April 2018

Mon, Apr 2

■	8:15 AM – 8:45 AM	POPs Program Status
■	10:00 AM – 11:30 AM	GATR session follow-up: Housing Development
■	11:30 AM – 12:00 PM	Affirmative Action Program (AAP) Plan Strategies Reports
■	12:00 PM – 1:30 PM	Coordinating City's Interests re: Comcast
■	1:30 PM – 2:00 PM	POPS Technical Communication

Tue, Apr 3

■	9:00 AM – 10:30 AM	2018 Leadership Team Meeting
■	10:30 AM – 11:00 AM	Jeff Baer/Tom Weekly 1:1
■	11:30 AM – 12:30 PM	Chief Myers/Baer Check-in
■	1:00 PM – 2:00 PM	Bus Ops Weekly
■	2:30 PM – 3:30 PM	Development Directors Meeting

Wed, Apr 4

■	8:30 AM – 9:00 AM	Oregon Digital Government Summit
■	2:30 PM – 4:30 PM	April CAO Case Study

Thu, Apr 5

■		TechFest NW

Fri, Apr 6

■		TechFest NW

Mon, Apr 9

■ TechFest NW

Tue, Apr 10

■ 9:00 AM – 10:30 AM   BLT Leadership Team Meeting

■ 1:00 PM – 2:00 PM   Smart Cities Steering Committee meeting

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Wed, Apr 11

■ 9:00 AM – 10:00 AM   Citywide Tech & Support Systems SC Meeting

■ 11:00 AM – 12:00 PM   FW: Rebecca, Dan C, Elshad, Dan B, Saby re: Weekly POPS meeting

■ 1:00 PM –21:30 PM   CAO

■ 2:00 PM – 3:00 PM   PCC BTS IT Rooms HVAC discussion

Thu, Apr 12

■ 9:00 AM – 10:00 AM   Weekly HR Check-in

■ 3:00 PM – 4:00 PM   Weekly Bus Ops

Fri, Apr 13

■ 8:00 AM – 12:00 PM   Comm Center

■ 12:30 PM – 5:00 PM   Out of Office

Mon, Apr 16

■ 8:00 AM – 9:00 AM   Public Safety Check-in

■ 10:30 AM – 11:00 AM   POPs Program Status

■ 11:00 AM – 12:00 PM   Discuss tracking software

■	2:00 PM – 2:30 PM	Portland Building Renovation Project: Project Planning
■	2:30 PM – 3:00 PM	Draft Technology Package Discussion

▲ Tue, Apr 17

■	9:00 AM – 11:00 AM	All-hands Staff Meeting
■	12:30 PM – 2:00 PM	2018 Leadership Team Meeting
■	1:00 PM – 2:00 PM	Bus Ops Weekly
■	2:00 PM – 3:00 PM	TESC Meeting

▲ Wed, Apr 18

■	Harvard City Accelerator Program

▲ Thu, Apr 19

■	Harvard City Accelerator Program

▲ Fri, Apr 20

■	Harvard City Accelerator Program

▲ Mon, Apr 23

■	10:00 AM – 10:30 AM	CAO
■	4:30 PM – 6:30 PM	Technology Oversight Committee

▲ Tue, Apr 24

▨	9:00 AM – 10:00 AM	BLT Leadership Team Meeting
■	10:00 AM – 11:00 AM	Meet with OSP Auditor Nick Harris

■ 3:00 PM – 4:00 PM Equity Committee Monthly Meeting

▲ **Wed, Apr 25**
■ Out of Office

▲ **Thu, Apr 26**
■ Out of Office

▲ **Fri, Apr 27**
■ Out of Office

▲ **Mon, Apr 30**
■ 9:30 AM – 10:30 AM Meeting with Acceptto

■ 11:00 AM – 11:30 AM Rental Registration Discussion

May 2018

▲ **Tue, May 1**
■ 9:00 AM – 10:00 AM 2018 Leadership Team Meeting

■ 2:00 PM – 3:30 PM Development Directors Meeting

■ 4:00 PM – 5:00 PM I-Net Rates with Comcast

▲ **Wed, May 2**
■ 10:30 AM – 11:30 AM TOC spring quarterly report to Council

▲ **Thu, May 3**
■ 8:00 AM – 9:00 AM Public Safety Check-in

■	9:00 AM – 10:00 AM	Weekly HR Check-in
■	11:30 AM – 1:00 PM	Bureau Directors Meeting
■	2:00 PM – 3:00 PM	LMC Quarterly Discussions
■	3:00 PM – 4:00 PM	RegJIN
■	4:00 PM – 5:00 PM	Portland Marathon domain name, IP

▲ Fri, May 4

■	9:00 AM – 9:30 AM	CAO

▲ Mon, May 7

▲ Tue, May 8

■	9:00 AM – 10:30 AM	BLT Leadership Team Meeting
■	6:00 PM – 8:30 PM	Meet w/Bob Leek

▲ Wed, May 9

■		CIO Executive Summit And CHRO Leadership Summit

▲ Thu, May 10

■		CIO Executive Summit And CHRO Leadership Summit

▲ Fri, May 11

■	9:00 AM – 9:30 AM	CAO
■	10:00 AM – 10:30 AM	Chris Dennis Check-in

▲ Mon, May 14

	10:30 AM – 11:00 AM	POPs Program Status
	3:00 PM – 3:30 PM	Sync w/ Jeffrey Baer @ City of Portland & AWS (Bruce Larson)

Tue, May 15

	10:30 AM – 12:00 PM	Small Unmanned Aerial Systems Meeting
	12:30 PM – 2:00 PM	2018 Leadership Team Meeting
	2:00 PM – 3:00 PM	TESC Meeting

Wed, May 16

	1:00 PM – 2:00 PM	Technology Steering Committee

Thu, May 17

	9:00 AM – 10:00 AM	Weekly HR Check-in
	1:00 PM – 2:00 PM	LMC Quarterly Discussion

Fri, May 18

		Out of Office

Mon, May 21

	11:45 AM – 1:00 PM	Harvard Smart Cities Innovation Accelerator
	2:00 PM – 2:30 PM	Portland Building Renovation Project: Project Planning
	2:00 PM – 3:00 PM	Equity Committee Monthly Meeting
	4:30 PM – 6:30 PM	Technology Oversight Committee

Tue, May 22

■ 9:00 AM – 10:30 AM   BLT Leadership Team Meeting

■ 11:00 AM – 12:00 PM   LMC Quarterly Discussions

■ 2:00 PM – 3:00 PM   RegJIN

Wed, May 23

■ 11:00 AM – 12:00 PM   Rebecca, Dan C, Elshad, Dan B, Saby re: Weekly POPS meeting

■ 1:00 PM – 1:45 PM   Project Advisory Group

■ 2:00 PM – 3:30 PM   LMC

Thu, May 24

■ 11:30 AM – 12:30 PM   CONFIRM: VET/Meet Your Army Event

■ 12:30 PM – 1:00 PM   FW: Wireless Masterplan check in

■ 3:00 PM – 4:00 PM   Weekly Bus Ops

Fri, May 25

■ Out of Office

Mon, May 28

■ Memorial Day

Tue, May 29

■ 9:00 AM – 10:30 AM   2018 Leadership Team Meeting

■ 1:00 PM – 2:00 PM   Bus Ops Weekly

Wed, May 30

	9:00 AM – 9:30 AM	Weekly Check in with Mayor's Chief of Staff
	11:00 AM – 12:00 PM	Rebecca, Dan C, Elshad, Dan B, Saby re: Weekly POPS meeting
	1:30 PM – 2:00 PM	CAO
	3:30 PM – 4:00 PM	Tableau Platform Presentation and Learning Sessions

Thu, May 31

	9:00 AM – 10:00 AM	Weekly HR Check-in
	1:00 PM – 2:00 PM	Quarterly LMC Meeting with Jeff & Dan
	2:00 PM – 3:00 PM	POWR Project Discussion

June 2018

Fri, Jun 1

	11:00 AM – 12:00 PM	Chiefs of Staff-Jeff Baer

Mon, Jun 4

		Sapphire Now Conference

Tue, Jun 5

		Sapphire Now Conference

Wed, Jun 6

		Sapphire Now Conference

Thu, Jun 7

		Sapphire Now Conference

Fri, Jun 8

SAPPHIRE NOW

Mon, Jun 11

10:30 AM – 11:00 AM POPs Program Status

3:00 PM – 4:00 PM Technology Investment Committee

Tue, Jun 12

9:00 AM – 10:30 AM 2018 Leadership Team Meeting

10:30 AM – 11:00 AM Deputy CAO

1:00 PM – 2:00 PM Smart Cities Steering Committee meeting

1:30 PM – 2:00 PM Monthly Rebecca, Elshad, Dan, Chris Dennis (QA Consultant) re: POPS

Wed, Jun 13

2:00 PM – 3:00 PM Gartner - Katie Bash

3:00 PM – 4:00 PM Technology Investment Committee

Thu, Jun 14

10:00 AM – 11:00 AM Business Hour

11:30 AM – 12:00 PM POWR Technology Advisory Committee Meeting

3:15 PM – 4:00 PM Bus Ops Weekly

Fri, Jun 15

Out of Office

Mon, Jun 18

■	8:00 AM – 9:00 AM	Smart Cities Partnership Breakfast Meeting w/ PGE, Intel, GE, AT&T
■	10:00 AM – 12:00 PM	Organizational Assessment-BTS Focus Group: 2nd of 2 Meetings (Choose 1 of the 2 to attend)
■	1:00 PM – 3:00 PM	I-NET IRNE Strategy Meeting - June 18

▲ Tue, Jun 19

■		US Ignite

▲ Wed, Jun 20

▦		Oregon Digital Government Summit 2018

▲ Thu, Jun 21

■		Global Tech Jam
■	3:30 PM – 4:15 PM	Smart City PDX Priorities Framework Resolution at City Council City Hall, Council Chambers Martin, Kevin
■	6:00 PM – 9:00 PM	Hack Oregon Demo Day: 2018 Oregon Convention Center - 777 Northeast Martin Luther King Junior Boulevard - Portland, OR 97232

▲ Fri, Jun 22

■	All Day	Global Tech Jam
■	9:00 AM – 9:30 AM	CAO

▲ Mon, Jun 25

■	8:00 AM – 9:00 AM	Microsoft Surface Team on-site
▨	10:00 AM – 10:30 AM	Visit with Chul Yim
■	10:30 AM – 11:00 AM	POPs Program Status

	1:00 PM – 2:00 PM	OMF Leaders Meeting
	2:00 PM – 2:30 PM	Portland Building Renovation Project: Project Planning
	4:30 PM – 6:30 PM	Technology Oversight Committee

Tue, Jun 26

	9:00 AM – 10:30 AM	2018 Leadership Team Meeting
	1:00 PM – 2:00 PM	Bus Ops Weekly
	2:00 PM – 3:30 PM	Development Directors Meeting
	2:00 PM – 3:30 PM	LMC
	3:30 PM – 4:30 PM	Discuss Prosper Portland/311/City Website alignment

Wed, Jun 27

		ITSM Strat Plan Two-Day Session

Thu, Jun 28

		ITSM Strat Plan Two-Day Session

Fri, Jun 29

	9:00 AM – 9:30 AM	CAO
	11:00 AM – 12:00 PM	Briefing on Tableau Execs Presentation (7.10.18)