Office of the City Attorney Program Summary Template

1. Program Title Manager Phone #	2. Program Description	3. Staff (FTE)		4. Requirements		5. Percent	6. Resources			7. Output, Outcome, or Efficiency	8. Program Rankings		
		Regular	Limited Term	Operating	Capital	Admin	General Fund	Rates, Fees & IAs	Federal, State & Local	Other	Measure(s)	Core	Community
Legal Services Jim Van Dyke 503-823-4047	Monitor official actions of the City, its elected officials, and employees to ensure that they do not violate the law or the ethical standards provided by law; provide advice to and advocate on behalf of elected officials and bureau managers and staff, to support municipal operations, programs, and community policies; and review contracts, agreements, ordinances, and other official City actions, to ensure actions are legally binding, in proper form, and not subject to hidden liability.	58.25	0.00	\$9,889,605	\$0	6.56%	\$4,627,240	\$5,262,365	\$0		Litigation Cases Handled FY 2010-11 Actuals: 2,121 FY 2012-13 Target: 1,500 Hourly Rate FY 2010-11 Actuals: 146 FY 2012-13 Target: 162 Contracts Reviewed FY 2010-11 Actuals: 6,668 FY 2012-13 Target: 7,100 Training Hours FY 2010-11 Actuals: 350 FY 2012-13 Target: 300	1	1
Total		58.25	0.00	\$9,889,605	\$0	6.56%	\$4,627,240	\$5,262,365	\$0	\$0			