

4.06 Disposition of Used Turf from City-owned Spectator Facilities

Purpose and Scope of this Policy

This administrative rule outlines the process the Office of Management and Finance (OMF) will use to dispose of used artificial turf from City-owned spectator facilities. This rule reflects the City's desire to dispose of the turf in a socially responsible and environmentally sound manner and to agencies and organizations prioritized by the City.

Responsibility

The Chief Administrative Officer (CAO) has the authority and discretion to dispose of artificial turf being replaced in City-owned spectator facilities, regardless of current market value, in accordance with the guidance provided by this rule.

Policy

Donation. Per City Council direction, donation to other public agencies or non-profit community organizations is the preferred method of used turf disposal.

a. Eligible Recipients

OMF will consider potential recipients of used turf according to the following general priority. However, the CAO has the authority to deviate from this priority based on the additional considerations included in this rule.

1. City of Portland bureaus and agencies
2. Public agencies based in Portland
3. Non-profit youth-oriented organizations based in Portland
4. Public agencies based outside Portland
5. Non-profit youth-oriented organizations based outside Portland

b. Eligibility Criteria

To be considered for receiving used turf, applicants must:

1. Demonstrate a reasonable likelihood they will be able to install and use the turf within a reasonable period. This includes financial capability and confirmed location availability.
2. Demonstrate the ability to arrange and pay for transport of donated turf from the project or storage location to the installation site or storage location on schedule as required by the turf replacement project at the City's spectator facility.
3. Agree to hold harmless, defend and indemnify the City from any claims arising from the use or receipt of the turf or other materials.

In addition, the CAO may consider the amount of turf requested by various organizations and, depending on their needs, award all the re-usable turf to a single entity or any number of individual entities.

Recycling.

a. Appropriateness for Recycling

The CAO is authorized to arrange for recycling of some or all the turf if any of the following situations occur:

1. The material is damaged and not re-usable.
2. Qualified recipients cannot be identified for available turf within a reasonable amount of time.
3. The net environmental, social, economic, and energy benefit of recycling the turf is greater than benefits of re-using it.

Process of Notifying and Disposing of Used Turf.

- a. Prior to a turf replacement project, the Office of the CAO will advertise the opportunity to apply for a used turf donation to City and community agencies and non-profit organizations.
- b. Applicants must complete an application to indicate their interest and explain their proposals.
- c. Using the criteria established above, the CAO will determine the best donation/disposal strategy.
- d. The Office of the CAO will notify successful recipients in advance of the spectator facility turf replacement project.
- e. The Office of the CAO will provide a summary of any turf disposition process to the City Council within 12 months of the replacement project.

Reference:

[Portland City Code 5.36.010 Disposition of Surplus Property](#)

OMF Business Owner: Policy Team
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