PAC Meeting

Date: 25 June 2015
Location: EBS Conference Room

Presentation: http://www.portlandoregon.gov/cao/article/535578

Discussion Topics:

1. **OMF Facilities Solution** (40 minutes)
Technical/Subject Matter Expert sub-committee worked to review the business requirements of OMF-Facilities solution and determine if SAP functionalities will meet those requirements. Committee members Pauline Goble (Property Manager), Todd Tschida (Facilities Supervisor) and Aaron Diamond (EBS Project Manager) will present findings and request a recommendation to the Executive Steering Committee for final approval.

Aaron Diamond presented a summary of the Property and Facilities Solution with a mobile work order system component. Costs were included and a period of discussion was had at the end of the presentation with variety of questions, mostly around costs. The PAC took a vote and the result: PAC recommended the project to the ESC for approval.

2. **Portland Police Bureau – Learning Management Solution** (30 minutes)
Request to publish an RFP for purchase and implementation of Learning Management Solution to comply with Dept. of Justice agreement. The discussion will be presented by Brian D"Angelo (PPB Training), Judy Baker-Johnson (BHR - City-wide Training), and Cody Deckard (EBS Project Manager).

Rough costs were discussed and several questions were asked around this area; since the RFP process is just about ready to begin, costs are not firm at this point. System would be stand-alone for police use only, but would communicate data to SAP. Presentation stated that the LMS the police bureau chooses may be usable citywide, if others choose to use it. Several questions were asked about the impact this will have on SAP support resources since the application will need to connect to SAP but may not be an SAP solution. The PAC recommended that the PPB be permitted by ESC to move to releasing their RFP.

3. **SAP License Adjustment** – (5 minutes)
EBS will be implementing several new SAP modules. Although these modules are owned by City, the current needs/usage may be different from the initial intent. SAP Account Executive Tim Gibson will explain the increased licensing costs.

Some new functionalities in SAP will require adjustment to our licensing agreement with SAP because the City's needs and use of SAP is different than when the system went live after implementation. Mobile Work Manager is a product (which is being looked at in the Facilities Solution project) which a change in our licensing could enable us to have access

to without an increase in licensing cost. SAP has also rolled out new user licensing for employees who are primarily non-professional users (ESS, for example) which is less expensive than the professional licensing for daily users of the SAP application. SAP and EBS have put together a list of products that the city may wish to use and/or additional licensing that would help the City have a more tailored fit for our use-case of SAP.   There are three new areas of functionality (tax and revenue management, real estate management, and Mobile Work Orders) which may be of interest to the city.

4. **City Vendor Open Checkbook** – (5 minutes)
    Update by Cindy DeLozier (EBS FILO Lead)
90 external site requests so far in the application. Several hundred internal. Application is working as expected and staff are monitoring for any problems or areas of improvement.

Tabled items for future meeting (ran out of time):

5.   **EBS Training** (EBS/BHR SLA) – Charlie & Satish (5 minutes)
    Transition to a new collaboration model with TWD is underway, a brief explanation of this model will be presented.

6. **Current Projects - PSCD** – Joan Martin (5 minutes)
    Update by Joan Martin (EBS - Project Manager)