



Commissioner Nick Fish
City of Portland

January 14, 2011

TO: Mayor Sam Adams
Commissioner Dan Saltzman
Commissioner Amanda Fritz
Commissioner Randy Leonard

FROM: Commissioner Nick Fish

RE: Portland Parks and Recreation FY 2010-11, Winter Budget Monitoring Process (BuMP) Submittal

The Portland Parks & Recreation (PP&R) Winter BuMP Submittal is an important step in assuring that vital programs, operations, and maintenance, approved by City Council, are implemented in a timely and cost-effective manner.

This cover memo highlights a few key requests or transactions for this Winter BuMP. They are as follows:

Parks is requesting the following capital projects to be funded from the Capital Set-Aside:

Capital Projects		
Community Gardens	\$ 125,000	Priority to meet Climate Action Plan goals
East Delta Park Wastewater Pressure Line	135,000	Replace 2,000 ft. of broken pressure line
Forest Park Culvert	190,000	Public safety liability - Emergency vehicle passage
Pittock Mansion critical repairs (terrace balustrades)	420,000	Public safety liability - Collapsing balustrades
Waterfront Park Turf Renovation	166,000	Major public events impacted - Costs to be shared 50/50 with non-profit users
Rocky Butte - masonry rock repairs	166,000	Public safety liability - Masonry rock walls
Capital Funding Request from Capital Set-Aside	\$ 1,202,000	

I worked with the Parks Bureau to identify requests based on Council priorities and those projects that rate high on Parks' capital needs list due to public safety and immediacy of need.

In addition, this submittal includes analysis of operating and capital funds of PP&R, and status updates on add packages included in the FY 2010-11 budget.

I am committed to making sure all of the projects for which we seek funding deliver the value which the public and the Council expect.

If you have any questions about these requests, please do not hesitate to contact me or my Chief of Staff, Betsy Ames, for more information.

BUDGET AMENDMENT REQUEST

Portland Parks & Recreation

PERIOD Winter BuMP

FISCAL YEAR FY 2010-11

PK_011 - Parks Adjustment for Revenue - Winter

Increase or (Decrease) in Revenues:

BES IA YCC Catholic Charities	\$ 38,453
BES IA Swan Island Boat Ramp maintenance	10,902
Golf – increase due to Lents Downstream Project	13,650
Grant - Waud Bluff – non-budgetary donated land	(1,040,000)
Grant - Springwater Corridor - ODOT reduced grant	(457,535)
ONI Centennial sponsorship request for Movies in Parks	500
ONI East PDX sponsorship request for Movies in Parks	500
PIR – Decrease revenue targets due to inclement weather	(250,000)
St Johns Racquet Center Grant Match - GF to Capital fund	40,000
Summer Free-for-all Trust - recognize donation revenues	49,460
University Park CC - HAP Community Partnership agreement	91,400

Dollar Amount: (\$1,502,670)

Type: New Request

Resources: New Revenues

PK_012 - Parks Technical Adjustments - Winter

Technical adjustments between major object categories and/or cost centers:

Miscellaneous adjustments between Expense accounts - Golf	\$ 260,384
Miscellaneous adjustments between Expense accounts – PIR	4,325
Miscellaneous adjustments between Expense accounts – GF	
Correct position in City Nature SAP OM versus BRASS	128,016
Move funding from External M&S to Personal Services due to reorganization	105,640
Corrections to BTS Internal Services per OMF memo	19,504
Corrections to Functional Areas	20,000
Shift External M&S to Seasonal due to rise in 1,200 seasonal hours	200,000
Adjust Tree Liaison Support with Tree Mitigation Trust funding	40,000
Transfer External M&S to Capital to fund sidewalk capital projects	106,500
Transfer Ross Island Revegetation funding from External M&S to Internal M&S	20,500
Other miscellaneous corrections primarily duplicate M&S entries	4,265

Dollar Amount: \$0

Type: Technical Adjustment

Resources: Internal Transfer

BUDGET AMENDMENT REQUEST

Portland Parks & Recreation

PERIOD Winter BuMP

FISCAL YEAR FY 2010-11

PK_013 - General Fund Reductions (Cash Transfers)-Winter

Parks - Winter BMP GF Reduction (Cash Transfers)

Cash transfers occur due to work being performed with different appropriation units or across funds. The balancing and processing of these transactions occur within the Financial Planning Division (FPD). The transactions below represent General fund appropriation adjustments to the Parks CIP and Portland International Raceway funds, respectively. The receiving funds (Parks CIP and PIR) will need FPD to assist in balancing the business areas with regard to this funding.

The request is summarized as follows:

Transfer McLoughlin Lease payment funding to CIP Flavel Property Loan	(\$48,125)
Correct unemployment charges to PIR due to SAP employee mapping	(94,546)
Transfer St. Johns Racquet Club grant match to Parks CIP fund	(21,089)

Dollar Amount: \$0

Type: Technical Adjustment

Resources: General Fund Discretionary

PK_014 - Community Gardens - Infrastructure

This request for funding is for the development of five new community gardens to help reach the goal of 1,000 new community garden plots by 2012, as mandated by the City of Portland Climate Action Plan and the Portland Plan. The five gardens would provide at least 150 -200 new plots and reduce the number of people who are on the Community Gardens waiting list. The Community Garden waiting list is currently above 750 people. Funding for the five new gardens will be leveraged with grants and other partnership opportunities. Neighborhoods are looking for Community Gardens to be built and managed such that our neighborhoods have access to healthy, culturally appropriate food, and a place to teach children how to grow their own food.

Dollar Amount: \$125,000

Type: New Request

Resources: General Fund Discretionary

PK_015 - E Delta Park Sewer Line - Infrastructure

Replace 2,000 linear feet of failing 4" sewer line with material designed and engineered for a pressurized system. The current system has developed long splits in the pipe in the last two years, releasing wastewater underneath and adjacent to sports fields areas that are heavily used. This sanitary sewer line is for the collection and transfer of wastewater from the Delta Park restrooms which serve 7 baseball and 9 soccer fields. At well attended athletic events, crowds of several thousand are present.

Dollar Amount: \$135,000

Type: New Request

Resources: General Fund Discretionary

BUDGET AMENDMENT REQUEST

Portland Parks & Recreation

PERIOD Winter BuMP

FISCAL YEAR FY 2010-11

PK_016 - Forest Park Culvert - Infrastructure

It is estimated that there are approximately 176 culverts under Leif Erikson Drive, as well as an unknown number of culverts along the remaining roads and trails throughout the park. The failure of these culverts can result in the closure of key access corridors which will preclude not only recreation use, but the ability for emergency equipment to respond to injuries, fire or other emergencies. This project requires inventorying all the culverts, entering them into a database, ranking them in terms of highest priority and repairing a few that are the highest priority. In the spring of 2010, a culvert at Leif Erikson milepost 7.11 collapsed and resulted in 2/3 of the road being washed away. The road had to be closed to all traffic, both pedestrian and vehicular. A lengthy replacement of the culvert and roadbed ensued.

Dollar Amount: \$190,000
Type: New Request
Resources: General Fund Discretionary

PK_017 - Pittock Mansion Terrace Repair-Infrastructure

The Mansion itself has four terrace areas, the largest being on the ground level, with two on the second floor and one on the third. The main terrace on the ground level is the one that causes great concern with regard to public safety and risk. It is approximately 1,350 square feet in area and is framed by a balustrade. Since the balustrade is made of sandstone and is nearing 100 years old, the balusters are cracking and some pieces have fallen off. In fact, a piece had fallen off while a worker (volunteer) was working in a flower bed below. In addition, there are a couple of sections of the balustrade itself that have eroded to the point that if someone were to lean on them, they could fall off the terrace.

A temporary solution was installed with wooden barricades in December. The cost is divided between \$200,000 for the main terrace, and \$110,000 for the other three. With permitting, project management, design and contingency the estimated total cost for this project is \$420,000.

Dollar Amount: \$420,000
Type: New Request
Resources: General Fund Discretionary

PK_018 - Rocky Butte Masonry Rock Repair-Infrastructure

This request will fund restoration of the masonry and rock walls at the historic overlook at Rocky Butte. Age and ongoing use as a climbing wall have caused deterioration of this historic site. At a minimum, this project will replace and repoint mortar & grout to match historic details and repair/ replace concrete cap rails matching historic elements as needed. Structural analysis is currently underway. □

Dollar Amount: \$166,000
Type: New Request
Resources: General Fund Discretionary

BUDGET AMENDMENT REQUEST

Portland Parks & Recreation

PERIOD Winter BuMP

FISCAL YEAR FY 2010-11

PK_019 - Waterfront Park Turf Renovation-Infrastructure

Waterfront Park is the only park in the PP&R inventory engineered to tolerate the physical demands of large scale public events. In 1996, the central turf area was improved at a cost of \$1.5 million to provide a 46 inch deep sand base subsurface to facilitate drainage and promote a faster recovery than typical native turf. Build up has occurred due to reseeding and top dressing over the last 14 years and a organic layer is beginning to cause pooling rather than draining through the sand. Additionally, the level of the park has raised above the utility vaults and irrigation heads. If delayed, the park will not hold up to the intensity of use and it will take longer for repair to take hold. In fact, the Rose Festival had to shut down in 2010, for the first time in decades, due to public safety being compromised by turf conditions. Contributions from user groups using Waterfront Park will be solicited as well as other grant opportunities. This request represents one-half the estimated cost of this project which will take place over a two year period.

Dollar Amount: \$166,000
Type: New Request
Resources: General Fund Discretionary

PK_020 - CIP Winter Bump Adjustments-Winter

Various adjustments have been made to CIP balances to reflect revisions to estimates for Metro, PDC, and Major Maintenance projects. This includes financing, and other technical changes.

Dollar Amount: (\$3,043,748)
Type: Technical Adjustment
Resources: Internal Transfer

PK_021 - Beginning Fund Balance to CAFR

Beginning Fund Balance True-Up to CAFR	
Trust Fund	\$ 418,591
Golf Fund	(22,162)
PIR Fund	65,079
CIP Fund	2,055,785

Dollar Amount: \$2,517,293
Type: Technical Adjustment
Resources: Bureau Contingency

PK_022 - Parks funding for NACo 2011 Event

Multnomah County is hosting the NACo '11 conference and this request is to help offset permit revenue being funded by Special Appropriations associated with Park usage at our downtown parks and street closures for the NACo '11 event.

Dollar Amount: \$10,811
Type: Technical Adjustment
Resources: General Fund Discretionary

Business Area Projection Report

	Winter BuMP Revised Budget	FY 2010-11 Year to Date Actuals	Winter BuMP Year-End Projection	% of Projected Actuals to Revised Bud
Portland Parks & Recreation				
EXPENDITURES				
Personal Services	\$38,252,165	\$17,433,567	\$38,285,384	100%
External Materials and Services	\$14,024,231	\$4,221,130	\$12,187,188	87%
Internal Materials and Services	\$6,887,283	\$3,115,840	\$7,813,396	113%
Capital Outlay	\$164,815	\$107,158	\$164,815	100%
Fund Transfers - Expense	\$245,000	\$239,882	\$244,882	100%
TOTAL EXPENDITURES	\$59,573,494	\$25,117,577	\$58,695,665	99%
REVENUES				
Licenses & Permits	\$274,019	\$85,786	\$208,330	76%
Charges for Services	\$14,145,141	\$5,298,964	\$14,321,508	101%
Intergovernmental Revenues	\$238,110	\$43,809	\$240,348	101%
Interagency Revenue	\$2,960,657	\$1,069,470	\$2,349,095	79%
Fund Transfers - Revenue	\$239,882	\$239,882	\$239,882	100%
Miscellaneous	\$562,620	\$222,796	\$591,709	105%
General Fund Discretionary	\$41,153,065	\$0	\$40,744,793	99%
TOTAL REVENUES	\$59,573,494	\$6,960,707	\$58,695,665	99%

Bureau Projection Narrative

External Materials & Services - This is primarily caused by two issues. One being the continuing flow of transactions being recorded in Internal M&S (GL 629010) when Parks operations staff requisition inventory from Mt Tabor Stores versus where the budget resides for these requisitions (External M&S). The issue is more complex due to an interface that Tabor Stores has with PBOT's work order system (Maximo). This interface can only record against this account unless it is reprogrammed otherwise. In addition, Parks is not allowed to record budget dollars to the GL 629010 account but must continue to record against an external materials & services commitment item, per Financial Planning Division (FPD). Parks will work with FPD and PBOT to rectify this issue. In addition, Parks has interagency funding for Winter/Spring emergencies that have not materialized as of yet. If weather conditions continue to be mild an adjustment will be made in the Spring BuMP.

Internal Materials & Services - As mentioned above in External Materials and Services, Tabor Stores repair and maintenance supplies post to a GL 629010 account via an interface that is reflected as actuals in this major object category. Per FPD, bureaus are required to budget these costs in External Services. Thus, Internal M&S looks like it is overspent while External M&S looks like it is under budget. Parks, FPD and PBOT will work towards a solution to this issue.

License & Permit Revenue - This variance is due to the current economic environment causing a citywide impact on licensing and permitting revenues. Even though budget was adjusted downward, the current economic climate is still impacting our licensing and permitting activity.

Interagency Revenue - Emergency response bureaus were requested to budget for potential winter/spring emergencies. These revenues have not been realized as originally planned. Parks will make adjustments in the Spring BuMP if the planned emergencies do not materialize.

Fund Projection Report

	Winter BuMP Revised Budget	FY 2010-11 Year to Date Actuals	Winter BuMP Year-End Projection	% of Projected Actuals to Revised Bud
Parks Local Option Levy Fund				
EXPENDITURES				
Personal Services	\$413,570	\$105,189	\$413,570	100%
External Materials and Services	\$141	\$0	\$0	0%
Internal Materials and Services	\$547,241	\$136,124	\$547,241	100%
Fund Transfers - Expense	\$1,058,875	\$218,221	\$801,828	76%
Contingency	\$3,809,726	\$0	\$4,065,894	107%
TOTAL EXPENDITURES	\$5,829,553	\$459,533	\$5,828,533	100%
REVENUES				
Budgeted Beginning Fund Balance	\$5,725,011	\$0	\$5,725,011	100%
Taxes	\$65,039	\$10,871	\$65,008	100%
Miscellaneous	\$39,503	\$15,320	\$38,514	97%
TOTAL REVENUES	\$5,829,553	\$26,192	\$5,828,533	100%

Fund Projection Narrative

There are no variances over 10%

Fund Projection Report

	Winter BuMP Revised Budget	FY 2010-11 Year to Date Actuals	Winter BuMP Year-End Projection	% of Projected Actuals to Revised Bud
Portland Parks Memorial Trust Fund				
EXPENDITURES				
Unappropriated Fund Balance	\$0	\$0	\$1,233,893	
Personal Services	\$410,049	\$49,111	\$264,262	64%
External Materials and Services	\$1,472,153	\$169,809	\$445,366	30%
Internal Materials and Services	\$142,844	\$9,814	\$30,634	21%
Capital Outlay	\$107,421	\$0	\$0	0%
Fund Transfers - Expense	\$25,000	\$0	\$25,000	100%
Contingency	\$697,038	\$0	\$697,038	100%
TOTAL EXPENDITURES	\$2,854,505	\$228,735	\$2,696,193	94%
REVENUES				
Budgeted Beginning Fund Balance	\$2,116,723	\$0	\$2,116,723	100%
Licenses & Permits	\$22,000	\$22,100	\$22,100	100%
Charges for Services	\$25,750	\$44,371	\$54,271	211%
Intergovernmental Revenues	\$0	\$0	\$0	0%
Fund Transfers - Revenue	\$37,000	\$36,000	\$37,000	100%
Miscellaneous	\$653,032	\$280,767	\$466,099	71%
TOTAL REVENUES	\$2,854,505	\$383,238	\$2,696,193	94%

Fund Projection Narrative

Personal Services, M&S External and Internal, Capital Outlay - These variances are due to the implementation of SAP requiring that budget be in place at the sub fund level. The SAP system will create a "hard stop" if there isn't enough appropriation at the sub fund level, thus making users budget at a higher level than necessary.

Miscellaneous Revenue – This variance is due to the unclear nature of budgeting and projecting donation revenues.

Charges for Services – This positive variance is due to revenue set aside for turf replacement and renovation at Delta Park. Parks will request a budget adjustment in the Spring BMP to realize the increase. The funds will be held in contingency until needed to fund replacement or renovation.

Fund Projection Report

	Winter BuMP Revised Budget	FY 2010-11 Year to Date Actuals	Winter BuMP Year-End Projection	% of Projected Actuals to Revised Bud
Parks Capital Construction & Maintenance Fund				
EXPENDITURES				
Unappropriated Fund Balance	\$0	\$0	\$3,762,931	
Personal Services	\$1,293,127	\$497,362	\$1,193,669	92%
External Materials and Services	\$4,147,296	\$739,286	\$4,000,000	96%
Internal Materials and Services	\$378,414	\$254,690	\$350,000	92%
Capital Outlay	\$16,383,835	\$1,498,914	\$6,990,757	43%
Bond Expenses	\$647,730	\$15,109	\$645,000	100%
Fund Transfers - Expense	\$1,307,636	\$191,223	\$1,307,636	100%
Contingency	\$630,753	\$0	\$0	0%
TOTAL EXPENDITURES	\$24,788,791	\$3,196,583	\$18,249,993	74%
REVENUES				
Budgeted Beginning Fund Balance	\$6,547,781	\$0	\$6,547,781	100%
Charges for Services	\$2,740,000	\$677,628	\$2,500,000	91%
Intergovernmental Revenues	\$10,252,132	\$134,012	\$5,454,783	53%
Interagency Revenue	\$20,000	\$10,442	\$19,500	98%
Fund Transfers - Revenue	\$3,825,398	\$753,670	\$2,362,929	62%
Bond and Note	\$774,800	(\$950,000)	\$765,000	99%
Miscellaneous	\$628,680	\$80,965	\$600,000	95%
TOTAL REVENUES	\$24,788,791	\$706,717	\$18,249,993	74%

Fund Projection Narrative

Capital Outlay - This variance relates to property acquisitions funded by System Development Charges and the Metro Local Share bond. Property acquisitions are based upon a planned acquisition strategy promulgated by the joint agreement between Metro, Parks and our SDC program. That said, property acquisitions at times are based upon the opportunistic nature that can occur on very short notice. Real estate transactions are improving but are still lower than anticipated. In addition, capital projects have long lead times before construction occurs such that encumbering funds will be necessary due to the nature of the cashflow over several years. This budget includes a total request of \$1,202,000 from the capital set aside. These have not been added to the Year-End Projection due to the uncertainty of which project will be funded.

Intergovernmental Revenues - Many of the projects are funded with revenue from the Portland Development Commission (PDC) or the Metro Local Bond Share. In the case of PDC, revenue is recorded based upon billings of reimburseable costs incurred, thus revenues lag expenditures. With regard to property acquisitions, Metro will fund their share of the property acquisition at closing by directly sending funds to the title company. This causes an entry directly for Land and a donated capital asset to our balance sheet and not as local share revenues.

Fund Transfers - This includes \$1,202,000 in revenues related to the above request for funding from the capital set-aside. The Year-End Projection does not include these requests.

Fund Projection Report

	Winter BuMP Revised Budget	FY 2010-11 Year to Date Actuals	Winter BuMP Year-End Projection	% of Projected Actuals to Revised Bud
Parks Endowment Fund				
EXPENDITURES				
Unappropriated Fund Balance	\$162,622	\$0	\$178,626	110%
External Materials and Services	\$18,312	\$125	\$2,500	14%
Internal Materials and Services	\$2,200	\$550	\$2,200	100%
TOTAL EXPENDITURES	\$183,134	\$675	\$183,326	100%
REVENUES				
Budgeted Beginning Fund Balance	\$182,294	\$0	\$182,294	100%
Miscellaneous	\$840	\$471	\$1,032	123%
TOTAL REVENUES	\$183,134	\$471	\$183,326	100%

Fund Projection Narrative

It is anticipated that investment income will be more than originally budgeted and has been reflected in the year-end projection. In addition, External Materials and Services has been adjusted to reflect the lower spending levels.

Fund Projection Report

	Winter BuMP Revised Budget	FY 2010-11 Year to Date Actuals	Winter BuMP Year-End Projection	% of Projected Actuals to Revised Bud
Golf Fund				
EXPENDITURES				
Personal Services	\$3,060,577	\$1,381,194	\$3,066,521	100%
External Materials and Services	\$3,456,291	\$1,506,036	\$3,196,023	92%
Internal Materials and Services	\$470,281	\$174,195	\$435,146	93%
Capital Outlay	\$290,000	\$0	\$290,342	100%
Bond Expenses	\$119,354	\$26,824	\$119,354	100%
Fund Transfers - Expense	\$1,016,330	\$144,646	\$1,017,662	100%
Contingency	\$1,673,001	\$0	\$1,673,001	100%
TOTAL EXPENDITURES	\$10,085,834	\$3,232,895	\$9,798,049	97%
REVENUES				
Budgeted Beginning Fund Balance	\$1,629,213	\$0	\$1,629,213	100%
Licenses & Permits	\$13,650	\$13,650	\$13,650	100%
Charges for Services	\$8,386,471	\$4,142,629	\$8,130,088	97%
Interagency Revenue	\$0	\$0	\$0	0%
Miscellaneous	\$56,500	\$8,222	\$25,098	44%
TOTAL REVENUES	\$10,085,834	\$4,164,501	\$9,798,049	97%

Fund Projection Narrative

Fewer rounds of golf are being projected due to the increased amount of inclement weather that occurred in the first half of the year. External Materials & Services is being adjusted to move budgetary funding to Personal Services related to seasonal staffing and to defer contractual services related to fewer rounds of Golf.

Interest earnings are expected to be lower than budgeted due to the current investment environment. This variance will not impact golf services.

Fund Projection Report

	Winter BuMP Revised Budget	FY 2010-11 Year to Date Actuals	Winter BuMP Year-End Projection	% of Projected Actuals to Revised Bud
Portland International Raceway Fund				
EXPENDITURES				
Personal Services	\$772,231	\$349,247	\$751,466	97%
External Materials and Services	\$607,210	\$155,814	\$554,951	91%
Internal Materials and Services	\$117,224	\$52,571	\$105,758	90%
Capital Outlay	\$30,000	\$30,000	\$30,000	100%
Bond Expenses	\$296,918	\$5,164	\$274,275	92%
Fund Transfers - Expense	\$113,731	\$23,662	\$113,731	100%
Contingency	\$723,669	\$0	\$718,471	99%
TOTAL EXPENDITURES	\$2,660,983	\$616,457	\$2,548,652	96%
REVENUES				
Budgeted Beginning Fund Balance	\$709,937	\$0	\$709,937	100%
Charges for Services	\$1,836,000	\$880,268	\$1,733,044	94%
Fund Transfers - Revenue	\$94,546	\$0	\$94,546	100%
Miscellaneous	\$20,500	\$4,623	\$11,125	54%
TOTAL REVENUES	\$2,660,983	\$884,891	\$2,548,652	96%

Fund Projection Narrative

Due to incimate weather for the first half of the year, revenues and expenses have been adjusted to reflect this impact. Interest earnings are projected to be lower than anticipated.

Fund Projection Report

	Winter BuMP Revised Budget	FY 2010-11 Year to Date Actuals	Winter BuMP Year-End Projection	% of Projected Actuals to Revised Bud
Golf Revenue Bond Redemption Fund				
EXPENDITURES				
Unappropriated Fund Balance	\$640,078	\$0	\$640,078	100%
Bond Expenses	\$807,280	\$56,140	\$807,280	100%
TOTAL EXPENDITURES	\$1,447,358	\$56,140	\$1,447,358	100%
REVENUES				
Budgeted Beginning Fund Balance	\$640,358	\$0	\$640,358	100%
Fund Transfers - Revenue	\$802,000	\$56,140	\$803,684	100%
Miscellaneous	\$5,000	\$1,658	\$3,316	66%
TOTAL REVENUES	\$1,447,358	\$57,798	\$1,447,358	100%

Fund Projection Narrative

Interest earnings are expected to be lower than budgeted due to the current investment environment. This variance will not impact the Golf Redemption Fund.

**Portland Parks & Recreation
Narrative on Add Packages included in FY 2010-11
Winter BuMP Update**

Add Package Requested in Winter BuMP, FY 2010-11

Capital Request from Capital Set-Aside - \$\$1,202,000

The bureau has identified capital projects that relate to Council's priorities and that rate high on Parks' capital project list due to public safety and immediacy of need. The request for funding of the following capital projects should be considered individually.

Capital Projects

Community Gardens	\$	125,000	Priority to meet Climate Action Plan goals
East Delta Park Wastewater Pressure Line		135,000	Replace 2,000 ft. of broken pressure line
Forest Park Culvert		190,000	Public safety liability - Emergency vehicle passage
Pittock Mansion critical repairs (terrace balustrades)		420,000	Public safety liability - Collapsing balustrades Major public events impacted - Costs to be shared 50/50 with non-profit users
Waterfront Park Turf Renovation		166,000	
Rocky Butte - masonry rock repairs		166,000	Public safety liability - Masonry rock walls
Capital Funding Request from Capital Set-Aside	<u>\$</u>	<u>1,202,000</u>	

NACo '11 - \$10,811

Multnomah County is hosting the NACo '11 conference and this request is to help offset permit revenue associated with Park usage at our downtown parks as well as street closures for the NACo '11 event.

Add Package Requested in Fall BuMP, FY 2010-11

O&M Request - \$99,264

In the Fall BuMP, Parks requested and was approved O&M for projects and property that were placed either placed into service or were to be placed into service shortly (i.e. at closing). With a few exceptions, like Laurelhurst Pond, the O&M is being incurred for mowing, pruning and property cleanup.

Multnomah County Aging Services - \$59,496

During FY 2009-10, Multnomah County Aging Services received \$594,960 of funding of which \$59,496 was restored as a one-time amount. For FY 2010-11, this ongoing funding was reduced. Parks requested and received \$59,496 in one-time funding during the Fall BuMP, for the remainder of FY 2010-11. The \$59,496 is expected to be paid in June 2011.

Encumbrance Carryover - \$200,685

This is a status update with regard to the encumbrance carryover requested and approved in the Fall BuMP.

<u>Description of Items</u>	<u>Amount</u>	<u>Status</u>
Bench board stock	\$ 4,968	In progress
Calcium carbonate for Pools	6,845	Spent
Cathedral Park boat ramp repair	5,162	Spent
Horticulture Supplies	2,641	In progress
Geotech services at Washington park	19,245	In progress
Lents Park Master Plan	56,557	In progress
Marketing/Polling – GO Bond	5,000	In progress
MMA flooring install	4,970	In progress
Natural Structures benches	4,882	In progress
Partitions and hardware	4,187	In progress
Parts & hardware for ADA doors	4,979	In progress
PSU to provide survey and research	9,848	In progress
Reface Kwik wall	4,745	In progress
Removal of structures at Whitaker Ponds	34,015	Spent
Security Services - Director Park	4,245	Spent
Sellwood electrical upgrade	4,700	Spent
Survey/monitoring Eastbank Esplanade	5,487	Spent
UE 215 PGE Rate Study	3,259	Spent
Washington Park civil engineering	14,950	Spent
Total Encumbrances from FY 2009-10	\$ 200,685	

Status Update to Add Packages included in FY 2010-11 Adopted

Teen Programming - \$300,000

Portland Parks & Recreation's Teen Program continues to provide a programming structure focused on:

- Physical Activity/Health & Wellness/Fitness
- Environmental Stewardship/Outdoor Experiences
- Leadership/Employment
- Arts Experiences
- Positive Social Interaction/Fun

This fiscal year the PP&R Teen Program offer enhanced specialized programming out of five PP&R community centers located throughout North, Northeast, East and Southeast Portland. These specialized programs provide the opportunity to connect teens in their specialized areas of interest, provide smaller youth/mentor ratios, increase the opportunity to engage with youth as individuals, and enable us to focus on specific areas of the teen population (middle school vs. high school).

Our current program engages middle-school, and high-school aged youths in a variety of ways like being an active participant in the citywide network of the Ninth Grade Counts Initiative. Here we engage specifically those 8th, 9th and 10th graders.

For the FY 2010-11, the PP&R Teen Program has continued with the well established operating structure.

By the Numbers

Serving over 3,000 individual teen participants the program can expect between 50,000 and 75,000 participant visits through registration programs, drop-in activities and special events. Registered Participants provide an opportunity to engage youth in an individualized program that provides hands-on instruction and personalized interaction. The Teen Program will offer over 300 specialized program options to choose from this year with many programs created by the teens themselves. Drop-in visits represent the number of visits for the year (not requiring registration), such as open gym, open swimming, fitness rooms, and special events. These activities provide a safe environment with trained supervision. Specialized programs offered teens to participate in seasonal or one-time activities such as Halloween Carnivals, Battle of the Bands, and Career Fairs.

Schools

Teen Service Coordinators work directly with the school administration, teachers, and/or SUN Community School Coordinators. Involvement consists of handing out informational flyers and speaking directly with students in classes and after school. This partnership includes our Teen Coordinators providing programming support for SUN Community School staff by providing instructors and materials for classes. Programming through this partnership is streamlined to compliment both the school and the PP&R program. Activities at PP&R facilities are programmed to run after SUN Community School programs as to not compete or pull from the same pool of potential participants. Partnerships between the schools and PP&R will continue to evolve as programs and relationships become established. The Teen Services Program has developed a successful program model working with school partners and has established and maintained collaborations with over 30 area schools again this year. The Teen Program also works closely with the Connect by 25 and Ninth Grade Counts initiatives working to engage youth through school, employment and socially by the time they are 25 years old.

Community Partners

Teen Service Coordinators continued to work successfully with over 40 community partners which include private businesses, libraries, neighborhood associations, and nonprofits. We share marketing information as well as collaborate on programming to existing programs to streamline these programs as to not compete for the same potential participants. Community partners help by connecting PP&R with parts of the community they already have established relationships with. We are able to share information and bring resources to programs they need assistance with. Relationships with community partners will continue to grow and evolve as teen programming becomes more established.

Additional Collaborations

This year the Teen Program will work closely the Office of Mayor Adams and their Future Connect youth initiative designed to connect and support high-school transitioning teens into post-secondary education, through scholarship opportunities through Portland Community College and other local educational institutions.

Status Update on Budget Notes included in FY 2010-11 Adopted

McCall's Building - \$43,600

The Office of Management and Finance has allocated \$43,600 of General Fund discretionary to Portland Parks & Recreation for the FY 2010-11. This will replenish the loss of lease revenues at this facility. The Water Bureau has now taken over responsibility for this asset.

PP&R STRATEGIC PLAN - TOP 11 INITIATIVES

Priority	Initiative	Key Result Area	Manager	Sponsor	Status	Completion Date
1*	Complete remaining asset inventories and develop management strategies	Manage and Protect Assets	Nancy Gronowski	Eileen Argentina	On track - Buildings, pools, and recreation facilities inventories completed. Inspections are ongoing and FCI is updated. Management strategies have not been done and cannot be started until we determine the required LOS, risk factors, which assets are	Summer 2014 Note: This is an on-going Bureau function
2*	Marketing Strategy	Reach and Involve the Community	Beth Sorenson	Karen Loper	Completed - Launch engagement strategy to employees and utilize social media opportunities to begin implementation with limited budget dollars.	Summer 2010
3*	Service Delivery Strategy	Improve Service Delivery	Randy Webster	Zari Santner	Behind Schedule - Workplan established and presented to managers Spring 2010. Aquatics SDS is 90% completed.	Fall 2011
4	Implement a land acquisition and pre-disposition policy that prioritizes	Manage and Protect Assets	Todd Lofgren	David McAllister	Completed (both the acquisition policy and the pre-disposition policy)	Spring 2009
5	Strategic plan for public involvement	Reach and Involve the Community	Elizabeth Kennedy-Wong	Lisa Turpel	Completed and Approved by Director September 2009	Fall 2009
6	Business Plans	Improve Service Delivery	Pauline Miranda	Eileen Argentina	On track - Sellwood and EPCC to be completed Spring 2011. This will conclude the Community Center phase of the project. Future work will need to be coordinated with Service Delivery Strategy	Spring 2011
7	Visitor survey and trends analysis (VISTA)	Improve Service Delivery	Jason Smith	David McAllister	Completed - Recent work includes Neighborhood Park surveys as well as Forest Park Recreation Survey. Future work includes outreach and research with Native and Slavic populations.	Spring 2010 Note: This is an on-going Bureau function
8	Employee Communication	Enhance Organizational Capacity	Margaret Evans	Zari Santner	Completed - Ongoing implementation of ambitious work plan. Recent accomplishments included launch of employee Job Shadow, FCC Buddy program, Spotlights in Paydirt. Challenged by launch of various projects simultaneously.	Spring 2010 Note: This is an on-going Bureau function
9	EBS project	Enhance Organizational Capacity	Fred Kowell	Zari Santner	Completed and Fully Implemented - FILO and HCM both implemented with minimal disruption.	Summer 2009
10	Performance Measures	Enhance Organizational Capacity	Jason Smith	David McAllister	Completed - Measures and targets now link to Strategic Plan outcomes. Ongoing work includes annual progress reports and establishing new evaluation tools to fill in data gaps.	Spring 2009
11	Assess market for funding opportunities (2010 Capital Bond)	Enhance Organizational Capacity	Chris Dearth	Zari Santner	Completed - Projects and market analysis work complete	Spring 2010

*top three priorities

updated December 2010