



PC00_M99_CIPC - Review Non-posted Payroll Results

Purpose

Use this procedure to check payroll results for completeness before they are posted.

Trigger

Perform this procedure before posting payroll results.

Prerequisites

Posting run is created and posted.

Menu Path

Use the following menu path to begin this transaction:

N/A

Transaction Code

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Helpful Hints

R/O/C column in tables represents Required, Optional, or Conditional entry.



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Procedure

1. Start the transaction using the menu path or transaction code. The *Posting to Accounting: Search for payroll results not posted* screen displays.

Posting to Accounting: Search for payroll results not posted

The screenshot shows the SAP transaction screen for 'Posting to Accounting: Search for payroll results not posted'. The window title is 'SAP'. The menu bar includes 'Program', 'Edit', 'Goto', 'System', and 'Help'. The toolbar contains various icons for navigation and actions. The main area has a title bar with the same text. Below the title bar, there are two input fields: 'From payroll run date' with a date selection icon, and 'Run Ty.' with the value 'PP'. The status bar at the bottom right shows 'QR2 (3) 530', 'sapqr2', and 'INS'.

2. As required, complete/review the following fields:

| Field | R/O/C | Description |
|-----------------------|-------|--|
| From payroll run date | R | When executing a transaction, the date at which data is valued. Example: 050609 |

3. Click **Execute** button . The screen updates with results.





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Posting to Accounting: Search for payroll results not posted

The screenshot shows the SAP interface for 'Posting to Accounting: Search for payroll results not posted'. The window title is 'Posting to Accounting: Search for payroll results not posted'. The main content area displays a table titled 'Non-posted payroll results' with the following columns: PArea, Pers. No., Period, PAYTY, PAYID, Pmt date, SeqNr, and VOID. The table contains 40 rows of data, all with PArea 'Z1' and Period '08 2009'. The SeqNr values range from 00014 to 00015, with some values repeating. The VOID column is empty for all rows.

| PArea | Pers. No. | Period | PAYTY | PAYID | Pmt date | SeqNr | VOID |
|-------|-----------|---------|-------|-------|----------|-------|------|
| Z1 | 110056 | 08 2009 | | | | 00014 | |
| Z1 | 110056 | 09 2009 | | | | 00015 | |
| Z1 | 140070 | 08 2009 | | | | 00010 | |
| Z1 | 142344 | 08 2009 | | | | 00014 | |
| Z1 | 142344 | 09 2009 | | | | 00015 | |
| Z1 | 146041 | 08 2009 | | | | 00014 | |
| Z1 | 146041 | 09 2009 | | | | 00015 | |
| Z1 | 170677 | 08 2009 | | | | 00014 | |
| Z1 | 170677 | 09 2009 | | | | 00015 | |
| Z1 | 193675 | 08 2009 | | | | 00010 | |
| Z1 | 246151 | 08 2009 | | | | 00014 | |
| Z1 | 246151 | 09 2009 | | | | 00015 | |
| Z1 | 276338 | 08 2009 | | | | 00010 | |
| Z1 | 279577 | 08 2009 | | | | 00010 | |
| Z1 | 319709 | 08 2009 | | | | 00010 | |
| Z1 | 325465 | 08 2009 | | | | 00010 | |
| Z1 | 355160 | 08 2009 | | | | 00010 | |
| Z1 | 380038 | 08 2009 | | | | 00014 | |
| Z1 | 380038 | 09 2009 | | | | 00015 | |
| Z1 | 385023 | 08 2009 | | | | 00010 | |
| Z1 | 488406 | 08 2009 | | | | 00014 | |
| Z1 | 488406 | 09 2009 | | | | 00015 | |
| Z1 | 495405 | 08 2009 | | | | 00010 | |
| Z1 | 502210 | 08 2009 | | | | 00010 | |
| Z1 | 528272 | 08 2009 | | | | 00020 | |
| Z1 | 528272 | 09 2009 | | | | 00021 | |
| Z1 | 543216 | 08 2009 | | | | 00014 | |
| Z1 | 543216 | 09 2009 | | | | 00015 | |
| Z1 | 592666 | 08 2009 | | | | 00014 | |
| Z1 | 592666 | 09 2009 | | | | 00015 | |
| Z1 | 715593 | 08 2009 | | | | 00014 | |
| Z1 | 715593 | 09 2009 | | | | 00015 | |

4. Click **Back** button  .
5. Click **Exit** button  .



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Work Instruction

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Result

You have successfully reviewed non-posted payroll results to check for completeness.