

September 2014

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10 PPE	11	12	13
14	15	16 Copy PRP (PPE 9/10 -PP 19)	17	18	19	20
		SRP Refresh and Patching				
	Side Effect Report, Scripts, and Tracking Logs Completed					
21	22	23	24 PPE	25	26	27
	SRP Refresh & Patching					
	Side Effect Report, Scripts, and Tracking Logs Completed					
28	29	30				
	SRP Refresh and Patching					
	Functional Team Review with Business Owners					

October 2014

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
			Functional Team Reviews Test Plan & Scripts with Business Owners			
			SRP Refresh & Patching			
5	6	7	8 PPE	9	10	11
SRP Parallel PY	SRP Parallel PY & Prereq Data	SRP Testing				
12	13 G/NG- DRP decision	14	15	16 G/NG PI -Nov 1	17	18
		Transport Freeze			QRP Refresh & Patch	
		DRP Patching (no data copy)				
		SRP Testing				
19	20	21	22 PPE	23	24	25
	Transport Freeze					
	QRP Refresh & Patching					
	DRP Testing					
26	27	28	29	30	31	
	Transport Freeze					
QRP Parallel PY	QRP Parallel PY & Prereq Data	QRP Testing				

November 2014

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 PI Upgrade to PRP
2 Daylight Savings Time Ends PI Upgrade to PRP	3	4	5 PPE Draft Cutover Plan Transport Freeze QRP Testing	6	7	8
9	10	11 Holiday	12 G/NG -PRP Decision Transport Freeze QRP Testing	13 Final Cutover Plan	14	15 Cutover to PRP (Sat pm or Sun am)
16 Cutover to PRP (Sat pm or Sun am)	17	18	19 PPE	20	21	22
23	24	25	26	27 Holiday	28 Holiday	29 Contingency Cutover Date (Sat pm or Sun am)
30 Contingency Cutover Date ?						

December 2014

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3 PPE	4	5	6
	SRP/DRP/QRP – YE Payroll Tax Updates Phase 1 & 2					
7	8	9	10	11	12	13
	SRP/DRP/QRP – YE Payroll Tax Updates Phase 1 & 2					
14	15	16	17 PPE	18	19	20
	SRP – 1099 Testing					
	SRP/DRP/QRP – YE Payroll Tax Updates Phase 3					
21	22	23	24	25 Holiday	26	27
	SRP/DRP/QRP YE PY Tax Update –Ph 3				SRP/DRP/QRP YE PY Tax Update –Ph 3	
28	29	30	31			
	SRP – 1099 Testing					
	SRP/DRP/QRP YE PY Tax Update –Ph 3		YE Payroll Tax Updates to PRP			

January 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Holiday	2 DRP – 1099 Testing	3
4	5	6	7	8	9	10
	DRP 1099 Testing		QRP – 1099 Testing			
11	12	13	14 PPE	15	16	17
	QRP- Complete 1099 Testing, Doc & Transport Forms				1099's Transported to PRP	
18	19	20	21	22	23	24
25	26	27	28 PPE	29	30	