PAC Meeting Notes ● 20 August 2015

Presentation Slides:
http://www.portlandoregon.gov/cao/article/535578

Agenda

1. Update from Executive Steering Committee - 8/4/2015 (CFO)
   1.1. Merging of EBS, IT, PSSRP ESC
   1.2. Funding of EBS Projects
   1.3. Technology Request Intake (BTS/EBS)
2. SAP Updates
   2.1. Key Projects for next 3 Years (Satish)
   2.2. Summary of SAP Modules Purchased & Implemented (Satish)
   2.3. SAP License Adjustment (Satish & Crystal)
3. Current EBS Projects (6 months) – (Project Managers)

Discussion / Notes

1. Update from the Executive Steering Committee – 8/4/2015 (CFO)

1.1 Merging of EBS, IT, PSSRP ESC

Ken Rust summarized the August ESC discussions on proposed merger of EBS, IT and PSSRP. The purpose of the merger is to streamline decision-making around enterprise and corporate technology needs at the City, while reducing the overall number of meetings for Bureau Directors. The new governance structure is still a work in progress. The two projects; Facilities Solution and Success Factors Learning Solution for Portland Police Bureau also were approved by ESC.

1.2 Funding of EBS Projects

Jane Braaten mentioned that in tandem with the governance structure is a review of the technology project funding. Included in the considerations are

requests from bureaus to pay for specific pilot projects that may possibly be rolled out in future as enterprise solution. OMF Business Operations has drafted a discussion paper to address various funding model. The draft was discussed with CBO and shared with PAC members. OMF will continue working on this draft until a consensus is reached.

1.3 Technology Request Intake (BTS/EBS)

Satish Nath provided an update regarding a single technology intake process is under development to streamline the process for City customers. The objective is to ensure there are not multiple forms or processes for bureaus to navigate when getting technology projects off the ground. Currently, bureaus are often frustrated when they are being told they haven't completed the "proper" forms or processes.

2. SAP Updates

2.1 Key Projects for next 3 Years (Satish)

Satish Nath presented report cards from City's two SAP assessments; SAP Value Engineering Study (2011) and AKT Consulting (2012). He explained that the outstanding issues focus on improvement in Procure to Pay and implementation of Enterprise Asset Management. A three-year slide was also shown illustrating with costs what EBS has planned to complete based on the recommendations.

2.2 Summary of SAP Modules Purchased & Implemented (Satish)

Satish Nath repeated his presentation of City's SAP investment by explaining modules purchased, implemented, or planned to be implemented. In summary, City has implemented all baseline modules and is now working on the extended functionalities.

2.3 SAP License Adjustment (Satish & Crystal)

Satish Nath explained that there are several SAP modules which the City owns and have no plans to implement. He is negotiating with SAP to obtain credits for some of these modules.

Based on an SAP compliance audit of our end-user licenses, we need to purchase additional licenses to stay within our contract with SAP. There will be a one-time purchase cost and annual ongoing maintenance for this (noted in slide).

3. Current EBS Projects (6 months) – (Project Managers)

3.1 Patch – Cindy Delozier

Scheduled from late October to mid-November.

3.2 PSCD – Jack Liang

There was a great deal of interest from the group on Cash Desk as a future functionality.

3.3 Document Storage (Content Server) – Wes Smith

Go-live on September 17.

3.4 HCM Projects – Kate Schmidt

Two major projects from HCM:
Processes and Forms is beginning this fall. In contract negotiations right now with our vendor. Go live expected in April 2016.
Police LMS. Very cooperative effort between EBS, Police, BHR training, et al. It will be a cloud solution which will provide EBS with an opportunity to learn new ways of storing and securing data. No dates at this point.