

**Attachment B: Program Summary Template  
Office of Neighborhood Involvement**

1. Program Title	5. Program Description	6. Program Staff		7. Operating Budget	8. Capital Budget	9. Revenues					11. Output Measure(s)	12. Capital Assets and Status	15. Program Ranking			
		Full-time	Part-time			General Fund	Rates/fees	External Customers	Grants	Other			Core	Community		
Neighborhood Resource Center	Promotes a culture of civic engagement by connecting and supporting Portlanders working together and with government to build inclusive, safe and livable neighborhoods and communities through a diverse network of neighborhood and community-based non-profits. ONI NRC provides contract management, facilitation, leadership training, and development of public involvement best practices.	12		3,416,856	-	3,399,384				1,161	16,311	Number of activities (events, meetings, and emnty inv projects)- 2,000; Dollars of City resources ratio to dollars of donations for ONI-sponsored programs - New/TBD; Number of people reached by direct communications - 700,000	n/a		1	1
Crime Prevention Program	The Crime Prevention Program provides problem-solving, community organizing, education, and events to promote issues of crime and public safety. These services assist with organizing and supporting community partnerships for the goals of preventing crime itself and the fear of crime.	15		1,353,086	-	1,353,086						Problem location cases processed and solved - 3,000; Community groups supported - 600; Trainings for public - 100; Site security assessments done 100	n/a		2	2
Information & Referral Program	The Information and Referral Program is a central resource for basic information and referral relating to all City and County programs and services. The primary mission of the program is to simplify community access to services and information.	6		467,979	-	80,265			233,989		153,725	Number of calls and Emails responded to - 163,500, Percentage of calls answered within 25 seconds - 92%.	n/a		3	4
Neighborhood Livability Services	Livability Services provide a range of problem solving tools, resources, and technical assistance to assist with livability and nuisance issues in the community. Specific services include graffiti abatement, liquor notification, time place manner problem solving and enforcement, and mediation and facilitation services.	3		583,330	-	419,346	138,000				25,984	Number of Liquor Licenses Processed - 1300; Graffiti Reports - 7,500; Mediation and Facilitation cases - 310. Percent of Liquor locations with complaints addressed through Time/Place/Manner enforcement - 50%	n/a		4	3