

▲ **Mon, Jan 2**

■ All Day [Holiday](#)

▲ **Tue, Jan 3**

- 9:00 AM – 10:30 AM [Leadership Team Meeting](#)
 - 10:30 AM – 11:00 AM [EMM Decision Package - Support Plan](#)
 - 1:30 PM – 2:30 PM [Text Message Archiving and the Smarsh Contract](#)
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▲ **Wed, Jan 4**

- 9:00 AM – 9:30 AM [Discovery Project Kickoff](#)
 - 9:30 AM – 10:30 AM [Discovery Project Governance Plan](#)
 - 2:00 PM – 3:00 PM [TESC Agenda Planning meeting](#)
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▲ **Thu, Jan 5**

- 9:15 AM – 10:00 AM [Weekly HR Check-in](#)
- 10:00 AM – 11:00 AM [Smarsh/Verizon Billing Discussion](#)
- 11:30 AM – 1:00 PM [Bureau Directors Meeting](#)
- 1:00 PM – 1:30 PM [BTS Directors/Tom Meet](#)
Tom's Office
Rinehart, Tom
- 1:30 PM – 3:30 PM [CH2M Building Open House](#)

■ 3:00 PM – 4:00 PM [Weekly Bus Ops](#)

▲ **Fri, Jan 6**

■ 8:00 AM – 12:30 PM [Multnomah County speaker invite - Steve Phillips](#)

▲ **Mon, Jan 9**

■ 1:00 PM – 1:30 PM [EAM Follow-up Discussion](#)

▲ **Tue, Jan 10**

■ 9:00 AM – 10:30 AM [BTS Leadership Team Meeting](#)

■ 1:00 PM – 2:00 PM [Bus Ops Weekly](#)

■ 2:00 PM – 2:30 PM [Smarsh funding follow-up meeting](#)

■ 2:30 PM – 3:00 PM [Data Center Project Check In](#)

■ 3:00 PM – 4:30 PM [OMF Advisory Committee - Series](#)

▲ **Wed, Jan 11**

■ 8:00 AM – 8:30 AM [BTS ECC Response for Jan 20 & 21](#)

▲ **Thu, Jan 12**

■ 9:15 AM – 10:00 AM [Weekly HR Check-in](#)

■ 1:00 PM – 1:30 PM [BTS Directors/Tom Meet](#)

■ 2:30 PM – 3:30 PM [PCC Data Center Planning meeting](#)

▲ **Fri, Jan 13**

■ 9:00 AM – 10:00 AM [RegJin Upgrade Project](#)
BTS - Conf Bubble Room (12-25)
Baer, Jeff

▲ **Mon, Jan 16**

■ All Day [Holiday](#)

▲ **Tue, Jan 17**

▨ 2:00 PM – 3:00 PM [TESC Meeting](#)

■ 3:00 PM – 4:00 PM [BTS Equity Committee Meeting](#)

▲ **Wed, Jan 18**

■ 1:00 PM – 2:00 PM [Conclusion of Radio Project / Funding Discussion](#)

▲ **Thu, Jan 19**

■ 9:00 AM – 10:00 AM [OMF Labor Management Committee](#)

▨ 11:15 AM – 11:45 AM [BTS Meeting: IRNE A/C](#)

■ 12:00 PM – 1:00 PM [ECC Preparedness](#)

■ 3:00 PM – 4:00 PM [Weekly Bus Ops](#)

■ 4:00 PM – 4:30 PM [Data Center](#)

▲ **Fri, Jan 20**

■ 10:00 AM – 11:00 AM [BTS Procurement Priorities Check-in](#)

■ 12:00 PM – 1:00 PM [OMF General Information Session](#)

▲ **Mon, Jan 23**

- 10:00 AM – 10:30 AM [Data Center Project Check In](#)
 - 11:00 AM – 12:00 PM [Data Center Discussion](#)
 - 1:00 PM – 2:00 PM [Meet & Greet - Rick Howard w/Presidio](#)
 - 3:00 PM – 3:30 PM [Permit Discussion](#)
 - 4:30 PM – 6:30 PM [TOC January 2017](#)
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▲ **Tue, Jan 24**

- 9:00 AM – 10:30 AM [BTS Leadership Team Meeting](#)
 - 11:00 AM – 12:00 PM [Leadership Team Meeting](#)
 - 3:00 PM – 4:30 PM [OMF Advisory Committee](#)
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▲ **Wed, Jan 25**

- 9:30 AM – 10:30 AM [TOC quarterly report to Council](#)
 - 1:00 PM – 1:30 PM [EBS Staff Meeting](#)
 - 2:00 PM – 3:30 PM [LMC - January, 2016](#)
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▲ **Thu, Jan 26**

- 9:00 AM – 10:00 AM [Weekly HR Check-in](#)
 - 12:45 PM – 1:15 PM [BTS Directors/Tom Meet](#)
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▲ **Fri, Jan 27**

- ▣ 9:00 AM – 10:30 AM [Reminder - Edith Green Wendell Wyatt Technology Tour](#)
- 2:30 PM – 3:00 PM [Jeff/Christine Monthly Check-In](#)

■ 3:00 PM – 3:15 PM [Removable Media](#)

▲ **Mon, Jan 30**

■ 9:00 AM – 10:30 AM [IS RoadMap Work Session](#)

■ 1:00 PM – 1:30 PM [Enterprise Asset Management Next Steps](#)

▲ **Tue, Jan 31**

■ 9:30 AM – 11:30 AM [TPB Work Session](#)

■ 2:30 PM – 3:00 PM [TPB Relocation Planning](#)

■ 3:00 PM – 4:30 PM [Leadership Team Meeting](#)

February 2017

▲ **Wed, Feb 1**

■ 10:00 AM – 10:30 AM [Meet & Greet Nader Tirandazi w/LSI Consulting](#)

■ 11:00 AM – 12:00 PM [Avolve onsite - City of Portland](#)

▲ **Thu, Feb 2**

■ 8:30 AM – 9:30 AM [Meet & Greet w/ViaWest](#)

■ 9:15 AM – 10:00 AM [Weekly HR Check-in](#)

■ 10:30 AM – 11:30 AM [Weekly Bus Ops](#)

■ 11:30 AM – 1:00 PM [Bureau Directors Meeting](#)

■ 2:30 PM – 3:00 PM [BTS Directors/Tom Meet](#)

- 3:00 PM – 3:45 PM [RegJIN Upgrade Discussion](#)
 - 4:00 PM – 4:30 PM [BIBS Director](#)
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▲ **Fri, Feb 3**

- 10:00 AM – 12:00 PM [City of Portland/Microsoft January Business Review](#)
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▲ **Mon, Feb 6**

- 9:00 AM – 9:30 AM [BDS Director](#)
 - 3:00 PM – 3:30 PM [BTS/BPS add packages](#)
 - 4:30 PM – 4:45 PM [Chief of Staff: First 15 minutes](#)
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▲ **Tue, Feb 7**

- 8:45 AM – 9:00 AM [BTS Procurement Check-in](#)
 - 9:00 AM – 10:30 AM [BTS Leadership Team Meeting](#)
 - 1:00 PM – 2:00 PM [Bus Ops Weekly](#)
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▲ **Wed, Feb 8**

- 11:30 AM – 12:00 PM [City Hall Chambers moves to TPB](#)
 - 4:00 PM – 4:30 PM [Review MSFT EA renewal approach.](#)
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▲ **Thu, Feb 9**

- 9:15 AM – 10:00 AM [Weekly HR Check-in](#)
- 10:30 AM – 11:00 AM [Arts Tax Discussion](#)

- 11:00 AM – 11:30 AM [Mobile Management Steering Committee Meeting \(Monthly\)](#)
 - 1:30 PM – 2:00 PM [BTS Directors/Tom Meet](#)
 - 3:30 PM – 4:30 PM [UB Mobile PDX/Smart Cities Discussion 2.0](#)
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▲ **Fri, Feb 10**

- 2:00 PM – 3:00 PM [Intel/City of Portland](#)
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▲ **Mon, Feb 13**

- 8:30 AM – 11:30 AM [FW: City of Portland & Port of Portland - "The Port Building Move"](#)
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▲ **Tue, Feb 14**

- 9:00 AM – 10:30 AM [Leadership Team Meeting](#)
 - 1:00 PM – 1:30 PM [BTS Critical Procurements Weekly Mtg](#)
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▲ **Wed, Feb 15**

- 10:00 AM – 11:30 AM [BTS Customer Stakeholder Group Meeting](#)
 - 10:45 AM – 11:00 AM [Tom/Jeff Chat](#)
 - 11:30 AM – 12:30 PM [Chief Myers/Jeff Baer Lunch Meeting](#)
 - 3:30 PM – 4:00 PM [CHECK-IN: Jeff Baer and Christine Leon RE: POPS](#)
 - 4:00 PM – 5:00 PM [HR Director](#)
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▲ **Thu, Feb 16**

- All Day [Ida Out](#)
- Before 8:00 AM** **Free**

- 8:15 AM – 2:00 PM [TIG / Intel - IT to IT Executive Briefing](#)
Intel Corp - EBC Room - 2111 NE 25th Avenue - Jones
 - 2:30 PM – 3:00 PM [EBS Functional Team; Check-in with CTO Jeff Baer](#)
 - 3:00 PM – 4:00 PM [Weekly Bus Ops](#)
 - 3:30 PM – 4:30 PM [Colocation Agreement Conversation](#)
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▲ **Fri, Feb 17**

- 10:00 AM – 1:00 PM [CIO Alliance](#)
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▲ **Mon, Feb 20**

- All Day [Holiday](#)
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▲ **Tue, Feb 21**

- 9:00 AM – 10:30 AM [BTS Leadership Team Meeting](#)
 - 9:30 AM – 10:15 AM [OMF Check in with Mayor's Chief of Staff](#)
Mayor's Conference Room
 - 1:00 PM – 1:30 PM [Data Center Project Check In](#)
 - 1:00 PM – 2:00 PM [Bus Ops Weekly](#)
 - 2:00 PM – 3:00 PM [TESC Meeting](#)
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▲ **Wed, Feb 22**

- 10:00 AM – 11:00 AM [David Galbraith w/Mult Co](#)
 - 1:00 PM – 1:45 PM [Weekly HR Check-in](#)
 - 2:00 PM – 3:30 PM [LMC](#)
 - 3:00 PM – 5:00 PM [GO Bond ICC Quarterly Meeting](#)
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▲ **Thu, Feb 23**

- ☐ **Before 8:00 AM** **Free**
 - 3:00 PM – 4:00 PM [Radio Project Expense Review](#)
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▲ **Fri, Feb 24**

- 9:30 AM – 11:00 AM [FW: Columbia Building Temporary move layout](#)
 - 12:00 PM – 12:30 PM [City of Portland Contract Discussion](#)
 - 1:30 PM – 2:00 PM [BTS Directors/Tom Meet](#)
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▲ **Mon, Feb 27**

- 9:00 AM – 9:30 AM [Meet & Greet w/EBS \(FILO\)](#)
 - 10:30 AM – 11:00 AM [BTS Critical Procurements Weekly Mtg](#)
 - 2:30 PM – 3:00 PM [Meet & Greet w/EBS \(HCM\)](#)
 - 3:00 PM – 3:30 PM [Meet with Dave Austin](#)
 - 4:30 PM – 6:30 PM [TOC - February 2017](#)
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▲ **Tue, Feb 28**

- **All Day** [Vacation](#)
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March 2017

▲ **Wed, Mar 1**

- **All Day** [Vacation](#)
-

▲ **Thu, Mar 2**

- **All Day** [Vacation](#)
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▲ **Fri, Mar 3**

■ All Day [Vacation](#)

▲ **Mon, Mar 6**

■ **Before 7:45 AM** Free

■ 7:45 AM – 8:15 AM [RegJin Hillsboro](#)

■ 9:00 AM – 9:30 AM BDS Director

▲ **Tue, Mar 7**

■ 9:00 AM – 10:30 AM [BTS Leadership Team Meeting](#)

■ 10:00 AM – 12:00 PM [RegJIN RUB Meeting](#)

■ 11:30 AM – 12:00 PM [Temp Location Problem Solving](#)

■ 1:00 PM – 2:00 PM [Bus Ops Weekly](#)

■ 2:00 PM – 3:00 PM [RegJIN](#)

■ 2:30 PM – 3:00 PM [MEET: PBOT and BTS RE: Uber and Lyft](#)

▲ **Wed, Mar 8**

■ **Before 8:00 AM** Free

■ 11:00 AM – 12:00 PM [FW: Updated Invitation: Smart Cities Infrastructure Team @ Monthly from 11am to 12pm on the second Wednesday 5 times \(PST\) \(Liz Mitchell\)](#)

▲ **Thu, Mar 9**

■ 9:35 AM – 9:50 AM [BSD All Staff](#)

■ 1:15 PM – 2:00 PM [BTS Directors/Tom Meet](#)

▲ **Fri, Mar 10**

▲ **Mon, Mar 13**

- 10:30 AM – 11:00 AM [BTS Critical Procurements Weekly Mtg](#)
 - 12:00 PM – 1:00 PM [Website Pilot Discussion](#)
Commissioner Eudaly's Conference Room
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▲ **Tue, Mar 14**

- 8:30 AM – 9:30 AM [Leadership Team Meeting](#)
 - 3:00 PM – 4:30 PM [OMF Advisory Committee - Series](#)
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▲ **Wed, Mar 15**

- 9:00 AM – 10:00 AM [1:1 with Chief Lee Dobrowolski and Assistant Chief Chris Davis - Discuss RegJIN](#)
 - 11:30 AM – 12:00 PM [Janet Powers - Rimini Street](#)
 - 1:00 PM – 1:30 PM [Sara Stiles - Intel](#)
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▲ **Thu, Mar 16**

- 8:30 AM – 11:00 AM [REMINDER - City of Portland / Intel / TIG - Intel Unite Lab visit + vPro discussions](#)
 - 12:00 PM – 12:30 PM [CDO Gartner](#)
 - 1:00 PM – 1:30 PM [BTS Directors/Tom Meet](#)
 - 3:00 PM – 4:00 PM [Weekly Bus Ops](#)
 - 4:30 PM – 5:00 PM [Microsoft Licensing / Cybersecurity discussion](#)
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▲ **Fri, Mar 17**

- All Day [Out of office](#)

▲ **Mon, Mar 20**

- 10:00 AM – 10:30 AM [Data Center Project Check In](#)
- 10:30 AM – 11:00 AM [BTS Critical Procurements Weekly Mtg](#)
- 2:00 PM – 3:00 PM [TPB/Data Center Move Prioritization](#)
- 4:30 PM – 6:30 PM [TOC March-December 2017](#)

▲ **Tue, Mar 21**

- 9:00 AM – 10:30 AM [BTS Leadership Team Meeting](#)
- 10:30 AM – 1:00 PM [FW: Mock-Up OpenHouse 2](#)
- 2:00 PM – 3:00 PM [TESC Meeting](#)
- 3:00 PM – 3:30 PM [Insured Values Reporting](#)

▲ **Wed, Mar 22**

- 2:00 PM – 3:30 PM [LMC](#)
- 3:30 PM – 4:00 PM [Jeff/Christine Monthly Check-In](#)

▲ **Thu, Mar 23**

- 9:00 AM – 9:30 AM [BTS Directors/Tom Meet](#)
- 9:30 AM – 10:00 AM [Weekly HR Check-in](#)
- 10:00 AM – 10:30 AM [BDS Director Check-in](#)
- 11:30 AM – 1:30 PM [Oregon Digital Government Summit advisory board meeting](#)
Salem Convention Center, 200 Commercial St SE,
- 3:00 PM – 4:00 PM [OMF Budget Presentation Discussion](#)

▲ **Fri, Mar 24**

■ 1:30 PM – 2:00 PM [Venky Ramakrishnan - Sigma Consultants](#)

▲ **Mon, Mar 27**

■ 10:30 AM – 11:00 AM [BTS Critical Procurements Weekly Mtg](#)

▲ **Tue, Mar 28**

■ 9:30 AM – 10:30 AM [OMF Budget work session](#)

■ 1:00 PM – 2:30 PM [Leadership Team Meeting](#)

▲ **Wed, Mar 29**

■ 2:30 PM – 3:30 PM [POPS: QA Check In](#)

■ 3:00 PM – 4:00 PM [DCM Managers Meeting](#)

▲ **Thu, Mar 30**

■ 9:15 AM – 10:00 AM [Weekly HR Check-in](#)

■ 11:00 AM – 12:00 PM [Public Safety](#)

■ 3:00 PM – 4:00 PM [Weekly Bus Ops](#)

▲ **Fri, Mar 31**

■ 8:00 AM – 8:30 AM [Check in on MESD RFP](#)
