

Processes & Forms

WHAT:

Kick-Off Meeting Update
& Links to Project Information



Project Overview

The objective of the SAP HCM Processes and Forms (SAP HCM P&F) project is to leverage SAP technologies we own to make the business, approval, and auditing processes surrounding employee personnel changes more efficient, accurate, and transparent. We expect to go-live in March / April 2016.

Kick-Off Meeting!

The Kick-Off Meeting was held today. For those in attendance, we appreciate your input, great questions, and look forward to working with you during the creation of this new tool for your use.

This update is to provide you with links to ongoing project information, brief those unable to attend, and keep everyone posted on our progress as we meet our milestones. Please note that today's presentation slides are linked on our Project Documents page (noted below).

Key Milestones Met

- Finalization of the Project Plan | **Completed 10-9-15**
- Kick-Off Meeting Conducted | **Completed 10-13-15**

Project Information

During the project, we will keep the P&F web page updated. Check in periodically for updated information, to check project documents, or review past

communications like this one.

[Processes & Forms on EBS Site](#)

- [Processes & Forms Implementation Timeline](#)
- [Processes & Forms: Communications](#)
- [Processes & Forms: Project Documents](#)

Project Team

Executive Sponsors:

Anna Kanwit, BHR Director
David Rhys, Asst. BHR Director
Satish Nath, EBS Manager

HR Business Process Owner:

Tom Schneider, HR System Manager

Project Manager:

Monica Borden-Ooley, HCM Business Analyst

Assistant Project Manager:

De Ann Kamish, HCM Business Analyst

If you have any questions, please contact:
[Monica Borden-Ooley](#) or
[De Ann Kamish](#).

EBS Project Team Members:

- Kate Schmidt, HCM Team Lead
- Cody Deckard, EBS Functional/Technical
- Charlie Dudley, EBS Training & Comms.
- Pat Green, EBS Technical
- Wes Smith, EBS Technical
- Rick Schulte, EBS Technical

BHR Project Team Members:

- Elizabeth Haynes, Subject Matter Expert (SME)
- Kellie Le, SME
- Wayne Ferrell, SME
- Emily Craig, SME
- Kenneth Sisneros, SME

Bureau Project Team Members:

- Nancy Myers, Water Bureau SME
- Debbie Khoja, Transportation SME

MOURI-Tech Project Team Members:

- Anil Yerramreddy, Technical Consultant
- Sreekanth Edula, Technical Consultant
- Indu Rangineni, Technical Consultant
- Santosh Cherukuri, Technical Consultant