



CITY OF

PORTLAND, OREGON

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DATE: October 4, 2010

TO: OMF Financial Planning Division

CC: Jane Braaten

FROM: Amanda Fritz, Commission of Public Utilities *T.B. for A.F.*

SUBJECT: Commissioner of Public Utilities FY 2010-11 Fall BMP Submission

Please accept Commissioner of Public Utilities Fall BMP submission for FY 2010-11.

No programmatic, or encumbrance carryovers will be requested, however the submission explains FY2009-10 External Materials and Services variance.

I have reviewed the enclosed documents and support the submission package.

Please contact Tim Crail from my staff, or budget liaison Crystal Castruita, with any questions.

Thank you.

Prior Year Business Area Reconciliation Report

	FY 2009-10 Revised Budget	FY 2009-10 Year-End Actuals	Percent of Actuals to Revised
Commissioner of Public Utilities			
EXPENDITURES			
Personal Services	\$670,375	\$666,414	99%
External Materials and Services	\$29,612	\$7,909	27%
Internal Materials and Services	\$138,459	\$136,903	99%
TOTAL EXPENDITURES	\$838,446	\$811,226	97%
REVENUES			
Intergovernmental Revenues	\$2,500	\$2,500	100%
Interagency Revenue	\$74,238	\$74,238	100%
General Fund Discretionary	\$315,805	\$0	0%
General Fund Overhead	\$445,903	\$0	0%
TOTAL REVENUES	\$838,446	\$76,738	9%

Bureau Reconciliation Narrative

FUND 100000:

The Commissioner's Office was in line with spending projected in Spring BMP FY 2009-10. Internal Materials and Services costs came in lower than budgeted due to less use of BTS services than anticipated. This surplus was transferred to External Materials and Services in the Spring BMP.

FUND 217000:

The \$2,500 in grant funds awarded were spent accordingly.

Commissioner of Public Utilities – Amanda Fritz

FY 2009-10 BUDGET DECISIONS:

Reductions	
The Adopted Budget includes reductions in temporary staffing to meet the office's 5.0% reduction target, and savings in internal service charges to reflect reductions taken in the Office of Management and Finance.	
Status for Fall Performance Report: Temporary Staffing was reduced, and Personal Services and Internal Materials and Services came in under budget.	Complete

Staff Increase	
The Commissioner has determined that a total of nine staff (including the Commissioner) are required to properly address the workload of the office, an increase of 1.5 FTE from the FY 2008-09 Adopted Budget. One position, funded through an interagency agreement with the Bureau of Environmental Services, is necessary to implement the new Office of Healthy Working Rivers. The other 0.5 FTE will be funded within the office's current appropriation level. Both positions were approved in the winter 2009 Budget Monitoring Process.	
Status for Fall Performance Report: As part of the Commissioner's Office formation and portfolio responsibilities, both positions were approved and complete in the Winter FY 2009-10 BMP. The interagency agreement with BES has been established, and the funded position's responsibilities expanded to include Portland Harbor and PURB related issues along with the Office of Healthy Working Rivers.	Complete