



### FM\_SETS\_FICTR1 Create New Funds Center Group

#### Purpose

Use this procedure to create a Funds Center Group.

#### Trigger

Perform this procedure when a group of Funds Centers is required for reporting or analysis.

#### Prerequisites

Know the Funds Centers you wish to group.

#### Menu Path

Use the following menu path to begin this transaction:

N/A

#### Transaction Code

FM\_SETS\_FICTR1

#### Helpful Hints

- R/O/C column in tables represents Required, Optional, or Conditional entry.
- You can set as many ranges in a single Funds Center group as needed. This exercise demonstrates how to set one range.
- The Funds Center group naming convention is alphanumeric, maximum 10 characters, and do not include spaces or special characters.



## FM\_SETS\_FICTR1 Create New Funds Center Group

### Procedure

1. Start the transaction using the menu path or transaction code. The *Create Fund Center Group: Initial Screen* displays.

#### Create Funds Center Group: Initial Screen

The screenshot shows the SAP 'Create Funds Center Group: Initial Screen' interface. At the top, there is a menu bar with 'Group', 'Edit', 'Goto', 'Extras', 'Environment', 'System', and 'Help'. Below the menu is a toolbar with various icons. The main area contains the following fields:

- FM Area:** A text field containing 'COP1' with a small circular icon to its right.
- Funds Center Group:** A text field with a checkmark icon to its right.
- Template:** A section with a blue header containing two sub-fields:
  - FM Area:** A text field.
  - Funds Center Group:** A text field.

At the bottom right of the screen, the status bar shows 'FM\_SETS\_FICTR1', 'sapdrp', 'INS', and a refresh icon.

2. As required, complete/review the following fields:

Field	R/O/C	Description
Funds Center Group	R	A collection of fund centers created for reporting or analysis. <b>Example:</b> Parks



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### Create Funds Center Group: Initial Screen

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- 'FM Area' with the value 'COP1'.
- 'Funds Center Group' with the value 'Parks' and a small icon to its right.
- A 'Template' section with a sub-header and two rows of input fields:
  - 'FM Area' with an empty input field.
  - 'Funds Center Group' with an empty input field.

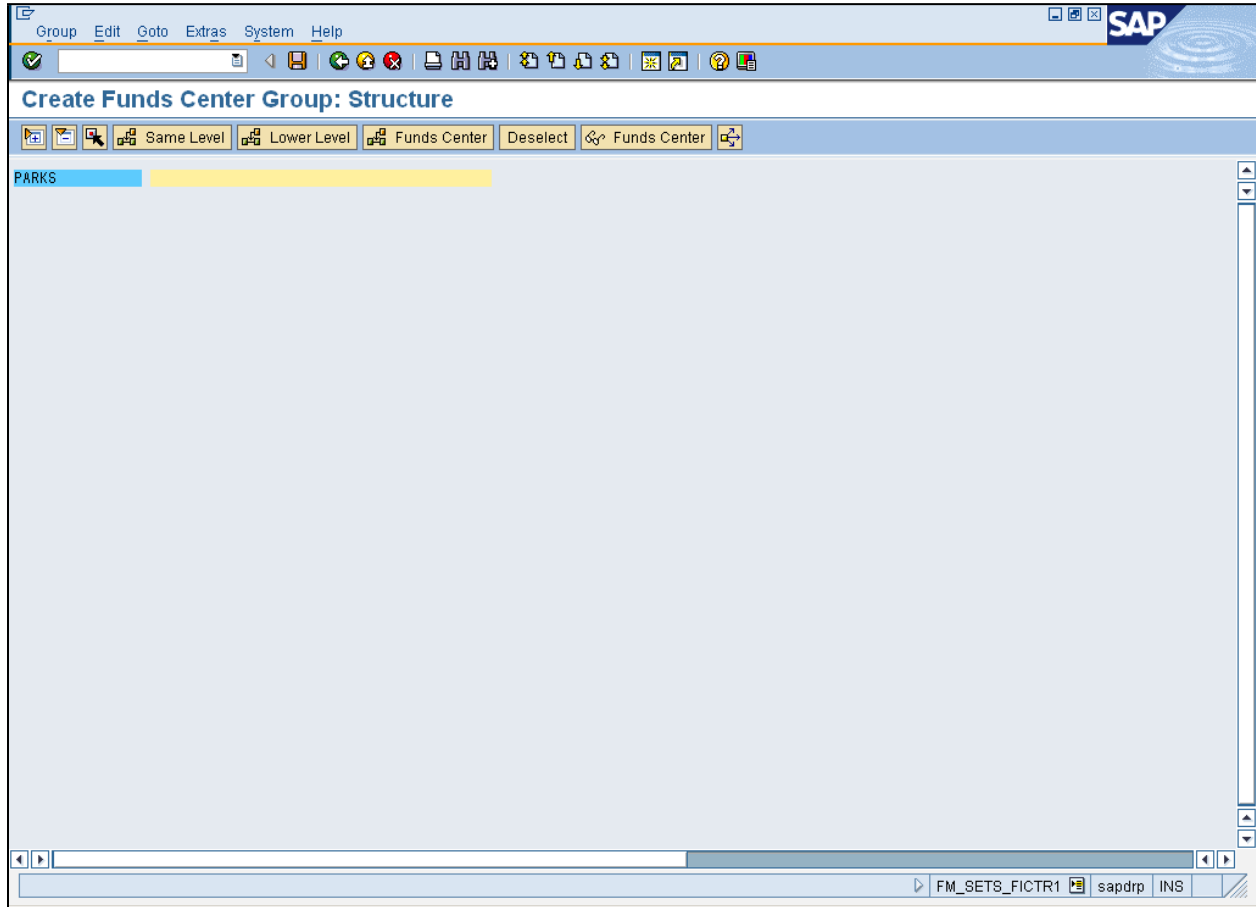
At the bottom right of the window, the status bar shows 'FM\_SETS\_FICTR1', 'saptrp', and 'INS'.

3. Click **Enter** . The *Create Funds Center Group: Structure* screen displays.



## FM\_SETS\_FICTR1 Create New Funds Center Group

### Create Funds Center Group: Structure

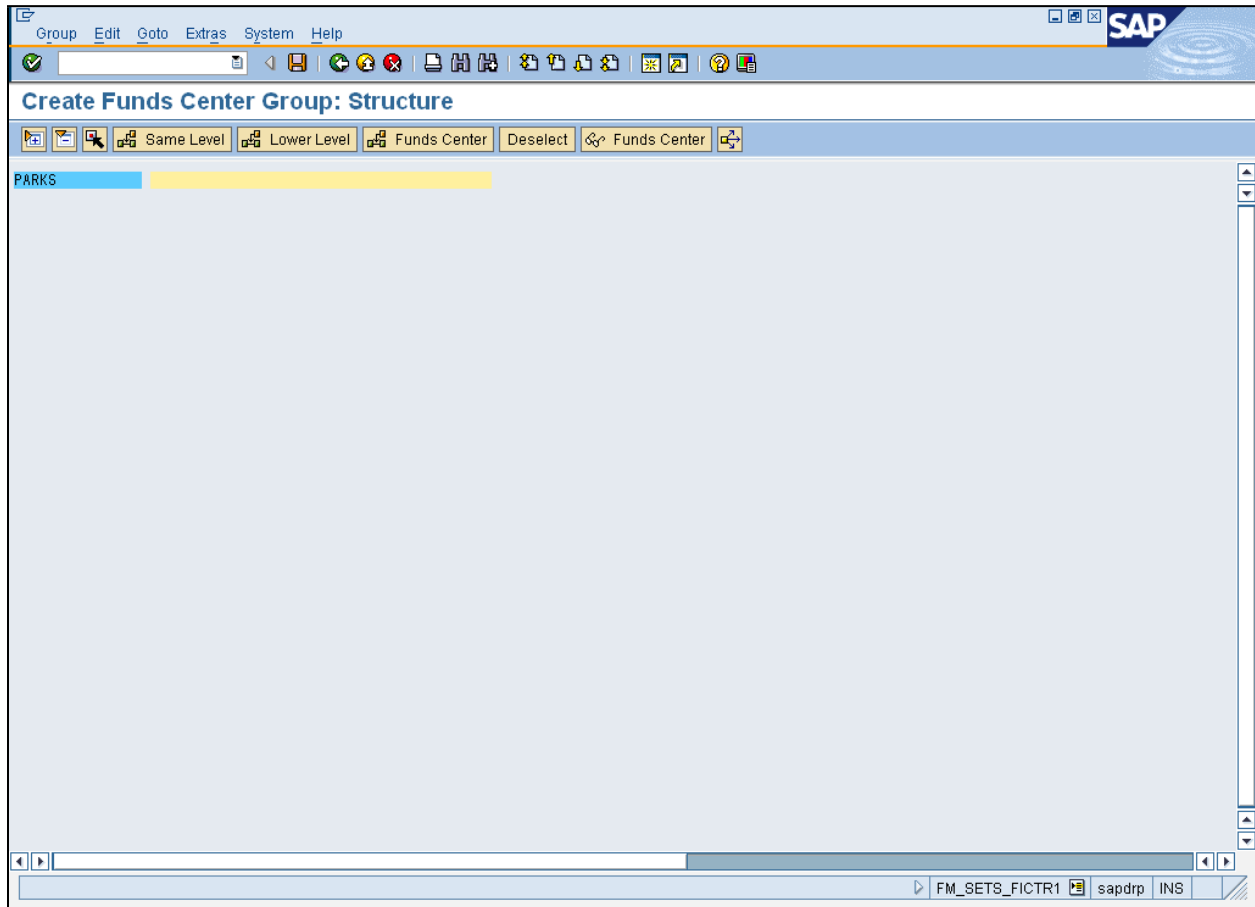


4. Click **Description of a set field** .



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### Create Funds Center Group: Initial Screen



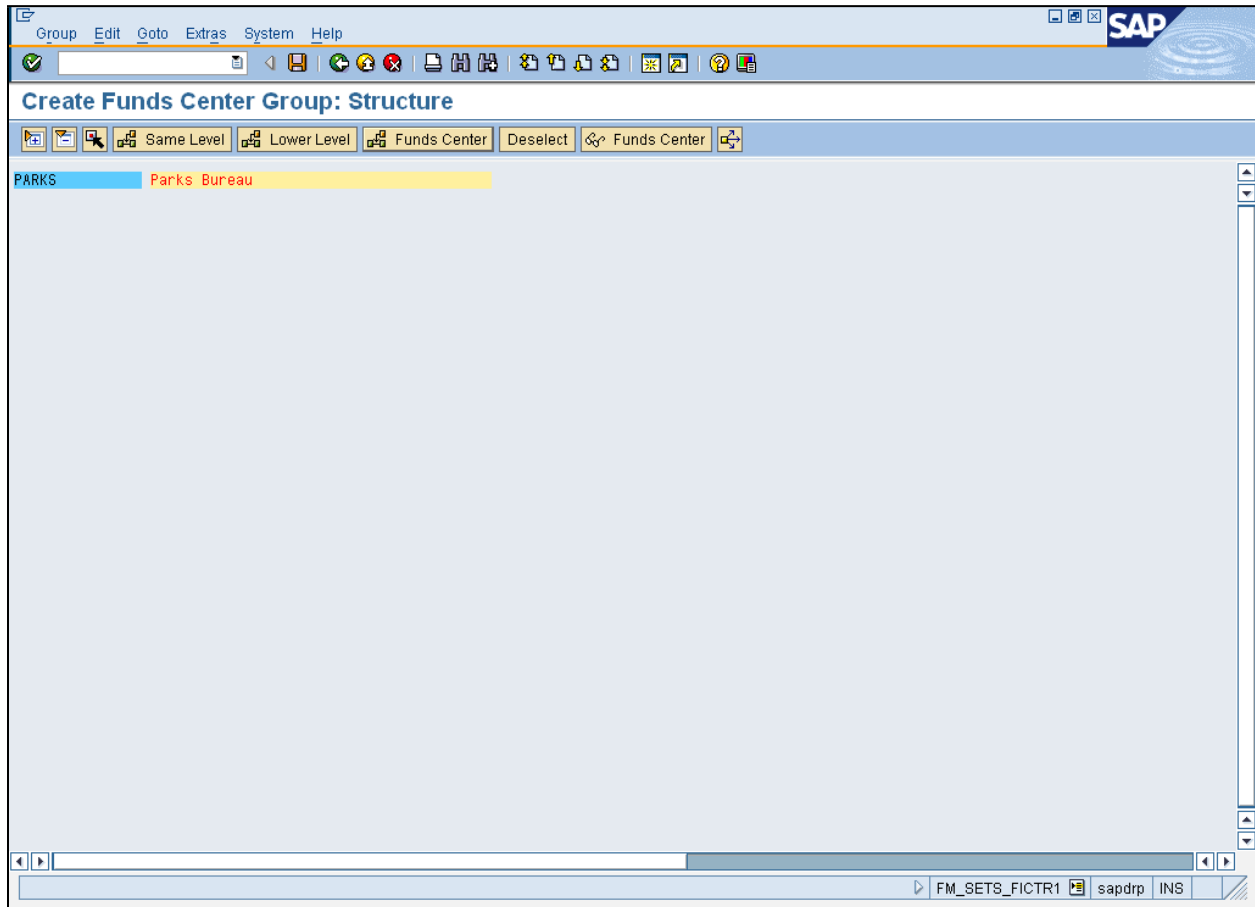
5. As required, complete/review the following fields:

Field	R/O/C	Description
Description	R	Free text field used to provide additional information or a description. <b>Example:</b> Parks Bureau



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### Create Funds Center Group: Structure

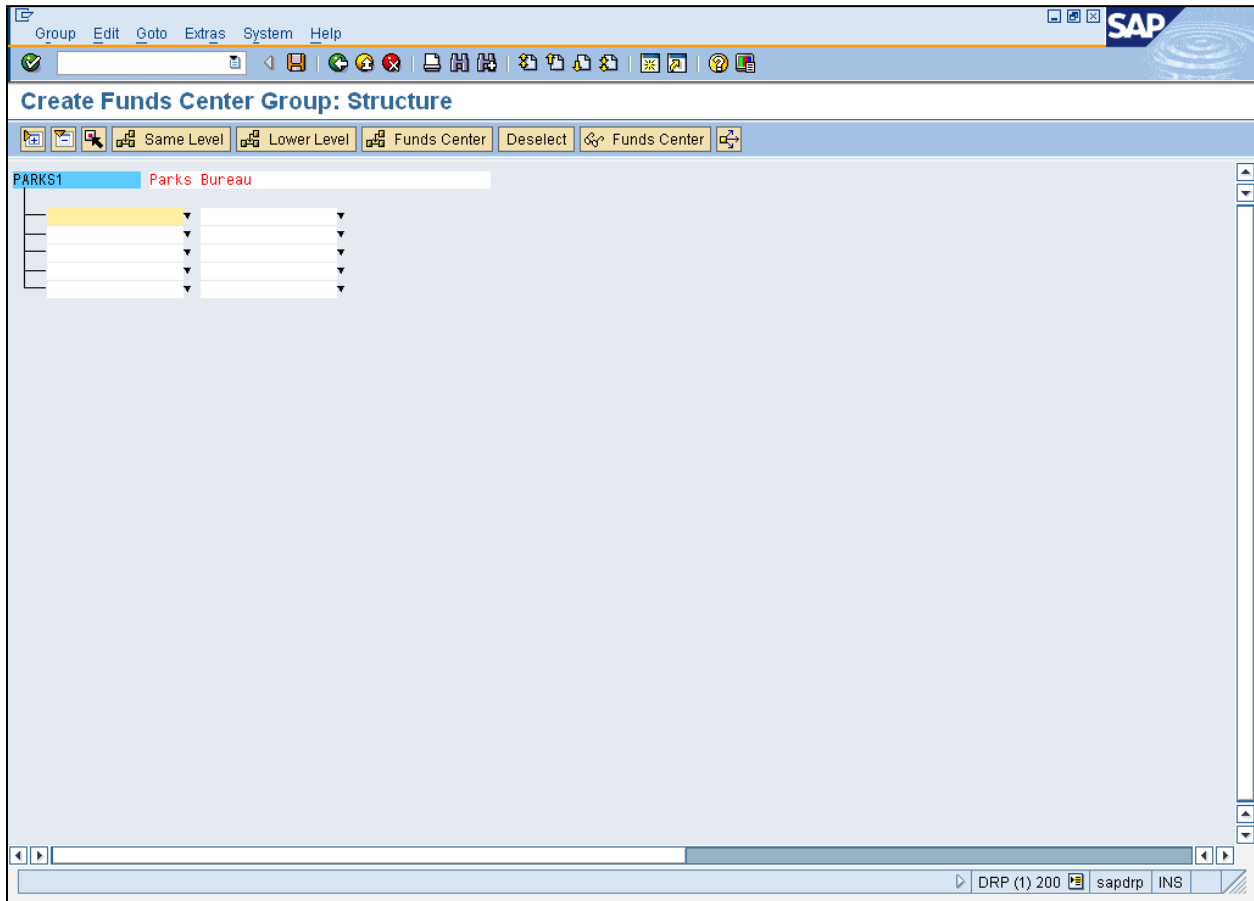


6. Click **Insert Funds Center**  **Funds Center** . A tree structure displays.



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### Create Funds Center Group: Structure



7. Click **From value** field .
8. As required, complete/review the following fields:

Field	R/O/C	Description
From	R	Beginning value to be entered when specifying a range. <b>Example:</b> pkcn000000

9. As required, complete/review the following fields:

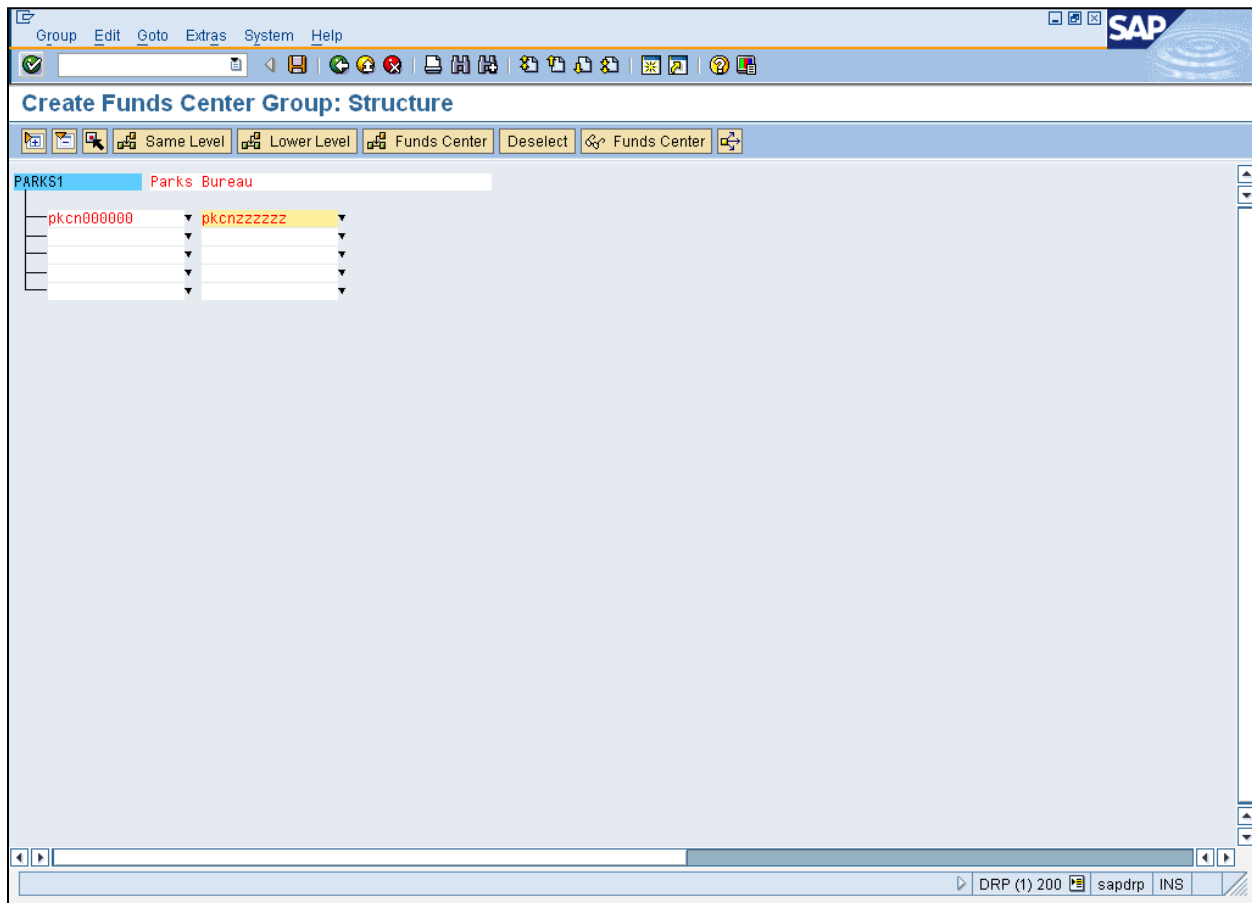
Field	R/O/C	Description
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Field	R/O/C	Description
to	R	Upper limit of the range of time covered in the report. <b>Example:</b> pkcnzzzzzz

#### Create Funds Center Group: Structure



10. Click **Confirm Changes**  . The screen updates to display a fund center list.
11. Click **Save**  .  
 The system displays the message, "The changes have been saved".
12. Click **Exit**  . The *Create Funds Center Group: Initial Screen* displays.






## FM\_SETS\_FICTR1

Work Instruction

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13. Click **Exit** (Shift-F3)  .



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Work Instruction

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#### Result

You have successfully created a Funds Center group.