April 2019

Mon, Apr 1

- 9:00 AM 9:30 AM <u>Digital-Strata</u>
- 11:00 AM 12:00 PM EMM Project Objectives
- 2:00 PM 3:00 PM Fiber Team Meetings

Tue, Apr 2

- 9:00 AM 10:30 AM OMF Leadership Team Meeting
- 1:00 PM 2:00 PM <u>Bus Ops Weekly</u>
- 3:00 PM 4:00 PM Portland Oregon Website Replacement (POWR) end of sprint 17 review/demo

Wed, Apr 3

- 1:30 PM 2:30 PM Amanda 7 (POPS) Partner Meeting

Thu, Apr 4

11:30 AM – 1:00 PM 2019 Bureau Directors Meeting

Fri, Apr 5

- 9:00 AM 9:30 AM <u>Jeff/Tom Weekly Check-in</u>
- 11:30 AM 1:30 PM Advisory Board Meeting for the Oregon Digital

Government Summit

2:30 PM – 3:00 PM MEET: PBOT / OCT / BTS / Revenue / City Attorney's Office RE: Cable In-Kind Coalition

Office NL. Cable III-Nilla Coalition

Columbia Square, 111 SW Columbia St, 6th Floor, Rev

Mon, Apr 8

- 1:00 PM 1:30 PM TPB Technology Check-in
- 2:00 PM 2:30 PM Portland Building: Move-In Ready and Change Management
- 2:30 PM 3:30 PM CSDC & Portland CIO Mtg

↑ Tue, Apr 9		
All Day	2019 ESRI Public Sector CIO Summit	
→ Wed, Apr 10		
All Day	2019 ESRI Public Sector CIO Summit	
Thu, Apr 11		
All Day	2019 ESRI Public Sector CIO Summit	
← Fri, Apr 12		
All Day	Out of Office	
Mon, Apr 15		
9:00 AM – 9:30 AM	Workload Automation Introduction- City of Portland CA Technologies	
10:30 AM – 11:00 AM	POPS Program Status (2019)	
2:00 PM – 2:30 PM	Portland Building: Move-In Ready and Change	
	Management	
2:00 PM – 3:30 PM	Equity Committee Monthly Meeting	
Tue, Apr 16		
8:00 AM – 9:00 AM	2019 Leadership Team Meeting	
1:00 PM – 2:00 PM	Bus Ops Weekly	
2:00 PM – 3:00 PM	TESC Meeting	
3:00 PM – 3:30 PM	JRE Licensing Request - Executive Input	
→ Wed, Apr 17		
8:30 AM – 9:00 AM	Check In- BHR/BTS	
11:00 AM – 12:00 PM	FW: Rebecca, Dan C, Elshad, Dan B, Saby re: Weekly	
_	POPS meeting	
↑ Thu, Apr 18		
9:00 AM – 10:00 AM	Weekly HR Check-in	
3:30 PM – 4:00 PM	TPB Check In	
← Fri, Apr 19		
9:00 AM – 9:30 AM	Jeff/Tom Weekly Check-in	
10:00 AM – 10:30 AM	Brief Introduction with Hannah & Lilly - Insight Global	

Mon, Apr 22		
	10:00 AM – 11:00 AM	Discuss What Works Cities/Government Performance Lab project opportunity
	1:00 PM – 1:30 PM	TPB Technology Check-in
	3:00 PM – 3:45 PM	Meeting with BPS Director Andrea Durbin - Overview of BTS Services

Tue, Apr 23

9:00 AM – 10:30 AM BLT Leadership Team Meeting

1:00 PM – 1:30 PM Meet w/Cliff Smith

2:00 PM – 3:00 PM Multi-factor Authentication (MFA) Celebration

4:30 PM – 6:30 PM <u>Technology Oversight Committee meeting</u>

3:30 PM – 4:30 PM TIG / City of Portland -

Wed, Apr 24

10:00 AM – 10:30 AM Oracle Introductions

11:00 AM – 12:00 PM FW: Rebecca, Dan C, Elshad, Dan B, Saby re: Weekly

POPS meeting

2:00 PM – 3:30 PM <u>LMC Meeting</u>

3:30 PM – 4:00 PM JRE Licensing Request - Executive Committee

Thu, Apr 25

9:00 AM – 10:00 AM <u>Weekly HR Check-in</u>

10:30 AM – 11:00 AM Portland | Adobe

11:00 AM – 12:00 PM City of Portland - Monthly Business Review with

Microsoft

3:00 PM – 4:00 PM <u>Weekly Bus Ops</u>

Fri, Apr 26

9:00 AM – 9:30 AM <u>Jeff/Tom Weekly Check-in</u>

11:00 AM – 12:00 PM Meet Cliff Smith, QA Contractor for the OAE Project

▲ Mon, Apr 29

All Day Out of Office

Tue, Apr 30

All Day Out of Office

May 2019 Wed, May 1 All Day Out of Office Thu, May 2 All Day Out of Office Fri, May 3 All Day Out of Office Mon, May 6 9:00 AM - 9:30 AM PF&R Fire Chief 10:00 AM – 11:00 AM Equity Charter - Session 2 1:00 PM - 1:30 PM TPB Technology Check-in Portland Building: Move-In Ready and Change 2:00 PM - 2:30 PM **Management** 2:30 PM – 3:00 PM Gartner Analyst Engagement - Java 4:00 PM - 5:00 PM MEET: Chris / Rebecca / Jeff / Staff RE: POPS Tue, May 7 9:00 AM - 10:30 AM **BLT Leadership Team Meeting** 2:00 PM - 2:30 PM **BLT Meeting** Citywide Open Data program discussion 3:30 PM - 4:30 PM Wed, May 8 9:30 AM - 10:00 AM **OAE Project Discussion** 11:00 AM - 12:00 PM

FW: Rebecca, Dan C, Elshad, Dan B, Saby re: Weekly

POPS meeting

2:00 PM – 2:30 PM POPS Team Recognition Event

3:00 PM - 3:30 PM Weekly HR Check-in

3:15 PM - 3:45 PM Carmen Check-in

Thu, May 9

8:00 AM - 9:00 AM Follow Up with Judy Clark

3:00 PM - 3:30 PM BHR/BTS Check-in

Fri, May 10

10:30 AM - 11:00 AM Jeff/Tom Weekly Check-in

- 1:45 PM 2:15 PM Commissioner Hardesty
- Mon, May 13
 - 10:30 AM 11:00 AM POPS Program Status (2019)
- Tue, May 14
 - 8:00 AM 9:30 AM 2019 Leadership Team Meeting
 - 1:00 PM 2:00 PM Bus Ops Weekly
 - 3:00 PM 4:00 PM Campsite Reporting and Cleanup Apps
- Wed, May 15
 - 9:30 AM 10:30 AM TOC quarterly update to Council
 - 1:00 PM 2:00 PM LMC Quarterly Discussion
 - 2:30 PM 3:30 PM LMC Quarterly Discussions
- Thu, May 16
 - 8:30 AM 12:00 PM <u>Emergency Management for Leadership</u>
 - 3:30 PM 4:00 PM <u>Microsoft</u>
- Fri, May 17
 - All Day Out of Office
- Mon, May 20
 - 1:00 PM 1:30 PM TPB Technology Check-in
 - 4:30 PM 6:30 PM <u>Technology Oversight Committee meeting</u>
- Tue, May 21
 - 9:00 AM 10:30 AM <u>BLT Leadership Team Meeting</u>
 - 2:00 PM 3:00 PM <u>TESC Meeting</u>
- Wed, May 22
 - 8:30 AM 9:00 AM Portland and CSDC Inc. introductory call
 - 11:00 AM 12:00 PM FW: Rebecca, Dan C, Elshad, Dan B, Saby re: Weekly
 - **POPS** meeting
 - 2:00 PM 3:30 PM <u>LMC</u>
 - 3:00 PM 5:00 PM TPB Open House May 22nd COME EXPERIENCE THE NEW PORTLAND BUILDING!
- Thu, May 23
 - 9:00 AM 10:00 AM Weekly HR Check-in

- 3:00 PM 4:00 PM Equity Committee Monthly Meeting
- Fri, May 24
 - 9:00 AM 9:30 AM Jeff/Tom Weekly Check-in
- Mon, May 27
 - All Day Happy Memorial Day
- Tue, May 28
 - 9:00 AM 10:30 AM 2019 Leadership Team Meeting
 - 11:15 AM 12:15 PM LMC Discussions Comms
 - 1:00 PM 2:00 PM Bus Ops Weekly
 - 2:00 PM 3:00 PM BTS/BRFS Monthly Check-in Jeff/Jennifer
 - 4:00 PM 5:00 PM TPB Technology/Move Back Meeting
- ▲ Wed, May 29
 - 1:30 PM 2:30 PM LMC Quarterly Discussions 1900 Bldg
 - 4:00 PM 4:30 PM City\County call on assessment data
- Thu, May 30
 - 9:00 AM 10:00 AM Weekly HR Check-in
 - 11:00 AM 12:00 PM PB Directors Check-In
 - 2:30 PM 3:30 PM Esri | City of Portland Meeting
- Fri, May 31
 - 10:00 AM 11:00 AM <u>CTL Updates</u>
 - 11:00 AM 12:00 PM Open Signal Grant Agreement final edits
 - 2:30 PM 3:30 PM <u>Discuss 311 Implementation</u>

June 2019

Mon, Jun 3

- 7:30 AM 8:00 AM TPB Tech
- 10:30 AM 11:00 AM Meeting with Comm. Hardesty re: Records

Management Sys

- 11:00 AM 12:00 PM Meeting w/ Comm. Fish Chief of Staff and AC Davis
- 1:00 PM 4:00 PM <u>Leadership Workshop</u>
- 3:00 PM 3:30 PM MEET: AC Davis, regarding Records Management

Systems – Commissioner Eudaly

Tue, Jun 4

2:30 PM – 3:00 PM Assistant Chief (AC) Chris Davis, Portland Police Bureau

(PPB), re: records management system & body worn

cameras (Cynthia) - Commissioner Fritz

3:30 PM – 4:30 PM Data Governance Planning & Analysis Team (DaGPAT)

meeting

Wed, Jun 5

8:00 AM – 4:30 PM BLT Offsite Leadership Team Meeting

Thu, Jun 6

Before 8:00 AM Free

9:00 AM – 10:00 AM Weekly HR Check-in

11:00 AM – 12:00 PM FW: City of PDX - PMO - Resource Contour Demo

11:30 AM – 1:00 PM 2019 Bureau Directors Meeting

3:00 PM – 4:00 PM <u>Weekly Bus Ops</u>

Fri, Jun 7

9:00 AM – 10:00 AM ITS Contract Resolution Team Meetings (4)

10:30 AM – 11:00 AM <u>Jeff/Tom Weekly Check-in</u>

Mon, Jun 10

9:00 AM – 10:00 AM BTS-New PBEM Director Meet & Greet

10:30 AM – 11:00 AM POPS Program Status (2019)

3:00 PM – 4:00 PM TPB Executive Steering Committee

Tue, Jun 11

9:00 AM – 10:30 AM 2019 Leadership Team Meeting

1:00 PM – 2:00 PM Bus Ops Weekly

1:00 PM – 2:30 PM Smart Cities Steering Committee meeting

Wed, Jun 12

11:00 AM – 12:00 PM FW: Rebecca, Dan C, Elshad, Dan B, Saby re: Weekly

POPS meeting

2:00 PM – 3:00 PM <u>311 Check-in</u>

3:00 PM – 3:30 PM Meet w/Kirsten Moran - IDC Technology Advisory

Programs and CIO Council

3:30 PM – 4:00 PM Meet w/John Norkey Adobe

- 9:00 AM 10:00 AM <u>Weekly HR Check-in</u>
- 2:00 PM 5:00 PM PPB Bureau Award Recipients
- 4:30 PM 5:00 PM <u>Jeff/Kevin check-in</u>

Fri, Jun 14

- 10:00 AM 1:00 PM Portland CIO Alliance Quarterly Meeting
- 10:00 AM 1:00 PM Updated invitation with note: Portland CIO Alliance @

<u>Fri Jun 14, 2019 10am - 1pm (PDT)</u> (jeff.baer@portlandoregon.gov)

- 3:00 PM 3:30 PM <u>Introduction to New SPOT Manager</u>
- Mon, Jun 17
 - All Day Out of Office
- Tue, Jun 18
 - 9:00 AM 10:30 AM BLT Leadership Team Meeting
 - 3:30 PM 4:30 PM TPB Technology Executive Steering Committee
- Wed, Jun 19
 - 10:00 AM 11:30 AM <u>BTS Customer Stakeholder Group Meeting 2019</u> <u>Series</u>
- Thu, Jun 20
 - 8:30 AM 4:30 PM AB: Oregon Digital Government Summit
- Fri, Jun 21
 - 9:00 AM 9:30 AM <u>Jeff/Tom Weekly Check-in</u>
- Mon, Jun 24
 - 10:30 AM 11:00 AM POPS Program Status (2019)
 - 11:00 AM 12:00 PM Gartner Mid-Year Review
 - 2:00 PM 2:30 PM Portland Building: Move-In Ready and Change

Management

- 3:00 PM 4:00 PM TPB Executive Steering Committee
- 4:30 PM 6:30 PM <u>Technology Oversight Committee meeting</u>
- ▲ Tue, Jun 25
 - 8:45 AM 9:00 AM Cyber Event Planning
 - 4:00 PM 5:00 PM <u>Discuss Data Visualization/Business Intelligence</u>
 Assessment

↑ Wed, Jun 26

8:00 AM – End of Day <u>June 25-28, 2019 - CIO Roundtable & Security Summit - Portland, Oregon</u>

Thu, Jun 27

Start of Day – 10:00 AM

June 25-28, 2019 - CIO Roundtable & Security Summit Portland, Oregon

Marriott Waterfront in Portland

Fri, Jun 28

All Day Out of Office