 11:00 AM – 11:30 AM Debt Manager/ Spectator Venues Program Manager/ CFO
- 12:00 PM – 12:30 PM Business Operations Leadership Team - COVID Response
- 1:30 PM – 2:00 PM Risk Manager/ CFO Check-in
- 3:30 PM – 4:00 PM Chief Procurement Officer/ Purchasing Design & Construction Manager/ Goods & Services Manager/ CFO
- 3:30 PM – 4:00 PM Public Works/Infrastructure Bureau Directors Weekly Check-in

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▲ **Thu, Apr 30**

- 10:00 AM – 10:30 AM CBO Director/ CFO Check-in
- 10:30 AM – 11:00 AM CAFR Recognition Discussion
- 1:30 PM – 2:00 PM PP&R Community Relations Coordinator/ CFO
- 3:00 PM – 4:30 PM ITS Steering Committee meeting
- 4:00 PM – 4:30 PM City Bureau Directors Check-in

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May 2020

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▲ **Fri, May 1**

- ▨ 9:00 AM – 11:00 AM Economic Impact & Intervention Task Force
- 1:00 PM – 1:30 PM Chief Procurement Officer/ CFO Check-in
- 3:00 PM – 4:30 PM Disaster Policy Council

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▲ **Mon, May 4**

- 9:30 AM – 10:30 AM OMF Leadership Team Meetings
- 11:00 AM – 12:00 PM Economic Impact Action Committee
- 1:30 PM – 2:00 PM COVID-19 cost update
- 2:00 PM – 3:00 PM City Disaster Financial Recovery Taskforce
- 3:30 PM – 4:00 PM CFO/ CAO Check-in

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▲ **Tue, May 5**

- 10:00 AM – 10:30 AM Principal Financial Analyst/ CFO
- 11:00 AM – 12:00 PM Debt Management Weekly Check-In Meeting
- 2:00 PM – 3:00 PM Chief Procurement Officer/ CFO Check-in
- 3:00 PM – 4:00 PM City Controller/ CFO Check-in
- 4:00 PM – 4:30 PM City Bureau Directors Check-in

■ 4:30 PM – 5:00 PM Collections on small group of SDC contracts

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▲ **Wed, May 6**

■ 9:00 AM – 9:30 AM PP&R Financial Sustainability Plan

■ 12:00 PM – 12:30 PM Business Operations Leadership Team - COVID Response

■ 1:00 PM – 1:30 PM James Lanzarotta and Keith Simovic from Moss Adams/  
Principal Financial Analyst/ City Controller/ CFO

■ 3:00 PM – 4:00 PM Deputy CFO/ CFO

■ 3:30 PM – 4:00 PM Public Works/Infrastructure Bureau Directors Weekly Check-in

■ 5:00 PM – 5:30 PM Principal Financial Analyst/ CFO

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▲ **Thu, May 7**

■ 9:00 AM – 10:00 AM Risk Analysis - Fuel Tank Project

■ 10:30 AM – 11:00 AM City Controller/ Accounting Supervisor/ CFO

■ 12:00 PM – 1:00 PM Bureau Directors Monthly Meeting

■ 1:30 PM – 2:00 PM Strategic Communications Manager/ CFO

■ 3:00 PM – 4:00 PM BRFS Division Managers Meeting

■ 4:00 PM – 4:30 PM City Bureau Directors Check-in

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▲ **Fri, May 8**

■ All Day Furlough #1

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▲ **Mon, May 11**

■ 9:00 AM – 10:30 AM City of Portland Deferred Compensation Committee Meeting

■ 11:00 AM – 12:00 PM GFOA webinar - COVID 19 Financial Forecasting

■ 1:00 PM – 1:30 PM Risk Manager/ CFO Check-in

■ 1:30 PM – 1:45 PM City Controller/ Accounting Supervisor/ CFO

■ 2:00 PM – 3:00 PM City Disaster Financial Recovery Taskforce

■ 3:30 PM – 4:00 PM CFO/ CAO Check-in

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▲ **Tue, May 12**

■ 9:30 AM – 11:30 AM City Council Work Session – Proposed Budget

■ 11:00 AM – 12:00 PM Debt Management Weekly Check-In Meeting

■ 1:00 PM – 2:00 PM City Treasurer/ CFO Check-in

■ 2:15 PM – 3:00 PM City Controller/ CFO Check-in

■ 3:00 PM – 4:00 PM Quarterly Spectator Venues Financial Advisory Group Meeting

■ 4:00 PM – 4:30 PM City Bureau Directors Check-in

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▲ **Wed, May 13**

- 11:00 AM – 11:30 AM City Arts Program Manager/ Principal Financial Analyst/ CFO/ CAO
- ▨ 1:00 PM – 2:00 PM Privacy work group May 2020 meeting - Privacy subgroup
- 3:30 PM – 4:00 PM Public Works/Infrastructure Bureau Directors Weekly Check-in
- 4:00 PM – 5:00 PM DCFO/ CFO Check-in

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▲ **Thu, May 14**

- ▨ 10:30 AM – 12:00 PM Citywide COVID-19 Information Coordination Meeting
- 11:00 AM – 11:30 AM James Lanzarotta and Keith Simovic from Moss Adams/ Principal Financial Analyst/ City Controller/ CFO
- 11:00 AM – 12:00 PM GFOA webinar - Budget Risk in Bad Times
- 1:00 PM – 1:30 PM HR Business Partner/ CFO Check-in
- 3:00 PM – 4:30 PM ITS Steering Committee Meeting
- 4:00 PM – 4:30 PM City Bureau Directors Check-in
- 5:00 PM – 5:30 PM Principal Financial Analyst/ CFO

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▲ **Fri, May 15**

- 9:00 AM – 11:00 AM Economic Recovery Task Force
- 11:00 AM – 12:00 PM CFO/DCAO Check-in
- 12:00 PM – 12:30 PM Business Operations Leadership Team - COVID Response
- 1:30 PM – 2:00 PM Chief Procurement Officer/ HR Business Partner/ OMF Admin Supervisor/ CFO

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▲ **Mon, May 18**

- 9:30 AM – 11:00 AM OMF Leadership Team Meetings
- 2:00 PM – 3:00 PM City Disaster Financial Recovery Taskforce
- 3:00 PM – 3:30 PM Procurement AP 10 report meeting
- 4:00 PM – 4:30 PM City Arts Program Manager/ Principal Financial Analyst/ CFO/ CAO

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▲ **Tue, May 19**

- 8:30 AM – 9:00 AM CFO/ CAO Check-in
- 10:00 AM – 11:00 AM City Controller/ CFO
- 11:00 AM – 12:00 PM Debt Management Weekly Check-In Meeting
- 1:30 PM – 2:30 PM CARES Work Session Planning
- 2:30 PM – 3:30 PM Chief Procurement Officer/ CFO
- 4:00 PM – 4:30 PM City Bureau Directors Check-in

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▲ **Wed, May 20**

- 8:00 AM – 9:30 AM GFOA - webinar
- 9:30 AM – 12:00 PM City Council Meeting
- 10:00 AM – 11:00 AM DCFO/ CFO Check-in
- 12:00 PM – 12:30 PM Business Operations Leadership Team - COVID Response
- 12:00 PM – 1:00 PM GFOA - webinar
- 3:30 PM – 4:00 PM Public Works/Infrastructure Bureau Directors Weekly Check-in

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▲ **Thu, May 21**

- 8:00 AM – 10:00 AM GFOA - webinar
- 10:30 AM – 11:00 AM City Controller/ Sr. Operational Accounting Supervisor/ CFO
- 11:00 AM – 11:30 AM James Lanzarotta and Keith Simovic from Moss Adams/ Principal Financial Analyst/ City Controller/ CFO
- 12:00 PM – 1:30 PM GFOA - Webinar
- 1:00 PM – 1:30 PM OMF Bus. Ops. Manager/ CFO
- 2:30 PM – 3:00 PM BHR Director/ CFO Check-in
- 3:00 PM – 4:00 PM BRFS Division Managers Meeting
- 4:00 PM – 4:30 PM City Bureau Directors Check-in

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▲ **Fri, May 22**

- 8:30 AM – 9:00 AM Chief Procurement Officer/ CFO/ CAO
- ▨ 10:05 AM – 11:05 AM Coronavirus Conference Call for City Leaders
- 11:00 AM – 11:15 AM General Fund Financial Analysts/ City Controller/ CFO
- 12:00 PM – 12:30 PM Council Work Session - Finalize Presentation
- 1:30 PM – 2:00 PM General Fund Financial Analysts/ Principal Financial Analyst/ City Controller/ CFO

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▲ **Mon, May 25**

- All Day Furlough #2/Memorial Day Holiday

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▲ **Tue, May 26**

- 8:00 AM – 9:30 AM GFOA - Webinar
- 9:30 AM – 11:30 AM City Council Work Session - CARES Act
- 11:00 AM – 12:00 PM Debt Management Weekly Check-In Meeting
- 11:30 AM – 12:15 PM PBEM Procurement Assistance
- 1:00 PM – 2:00 PM City Treasurer/ CFO Check-in
- 3:00 PM – 4:00 PM City Controller/ CFO



■ 4:00 PM – 4:30 PM City Bureau Directors Check-in

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▲ **Wed, May 27**

■ 9:00 AM – 9:30 AM General Fund Financial Analysts/ DCFO/ CFO  
■ 10:00 AM – 11:00 AM DCFO/ CFO Check-in  
■ 11:00 AM – 11:30 AM CFO/ CAO Check-in  
■ 12:00 PM – 12:30 PM Business Operations Leadership Team - COVID Response  
■ 12:00 PM – 1:00 PM GFOA - webinar  
■ 1:00 PM – 2:00 PM Purchasing Leadership Team Meeting  
■ 2:30 PM – 3:00 PM Brian Kennedy, CFO, Metro/ CFO  
■ 3:30 PM – 4:00 PM Public Works/Infrastructure Bureau Directors Weekly Check-in

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▲ **Thu, May 28**

■ 8:00 AM – 9:30 AM GFOA - Webinar  
▨ 10:30 AM – 12:00 PM Citywide COVID-19 Information Coordination Meeting  
■ 11:00 AM – 11:30 AM James Lanzarotta and Keith Simovic from Moss Adams/ Principal Financial Analyst/ City Controller/ CFO  
▨ 11:00 AM – 12:00 PM Economic Impact Action Committee  
■ 3:00 PM – 4:30 PM ITS Steering Committee Meeting  
■ 4:00 PM – 4:30 PM City Bureau Directors Check-in

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▲ **Fri, May 29**

■ 9:00 AM – 11:00 AM Economic Recovery Task Force  
■ 10:00 AM – 10:30 AM Debt Manager/ Principal Debt Analyst. / CFO  
■ 12:00 PM – 2:00 PM GFOA - webinar  
■ 2:30 PM – 2:45 PM Executive Assistant/ City Controller

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▲ **Sat, May 30**

■ 10:30 AM – 11:30 AM Disaster Policy Council

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**June 2020**

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▲ **Mon, Jun 1**

■ 9:30 AM – 11:00 AM OMF Leadership Team Meetings  
■ 11:00 AM – 12:00 PM Economic Impact Action Committee  
■ 1:00 PM – 2:30 PM Accounting Advisory Committee meeting  
■ 2:00 PM – 3:00 PM City Disaster Financial Recovery Taskforce

■ 3:00 PM – 3:30 PM DCFO/ CFO Check-in

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▲ **Tue, Jun 2**

■ 8:00 AM – 9:30 AM GFOA - webinar  
■ 10:30 AM – 11:00 AM City Controller/ CFO  
■ 11:00 AM – 12:00 PM Debt Management Weekly Check-In Meeting  
■ 1:00 PM – 2:00 PM Local Government Forum GFOA  
■ 2:00 PM – 2:30 PM Chief Procurement Officer/ CFO  
■ 3:00 PM – 3:30 PM Daily Disaster Policy Briefing  
■ 4:00 PM – 4:30 PM City Bureau Directors Check-in

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▲ **Wed, Jun 3**

■ 10:00 AM – 11:00 AM Revenue Staff Meeting #1  
■ 12:00 PM – 12:30 PM Business Operations Leadership Team - COVID Response  
■ 1:00 PM – 1:30 PM Daily Disaster Policy Briefing  
■ 3:00 PM – 3:30 PM CFO/ CAO Check-in  
■ 3:30 PM – 4:00 PM Public Works/Infrastructure Bureau Directors Weekly Check-in  
■ 4:00 PM – 4:30 PM Grants Financial Analyst/ CFO

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▲ **Thu, Jun 4**

■ 9:00 AM – 10:00 AM Revenue Staff Meeting #2  
■ 1:30 PM – 2:00 PM Collective Bargaining Updates  
■ 3:00 PM – 4:00 PM BRFS Division Managers Meeting  
■ 4:00 PM – 4:30 PM City Bureau Directors Check-in

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▲ **Fri, Jun 5**

■ All Day Furlough #3

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▲ **Mon, Jun 8**

■ 10:30 AM – 11:00 AM CFO/ CAO Check-in  
■ 11:00 AM – 12:00 PM Economic Impact Action Committee  
■ 1:00 PM – 1:30 PM Risk Manager/ CFO Check-in  
■ 2:00 PM – 3:00 PM City Disaster Financial Recovery Taskforce

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▲ **Tue, Jun 9**

■ 9:00 AM – 9:30 AM HR Business Partner/ Chief Procurement Officer/ OMF Administration Supervisor  
■ 10:00 AM – 12:00 PM BRFS All-Staff Meeting

- 1:00 PM – 2:00 PM City Treasurer/ CFO Check-in
  - 2:00 PM – 2:30 PM City Controller/ CFO
  - 3:30 PM – 4:00 PM City Controller/ Principal Financial Analyst/ General Fund Financial Analyst/ CFO
  - 4:00 PM – 4:30 PM City Bureau Directors Check-in
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▲ **Wed, Jun 10**

- 9:00 AM – 1:00 PM CARES & FEMA Training - Directors & Managers
  - 12:00 PM – 12:30 PM Business Operations Leadership Team - COVID Response
  - 2:00 PM – 4:00 PM City Council Meeting - Budget
  - 3:00 PM – 4:00 PM BRFS Technology Liaison Meeting
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▲ **Thu, Jun 11**

- 9:00 AM – 9:30 AM Chief Lovell swearing-in ceremony
  - 9:30 AM – 9:45 AM Spectator Venues Program Manager/ Debt Manager/ CFO
  - ▨ 10:30 AM – 12:00 PM Citywide COVID-19 Information Coordination Meeting
  - 1:00 PM – 1:15 PM OMF Leadership Check-in
  - 2:00 PM – 3:00 PM CAFR audit - Kickoff Meeting
  - 3:00 PM – 4:30 PM ITS Steering Committee Meeting
  - 4:00 PM – 4:30 PM City Bureau Directors Check-in
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▲ **Fri, Jun 12**

- 8:30 AM – 9:30 AM VDF Board Meeting
  - 9:00 AM – 11:00 AM Economic Recovery Task Force
  - 11:00 AM – 12:00 PM General Fund Financial Analyst/ Chief Procurement Officer/ Procurement Financial Analyst/ CFO
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▲ **Mon, Jun 15**

- 9:30 AM – 11:00 AM OMF Leadership Team Meetings
  - 12:00 PM – 1:00 PM CRF Local Government Forum Webinar
  - 4:00 PM – 4:30 PM PBOT/Debt Mgmt/CBO Check-In
  - 5:00 PM – 5:30 PM Principal Financial Analyst/ CFO
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▲ **Tue, Jun 16**

- 10:00 AM – 11:00 AM City Controller/ CFO
  - 11:00 AM – 12:00 PM Debt Management Weekly Check-In Meeting
  - 2:00 PM – 3:00 PM Chief Procurement Officer/ CFO
  - 4:00 PM – 4:30 PM City Bureau Directors Check-in
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▲ **Wed, Jun 17**

- 9:00 AM – 10:00 AM DCTU, ProTec17 and LiUNA LOA Overview Session
  - 10:00 AM – 11:00 AM DCFO/ CFO Check-in
  - 12:00 PM – 12:45 PM Business Operations Leadership Team - COVID Response
  - 1:00 PM – 2:00 PM Supplier Diversity Officer/ CFO Check-in
  - 3:30 PM – 4:00 PM Public Works/Infrastructure Bureau Directors Weekly Check-in
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▲ **Thu, Jun 18**

- ▨ 9:00 AM – 10:00 AM OMF Labor Management Committee
  - 10:00 AM – 11:00 AM Oregon Update: State of the Industry and Economic Outlook
  - 11:00 AM – 11:30 AM City Commissioners Execs Meeting
  - 11:30 AM – 12:30 PM CFO/DCAO Check-in
  - 1:00 PM – 1:45 PM Insurance & Loss Prevention Specialist/ CFO Check-in
  - 2:00 PM – 2:30 PM Chief Procurement Officer/ CFO Quick Check-in
  - 3:00 PM – 4:00 PM BRFS Division Managers Meeting
  - 4:00 PM – 4:30 PM City Bureau Directors Check-in
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▲ **Fri, Jun 19**

■ All Day Furlough #4

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▲ **Mon, Jun 22**

- 8:00 AM – 9:30 AM GFOA - Webinar
  - 10:00 AM – 10:30 AM Audit Services Director/ CFO Check-in
  - 11:00 AM – 11:30 AM Principal Financial Analyst/ City Controller/ CBO Sr. Financial Analyst/ OMF Bus. Ops. Manager
  - 12:00 PM – 1:00 PM CRF Local Government Forum
  - 1:00 PM – 1:30 PM Risk Manager/ CFO Check-in
  - 2:00 PM – 3:00 PM City Disaster Financial Recovery Taskforce
  - 3:30 PM – 4:00 PM CFO/ CAO Check-in
  - 4:00 PM – 4:30 PM BTS Director/ CFO Check In
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▲ **Tue, Jun 23**

- 9:00 AM – 9:30 AM DCFO/ CFO Check-in
- 10:00 AM – 11:00 AM City Controller/ CFO Check-in
- 11:00 AM – 12:00 PM Debt Management Weekly Check-In Meeting
- 1:00 PM – 2:00 PM City Treasurer/ CFO Check-in
- 3:30 PM – 4:30 PM CAO, PPB & Risk Mediation Prep Meeting
- 4:00 PM – 4:30 PM City Bureau Directors Check-in

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▲ **Wed, Jun 24**

- 10:30 AM – 11:30 AM City Council Meeting
- 11:30 AM – 12:00 PM General Fund Financial Analyst/ Chief Procurement Officer/ Procurement Financial Analyst/ CFO/ OMF Bus. Ops. Manager
- 12:00 PM – 12:30 PM Business Operations Leadership Team - COVID Response
- 3:00 PM – 4:00 PM General Fund Financial Analyst/ OMF Bus. Ops. Manager/ Administration Supervisor/ CFO
- 4:30 PM – 5:00 PM CFO/ CAO Check-in

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▲ **Thu, Jun 25**

- 2:00 PM – 3:00 PM City Council Meeting - Audit presentation
- ▨ 3:00 PM – 4:00 PM James Lanzarotta and Keith Simovic from Moss Adams/ Accounting Supervisor/ City Controller/ CFO/ Audit Services Director
- 3:00 PM – 4:30 PM ITS Steering Committee Meeting
- 4:00 PM – 4:30 PM City Bureau Directors Check-in

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▲ **Fri, Jun 26**

■ All Day out of office

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▲ **Mon, Jun 29**

- 9:30 AM – 11:00 AM OMF Leadership Team Meetings
- 12:00 PM – 1:00 PM Webex meeting invitation: CRF Local Government Forum
- 1:00 PM – 2:00 PM Principal Financial Analyst/ City Controller/ CFO
- 3:30 PM – 4:00 PM CFO/ CAO Check-in

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▲ **Tue, Jun 30**

- 10:00 AM – 11:00 AM City Controller/ CFO
  - 1:15 PM – 1:45 PM Comm. Hardesty/ Chief Procurement Officer/ CFO
  - 2:00 PM – 3:00 PM Chief Procurement Officer/ CFO
  - 4:00 PM – 4:30 PM City Bureau Directors Check-in
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