

## January 2019

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### ▲ Tue, Jan 1

■ Happy New Year

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### ▲ Wed, Jan 2

■ Out of Office

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### ▲ Thu, Jan 3

- 10:00 AM – 11:00 AM [BTS Request Intake Board January 2019](#)
  - 10:30 AM – 11:00 AM [Financial planning status - Fiber Expansion Plan](#)
  - 11:30 AM – 1:00 PM [2019 Bureau Directors Meeting](#)
  - 1:30 PM – 2:30 PM [Weekly HR Check-in](#)
  - 3:00 PM – 4:00 PM [Weekly Bus Ops](#)
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### ▲ Fri, Jan 4

- 9:00 AM – 9:30 AM [Jeff/Tom Weekly Check-in](#)
  - 10:00 AM – 10:30 AM [Meet w/Manoj Garg](#)
  - 10:30 AM – 11:00 AM Free
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### ▲ Mon, Jan 7

- 8:00 AM – 8:30 AM [AV Cost Estimate Review - With latest number from DeltaAV](#)
  - 9:00 AM – 9:30 AM [BTS & Sustainable procurement initiatives](#)
  - 10:30 AM – 11:00 AM [POPS Program Status \(2019\)](#)
  - 2:00 PM – 2:30 PM [Portland Building: Move-In Ready and Change Management](#)
  - 3:30 PM – 4:00 PM [SAP Access](#)
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### ▲ Tue, Jan 8

- 1:00 PM – 2:00 PM [Bus Ops Weekly](#)
  - 1:00 PM – 2:00 PM [Smart Cities Steering Committee meeting](#)
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▲ **Wed, Jan 9**

- 8:00 AM – 12:00 PM [Active Listening](#)
  - 2:30 PM – 3:00 PM [Jeff/Tom Weekly Check-in](#)
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▲ **Thu, Jan 10**

- 8:30 AM – 9:30 AM [Weekly HR Check-in](#)
  - 11:30 AM – 12:00 PM [OMF Strat Plan](#)
  - 12:30 PM – 1:30 PM [Wireless franchises and opportunities -](#)
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▲ **Fri, Jan 11**

- 8:30 AM – 9:30 AM [Check in with Beyond20](#)
  - 1:00 PM – 4:00 PM [Off-site Leadership Team Meeting](#)
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▲ **Mon, Jan 14**

- 9:00 AM – 10:00 AM [Jeff Baer/CSDC](#)
  - 2:00 PM – 2:30 PM [Portland Building: Move-In Ready and Change Management](#)
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▲ **Tue, Jan 15**

- 8:00 AM – 9:00 AM [BTS Safety Comm](#)
  - 9:00 AM – 10:30 AM [BLT Leadership Team Meeting](#)
  - 2:00 PM – 3:00 PM [January TESC Meeting](#)
  - 3:00 PM – 4:00 PM [SAP - Strategic Roadmap, Asset Management](#)
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▲ **Wed, Jan 16**

- All Day [Out of Office](#)
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▲ **Thu, Jan 17**

- 8:30 AM – 9:00 AM [POPS Sustainment Plan Questions](#)
  - 3:00 PM – 4:00 PM [Weekly Bus Ops](#)
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▲ **Fri, Jan 18**

- 8:30 AM – 9:00 AM [Jeff/Tom Weekly Check-in](#)
  - 11:00 AM – 11:30 AM [Weekly HR Check-in](#)
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▲ **Mon, Jan 21**

■ All Day [Holiday](#)

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▲ **Tue, Jan 22**

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▲ **Wed, Jan 23**

- 11:00 AM – 12:00 PM [FW: Rebecca, Dan C, Elshad, Dan B, Saby re: Weekly POPS meeting](#)
  - 1:00 PM – 2:00 PM [Bus Ops Weekly](#)
  - 2:00 PM – 3:30 PM [LMC Meeting](#)
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▲ **Thu, Jan 24**

- 9:00 AM – 10:00 AM [Weekly HR Check-in](#)
  - 9:30 AM – 10:00 AM [BRFS/BTS Check In](#)
  - 11:00 AM – 12:00 PM [Equity Committee Monthly Meeting](#)
  - 2:00 PM – 3:00 PM [Facilities/PCC meeting with BTS and BOEC](#)
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▲ **Fri, Jan 25**

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▲ **Mon, Jan 28**

- 9:00 AM – 10:00 AM [MEETING: SE 99th and Powell TriMet project update](#)
  - 4:30 PM – 6:30 PM [Technology Oversight Committee meeting](#)
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▲ **Tue, Jan 29**

- 9:00 AM – 10:30 AM [BLT Leadership Team Meeting](#)
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▲ **Wed, Jan 30**

- 7:45 AM – 8:15 AM [Firewall Tech Refresh](#)
  - 10:45 AM – 11:45 AM [TOC City Council Quarterly Update](#)
  - 2:15 PM – 3:00 PM [MEET: PBOT and BTS RE: Permitting](#)
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▲ **Thu, Jan 31**

- 9:00 AM – 10:00 AM [Weekly HR Check-in](#)
  - 3:00 PM – 4:00 PM [Weekly Bus Ops](#)
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February 2019

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▲ **Fri, Feb 1**

- 11:00 AM – 12:00 PM [Rebecca, Elshad, Duane, Saby, Jeff B. Dan B., Ralph S. re: POPS Funding](#)
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▲ **Mon, Feb 4**

- 2:00 PM – 2:30 PM [Portland Building: Move-In Ready and Change Management](#)
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▲ **Tue, Feb 5**

- 5:00 AM – 5:30 AM [Disaster Policy Council call](#)
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▲ **Wed, Feb 6**

- 11:00 AM – 12:00 PM [FW: Rebecca, Dan C, Elshad, Dan B, Saby re: Weekly POPS meeting](#)
  - 2:00 PM – 3:00 PM [POPS Program Presentation](#)
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▲ **Thu, Feb 7**

- 9:00 AM – 10:00 AM [Weekly HR Check-in](#)
  - 11:30 AM – 1:00 PM [2019 Bureau Directors Meeting](#)
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▲ **Fri, Feb 8**

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▲ **Mon, Feb 11**

- 9:00 AM – 9:30 AM [Jon Thomsen - Atmosera](#)
  - 1:00 PM – 1:30 PM [TPB Technology Check-in](#)
  - 2:00 PM – 2:30 PM [Portland Building: Move-In Ready and Change Management](#)
  - 3:00 PM – 4:00 PM [CSDC CTO](#)
  - 4:00 PM – 5:30 PM [TOC Special Meeting](#)
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▲ **Tue, Feb 12**

- 9:00 AM – 10:30 AM [BLT Leadership Team Meeting](#)
  - 1:00 PM – 2:00 PM [Smart Cities Steering Committee meeting](#)
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▲ **Wed, Feb 13**

- 9:30 AM – 10:00 AM [Verizon](#)
  - 1:30 PM – 2:00 PM [Mayor Chief of Staff](#)
  - 2:00 PM – 3:00 PM [Review Tableau Server Business Case](#)
  - 3:00 PM – 4:00 PM [BTS bureau budget- CAO](#)
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▲ **Thu, Feb 14**

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▲ **Fri, Feb 15**

- 9:10 AM – 9:40 AM [Jeff/Tom Weekly Check-in](#)
  - 10:00 AM – 1:00 PM [Portland CIO Alliance Quarterly Meeting](#)
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▲ **Mon, Feb 18**

- All Day [Holiday](#)
  - 12:00 PM – 1:00 PM [Reserved](#)  
Baer, Jeff
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▲ **Tue, Feb 19**

- 9:30 AM – 10:30 AM [Sidewalk Labs - Contract Discussion](#)
  - 1:00 PM – 2:00 PM [Bus Ops Weekly](#)
  - 2:00 PM – 3:00 PM [TESC Meeting](#)
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▲ **Wed, Feb 20**

- 10:00 AM – 11:30 AM [BTS Customer Stakeholder Group Meeting - 2019 Series](#)
  - 11:00 AM – 12:00 PM [FW: Rebecca, Dan C, Elshad, Dan B, Saby re: Weekly POPS meeting](#)
  - 2:00 PM – 2:30 PM [Atmosfera](#)
  - 3:00 PM – 4:00 PM [BTS/BRFS Monthly check-in Jeff/Jennifer](#)
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▲ **Thu, Feb 21**

- 9:00 AM – 10:00 AM [Weekly HR Check-in](#)
  - 1:00 PM – 2:00 PM [Hold for Andy Valenzuela & CSDC VP Will Promecene](#)  
Baer, Jeff
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▲ **Fri, Feb 22**

■ All Day [Out of Office](#)

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▲ **Mon, Feb 25**

- 2:00 PM – 2:30 PM [Portland Building: Move-In Ready and Change Management](#)
  - 2:30 PM – 3:00 PM [Jeff Baer & AC Davis](#)
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▲ **Tue, Feb 26**

- 9:00 AM – 10:30 AM [BLT Leadership Team Meeting](#)
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▲ **Wed, Feb 27**

- 11:00 AM – 12:00 PM [FW: Rebecca, Dan C, Elshad, Dan B, Saby re: Weekly POPS meeting](#)
  - 1:00 PM – 1:30 PM [Danielle Outlaw/Tom Monthly 1:1](#)
  - 1:30 PM – 2:00 PM [Mayor Chief of Staff](#)
  - 2:00 PM – 3:30 PM [LMC](#)
  - 3:30 PM – 4:00 PM [UPDATED - TIG / City of Portland - catch-up meeting](#)  
by phone - 858-880-3185 / 1033 #  
Duane Oertell
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▲ **Thu, Feb 28**

- ▨ 9:00 AM – 10:00 AM [Weekly HR Check-in - Updated room location](#)
  - 12:00 PM – 1:00 PM [Reserved](#)  
Baer, Jeff
  - 2:00 PM – 3:00 PM [Facilities/PCC meeting with BTS and BOEC](#)
  - 3:00 PM – 4:00 PM [Weekly Bus Ops](#)
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**March 2019**

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▲ **Fri, Mar 1**

- 9:00 AM – 9:30 AM [Jeff/Tom Weekly Check-in](#)
  - 2:00 PM – 2:45 PM [MEET: Director Markisha Smith \(OEHR\) / Director Jeff Baer \(BTS\) - Onboarding BTS Overview](#)
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▲ **Mon, Mar 4**

- 10:30 AM – 11:00 AM [POPS Program Status \(2019\)](#)
  - 11:00 AM – 11:30 AM [CSDC VP of Product introduction](#)
  - 1:00 PM – 2:00 PM [Portland Building Occupancy agreements update](#)
  - 4:30 PM – 6:30 PM [Technology Oversight Committee meeting \(rescheduled\)](#)
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▲ **Tue, Mar 5**

- 8:00 AM – 9:00 AM [Meeting with Diana and Jeff to Present HANA Options](#)
  - 1:00 PM – 2:00 PM [Bus Ops Weekly](#)
  - 2:00 PM – 2:30 PM [Open and Accountable Elections-CAO](#)
  - 4:00 PM – 5:00 PM [Microsoft Azure](#)
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▲ **Wed, Mar 6**

- 1:00 PM – 5:00 PM [SAP Demo - Enterprise Asset Management](#)  
8th Floor Conference Room - Columbia Building  
Allen, Diana
  - 4:00 PM – 4:30 PM [Jeff/Tom Weekly Check-in](#)  
by phone  
Rinehart, Tom
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▲ **Thu, Mar 7**

- 9:00 AM – 10:30 AM [2019 Leadership Team Meeting](#)
  - 11:30 AM – 1:00 PM [2019 Bureau Directors Meeting](#)
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▲ **Fri, Mar 8**

- 9:00 AM – 12:00 PM [Disaster Policy Council Exercise](#)
  - 2:00 PM – 3:00 PM [Invitation: Municipal Broadband Check-in @ Fri Mar 8, 2019 2pm - 3pm \(PST\) \(jeff.baer@portlandoregon.gov\)](#)
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▲ **Mon, Mar 11**



All Day [Out of Office](#)

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▲ **Tue, Mar 12**

- 8:00 AM – 12:00 PM [All-Hands Staff Meeting](#)
  - 3:00 PM – 5:00 PM [Updated invitation with note: PUDL Kickoff Meeting](#)
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▲ **Wed, Mar 13**

- 11:00 AM – 12:00 PM [FW: Rebecca, Dan C, Elshad, Dan B, Saby re: Weekly POPS meeting](#)
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▲ **Thu, Mar 14**

- 9:00 AM – 10:00 AM [Weekly HR Check-in](#)
  - ▨ 9:00 AM – 10:00 AM [FW: ProjectDox Avolve Executive Meeting](#)
  - 12:00 PM – 1:00 PM [Budget Presentation](#)
  - 3:00 PM – 4:00 PM [Weekly Bus Ops](#)
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▲ **Fri, Mar 15**

- 9:00 AM – 9:30 AM [Jeff/Tom Weekly Check-in](#)
  - 10:00 AM – 11:30 AM [Tribal Liaisons Meeting](#)
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▲ **Mon, Mar 18**

- 9:30 AM – 10:00 AM [Meeting with Moss Labs](#)
  - 10:30 AM – 11:00 AM [POPS Program Status \(2019\)](#)
  - 12:00 PM – 12:45 PM [OMF Budget Prep](#)
  - 1:00 PM – 2:30 PM [Executive Board Meeting - Portland Fiber Consortium](#)
  - 2:30 PM – 3:00 PM [Portland Building: Move-In Ready and Change Management](#)
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▲ **Tue, Mar 19**

- 9:30 AM – 11:00 AM [Budget Work Session](#)
  - 1:00 PM – 2:00 PM [Bus Ops Weekly](#)
  - 3:00 PM – 4:00 PM [Master IRNE IGA](#)
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▲ **Wed, Mar 20**

- 10:00 AM – 11:30 AM [BTS Customer Stakeholder Group Meeting - 2019 Series](#)
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▲ **Thu, Mar 21**

- 9:00 AM – 10:00 AM [Weekly HR Check-in](#)
  - 10:00 AM – 11:00 AM [City of Portland - Monthly Business Review with Microsoft](#)
  - 3:30 PM – 5:00 PM [2019 Leadership Team Meeting](#)
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▲ **Fri, Mar 22**

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▲ **Mon, Mar 25**

- 4:30 PM – 6:30 PM [Technology Oversight Committee meeting](#)
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▲ **Tue, Mar 26**

- 9:00 AM – 10:30 AM [BLT Leadership Team Meeting](#)
  - 3:30 PM – 4:00 PM [BTS/BRFS Monthly Check-in Jeff/Jennifer](#)
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▲ **Wed, Mar 27**

- 8:30 AM – 9:30 AM [Weekly Bus Ops](#)
  - 11:00 AM – 12:00 PM [FW: Rebecca, Dan C, Elshad, Dan B, Saby re: Weekly POPS meeting](#)
  - 1:30 PM – 2:00 PM [Mayor Chief of Staff](#)
  - 2:00 PM – 3:30 PM [LMC](#)
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▲ **Thu, Mar 28**

- 9:00 AM – 10:00 AM [Weekly HR Check-in](#)
  - 2:00 PM – 3:00 PM [Facilities/PCC meeting with BTS and BOEC](#)
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▲ **Fri, Mar 29**

- 9:00 AM – 9:30 AM [Jeff/Tom Weekly Check-in](#)
  - 12:30 PM – 1:15 PM [What Works Cities Certification "Debrief" Call](#)
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