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| <b>JANUARY 2014</b>  |  | 1 Holiday  | 2<br>10-10:30<br>OMF Communications<br><br>11-12<br>Mayor<br><br>2-2:30<br>OMF Business Operations<br>Mgr<br><br>2:45-3:00<br>OMF Bus Ops Analyst<br><br>3:00-3:15<br>OMF Communications/Proj<br>Mngmt Analyst   | 3<br>9:00-9:30<br>OMF Policy Analysts<br><br>9:30-9:45<br>Facilities Staff<br><br>10:00-10:30<br>Commr Fish<br><br>1:00-1:30<br>Dir Plng & Sustainability<br><br>1:30-2:00<br>Dir Revenue Bur   |
| 6<br>9:00-11:00<br>OMF Leadership Team<br><br>11:00-12:00<br>EBS Staff<br><br>1:00-1:30<br>Consultant<br><br>2:00-2:45<br>Police Chief<br><br>3:00-3:30<br>City Auditor<br><br>4:00-4:15<br>OMF Communications Staff | 7<br>8:00-9:00<br>Former CAO<br><br>9:00-9:30<br>OMF Sr Bus Ops Mgr<br><br>10:00-11:00<br>Commrs' Execs<br><br>11:00-11:30<br>Commr Fritz<br><br>11:45-12:15<br>Oregonian<br><br>12:45-1:00<br>Facilities Manager<br><br>1:30-2:00<br>Commr Saltzman<br><br>2:30-3:00<br>HR Managers | 8<br>10:00-10:30<br>Acctg Staff<br><br>10:45-11:00<br>PGE/OMF Speaker Series<br><br>11:00-11:30<br>Dir & Asst Dir HR<br><br>1:00-1:30<br>LMC Agenda Prep<br><br>2:00-2:45<br>PSSRP Team<br><br>3:00-4:00<br>Printing & Distribution Staff<br><br>4:30-5:00<br>OMF Sr Bus Ops Mgr | 9<br>8:00-8:30<br>OMF Sr Policy Analyst<br><br>8:30-8:45<br>City Controller<br><br>10:30-11:00<br>Dev Srvcs/Technology Srvcs<br><br>11:30-1:00<br>Bureau Directors<br><br>1:15-1:45<br>HR Staff<br><br>2:00-3:00<br>City Auditor Staff<br><br>3:00-3:30<br>OMF Sr Policy Analyst &<br>Spectator Facilities Mgr<br><br>4:00-4:30<br>Mayor | 10<br>8:30-9:00<br>City Treasurer<br><br>9:00-9:30<br>EBS Mgr<br><br>10:00-10:30<br>Dir Revenue Bur<br><br>10:30-11:00<br>EBS Mgr/City Controller<br><br>11:00-11:30<br>PSSRP Mgr<br><br>11:30-12:00<br>BIBS Dir/Facilities Staff<br><br>1:00-2:00<br>OMF Fin & Policy<br><br>2:30-3:00<br>Dir Govt Relations |

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|   | <p>3:00-3:30<br/>BIBS Director, Facilities Mgr</p> <p>3:30-4:00<br/>BTS CTO</p> <p>4:15-4:45<br/>BIBS Director, Facilities Mgr</p>  |   |   | <p>4:00-4:30<br/>BIBS Dir/Risk Mgmt</p>   |
| <p>13<br/>8:00-9:00<br/>Former CAO</p> <p>9:00-10:00<br/>OMF Budget</p> <p>11:00-12:00<br/>City Attorney</p> <p>1:00-1:30<br/>HR Staff</p> <p>1:30-2:00<br/>EBS/BTS</p> <p>2:00-3:00<br/>HR/Acctg</p> <p>3:30-5:00<br/>OMF Advisory Commt</p> | <p>14<br/>9:30-10:00<br/>Private Mtg</p> <p>10:30-11:00<br/>OMF Sr Bus Ops Mgr</p> <p>11:00-12:00<br/>BIBS Dir</p> <p>12:00-1:00<br/>Empl Br Bag Lunch</p> <p>1:00-1:30<br/>OMF Sr Bus Ops Mgr</p> <p>2:00-2:30<br/>BTS Dir</p> <p>2:30-3:00<br/>City Treasurer/Debt Mgr</p> <p>3:00-3:30<br/>City Auditor Staff</p> <p>3:45-4:15<br/>BTS Staff</p> <p>4:30-5:00<br/>HR Staff</p> | <p>15<br/>9:30-10:00<br/>Moss Adams</p> <p>10:00-10:30<br/>Asst Dir HR</p> <p>10:30-11:00<br/>Commr Fish</p> <p>12:00-2:00<br/>Blue Ribbon Panel</p> <p>3:00-4:30<br/>PSSRP Exec Steering Commt</p> | <p>16<br/>8:30-9:00<br/>Private Mtg</p> <p>9:00-10:00<br/>OMF LMC</p> <p>10:00-10:30<br/>Dir Revenue Bur</p> <p>10:30-11:00<br/>OMF Sr Policy Analyst</p> <p>11:00-11:30<br/>OMF Communications/Proj<br/>Mngmt Analyst</p> <p>12:00-12:45<br/>COP Invest Adv Commt</p> <p>1:00-1:30<br/>City Budget Office/OMF Staff</p> <p>2:00-2:30<br/>Fire Chief</p> <p>3:15-3:45<br/>BTS/OMF Staff</p> <p>4:00-4:45<br/>Admin Process Review</p> | <p>17<br/>7:30-7:50<br/>BIBS Director, Facilities Mgr</p> <p>8:00-8:30<br/>Mayor's Exec</p> <p>8:30-9:00<br/>City Treasurer</p> <p>9:00-9:30<br/>EBS Manager</p> <p>10:00-10:30<br/>Dir Development Services</p> <p>12:00-1:00<br/>Dir PBEM</p> <p>2:00-2:30<br/>Mayor's Exec</p> <p>3:30-3:45<br/>City Controller</p> <p>4:40-5:00<br/>OMF Communications/Proj<br/>Mngmt Analyst</p> |

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| <p>20 Holiday</p>  | <p>21<br/>8:00-9:00<br/>OMF Leadership Team</p> <p>9:00-10:15<br/>Moss Adams</p> <p>10:30-11:00<br/>Risk All Staff</p> <p>12:00-1:00<br/>OMF Speakers Lunch</p> <p>1:30-2:00<br/>OMF Sr Bus Ops Mgr</p> <p>2:00-2:25<br/>CTO BTS</p> <p>2:30-4:00<br/>Acctg Adv Commt</p> <p>4:00-5:00<br/>Private Meeting</p> | <p>22<br/>8:00-8:30<br/>HR Staff</p> <p>8:30-9:30<br/>Fin &amp; Policy</p> <p>9:30-10:30<br/>Former CAO</p> <p>10:30-11:00<br/>OMF Staff</p> <p>11:00-11:30<br/>Asst HR Dir</p> <p>11:30-12:00<br/>Communications Staff</p> <p>12:00-1:00<br/>Empl Br Bag Lunch</p> <p>1:00-1:15<br/>HR Benefits Staff</p> <p>1:30-1:45<br/>Mayor's Staff</p> <p>2:00-3:00<br/>Mayor's Exec</p> <p>3:00-4:00<br/>BIBS Dir/Facilities Mgr</p> <p>4:30-5:00<br/>BTS/PSSRP</p> | <p>23<br/>8:00-8:30<br/>Mayor's Staff</p> <p>8:45-9:00<br/>Council Candidate Greet</p> <p>10:30-12:00<br/>Plng &amp; Development</p> <p>2:15-2:30<br/>Asst Dir BTS</p> <p>2:30-3:00<br/>OMF Policy Analyst</p> <p>3:00-4:00<br/>BIBS Dir/Risk Mgr</p> <p>4:00-4:30<br/>OMF Sr Policy Analyst</p> <p>4:30-5:00<br/>BTS CTO &amp; Asst Dir</p> | <p>24<br/>8:30-9:00<br/>City Treasurer</p> <p>9:00-9:30<br/>EBS</p> <p>9:30-10:00<br/>Spectator Facilities Mgr</p> <p>10:00-10:30<br/>Dir Revenue Bur</p> <p>10:30-11:00<br/>City Controller</p> <p>1:00-1:30<br/>OMF Sr Bus Ops Mgr</p> |
| <p>27<br/>8:00-9:00<br/>Former CAO</p> <p>9:00-11:00<br/>OMF Leadership Team</p> | <p>28<br/>9:00-9:30<br/>EBS Staff</p> <p>9:30-10:00<br/>OMF Sr Bus Ops Mgr</p>   | <p>29<br/>8:00-8:15<br/>OMF Communications/Proj<br/>Mngmt Analyst</p> <p>8:15-8:30<br/>Spectator Facilities Mgr</p>   | <p>30<br/>11:00-11:30<br/>Mayor Staff</p> <p>1:30-2:00<br/>OMF Sr Policy Analyst</p>   | <p>31<br/>9:00-9:30<br/>Dir Portland Housing Bur</p> <p>10:00-10:30<br/>Dir Revenue Bur</p>  |

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| 2:30-3:00<br>Dir Fire Police & Disability Ret | 11:00-11:30<br>PDC Exec Dir | 8:30-9:00<br>BTS/PSSRP      |  | 10:30-11:00<br>City Controller |
| 3:00-4:00<br>Small Bur Check-In               | 2:00-2:30<br>CTO BTS        | 9:30-10:30<br>Auditor Staff |  | 1:00-1:30<br>EBS               |
| 4:00-4:30<br>City Controller                  |                             | 11:00-11:30<br>Dir HR       |  | 1:30-2:00<br>PSSRP Mgr         |
| 5:00-5:15<br>TOC Introduction                 |                             | 2:00-3:00<br>Dir BOEC       |  |                                |
|   |                             | 3:00-4:00<br>BTS Commun Mgr |  |                                |

| <b>FEBRUARY 2014</b>   |  |                                  |  |                                |
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| 3  | 4  | 5                                | 6                                      | 7                              |
| 9:00-11:00<br>OMF Leadership Team                                | 9:30-10:00<br>OMF Sr Bus Ops Mgr         | 8:30-9:50<br>Fin & Policy Team   | 8:00-8:15<br>Facilities Mgr            | 8:00-8:30<br>Facilities Mgr    |
| 1:45-2:00<br>OMF Sr Policy Analyst &<br>Spectator Facilities Mgr | 10:15-11:15<br>Fed Engineering Conf Call | 10:00-11:00<br>PBOT/Treasury     | 9:00-9:15<br>Socrata Systems Conf Call | 8:30-9:00<br>City Treasurer    |
| 2:00-2:30<br>BIBS Dir & Facilities Mgr                           | 11:30-12:00<br>City Auditor              | 11:00-11:30<br>Dir HR            | 10:00-10:30<br>OMF Sr Policy Analyst   | 9:00-9:30<br>EBS Mgr           |
|  | 1:00-1:30<br>Dir BES                     | 12:00-1:00<br>OMF Speaker Series | 10:30-11:00<br>CTO BTS                 | 10:00-10:30<br>Dir Revenue Bur |
|  | 2:00-4:00<br>Mayor's Staff               | 1:00-1:30<br>Employee Meeting    | 11:30-1:00<br>Bureau Directors         | 1:30-2:00<br>PSSRP Mgr         |
|  | 4:00-5:00<br>Commr Novick                | 1:30-2:00<br>BIBS Dir            | (Out pm)                               | 2:30-3:00<br>Mayor's Staff     |
|  |  | 2:00-2:15<br>City Controller     |  | 3:30-4:30<br>City Controller   |
|  |  | 2:15-2:30<br>Debt Mgr            |  |                                |

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|  |   | 2:30-3:30<br>Capital Asset Mgrs<br><br>3:30-3:45<br>City Auditor Staff<br><br>4:00-5:00<br>Mayor's Exec  |  |   |
| 10<br>8:30-9:00<br>BIBS Dir & Facilities Mgr<br><br>2:00-3:00<br>Def Comp Briefing | 11<br>8:00-9:00<br>BIBS Dir & Facilities Mgr,<br>Acctg Staff<br><br>9:30-10:00<br>OMF Sr Bus Ops Mgr<br><br>2:30-3:00<br>BIBS Dir<br><br>4:00-4:30<br>LMC Agenda Prep | 12<br>8:00-8:15<br>BIBS Dir Conf Call<br><br>8:15-8:45<br>OMF Bus Ops Staff<br><br>8:30-9:30<br>Fin & Policy Team<br><br>11:00-11:30<br>HR Dir<br><br>12:00-1:00<br>OMF Speaker Series<br><br>2:30-3:00<br>Controller & Staff<br><br>4:00-5:00<br>Mayor's Exec | 13<br>8:00-9:00<br>Police Chief<br><br>11:00-11:30<br>Risk Mgr<br><br>1:00-1:30<br>Commr Fritz<br><br>2:00-3:00<br>Mayor's Exec & Staff<br><br>3:15-3:45<br>OMF Sr Policy Analyst<br><br>4:00-5:00<br>Commr Novick | 14<br>8:30-10:00<br>OMF Leadership Team<br><br>10:00-10:30<br>Dir Revenue Bur<br><br>11:45-12:45<br>Employee Br Bag Lunch<br><br>1:00-2:00<br>OMF Bus Ops Staff<br><br>2:00-2:30<br>EBS Mgr<br><br>2:30-2:45<br>City Treasurer<br><br>3:00-3:30<br>Mayor/Police Chief<br><br>3:30-4:00<br>CTO BTS |
| 17 Holiday   | 18<br>9:30-11:30<br>Disaster Policy Council<br><br>1:00-2:00<br>Exec Equity Commt<br><br>2:45-3:00<br>Sierra Systems Intro  | 19<br>8:30-9:30<br>Fin & Policy Team<br><br>10:00-10:30<br>OMF Bus Ops Finance Mgr<br><br>10:30-11:00<br>HR Dir  | 20<br>9:00-10:00<br>OMF LMC<br><br>10:30-12:00<br>ESC/PAC<br><br>12:00-1:00<br>Empl Br Bag Lunch   | 21<br>7:30-8:00<br>Oregonian<br><br>8:30-9:00<br>City Treasurer<br><br>9:00-9:30<br>EBS Mgr   |

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|  | <p>3:30-5:00<br/>OMF Adv Commt</p>   | <p>12:00-12:30<br/>OMF Speaker Series</p> <p>12:30-2:00<br/>Mayor Direct Report</p> <p>3:00-4:00<br/>Council/BTS Citywide Assmt</p> <p>4:00-6:00<br/>OMF Review Task Force</p>  | <p>1:00-1:30<br/>BTS CTO</p> <p>1:30-2:00<br/>OMF Sr Policy Analyst</p> <p>2:00-2:30<br/>BIBS Dir</p> <p>2:30-3:00<br/>Exec Dir Portland Bus Alliance</p> <p>3:45-5:00<br/>HR/City Attorney</p>   | <p>9:30-10:00<br/>BTS Staff</p> <p>10:00-10:30<br/>Dir Revenue Bur</p> <p>10:30-11:00<br/>City Controller</p> <p>12:15-1:30<br/>City Club State of County Addr</p> <p>2:00-2:30<br/>OMF Communications/Proj Mngmt Analyst</p> <p>3:00-3:30<br/>PSSRP Mgr</p> <p>4:00-5:30<br/>Mayor's Dir Report Meeting</p> |
| <p>24<br/>9:30-10:30<br/>OMF Leadership Team</p> <p>10:30-11:45<br/>Mayor/Equity Office Director</p> <p>12:30-2:00<br/>Mayor/ONI Director</p> <p>2:15-3:45<br/>Mayor/PDC Exec Director</p> <p>4:15-5:30<br/>Mayor/Plng &amp; Sust Director</p> | <p>25<br/>9:30-10:00<br/>OMF Bus Ops Finance Mgr</p> <p>11:00-11:30<br/>Commr Fish</p> <p>3:00-4:30<br/>Communications Tower</p> | <p>26<br/>8:30-9:30<br/>OMF Fin &amp; Pol Team</p> <p>10:00-10:30<br/>BIBS Director/Facilities Mgr</p> <p>11:00-11:30<br/>HR Director</p> <p>12:00-1:00<br/>OMF Speaker Series</p> <p>1:15-1:45<br/>BIBS Director</p> <p>2:00-3:30<br/>Financial Audit Briefing</p> | <p>27<br/>10:00-10:30<br/>BTS All Hands Meeting</p> <p>10:30-12:00<br/>P&amp;D Directors</p> <p>12:00-12:45<br/>Communications Tower</p> <p>2:00-2:30<br/>HR Staff</p> <p>2:30-3:00<br/>OMF Sr Policy Analyst</p> <p>3:30-4:30<br/>Mayor Office/Building Tour</p> | <p>28<br/>8:00-9:00<br/>Mayor</p> <p>9:30-10:00<br/>OMF Policy Analyst</p> <p>10:00-10:30<br/>Revenue Bureau Director</p> <p>10:30-11:00<br/>City Controller</p> <p>11:00-12:00<br/>Communications Tower</p> <p>1:30-2:00<br/>PSSRP Manager</p> <p>2:00-2:30</p>   |

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|  |  |  |  | City Treasurer |
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| <b>MARCH 2014</b>  |   |   |   |   |
|--|---|---|---|---|
| <p>3<br/>9:00-11:00<br/>OMF Leadership Team</p> <p>11:00-12:00<br/>Mayor</p> <p>12:30-2:00<br/>Mayor/Chief Reese</p> <p>2:15-3:45<br/>Mayor/Budget Office Director</p>         | <p>4<br/>9:00-10:00<br/>OMF Small Bureaus</p> <p>10:00-10:30<br/>CAFR Project</p> <p>10:30-11:00<br/>OMF Bus Ops Finance Mgr</p> <p>12:00-1:00<br/>Mayor Check-In</p>   | <p>5<br/>8:30-9:30<br/>OMF Fin &amp; Pol Team</p> <p>11:00-11:30<br/>HR Director</p> <p>12:00-1:00<br/>OMF Speaker Series</p> <p>1:00-1:30<br/>OMF Bus Ops Finance Mgr</p> <p>1:30-2:00<br/>BIBS Director</p> <p>2:00-3:00<br/>City Council</p> <p>3:15-3:30<br/>BTS/Jensen</p> <p>3:30-4:00<br/>PDOT Staff</p> | <p>6<br/>11:30-1:00<br/>Bureau Directors Lunch</p> <p>1:00-1:30<br/>Chief Technology Officer</p> <p>2:00-2:30<br/>OMF Sr Policy Analyst</p> <p>2:30-4:00<br/>Providence Park</p>    | <p>7<br/>8:30-9:00<br/>City Treasurer</p> <p>9:00-9:30<br/>EBS Manager</p> <p>10:30-11:00<br/>City Controller</p> <p>12:00-1:00<br/>Employee Brown Bag Lunch</p> <p>1:00-1:30<br/>Conf Call</p> <p>1:30-2:00<br/>PSSRP Mgr</p> <p>2:00-3:00<br/>OMF Study Consultant</p> <p>4:00-4:30<br/>Staff Budget Work Session</p> |
| <p>10<br/>8:00-8:30<br/>Oregonian</p> <p>1:00-2:00<br/>Mayor/ONI Director</p> <p>2:15-3:45<br/>Mayor/PDC Exec Director</p> <p>4:30-5:30<br/>Mayor/Plng &amp; Sust Director</p> | <p>11<br/>9:00-9:15<br/>BTS Technical Bus Consultant</p> <p>9:30-10:00<br/>OMF Bus Ops Finance Mgr</p> <p>11:00-11:30<br/>OMF Sr Bus Ops Mgr</p> <p>11:45-12:15<br/>Communications Staff</p> <p>1:00-1:15</p> | <p>12<br/>8:30-9:30<br/>OMF Fin &amp; Pol Team</p> <p>9:30-10:00<br/>HR Director, Atty Staff</p> <p>10:00-10:30<br/>HR Director</p> <p>11:00-11:30<br/>Chief Technology Officer</p> <p>12:00-1:00<br/>OMF Speaker Series</p>  | <p>13<br/>10:30-12:00<br/>P&amp;D Directors</p> <p>12:00-1:00<br/>OMF Employee Br Bag Lunch</p> <p>2:00-3:00<br/>Bi-Weekly Mayor/CAO</p> <p>3:30-4:00<br/>OMF Sr Policy Analyst</p> | <p>14<br/>8:15-8:45<br/>City Treasurer</p> <p>8:45-9:00<br/>PDOT Staff</p> <p>9:15-10:00<br/>Mayor Staff</p> <p>10:00-11:00<br/>Commr Novick</p> <p>12:15-1:15<br/>Mayor State of City Address</p>  |

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|---|--|---|--|---|
|   | <p>City Treasurer, Sr Bus Ops Mgr</p> <p>3:00-4:30<br/>Def Comp Meeting</p>  | <p>2:00-2:30<br/>BIBS Director</p>  |  | <p>2:00-2:30<br/>City Controller</p> <p>2:30-3:00<br/>EBS Manager</p> <p>3:00-3:30<br/>Bus Ops Staff</p> <p>3:30-4:00<br/>OMF Policy Analyst</p> <p>4:00-4:30<br/>PSSRP Mgr</p>   |
| <p>17<br/>9:00-11:00<br/>OMF Leadership Team</p> <p>12:30-2:00<br/>Mayor/Chief Reese</p> <p>2:15-3:45<br/>Mayor/Budget Office Director</p> <p>4:00-5:30<br/>Bi-Weekly Mayor/CAO</p> | <p>18<br/>9:00-9:30<br/>City Treasurer, City Controller, Staff</p> <p>10:00-11:00<br/>Executive Assts Meeting</p> <p>11:00-12:00<br/>OMF Customer Services</p> <p>2:00-2:30<br/>OMF Bus Ops Finance Mgr</p> <p>2:30-3:00<br/>OMF Budget</p> <p>3:00-3:30<br/>Citizen</p> <p>4:00-4:30<br/>CAFR Project</p> | <p>19<br/>8:30-9:30<br/>OMF Fin &amp; Pol Team</p> <p>9:30-10:00<br/>City Council</p> <p>10:30-11:00<br/>OMF Sr Policy Analyst</p> <p>11:00-11:30<br/>HR Director</p> <p>11:30-12:00<br/>Communications Tower</p> <p>1:00-1:15<br/>EBS Staff</p> <p>1:30-2:00<br/>BIBS Director</p> <p>4:00-5:00<br/>Mayor OMF Review</p> | <p>20<br/>8:00-9:30<br/>OMF Review Briefing</p> <p>9:30-10:30<br/>OMF LMC</p> <p>10:30-12:00<br/>ESC/PAC</p> <p>12:00-1:00<br/>OMF Speaker Series</p> <p>1:30-2:00<br/>EBS Mgr SAP</p> <p>2:00-4:00<br/>Public Spaces Meeting</p> <p>4:00-4:30<br/>Citizen</p> | <p>21<br/>8:00-8:30<br/>Property/OMF Study</p> <p>8:30-9:00<br/>City Treasurer</p> <p>9:00-9:30<br/>EBS Mgr</p> <p>12:00-1:00<br/>OMF Employee Br Bag Lunch</p> <p>1:30-2:00<br/>Chief Tech Officer, EBS Mgr, Staff</p> <p>2:00-2:30<br/>City Controller</p> <p>3:00-3:15<br/>BIBS Director &amp; Staff</p> <p>3:30-4:15<br/>Housing Director</p> |
| <p>24<br/>8:00-9:00<br/>OMF Leadership Team</p>   | <p>25<br/>1:30-2:00<br/>OMF Bus Ops Finance Mgr</p>  | <p>26<br/>8:30-9:30<br/>OMF Fin &amp; Pol Team</p>  | <p>27<br/>9:00-9:30<br/>Revenue Bur Director</p>   | <p>28<br/>8:30-9:00<br/>City Treasurer</p>  |



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|---|---------------------------------------|---|--|---|
| <p>9:00-9:30<br/>HR Director</p> <p>9:30-10:00<br/>OMF Staff</p> <p>3:00-4:00<br/>Mayor Staff</p> | <p>3:00-5:00<br/>OMF Review Commt</p> | <p>10:30-10:45<br/>Vendor Conf Call</p> <p>12:00-1:00<br/>OMF Speaker Series</p> <p>1:30-2:00<br/>BIBS Director</p> <p>2:00-2:30<br/>BIBS Director, OMF Bus Ops<br/>Finance Mgr</p> | <p>1:00-1:30<br/>Commr Fritz</p> <p>3:00-3:30<br/>Chief Technology Officer</p> | <p>9:00-9:30<br/>EBS Mgr</p> <p>10:30-11:00<br/>City Controller</p> <p>12:00-1:00<br/>OMF Employee Br Bag Lunch</p> <p>1:30-2:00<br/>PSSRP Mgr</p> <p>3:00-4:30<br/>Bi-Weekly Mayor/CAO</p> |
| <p>31</p>   |                                       |   |  |   |