

## October 2023

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### Mon, Oct 2

- 9:30 AM – 10:30 AM OMF Leadership Team
  - 2:00 PM – 2:25 PM Millicent Williams, PBOT Director / Rebecca Esau, BDS Director / Jeff Baer, BTS Director RE: PBOT Utility Permitting Software Replacement
  - 3:00 PM – 3:45 PM Weekly BETS Check-in
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### Tue, Oct 3

- 11:00 AM – 12:00 PM Public Safety IT Meeting
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### Wed, Oct 4

- 9:00 AM – 9:45 AM Gartner Analyst Briefing/City of Portland
  - 11:00 AM – 11:45 AM City of Portland and Mandiant -- Discussion
  - 2:30 PM – 4:00 PM Gartner Analyst Briefing - The Four Practices of Strategic Execution
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### Thu, Oct 5

- 8:00 AM – 8:25 AM BLT Thursday Check-in
  - 8:30 AM – 8:55 AM Weekly Bus Ops Meeting - RIB Week
  - 9:00 AM – 9:55 AM Weekly BTS/BHR Check-in
  - 3:00 PM – 3:25 PM Gen AI Discussion - City of Portland
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### Fri, Oct 6

- All Day Jeff VL
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### Mon, Oct 9

- 10:30 AM – 10:55 AM International Travel discussion, action items and next steps
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### Tue, Oct 10

- 9:00 AM – 9:55 AM Monthly BTS Manager & Supervisor Meeting
  - 10:00 AM – 10:55 AM Biweekly Project Oversight Committee Meeting
  - 1:00 PM – 1:30 PM MEET: Dir. Esau, BDS/Dir. Baer, Chief Technology Officer/Skip Newberry, Technology Association of Oregon (TAO) (Jillian) \*rsch'd from summer
  - 2:00 PM – 2:50 PM BTS Equity Committee Monthly Meeting
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### Wed, Oct 11

- 1:00 PM – 2:30 PM DAM CSG - Q4 Bureau Director's Meeting
  - 4:00 PM – 4:25 PM Late Day Check-in - As Needed
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### Thu, Oct 12

- 8:00 AM – 8:25 AM BLT Thursday Check-in
  - 9:00 AM – 9:55 AM Weekly BTS/BHR Check-in
  - 10:00 AM – 10:55 AM Weekly Bus Ops Meeting
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### Fri, Oct 13

- All Day Jeff VL
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### Mon, Oct 16

- 9:00 AM – 9:25 AM Jeff/Elyse Check-In (weekly through 2023)
  - 9:30 AM – 11:00 AM OMF Leadership Team
  - 3:00 PM – 3:45 PM Weekly BETS Check-in
  - 4:00 PM – 5:00 PM Info-Tech Research Group - Build a Robust and Comprehensive Data Strategy - City of Portland, OR -
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### Tue, Oct 17

- 9:00 AM – 9:55 AM BTS Leadership Team Meeting 2023 Series
  - 10:00 AM – 10:30 AM Gartner Consultation:Tanya Suresh & Jeff
  - 1:00 PM – 1:25 PM Jeff & Elyse Office Hours
  - 2:00 PM – 2:55 PM Technology Advisory Group - TAG
  - 4:00 PM – 4:30 PM Bureau Director meeting
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### Wed, Oct 18

- ▨ 10:00 AM – 11:30 AM BTS Customer Stakeholder Group Meeting - 2023 Series
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### Thu, Oct 19

- 8:30 AM – 8:55 AM Weekly Bus Ops Meeting - RIB Week
  - 9:00 AM – 9:55 AM Weekly BTS/BHR Check-in
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### Fri, Oct 20

- 10:05 AM – 11:00 AM LOC Statewide Conference Call for City Leaders
  - 11:00 AM – 11:25 AM Tech in Pink
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### Mon, Oct 23

- 9:00 AM – 9:30 AM Connect MultCo.
  - 11:00 AM – 11:30 AM Mike J./ Jeff Baer Check-in
  - 1:30 PM – 2:30 PM City of Portland - Gartner IT Organizational Assessment
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### Tue, Oct 24

- 9:00 AM – 9:55 AM BTS Leadership Team Meeting 2023 Series - Let's Talk Budget
- 1:00 PM – 1:30 PM Meet: Cyber Security/OGR Leg Agenda

■ 1:30 PM – 2:00 PM Gartner Renewal Discussion for the City of Portland

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### Wed, Oct 25

■ 12:00 PM – 1:00 PM FW: PO365 Project Celebration & Awards Lunch

■ 12:00 PM – 1:00 PM VET 2023: Monthly Meetings

■ 2:30 PM – 3:30 PM Labor Management Committee

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### Thu, Oct 26

■ 8:00 AM – 8:25 AM BLT Thursday Check-in

■ 9:00 AM – 9:55 AM Weekly BTS/BHR Check-in

■ 11:30 AM – 1:00 PM Bureau Directors Meeting

■ 3:00 PM – 3:55 PM Weekly Bus Ops Meeting

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### Fri, Oct 27

■ 11:00 AM – 11:45 AM 1-on-1 Interview: Portland Emergency Management Policy Discussion

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### Mon, Oct 30

■ 11:15 AM – 12:15 PM Gartner Interaction - (Ref# 16833010) - Best Practices for Data Governance and Org Structures

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### Tue, Oct 31

■ 9:00 AM – 9:55 AM BTS Leadership Team Meeting 2023 Series

■ 10:45 AM – 1:45 PM FY 2024-25 Budget Work Session / Charter Transition Work Session 10:45 - 1:45pm

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## November 2023

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### Wed, Nov 1

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### Thu, Nov 2

■ 8:30 AM – 8:55 AM Weekly Bus Ops Meeting - RIB Week

□ 8:55 AM – 9:00 AM Free

■ 9:00 AM – 9:55 AM Weekly BTS/BHR Check-in

■ 10:00 AM – 11:00 AM DEEP - Bystander Intervention to Stop Antisemitic Harassment

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### Fri, Nov 3

■ 9:45 AM – 1:00 PM CIO Alliance Event - M Financial

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### Mon, Nov 6

■ 9:00 AM – 9:50 AM Mike J./ Jeff Baer Check-in

■ 4:00 PM – 4:25 PM iNET, IRNE, Fiber Program

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### Tue, Nov 7

■ 8:00 AM – 12:00 PM BTS All-Staff Meeting

■ 8:15 AM – 8:55 AM \*Optional\* Tech in Pink Virtual & Onsite Social

■ 9:30 AM – 11:30 AM FY 2024-25 Budget Session 2

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### Wed, Nov 8

■ All Day Jeff VL Nov 8-10

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### Thu, Nov 9

■ All Day Jeff VL Nov 8-10

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### Fri, Nov 10

■ All Day Jeff VL Nov 8-10

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### Mon, Nov 13

■ 10:15 AM – 11:15 AM OMF Leadership Team

■ 1:00 PM – 1:50 PM TESC Quarterly Meeting

■ 2:00 PM – 2:30 PM MEET: Jillian/Dirs. Baer and Williams/Terri/Skip

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### Tue, Nov 14

■ 9:00 AM – 9:55 AM BTS Leadership Team Meeting 2023 Series

■ 9:30 AM – 11:30 AM FY 2024-25 Budget Session 3

■ 2:00 PM – 2:50 PM BTS Equity Committee Monthly Meeting

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### Wed, Nov 15

■ 2:30 PM – 3:00 PM INet Steering Committee Meeting

■ 3:00 PM – 3:55 PM Weekly Bus Ops Meeting - RIB Week

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### Thu, Nov 16

■ 9:00 AM – 9:55 AM Weekly BTS/BHR Check-in

■ 10:00 AM – 11:00 AM BTS Request Intake Board (2023 Series)

■ 4:15 PM – 5:00 PM Mike J./ Jeff Baer Check-in

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### Fri, Nov 17

■ 10:05 AM – 11:00 AM LOC Statewide Conference Call for City Leaders

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### Mon, Nov 20

■ All Day Jeff VL

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### Tue, Nov 21

■ All Day Jeff VL

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### Wed, Nov 22

■ All Day Jeff VL

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### Thu, Nov 23

■ All Day Holiday

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### Fri, Nov 24

■ All Day Holiday

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### Mon, Nov 27

- 11:00 AM – 12:00 PM Portland and Philadelphia Discussion on Data Governance Topics
  - 2:00 PM – 3:00 PM Portland & Denver Discussion on Data Governance Topics
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### Tue, Nov 28

- Before 7:00 AM Free
  - 9:00 AM – 9:55 AM BTS Leadership Team Meeting 2023 Series - Let's Talk Budget
  - 9:30 AM – 11:30 AM Public Safety & PPB Initiatives Work Session
  - 1:00 PM – 2:00 PM Peer Discussion for Portland and San Antonio on Data Governance Topics
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### Wed, Nov 29

- 10:30 AM – 11:00 AM Meeting with VanderHouwen
  - 2:30 PM – 3:30 PM Labor Management Committee
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### Thu, Nov 30

- 8:00 AM – 8:25 AM BLT Thursday Check-in
  - 8:30 AM – 8:55 AM Weekly Bus Ops Meeting - RIB Week
  - 1:30 PM – 2:20 PM Mike J./ Jeff Baer Check-in
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## December 2023

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### Fri, Dec 1

- 10:05 AM – 11:00 AM LOC Statewide Conference Call for City Leaders
  - 11:00 AM – 11:50 AM TESC Quarterly scheduling 2024
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### Mon, Dec 4

- 10:00 AM – 10:25 AM Jeff/Elyse Check-In (weekly through 2023)
  - 4:30 PM – 6:30 PM Technology Oversight Committee
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### Tue, Dec 5

- 9:00 AM – 9:55 AM Monthly BTS Manager & Supervisor Meeting
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### Wed, Dec 6

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### Thu, Dec 7

- 9:00 AM – 9:55 AM Weekly BTS/BHR Check-in
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### Fri, Dec 8

- 10:05 AM – 11:00 AM LOC Statewide Conference Call for City Leaders
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### Mon, Dec 11

- 10:00 AM – 11:00 AM OMF Leadership Team
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### Tue, Dec 12

- 9:00 AM – 9:55 AM BTS Leadership Team Meeting 2023 Series
  - 9:30 AM – 12:00 PM City 2024 State and Federal Legislative Agendas Work Session
  - 10:30 AM – 11:30 AM BTS Connect Session - Happy Holidays!
  - 2:00 PM – 2:50 PM BTS Equity Committee Monthly Meeting
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### Wed, Dec 13

- 10:00 AM – 11:30 AM BTS Customer Stakeholder Group Meeting - Nov/Dec Combined Meeting
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### Thu, Dec 14

- 8:30 AM – 8:55 AM Weekly Bus Ops Meeting - RIB Week
  - 9:00 AM – 9:55 AM Weekly BTS/BHR Check-in
  - 10:00 AM – 11:00 AM BTS Request Intake Board (2023 Series)
  - 11:30 AM – 1:00 PM Bureau Directors Meeting
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### Fri, Dec 15

- All Day Jeff VL
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### Mon, Dec 18

- All Day Jeff OOO
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### Tue, Dec 19

- 9:00 AM – 9:55 AM BTS Leadership Team Meeting 2023 Series

- 10:00 AM – 10:55 AM Biweekly Project Oversight Committee Meeting
  - 2:00 PM – 2:55 PM Technology Advisory Group - TAG
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### Wed, Dec 20

- 11:00 AM – 12:30 PM FY 2024-25 Budget Kickoff Event
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### Thu, Dec 21

- 9:00 AM – 9:55 AM Weekly BTS/BHR Check-in
  - 10:00 AM – 10:55 AM Weekly Bus Ops Meeting
  - 4:00 PM – 4:30 PM Mike J./ Jeff Baer Check-in
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### Fri, Dec 22

- All Day Jeff VL
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### Mon, Dec 25

- All Day Holiday
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### Tue, Dec 26

- All Day Jeff VL
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### Wed, Dec 27

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### ▲ Thu, Dec 28

- 8:30 AM – 8:55 AM Weekly Bus Ops Meeting - RIB Week
  - 9:00 AM – 9:55 AM Weekly BTS/BHR Check-in
  - 10:00 AM – 11:00 AM BTS Request Intake Board (2023 Series)
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### Fri, Dec 29

- All Day Jeff VL
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