

Financial Planning recommendations are subject to revision based on new information that becomes available during the budget process, either from the budget forums, meetings with Commissioners, or the Council budget work sessions.

FINANCIAL PLANNING DIVISION ANALYSIS FY 2012-13 Budget

Office of the Mayor

Analysis by: Doug Le

I. Overview

Budget Summary	Revised FY 2010-11	Revised FY 2011-12	Request Base FY 2012-13	Request Total FY 2012-13	Percent Change
Resources					
Intergovernmental Revenues	\$119,212	\$122,554	\$122,554	\$122,554	0.0%
Interagency Revenue	722,071	743,825	702,635	663,570	-10.8%
Miscellaneous Sources	45,669	3,000	0	0	-100.0%
General Fund Discretionary	2,610,245	2,667,110	1,300,184	1,835,997	-31.2%
General Fund Overhead	994,610	1,174,272	1,380,418	1,380,418	17.6%
Total Resources	\$4,491,807	\$4,710,761	\$3,505,791	\$4,002,539	-15.0%
Expenditures					
Personnel Services	\$2,218,451	\$2,433,829	\$2,461,615	\$2,342,626	-3.7%
External Materials and Services	1,853,041	1,935,814	688,144	1,303,881	-32.6%
Internal Materials and Services	420,315	341,118	356,032	356,032	4.4%
Total Requirements	\$4,491,807	\$4,710,761	\$3,505,791	\$4,002,539	-15.0%
Total Bureau FTE	25.00	25.40	25.40	24.00	-5.5%

Percent Change is the change from FY 2011-12 Revised Budget to FY 2012-13 Total Requested Budget.

II. Key Issues

Budget Variance

The variance between the Revised FY 2011-12 and the Request Base FY 2012-13 is due primarily to one-time funding that was appropriated to the Mayor's Office for the Education Program (\$450,750) and the Cradle-to-Career Implementation (\$235,000) in FY 2011-12. For FY 2012-13, the office requested resources to continue funding for the above programs. FPD recommendations for these requests are presented below under the Decision Package Analysis & Recommendations.

City of Portland
Decision Package Recommendations
(Includes Contingency and Ending Balance)

	Bureau Priority	Bureau Requested					FPD Analyst Recommendations				
		FTE	Gen Fund Ongoing	Gen Fund 1-Time	Other Revenues	Total Expenses	FTE	Gen Fund Ongoing	Gen Fund 1-Time	Other Revenues	Total Expenses
Office of the Mayor											
<u>Reductions</u>											
MY_01 - Mayor's Office - Reduce Police IA 0.4 FTE	01	(0.40)	0	0	(39,065)	(39,065)	(0.40)	0	0	(39,065)	(39,065)
MY_03 - Mayor's Office-4% Reduce 0.65 Comm Adm	02	(0.65)	(52,007)	0	0	(52,007)	(0.65)	(52,007)	0	0	(52,007)
MY_05 - Mayor's Office-8% Reduce Professional Serv	03	0.00	(26,004)	0	0	(26,004)	0.00	0	0	0	0
MY_09 - Mayor's Office-4% Education Program	04	0.00	(7,503)	0	0	(7,503)	0.00	0	0	0	0
MY_06 - Mayor's Office-4% OYVP Reduction	05	0.00	(15,459)	0	0	(15,459)	0.00	0	0	0	0
MY_07 - Mayor's Office-6% OYVP Reduction	06	0.00	(7,729)	0	0	(7,729)	0.00	0	0	0	0
MY_10 - Mayor's Office-6% Education Program	07	0.00	(3,751)	0	0	(3,751)	0.00	0	0	0	0
MY_04 - Mayor's Office-6% Eliminate FTE Comm Adr	08	(0.35)	(26,004)	0	0	(26,004)	(0.35)	(26,004)	0	0	(26,004)
MY_08 - Mayor's Office-8% OYVP Reduction	09	0.00	(7,729)	0	0	(7,729)	0.00	0	0	0	0
MY_11 - Mayor's Office-8% Education Program	10	0.00	(3,751)	0	0	(3,751)	0.00	0	0	0	0
<i>Total Reductions</i>		(1.40)	(149,937)	0	(39,065)	(189,002)	(1.40)	(78,011)	0	(39,065)	(117,076)
<u>Unfunded Ongoing</u>											
MY_02 - Mayor's Office - Education Program	01	0.00	304,805	145,945	0	450,750	0.00	0	0	0	0
MY_12 - Mayor's Office - Cradle-to-Career	02	0.00	0	235,000	0	235,000	0.00	0	0	0	0
<i>Total Unfunded Ongoing</i>		0.00	304,805	380,945	0	685,750	0.00	0	0	0	0
Total Office of the Mayor		(1.40)	154,868	380,945	(39,065)	496,748	(1.40)	(78,011)	0	(39,065)	(117,076)
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Summary by Decision Package Type											
<i>Total Reductions</i>		(1.40)	(149,937)	0	(39,065)	(189,002)	(1.40)	(78,011)	0	(39,065)	(117,076)
<i>Total Unfunded Ongoing</i>		0.00	304,805	380,945	0	685,750	0.00	0	0	0	0
<i>Total Bureau Adds</i>		0.00	0	0	0	0	0.00	0	0	0	0
<i>Total Realignments</i>		0.00	0	0	0	0	0.00	0	0	0	0
Grand Total		(1.40)	154,868	380,945	(39,065)	496,748	(1.40)	(78,011)	0	(39,065)	(117,076)

III. Decision Package Analysis & Recommendations

Reduction Packages

Reduce Police Interagency/MY_01, (\$39,065), (0.40 FTE), Bureau Priority #1

This action would eliminate the vacant 0.40 FTE in the Mayor's Office funded by an interagency agreement with the Police Bureau.

FPD Recommendation: (\$39,065), (0.40 FTE)

Budget Reductions 4%, 6%, and 8%/MY_03, 04, 05, 06, 07, 08, 09, 10, 11, (\$149,937), (1.00 FTE), Bureau Priority #2, 8, 3, 5, 6, 9, 4, 7, 10

The above decision packages include \$45,922 above the 8% reduction directed by Council. FPD does not recommend this additional cut. The 8% reduction would reduce the External Materials & Services and eliminate one vacant Commissioner Administrative Support position. Since, only a lesser reduction is required to balance the General Fund in FY 2012-13, FPD recommends a cut of \$78,011 or 6% of the base budget. While these reductions would render the office with less resources to manage its operations, no significant programmatic issues are projected at this time.

FPD Recommendation: (\$78,011), (1.00 FTE)

Add Packages

Education Program/MY_02, \$450,750, Bureau Priority #1

This action would increase the General Fund resources to the office by \$450,750. Of this amount, \$145,945 is requested as one-time and \$304,805 as ongoing resources. This funding would provide continued support for the Education Program which includes:

1. Summer Youth Connect - to fund interventions to increase graduation and post-secondary access through career planning and work experience
2. Education Strategy Support - to provide general support for the Education Cabinet and annual Education Summit
3. Youth Engagement - to continue the Multnomah Youth Commission and expand youth program aides beyond the Youth Planner Program.

Currently in FY 2011-12, the office has \$450,750 in General Fund one-time to support the above program. While this is an important program that would help the City achieve some of the education goals outlined in the Portland Plan, given the tight financial condition of the General Fund, FPD does not recommend this request in FY 2012-13.

FPD Recommendation: \$0

Cradle-to-Career/MY_12, \$235,000, Bureau Priority #2

This action would increase the General Fund one-time resources to the office by \$235,000 to continue support for the Cradle-to Career Implementation. This strategy is the first county wide initiative to address the chronic educational challenges and prolific disparities in our schools. Currently in FY 2011-12, the office has the same amount in General Fund one-time for this program. Similar to the above request, FPD does not recommend this request due to the limited resources in the General Fund.

FPD Recommendation: \$0