CJ20N Create Settlement Rules and Set TECO Status

Purpose

Use this procedure to create the Final Depreciated Assets for a Capital Project. The project expenses will be posted to the Final Depreciated Assets once the project status has been changed to Technically Complete (TECO) and Final Settlement has been executed.

TECO status should be set at the time that a Capital Project is considered "substantially complete" by the Capital Project Manager and their User Status has been set to **CMPL** (Project Complete). This is defined to mean that most or all of the invoices associated with a Capital Project have been paid.

At the time of substantial completion, costs are ready to be capitalized to a final asset record or records, which is referred to as Final Settlement (transaction code CJ88). Therefore, the final assets must be created prior to Final Settlement.

Trigger

Once the Capital Project Manager has set the status of a Capital Project to **CMPL:**

- It is ready for capitalization, and you can create the AMRs for main and sub-assets.
- After this, set the status to **TECO** and create the Settlement Rules in WBS Elements.

Prerequisites

- A capital construction project has been created in the PS Module with Project Builder (CJ20N), which includes a Project Definition and WBS Elements.
- The rules should be defined in advance as to how each WBS element should be settled.
- Notice has been received that the project is substantially complete and the status has been set to **CMPL** .
- The necessary AMRs have been created using transaction AS01 and AS11.

Menu Path

Use the following menu path to begin this transaction:

N/A

Transaction Code

CJ20N

Helpful Hints

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- The first time CJ20N is used, the *Project Builder: Options* dialogue box displays. Select ☐ Skip this in future , click **Set options (Enter)** , and then **Continue (Enter)** so that the dialogue box does not show up in the future.
- A rule must be created for each relevant Work Breakdown Structure (WBS) element in the project. In this example, there are five relevant elements in the WBS for a water main project, including Planning, Design, Inspection, Construction - Main 14-18" and Construction - Services. Each element must be settled to one or both of the created assets, 16" Main (500003-0) and Services (500004-0) using percentages.
- This transaction must be completed before FDAs can be capitalized from AUCs using CJ88.

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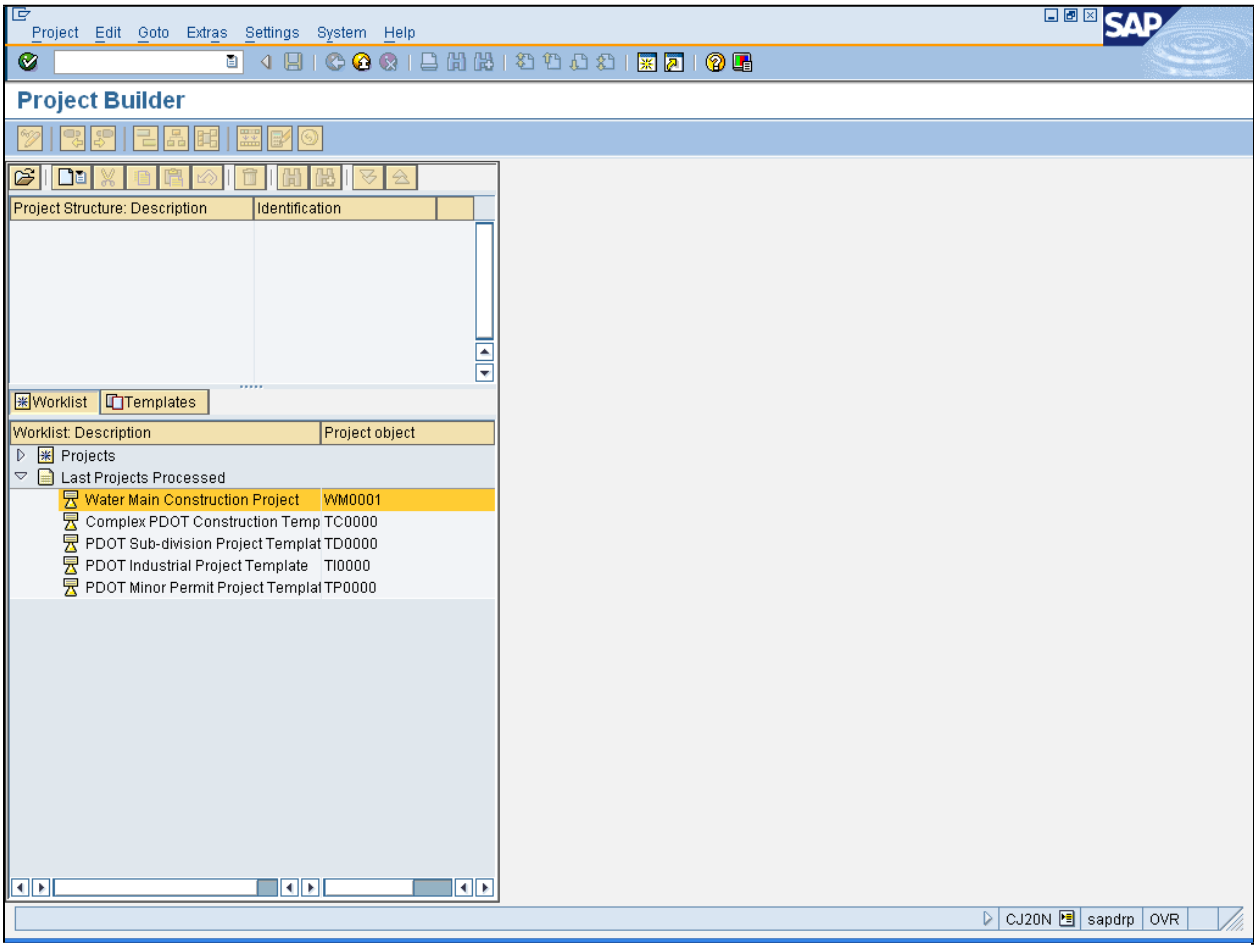
Procedure

1. Start the transaction using the menu path or transaction code. The *Project Builder* screen displays.

Project Builder



2. Click **Open** . The *Open Project* dialog box displays.

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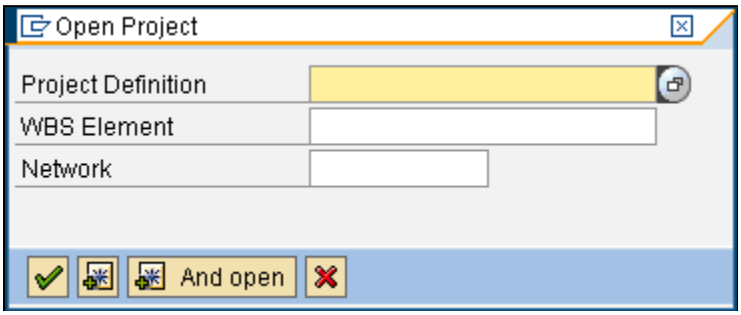
Open Project



3. As required, complete/review the following fields:

Field	R/O/C	Description
Project Definition	R	Framework of data that is binding to the entire project. **Example:** WM0001

4. Click **Open(Enter)** . The *Project Builder: Project XXXX* screen displays.

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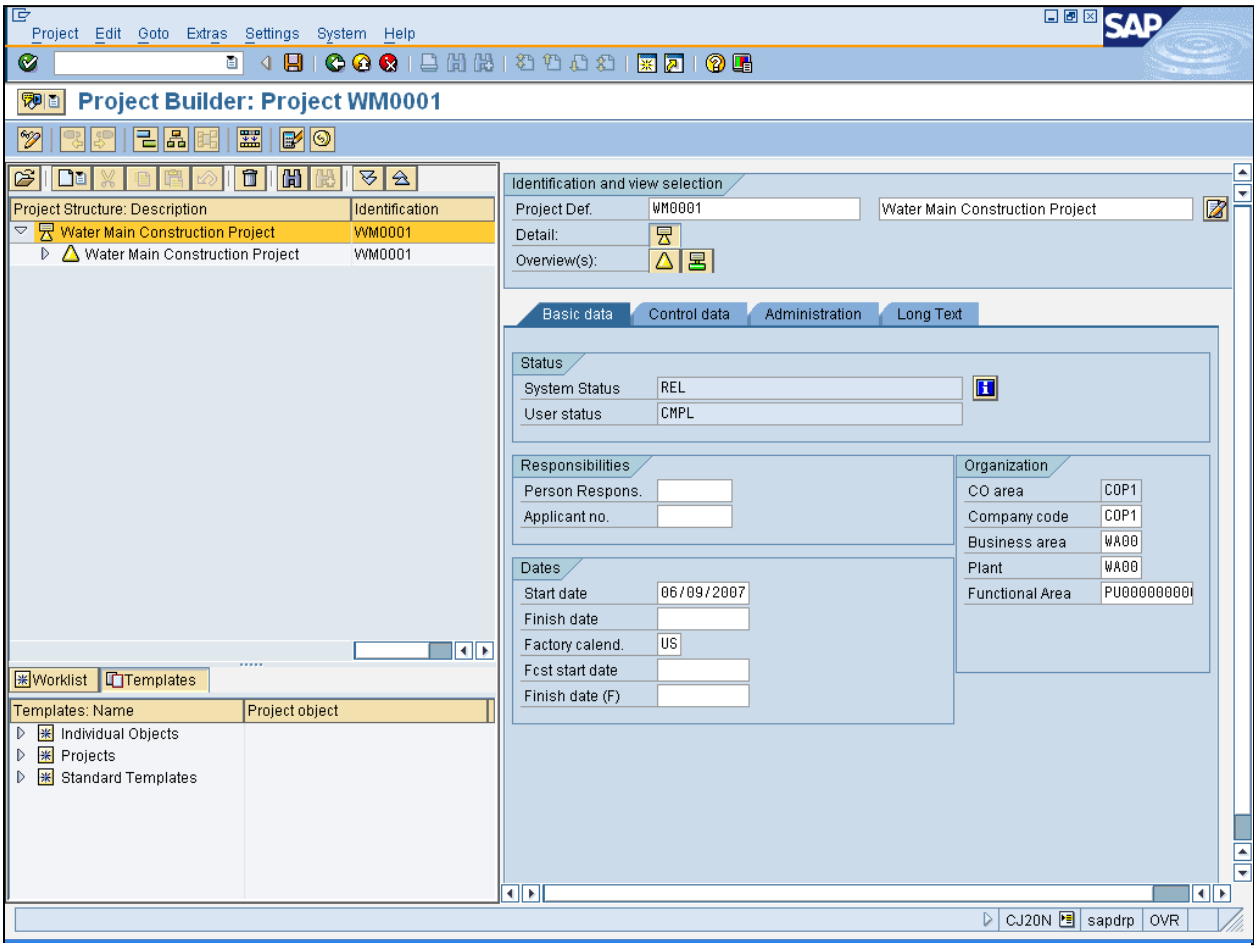
Project Builder: Project XXXX



5. Click **Expand All** .

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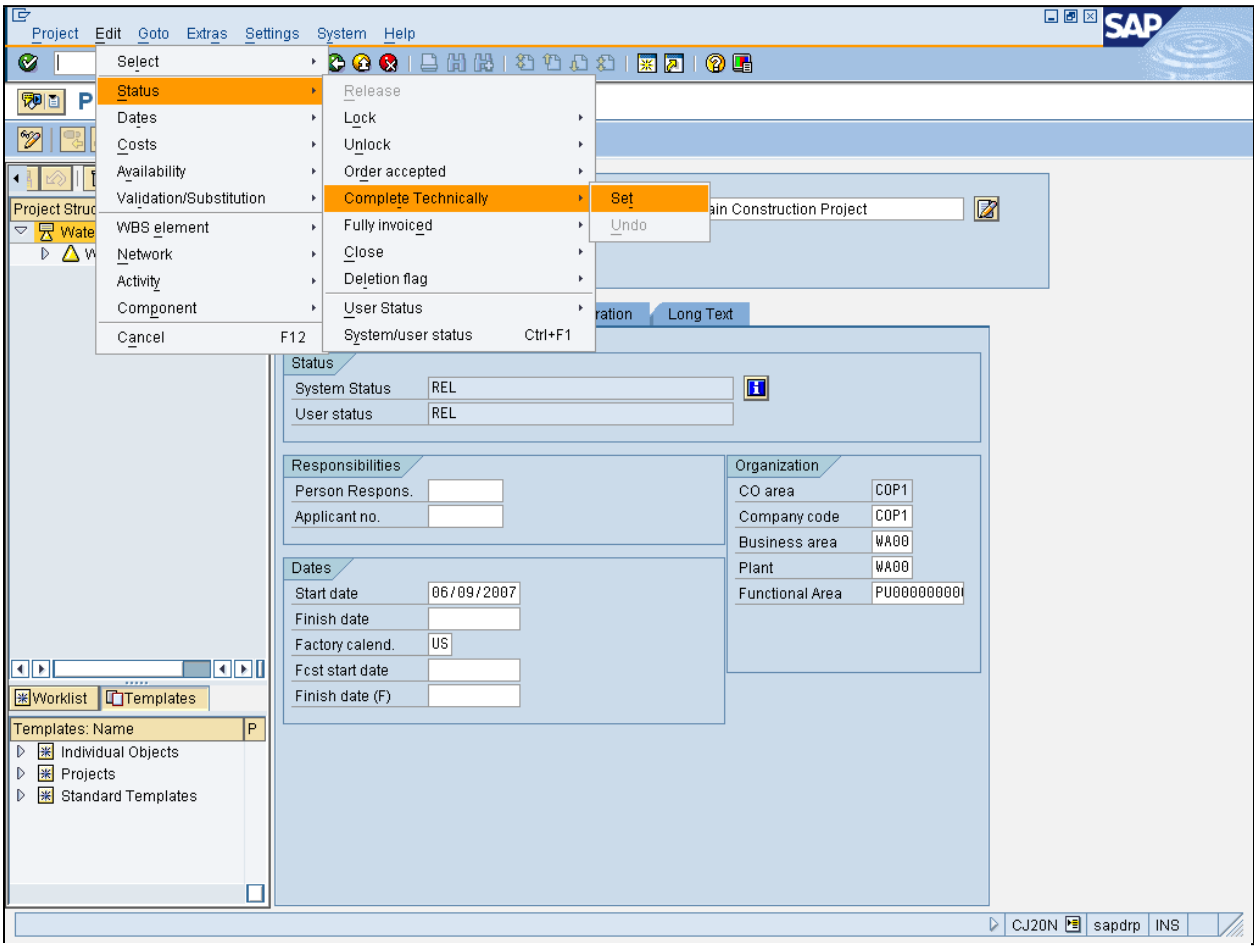
Project Builder: Project XXXX



6. Click **Edit➔Status➔Complete Technically➔Set** menu item Set .

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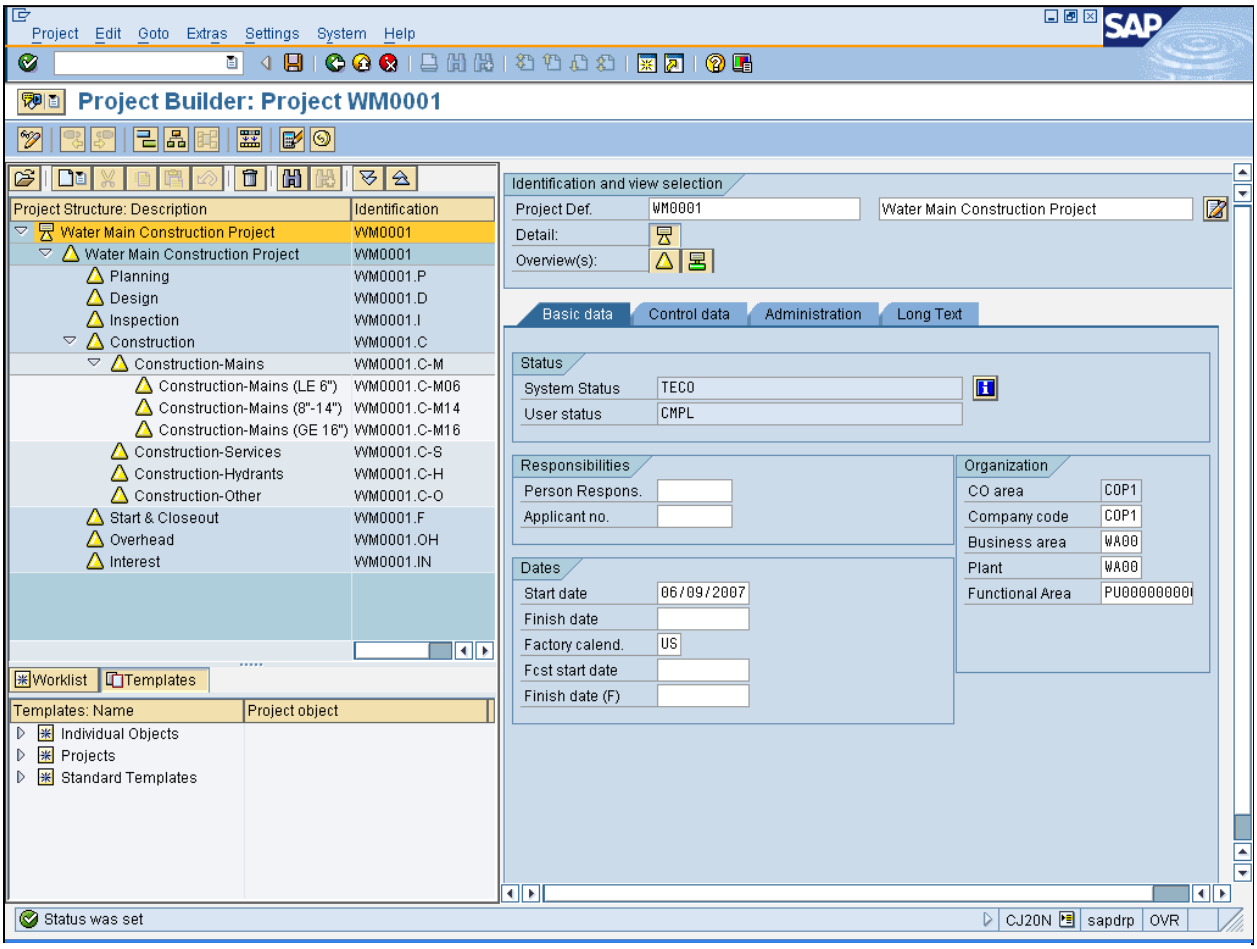
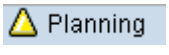
Project Builder: Project XXXX



7. Click **Planning** 

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8. Select **Edit➔Costs➔Settlement rule**

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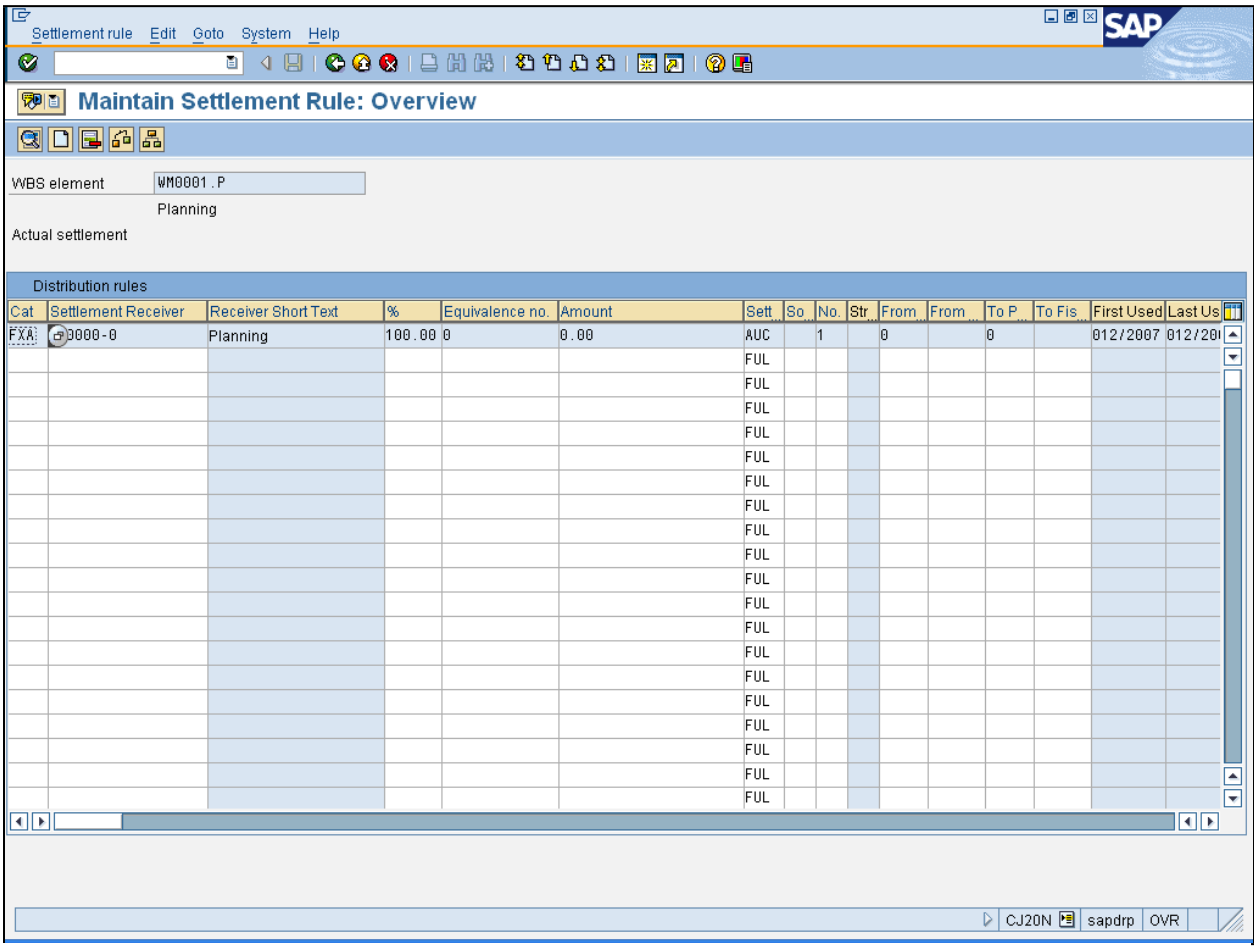
Maintain Settlement Rule: Overview



9. As required, complete/review the following fields:

Field	R/O/C	Description
Cat	R	Category of Asset **Example:** FXA
Settlement Receiver	R	Account to which the settlement will be posted. **Example:** 500003-0

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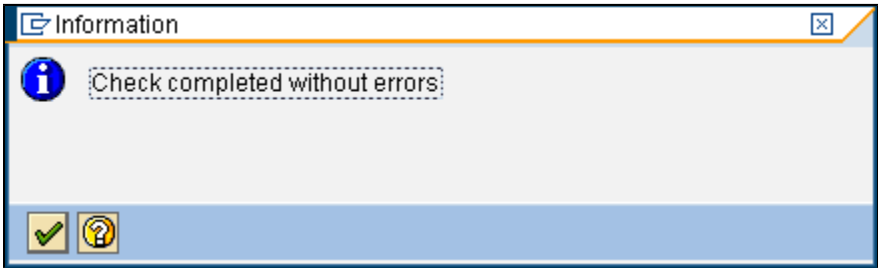
Field	R/O/C	Description
%	R	Percentage of costs that should be assigned to the object. **Example:** 80
Cat	R	Category of Asset **Example:** FXA
Settlement Receiver	R	Account to which the settlement will be posted. **Example:** 500004-0
%	R	Percentage of costs that should be assigned to the object. **Example:** 20

10. Click **Check (Ctrl+F2)** to ensure this rule functions for this WBS element.

Information



11. Click **Continue (Enter)** .

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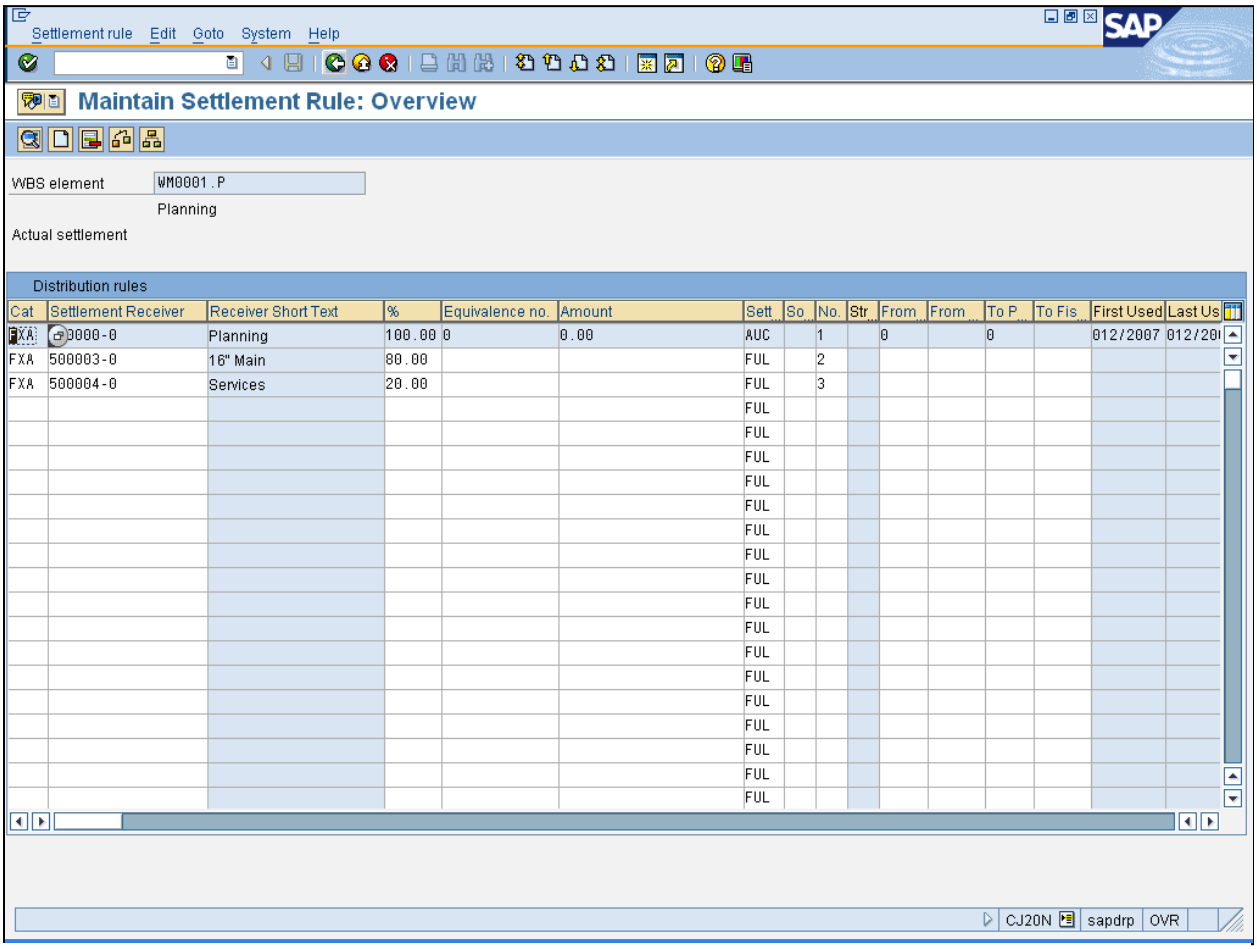
Maintain Settlement Rule: Overview



12. Click **Enter** .

13. Click **Back (F3)** . The *Project Builder: Project XXXX* screen displays.

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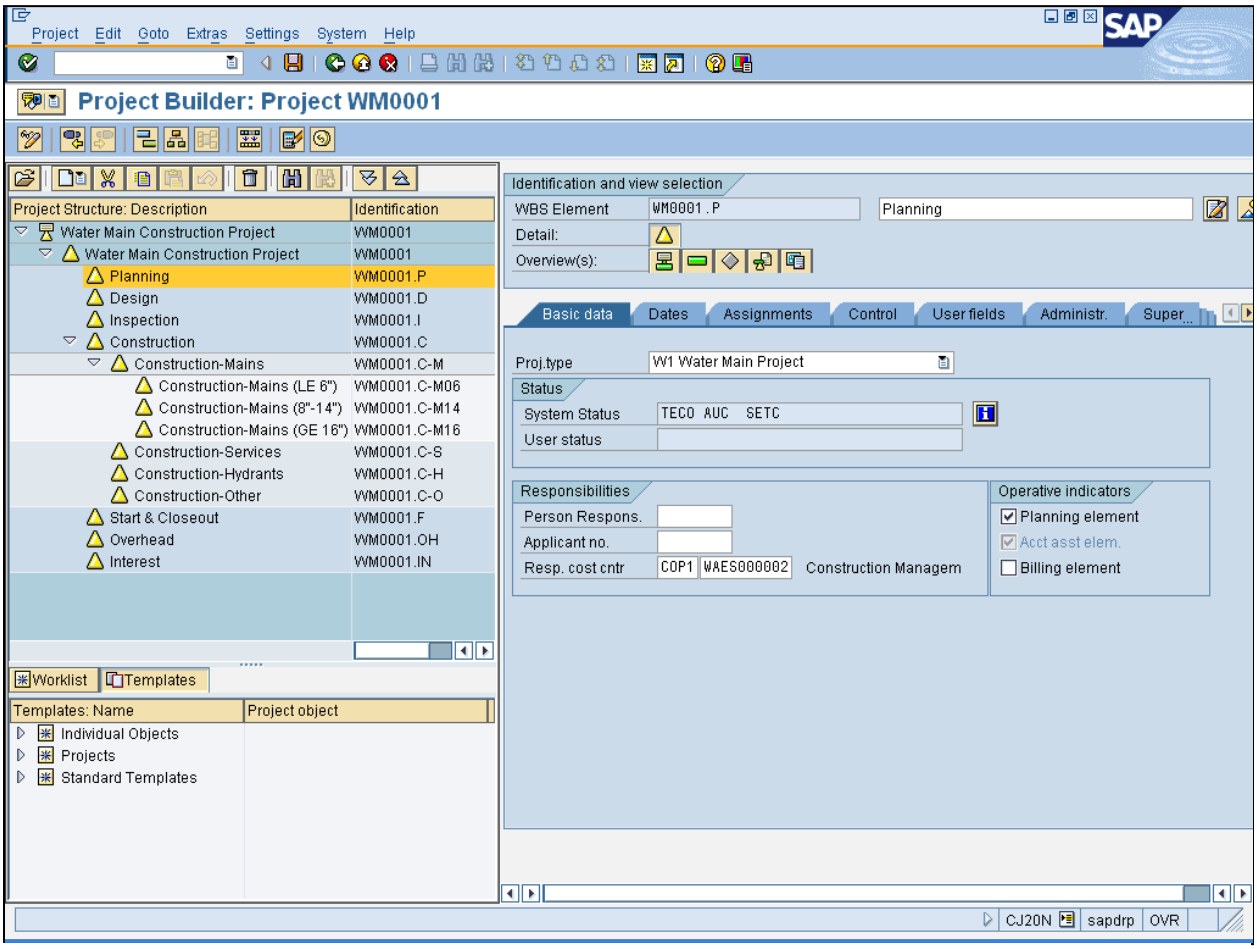
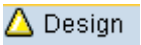
Project Builder: Project XXXX



14. Click **Design** 

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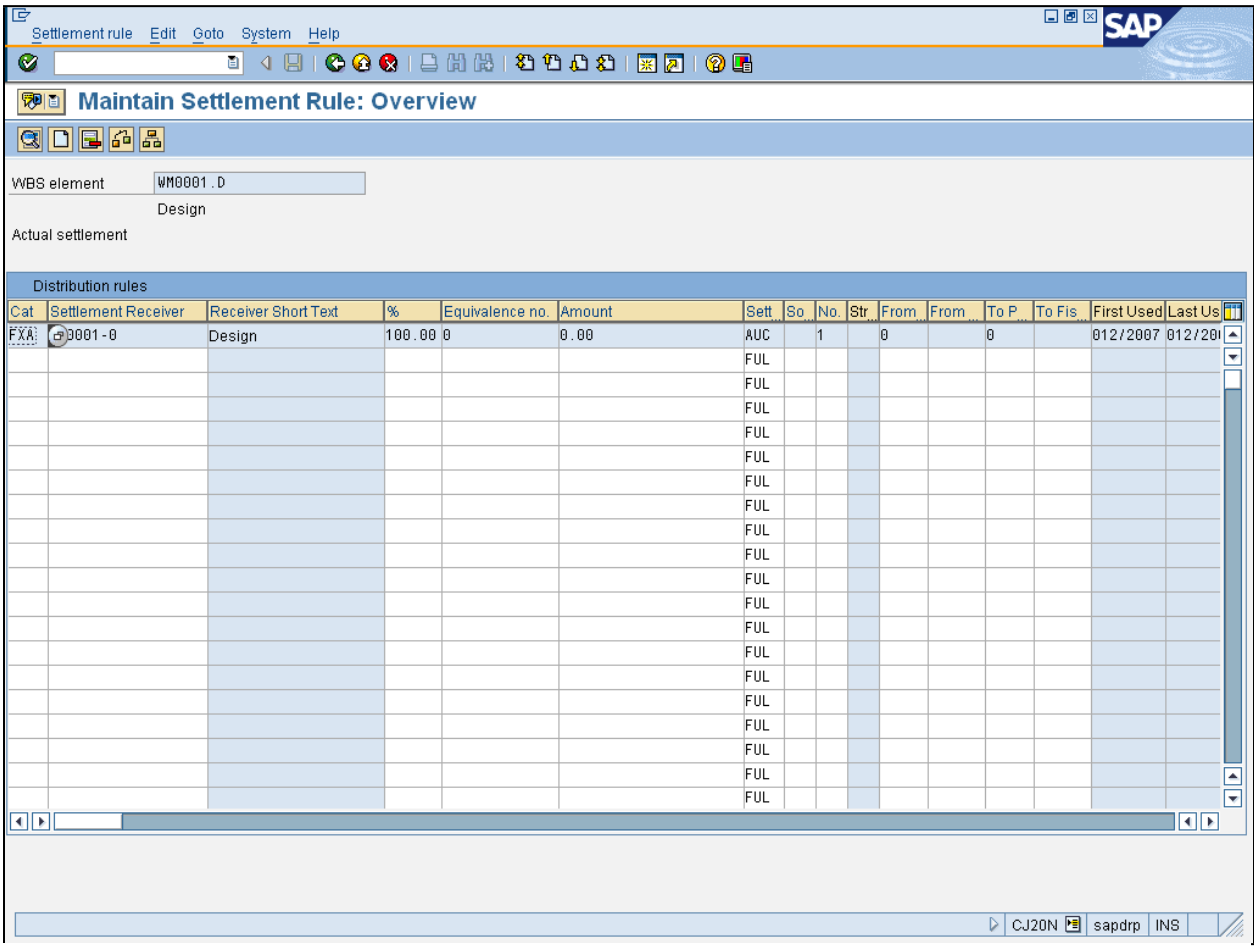
15. Click **Edit→Costs→Settlement rule**

. The*Maintain Settlement Rule: Overview* screen displays.

CJ20N Create Settlement Rules and Set TECO Status

Maintain Settlement Rule: Overview



16. As required, complete/review the following fields:

Field	R/O/C	Description
Cat	R	Category of Asset **Example:** FXA
Settlement Receiver	R	Account to which the settlement will be posted. **Example:** 500003-0

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Field	R/O/C	Description
%	R	Percentage of costs that should be assigned to the object. **Example:** 80
Cat	R	Category of Asset **Example:** FXA
Settlement Receiver	R	Account to which the settlement will be posted. **Example:** 500004-0
%	R	Percentage of costs that should be assigned to the object. **Example:** 20

17. Click **Enter** .

18. Click **Back (F3)** . The *Project Builder: Project XXXX* screen displays.

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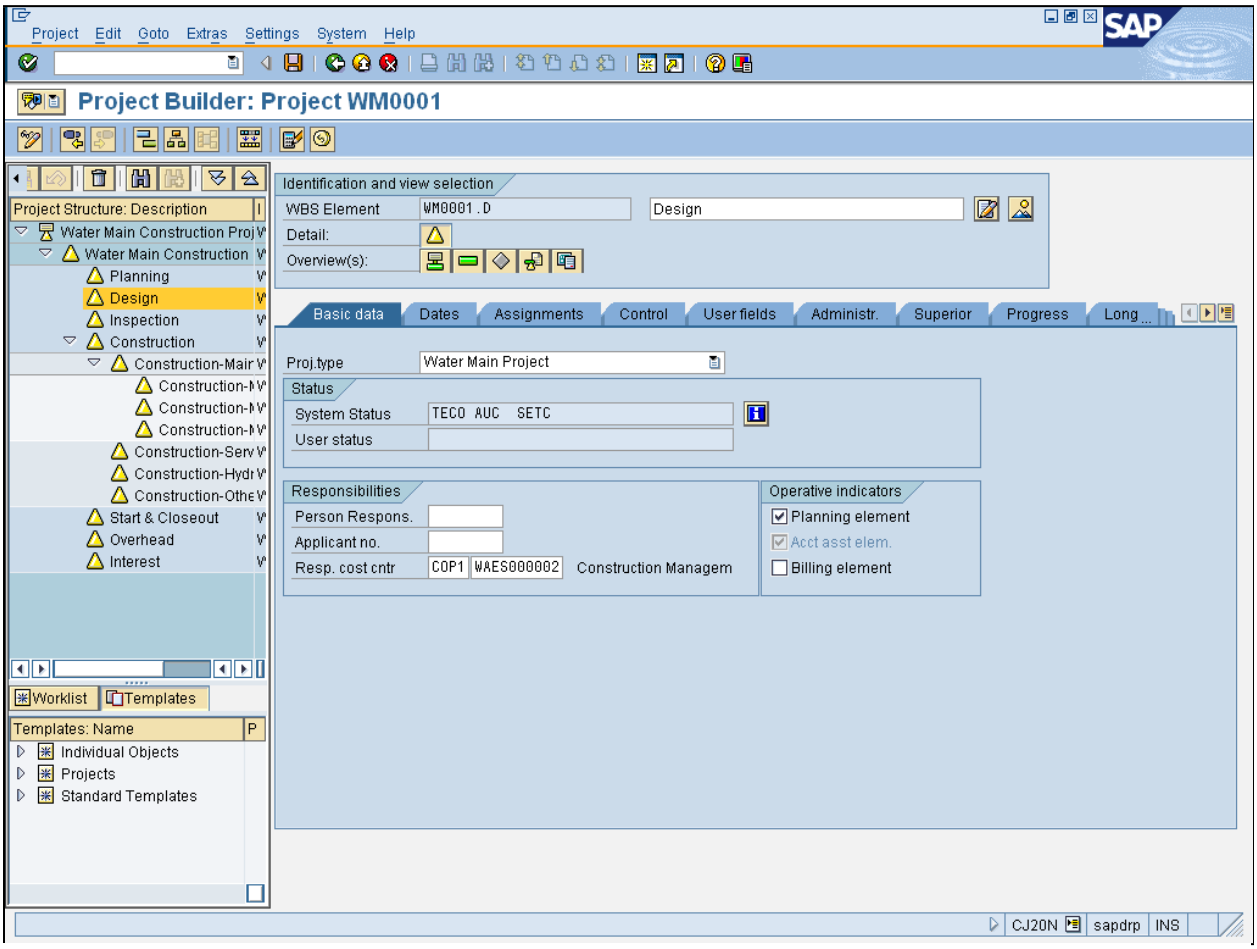
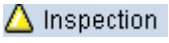
Project Builder: Project XXXX



19. Click **Inspection** 

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20. Select **Costs**

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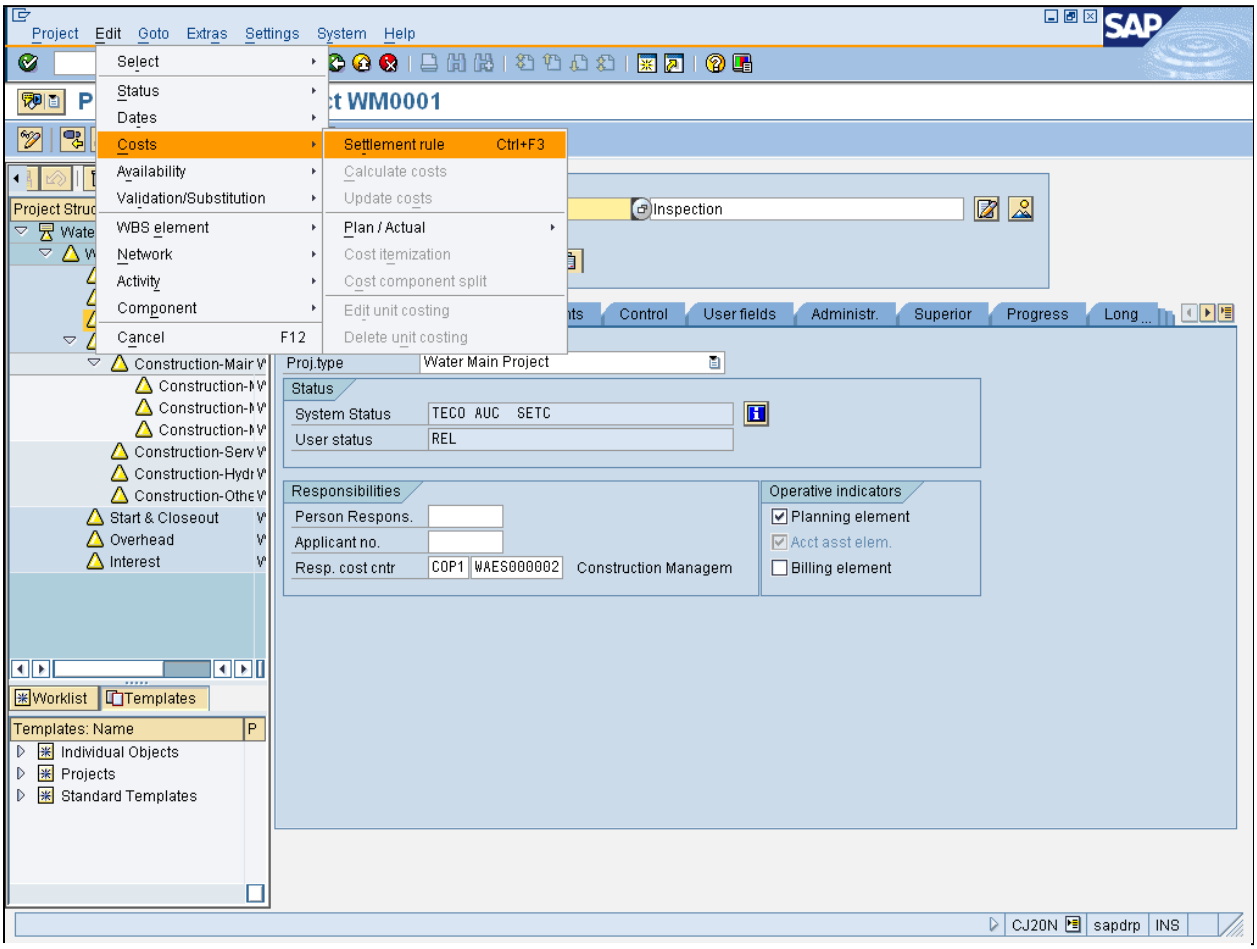
Project Builder: Project XXXX



21. Click **Edit➔Costs➔Settlement rule** Settlement rule . The *Maintain Settlement Rule: Overview* screen displays.

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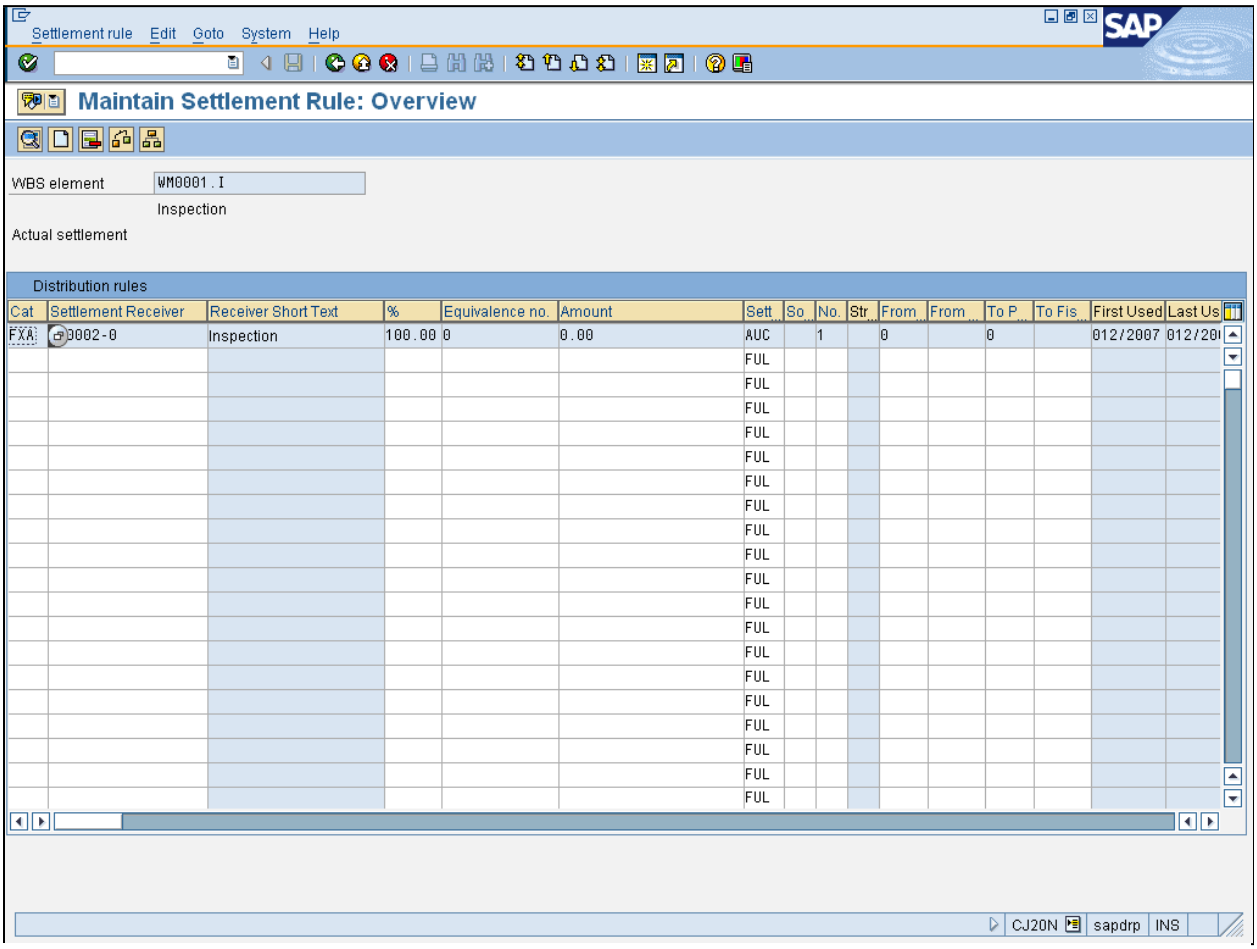
Maintain Settlement Rule: Overview



22. As required, complete/review the following fields:

Field	R/O/C	Description
Cat	R	Category of Asset **Example:** FXA
Settlement Receiver	R	Account to which the settlement will be posted. **Example:** 500003-0

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Field	R/O/C	Description
%	R	Percentage of costs that should be assigned to the object. **Example:** 80
Cat	R	Category of Asset **Example:** FXA
Settlement Receiver	R	Account to which the settlement will be posted. **Example:** 500004-0
%	R	Percentage of costs that should be assigned to the object. **Example:** 20

23. Click **Enter** .

24. Click **Back (F3)** . The *Project Builder: Project XXXX* screen displays.

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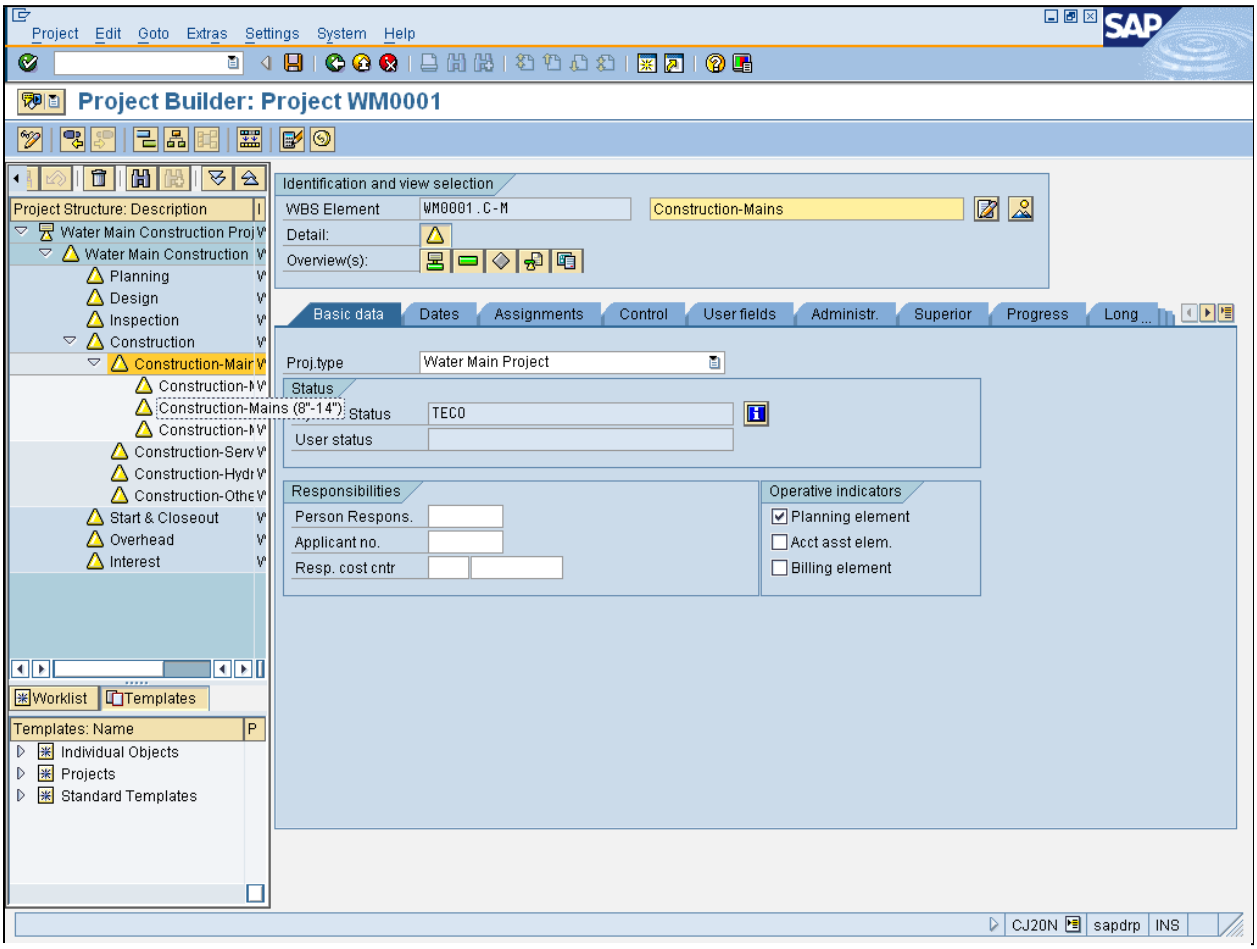
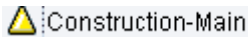
Project Builder: Project XXXX



25. Click **Construction-Mains (8"-14")** 

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26. Select **Settlement rule**

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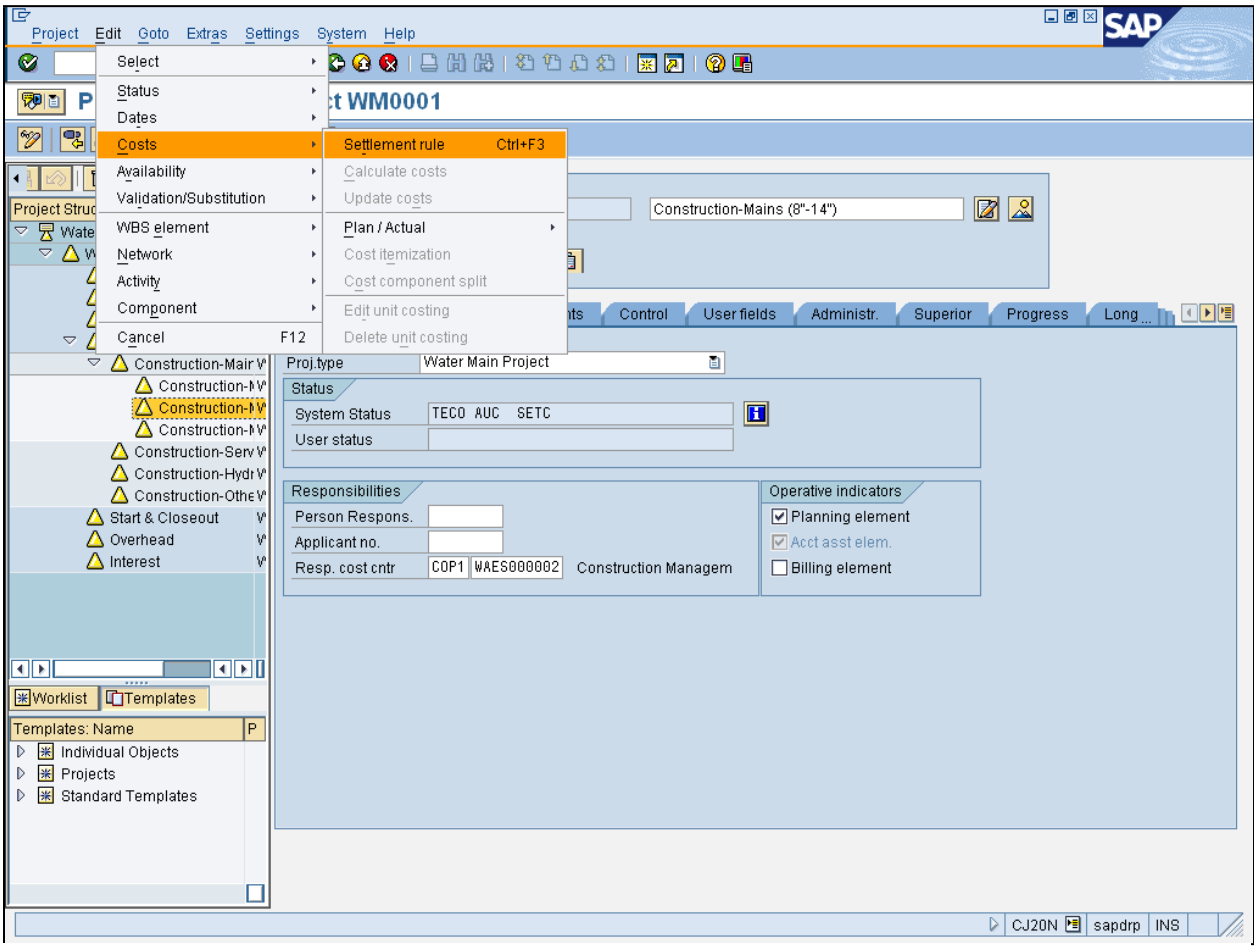
Project Builder: Project XXXX



27. Click **Edit➔Costs➔Settlement rule** Settlement rule .

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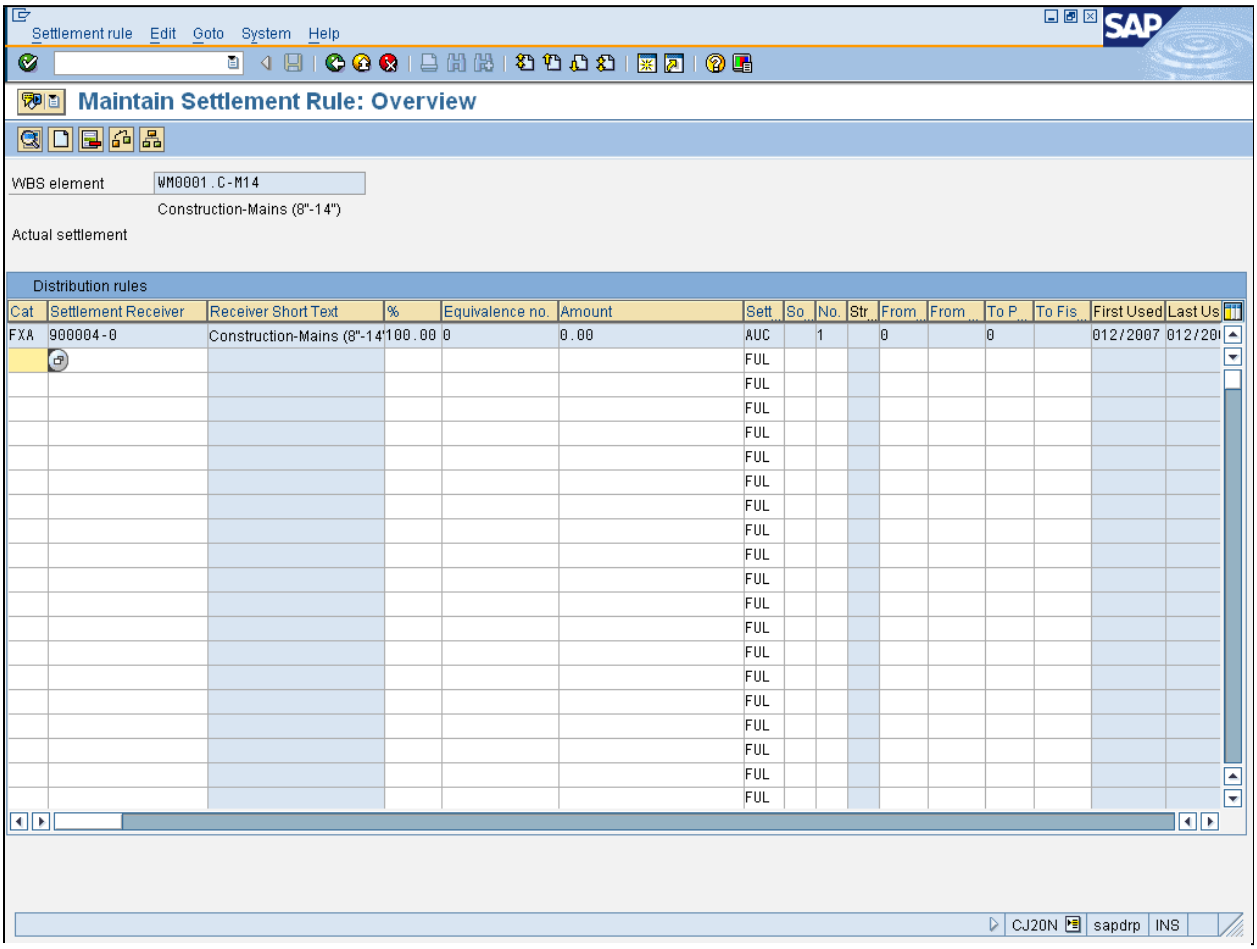
Maintain Settlement Rule: Overview



28. As required, complete/review the following fields:

Field	R/O/C	Description
Cat	R	Category of Asset **Example:** FXA
Settlement Receiver	R	Account to which the settlement will be posted. **Example:** 500003-0

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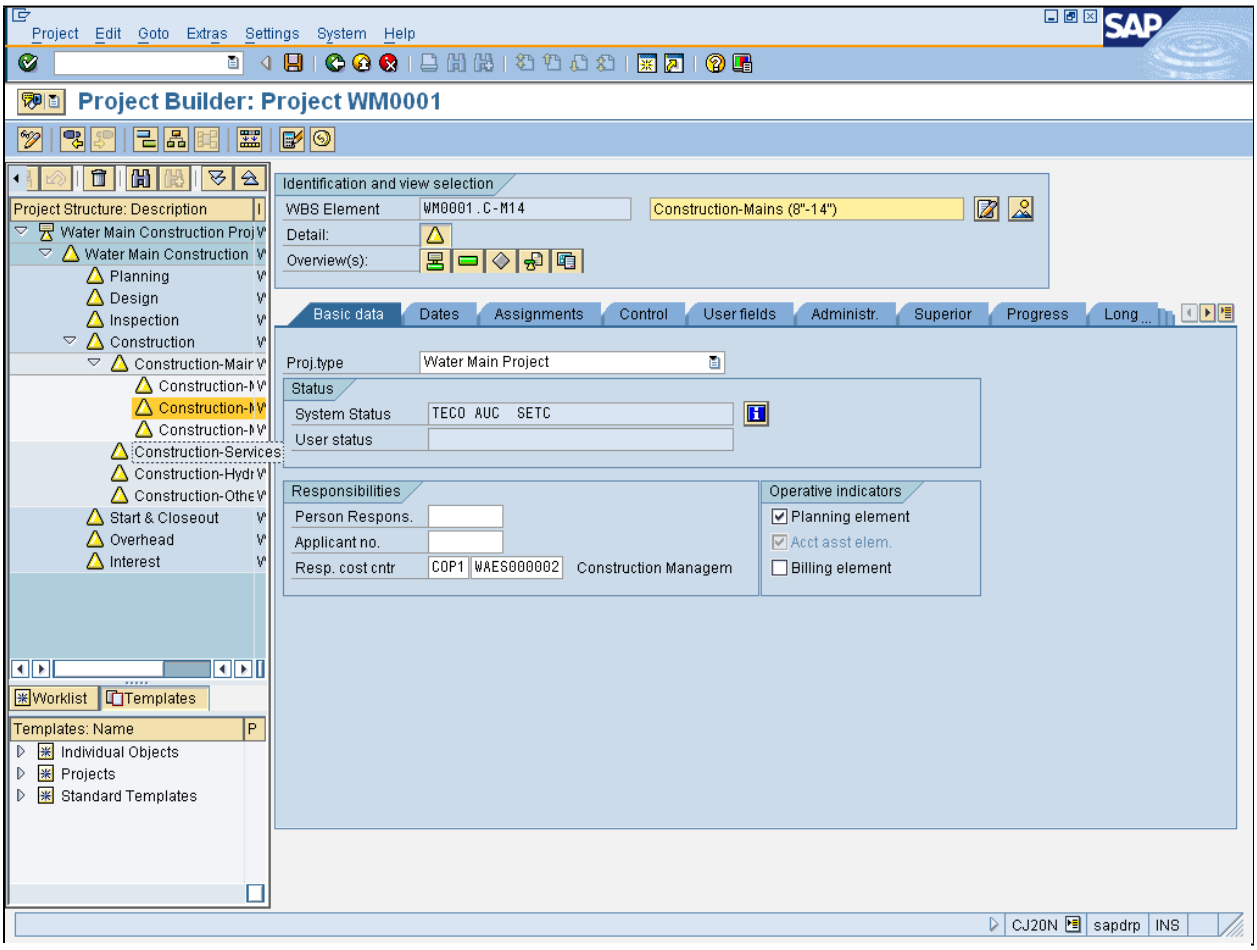
Field	R/O/C	Description
%	R	Percentage of costs that should be assigned to the object. **Example:** 100

29. Click **Enter** .

30. Click **Back (F3)** . The *Project Builder: Project XXXX* screen displays.

Project Builder: Project XXXX



31. Click **Construction-Services** Construction-Services .

32. Select **Settlement rule** Settlement rule . The *Maintain Settlement Rule: Overview* screen

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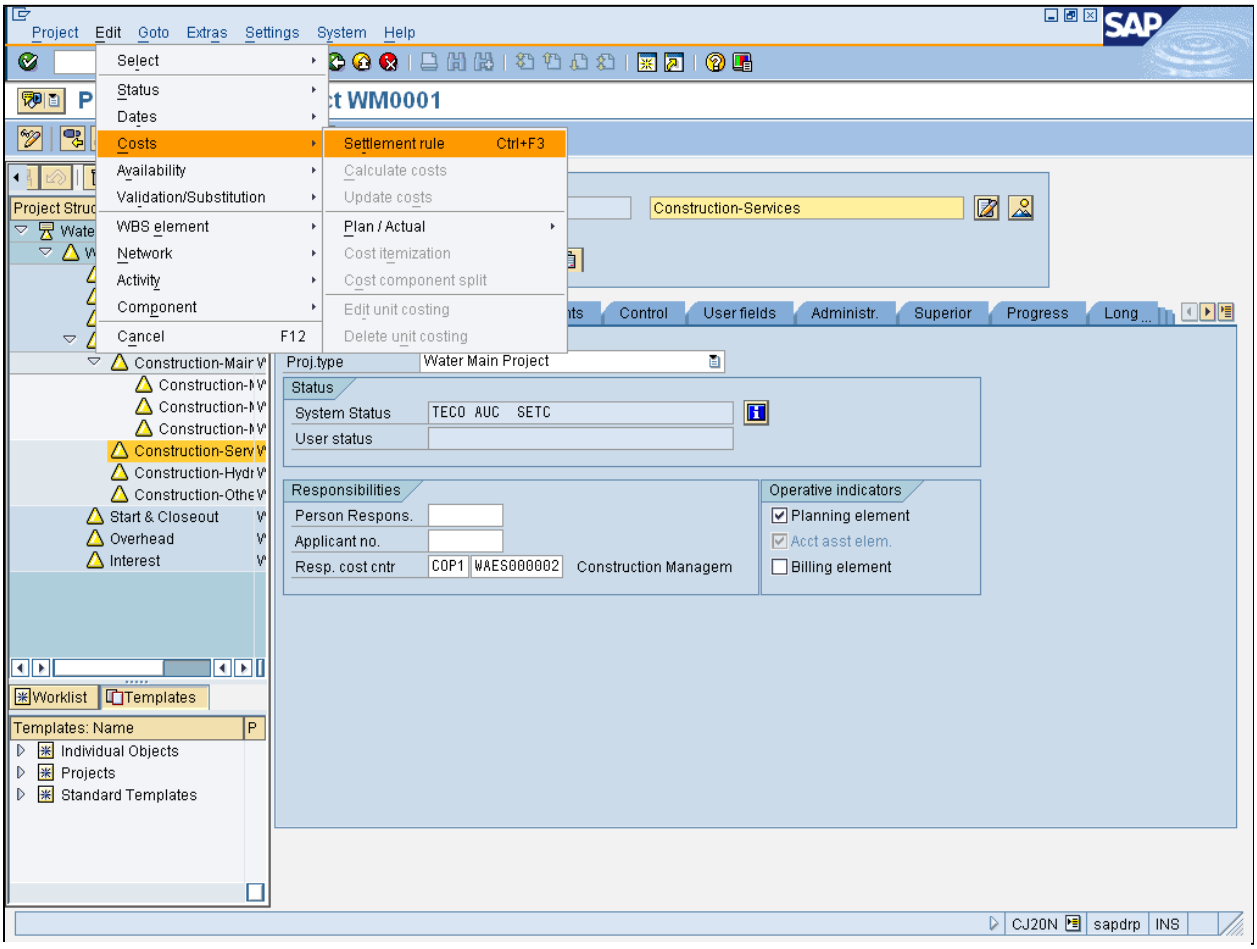
displays.

Project Builder: Project XXXX



33. Click **Edit➔Costs➔Settlement rule** Settlement rule . The *Maintain Settlement Rule: Overview* screen displays.

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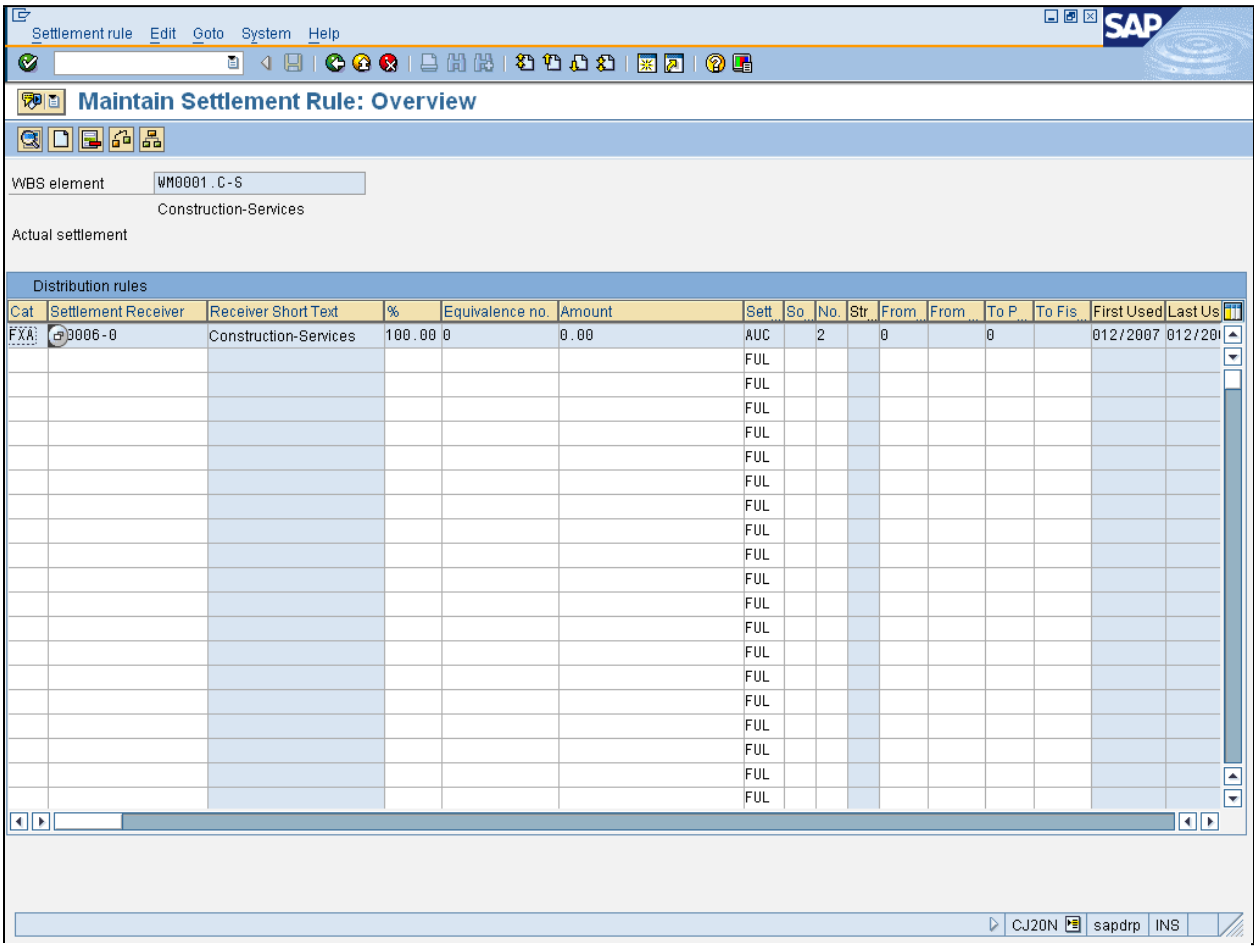
Maintain Settlement Rule: Overview



34. As required, complete/review the following fields:

Field	R/O/C	Description
Cat	R	Category of Asset **Example:** FXA
Settlement Receiver	R	Account to which the settlement will be posted. **Example:** 500004-0

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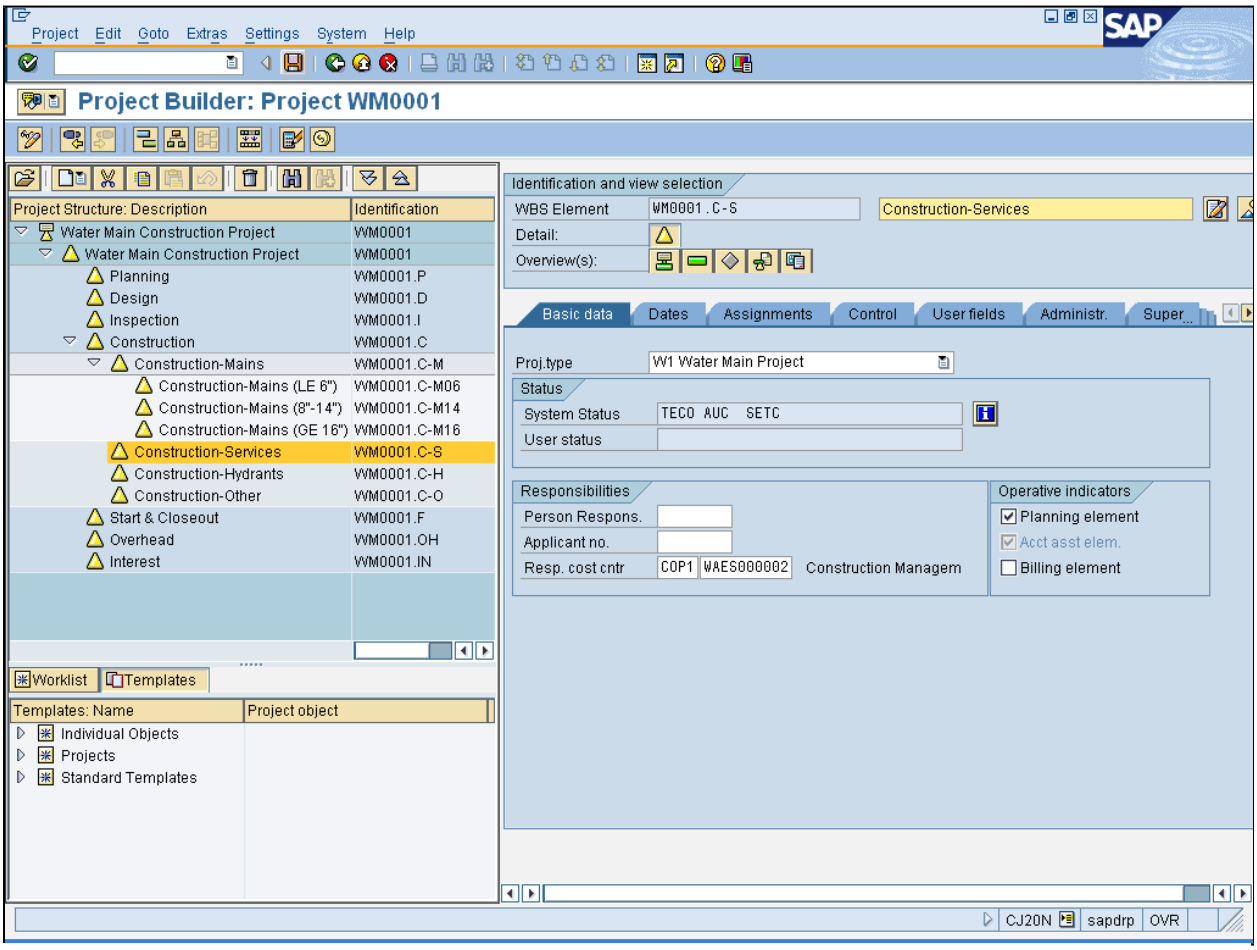
Field	R/O/C	Description
%	R	Percentage of costs that should be assigned to the object. **Example:** 100

35. Click **Enter** .

36. Click **Back (F3)** . The *Project Builder: Project XXXX* screen displays.

Project Builder: Project XXXX



37. Click **Save (Ctrl+S)** .

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Result

You have created settlement rules for Assets Under Construction and set the project status to TECO (Technically Complete). The assets can now be capitalized to Final Depreciating Assets (FDAs) using transaction code CJ88.