

October 2018

▲ Mon, Oct 1

- 10:30 AM – 11:00 AM [Andy Valenzuela's Zoom Meeting](#)
 - 10:30 AM – 11:00 AM [POPs Program Status](#)
 - 10:30 AM – 11:00 AM [Portland and CSDC Follow-up Call](#)
 - 11:30 AM – 12:00 PM [Open & Accountable Elections business requirements - follow up](#)
 - 2:00 PM – 2:30 PM [Portland Building Renovation Project: Project Planning](#)
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▲ Tue, Oct 2

- 9:30 AM – 11:15 AM [Financial Sustainability/1% Budget Savings Initiative Work Session](#)
 - 9:30 AM – 11:30 AM [Policy Issues for Budget Direction \(Pt. 1\) Council Work Session](#)
 - 11:30 AM – 12:30 PM [Confirmed Meeting at the City of Portland with CAI & GSS](#)
 - 1:00 PM – 2:00 PM [Executive Equity Committee Quarterly Meeting](#)
 - 2:30 PM – 4:00 PM [2018 Leadership Team Meeting](#)
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▲ Wed, Oct 3

- 9:00 AM – 9:30 AM [New Employee Orientation Presentation](#)
 - 11:00 AM – 12:00 PM [FW: Rebecca, Dan C, Elshad, Dan B, Saby re: Weekly POPS meeting](#)
 - 2:45 PM – 3:15 PM [OMF/P&D Update and Q&A](#)
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▲ **Thu, Oct 4**

■ Start of Day – 5:00 PM [2018 Portland CIO Forum](#)

▲ **Fri, Oct 5**

■ 7:30 AM – 10:30 AM [Tour of Verizon Switch](#)

■ 11:30 AM – 12:00 PM [City Hall walk through](#)

▲ **Mon, Oct 8**

■ 1:30 PM – 2:00 PM [Change managers meeting with Directors BTS](#)

■ 2:00 PM – 2:30 PM [Portland Building Renovation Project: Project Planning](#)

▲ **Tue, Oct 9**

■ 9:00 AM – 10:30 AM [BLT Leadership Team Meeting](#)

■ 9:30 AM – 11:30 AM [Policy Issues for Budget Direction \(Pt. 2\) Council Work Session](#)

▲ **Wed, Oct 10**

■ 11:00 AM – 12:00 PM [FW: Rebecca, Dan C, Elshad, Dan B, Saby re: Weekly POPS meeting](#)

▲ **Thu, Oct 11**

■ 9:15 AM – 9:45 AM Heidi Leverton w/SAP

■ 2:00 PM – 2:30 PM [Jeff Baer/Tom Weekly 1:1](#)

▲ **Fri, Oct 12**

▲ **Mon, Oct 15**

■ Out of Office

▲ **Tue, Oct 16**

- 9:00 AM – 10:30 AM [2018 Leadership Team Meeting](#)
 - 11:00 AM – 12:00 PM [CoP Fiber Infrastructure Strategy, IRNE/First NET Strategy, ITS - Strategies- DISCUSSION](#)
 - 2:00 PM – 3:00 PM [TESC Meeting](#)
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▲ **Wed, Oct 17**

- 11:00 AM – 12:00 PM [FW: Rebecca, Dan C, Elshad, Dan B, Saby re: Weekly POPS meeting](#)
 - 3:00 PM – 3:30 PM [ITS - CAO](#)
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▲ **Thu, Oct 18**

- 8:30 AM – 9:00 AM [Technology Package](#) - CAO
 - 9:00 AM – 10:00 AM [Weekly HR Check-in](#)
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▲ **Fri, Oct 19**

- 9:00 AM – 9:30 AM [Jeff Baer/Tom Weekly 1:1](#)
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▲ **Mon, Oct 22**

- 2:00 PM – 2:30 PM [Portland Building Renovation Project: Project Planning](#)
 - 4:30 PM – 6:30 PM [Technology Oversight Committee](#)
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▲ **Tue, Oct 23**

- 3:30 PM – 5:00 PM [\[Approved Sender\] Meeting with Jeff Baer CTO Portland and Chris Atkins of SAP](#)
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▲ **Wed, Oct 24**

- 11:00 AM – 12:00 PM [FW: Rebecca, Dan C, Elshad, Dan B, Saby re: Weekly POPS meeting](#)
 - 2:00 PM – 3:30 PM [LMC](#)
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▲ **Thu, Oct 25**

- All Day [Safety Committee Conference](#)
[Camp Withycombe](#)
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▲ **Fri, Oct 26**

- 9:00 AM – 9:30 AM [Jeff Baer/Tom Weekly 1:1](#)
 - 10:00 AM – 11:00 AM [Multnomah County IT](#)
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▲ **Mon, Oct 29**

- 8:00 AM – 1:00 PM [New Employee Orientation](#)
 - 10:55 AM – 11:05 AM [NEO - Bureau of Technology Services Presentation](#)
 - 2:00 PM – 2:30 PM [Portland Building Renovation Project: Project Planning](#)
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▲ **Tue, Oct 30**

- 1:00 PM – 5:00 PM [CBO Director Interviews - Director's Panel - Final Invite w/Interview Materials - ROOM CHANGE](#)
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▲ **Wed, Oct 31**

- 9:45 AM – 10:45 AM [City Council: TOC quarterly update](#)

November 2018

▲ **Thu, Nov 1**

- 8:30 AM – 10:00 AM [2018 Leadership Team Meeting](#)

- 9:00 AM – 10:00 AM [Weekly HR Check-in](#)
 - 11:30 AM – 1:00 PM [Bureau Directors Meeting](#)
 - 2:00 PM – 4:00 PM [BTS Temporary Staffing Contracts - New Solution Demo](#)
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▲ **Fri, Nov 2**

▲ **Mon, Nov 5**

- 2:00 PM – 2:30 PM [Portland Building Renovation Project: Project Planning](#)
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▲ **Tue, Nov 6**

- 9:00 AM – 10:30 AM [BLT Leadership Team Meeting](#)
 - 9:30 AM – 11:30 AM [Long-Term Financial Planning](#) – Mayor/CAO
 - 1:30 PM – 3:00 PM [BTS Managers and Supervisors Meeting](#)
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▲ **Wed, Nov 7**

- 10:00 AM – 11:00 AM [LMC Quarterly Discussions](#)
 - 2:00 PM – 3:00 PM [PCC BTS SLA Update Meeting](#)
 - 3:00 PM – 4:00 PM [TIG / City of Portland - catch-up meeting](#)
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▲ **Thu, Nov 8**

- 9:00 AM – 10:00 AM [Weekly HR Check-in](#)
- 10:00 AM – 11:00 AM [BTS Request Intake Board 2018](#)
- 11:30 AM – 12:00 PM [POWR Technology Advisory Committee Meeting](#)
- 1:00 PM – 2:00 PM [LMC Quarterly Discussions](#)

■ 3:00 PM – 4:00 PM [Weekly Bus Ops](#)

▲ **Fri, Nov 9**

■ 10:00 AM – 1:00 PM [CIO Alliance Meeting](#)

■ 1:30 PM – 2:30 PM [Fiber Strategy Meeting Follow up](#)

▲ **Mon, Nov 12**

■ All Day [Holiday](#)

▲ **Tue, Nov 13**

■ 11:30 AM – 12:00 PM [Grants Management / BTS Discussion](#)

■ 1:00 PM – 2:30 PM [Smart Cities Steering Committee meeting](#)

■ 3:00 PM – 4:00 PM [Meet Dwayne Johnson](#)

▲ **Wed, Nov 14**

■ 11:00 AM – 12:00 PM [FW: Rebecca, Dan C, Elshad, Dan B, Saby re: Weekly POPS meeting](#)

■ 1:00 PM – 2:00 PM [LMC Quarterly Discussion](#)

■ 2:00 PM – 3:00 PM [RegJIN Discussion](#)

▲ **Thu, Nov 15**

■ 9:00 AM – 10:00 AM [Weekly HR Check-in](#)

■ 1:00 PM – 2:00 PM [LMC Quarterly Discussions](#)

■ 2:00 PM – 3:00 PM [PCC/ECC Power Feed Discussion](#)

■ 3:00 PM – 4:00 PM [Communications Check-in with Jeff & Dan](#)

▲ **Fri, Nov 16**

■ 10:30 AM – 11:00 AM [Jeff Baer, re: Bureau of Technology Services & Open & Accountable Elections technology \(Tim\)](#) Comm. Fish

■ 1:30 PM – 3:00 PM [2018 Leadership Team Meeting](#)

▲ **Mon, Nov 19**

■ 10:00 AM – 10:30 AM [3-1-1 project roles](#) - CAO

■ 2:00 PM – 2:30 PM [Portland Building Renovation Project: Project Planning](#)

▲ **Tue, Nov 20**

■ 9:00 AM – 10:30 AM [BLT Leadership Team Meeting](#)

■ 2:00 PM – 3:00 PM [TESC Meeting](#)

▲ **Wed, Nov 21**

All Day [Out of Office](#)

▲ **Thu, Nov 22**

All Day [Holiday](#)

▲ **Fri, Nov 23**

■ All Day [Holiday](#)

▲ **Mon, Nov 26**

■ 9:00 AM – 10:00 AM [POWR & 3-1-1 presentation review](#) - CAO

■ 4:30 PM – 6:30 PM [Technology Oversight Committee](#)

▲ **Tue, Nov 27**

- 9:30 AM – 11:30 AM [FW: Portland Oregon Website Refresh/3-1-1 Recommendations Work Session](#) - Mayor
 - 11:30 AM – 12:00 PM [Follow Up 311 Meeting](#)
 - 1:00 PM – 2:00 PM [Bus Ops Weekly](#)
 - 2:00 PM – 3:00 PM [Open and Accountable Elections tech grant: specific terms and conditions re source code ownership and IP rights](#) – Comm Fritz
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▲ **Wed, Nov 28**

- 11:30 AM – 4:00 PM [The Business of IT: Creating & Communicating Value](#)
 - 12:00 PM – 3:30 PM [The Business of IT Roundtable: Creating & Communicating Value \(Luncheon\)](#)
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▲ **Thu, Nov 29**

- 9:00 AM – 10:00 AM [Weekly HR Check-in](#)
 - 10:00 AM – 11:00 AM [BTS Request Intake Board](#)
 - 10:30 AM – 12:00 PM [2018 Leadership Team Meeting](#)
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▲ **Fri, Nov 30**

- 9:00 AM – 9:30 AM [Jeff Baer/Tom Weekly 1:1](#)
 - 9:00 AM – 10:00 AM [1:1 Cloy Swartzendruber & AC Davis](#)
 - 3:00 PM – 3:45 PM [ECC/PCC 2nd Power Feed](#)
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December 2018

▲ **Mon, Dec 3**

- All Day Out of Office
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▲ **Tue, Dec 4**

■ All Day [Out of Office](#)

▲ **Wed, Dec 5**

■ All Day [Out of Office](#)

▲ **Thu, Dec 6**

■ All Day [Out of Office](#)

▲ **Fri, Dec 7**

■ All Day [Out of Office](#)

▲ **Mon, Dec 10**

■ 10:30 AM – 11:00 AM [POPs Program Status](#) - CAO

■ 1:00 PM – 3:00 PM [I-NET IRNE Strategy Meeting - Nov 5](#)

■ 3:30 PM – 4:00 PM [BTS Temporary Staffing Contracts - New Solution Demo Follow-Up Discussion](#)

▲ **Tue, Dec 11**

■ 12:00 PM – End of Day [EVANTA - SEATTLE CXO EXECUTIVE SUMMIT - Acknowledgement: 32LFW7TH0](#)

■ 6:00 PM – 8:30 PM [Seattle CIO-CISO Governing Body Dinner](#)

▲ **Wed, Dec 12**

□ All Day [CIO Summit Seattle](#)

▲ **Thu, Dec 13**

■ 9:00 AM – 10:00 AM [Weekly HR Check-in](#)

■ 3:00 PM – 4:00 PM [Pre-Mortem, part 1](#) - CAO

▲ **Fri, Dec 14**

■ 9:00 AM – 9:30 AM [Jeff Baer/Tom Weekly 1:1](#)

▲ **Mon, Dec 17**

■ 10:00 AM – 10:30 AM [BPS vertical positions](#)

■ 11:00 AM – 11:50 AM [Invitation: PageFreezer SMS Demo for City of Portland Tech Services @ Mon Dec 17, 2018 11am - 11:50am \(PST\) \(jeff.baer@portlandoregon.gov\)](#)

■ 4:30 PM – 6:30 PM [FW: TOC December meeting \(rescheduled\)](#)

▲ **Tue, Dec 18**

■ 9:00 AM – 10:30 AM [Leadership Team Meeting](#)

■ 2:00 PM – 3:00 PM [TESC Meeting](#)

■ 3:00 PM – 4:30 PM [BTS's 2019 Microsoft Implementation Priorities](#)

▲ **Wed, Dec 19**

■ 11:00 AM – 12:00 PM [FW: Rebecca, Dan C, Elshad, Dan B, Saby re: Weekly POPS meeting](#)

■ 3:30 PM – 4:00 PM [POPS](#)

■ 4:00 PM – 4:45 PM [Jeff Baer & Maurice Henderson re: NYC Cyber Command App](#)

▲ **Thu, Dec 20**

■ 9:00 AM – 10:00 AM [Weekly HR Check-in](#)

■ 3:00 PM – 4:00 PM [Weekly Bus Ops](#)

▲ **Fri, Dec 21**

■ 9:00 AM – 9:30 AM [Jeff Baer/Tom Weekly 1:1](#)

▲ **Mon, Dec 24**

▲ **Tue, Dec 25**

■ All Day [VL](#)

▲ **Wed, Dec 26**

■ 10:00 AM – 11:00 AM [311 Program Budget & Decision Package](#)

▲ **Thu, Dec 27**

▲ **Fri, Dec 28**

■ 9:30 AM – 11:00 AM [Cyber Security Insurance](#)

▲ **Mon, Dec 31**

■ [Out](#) of Office
